



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 31 October 2018

at

2:15pm

at

Walcha Council Chambers

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode, CM Lyon and RL Wellings.

IN ATTENDANCE: Mr JG O'Hara, General Manager, Mr DJM Reeves, Director – Engineering Services, and Mrs LJ Latham, Environmental Services Manager.

1. APOLOGIES:

Nil.

MINUTES



2. CONFIRMATION OF THE EXTRA ORDINARY MEETING MINUTES HELD ON WENDESDAY, 26 SEPTEMBER 2018:

52 **RESOLVED** on the Motion of Councillors Lyon and Wellings that the Minutes of the Extra Ordinary Meeting held on Wednesday, 26 September 2018, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 26 SEPTEMBER 2018:

53 **RESOLVED** on the Motion of Councillors Lyon and Wellings that the Minutes of the Ordinary Meeting held on Wednesday, 26 September 2018, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Item: 6.8 Affix Common Seal to Agree to Finalisation of the Eastern Hills Quarry
WO/2018/02100

Clr Lyon declared an interest in this matter due to being related to the owners of the Quarry.

Item: 12.2 Road Reserve Vegetation Legge Street Dispute

WINT/2018/04200

Clr Blomfield declared an interest in this matter due to being related to one of the parties of the Report.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

54 **RESOLVED** on the Motion of Councillors Kealey and Kermode that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Quarterly Review of Operational Plan & Budget as at September 2018
WO/2018/02305

55 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council **ADOPT** the September 2018 Quarterly Budget Review Statements and approve the variations **FURTHER THAT** Council approve the variations in Income and Expenditure votes as detailed.



6.2 Request for Minor Boundary Adjustment – Yattonvale WO/2018/02290
56 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that Council approve the minor boundary alteration to transfer 4715 square metres forming Part 1 DP 1215714 from Uralla Shire Council to Walcha Council therefore making the property “Yattonvale” wholly within Walcha Council area **FURTHER THAT** the costs of survey and other outgoings to facilitate the transfer are borne by the property owner.

6.3 Request for Funding Support for Walcha to be on Soundtrails WO/2018/02256
57 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Council:
✚ agree in principle to support the request for Walcha to be on the Soundtrails app;
✚ match Quota International of Walcha Inc’s funding of \$6,000 to be provided in 2019 – 2020 Council Budget; and
✚ seek grant funding.

6.4 Request for Exemption – Public Gates (Ramps) Policy WO/2018/02312
58 **RESOLVED** on the Motion of Councillors Kealey and Kermode that Council decline the request for exemption and requires the owner to comply with the Public Gates (Ramps) Policy.

6.5 Arrangements for Staff over Christmas 2018 WO/2018/02255
59 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council allow the Outdoor Staff Christmas Party to be held during working hours on Thursday, 20 December 2018 at 12:30pm **FURTHER THAT** a donation of \$1,000 be made towards the cost of the function **STILL FURTHER THAT** a donation of \$1,000 be made towards the Indoor Staff Christmas Function.

6.6 On-site Sewage Management Strategy Implementation WO/2018/02306
60 **RESOLVED** on the Motion of Councillors Lyon and Kermode that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.

Afternoon Tea:

Council adjourned for afternoon tea at 3:00pm where our Rates Incentive Scheme Winners, Graham and Beverly Forbes, were presented with their winning cheque of \$500 to be spent within Walcha. Council resumed the Meeting at 3:30pm.

6.7 Annual Review of Publication Guide WO/2018/02277
61 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council review and **ADOPT** the Draft 2018 – 2019 Agency Information Guide under the *Government Information (Public Access) Act 2009 Division 2 Section 21*.



6.8 Affix Common Seal to Agreement to Finalisation of the “Eastern Hills” Quarry WO/2018/02100

Clr Lyon declared an interest and left the Chambers and took no part in the debate.

62 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council approve the affixing of the Common Seal to the Deed of Indemnity for the closure of the “Eastern Hills” Quarry **FURTHER THAT** the affixing of the Common Seal be attested to by the Mayor and the General Manager.

Clr Lyon returned to the Chambers and was informed of the resolution.

7. NOTICE OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS WO/2018/02275

63 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be **NOTED** by Council.

10. COMMITTEE REPORTS

10.1 Minutes of the Walcha Preschool Advisory Committee Meeting held on Tuesday, 25 September 2018 at the Walcha Preschool WO/2018/02109

64 **RESOLVED** on the Motion of Councillors Kealey and Kermode that Council **ADOPT** the following Preschool Policies as presented:

- ✚ Access and Equity;
- ✚ Back Care and Manual Handling;
- ✚ Environmental Awareness;
- ✚ Food and Nutrition;
- ✚ Hazardous Plants;
- ✚ HIV & AIDS Virus;
- ✚ Hygiene;
- ✚ Indoor Safety;
- ✚ Physical Activity and Small Screen Time;
- ✚ Sun Protection;
- ✚ Water Safety;
- ✚ Child Protection;
- ✚ Protective Behaviours;
- ✚ Emergency and Evacuation.



10.2 Minutes of the Arts Advisory Committee Meeting held in the General Manager's Office at Walcha Council on Thursday, 27 September 2018.

WO/2018/02206

4.1 Wrap up of the Sculpture Symposium

65 **RESOLVED** on the Motion of Councillors Kealey and Ferrier that Council **ADOPT** the artworks from the symposium suggested locations as provided in the attached map.

4.2 Budget for Arts

66 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council provide an additional budget allocation of \$13,936.57 for sculpture installations.

10.3 Minutes of the Walcha Town & District Beautification & Tidy Towns Committee Meeting held in the Mayors Office, Walcha Council on Wednesday, 17 October 2018.

WO/2018/02319

4.3 Entrances to Town – Additional Mowing and Slashing

67 **RESOLVED** on the Motion of Councillors Kermode and Kealey that Council approve an investigation into extending the length and frequency of mowing/slashing town entrances.

10.4 Minutes of the Walcha Preschool Advisory Committee Meeting held at the Walcha Preschool on Tuesday, 23 October 2018.

WO/2018/02309

5.1 Polices under Review

68 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council **ADOPT** the following policies as presented:

- ✚ Incident, Injury, Trauma and Illness;
- ✚ Infections Diseases;
- ✚ Medical Conditions;
- ✚ Providing a Child Safe Environment;
- ✚ Ethical Conduct;
- ✚ Determining Responsible Person and Authorisation;
- ✚ Participation of Volunteers and Students
- ✚ Excursion;
- ✚ Collection of Children from Premises;
- ✚ Confidentiality, Privacy, Dignity and Retention of Records;
- ✚ Governance and Management;
- ✚ Enrolment and Orientation;
- ✚ Payment of Fees;
- ✚ Relationships with Children;
- ✚ Dealing with Complaints;
- ✚ Child and Staff Immunisation;
- ✚ Priority of Access;
- ✚ Family Communication and Involvement;



 Retention of Preschool Records.

6.1 Setting of Fees in 2019

69 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council **ADOPT** the proposed fees for 2019 and the Drought Fee Relief Subsidy and place the Fees on public exhibition for 30 days.

11. DELEGATE REPORTS

11.1 Minutes of the Namoi Unlimited Board Meeting held at Tamworth Regional Council on Tuesday, 2 October 2018. WI/2018/12033

12. COMMITTEE OF THE WHOLE

12.0 Committee of the Whole Referral – Drought Communities Programme – Funding Project Applications WO/2018/02298

70 **RESOLVED** on the Motion of Councillors Lyon and Kealey that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Drought Communities Programme Funding be referred to be discussed in Committee of the Whole for the reason that it would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

LATE REPORT

Committee of the Whole Referral – Legge Street Road Reserve

71 **RESOLVED** on the Motion of Councillors Kermode and Lyon that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Legge Street Road Reserve be referred to be discussed in Committee of the Whole for the reason that it contains personnel matters concerning particular individuals (other than Councillors).

72 **RESOLVED** on the Motion of Councillors Lyon and Kealey that Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Committee of the Whole for the reasons that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business AND the report contains personnel matters concerning particular individuals (other than Councillors).

73 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kealey and Heazlett.

The Mayor reported whilst in Committee of the Whole the following matters were discussed.



PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

12.1 Drought Communities Programme Funding Projects Applications
WINT/2018/03681

The Committee **RECOMMENDED** on the Motion of Kealey and Blomfield that Council submit an application for the Drought Funding for:

- ✚ Walcha Showground Function Centre
- ✚ Yarrowitch Projects
 - boundary and internal fence
 - renovate existing amenities
- ✚ Nowendoc Projects
 - Recreation Club – fencing, signage, table, bbq, fire pit
 - Tennis Club – bbq shed, tables
 - Nowendoc Hall – upgrade bathroom facilities
- ✚ Woolbrook Project
- ✚ Ingleba Hall

FURTHER THAT if additional funds become available that an application be put in for the Yarrowitch Memorial Hall for their priority 3.

12.2 Legge Street Road Reserve **WINT/2018/02335**

The Committee **RECOMMENDED** on the Motion of Kermode and Kealey that Council not permit any further plantings on the Road Reserve and that Council will plant suitable tree species in the gap of where the cotoneasters have been removed **FURTHER THAT** all Council previous approvals for planting be **REVOKED**.

ADOPTION OF COMMITTEE OF THE WHOLE

12.1 Drought Communities Programme Funding Projects Applications
WINT/2018/03681

74 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that that Council submit an application for the Drought Funding for:

- ✚ Walcha Showground Function Centre
- ✚ Yarrowitch Projects
 - boundary and internal fence
 - renovate existing amenities
- ✚ Nowendoc Projects
 - Recreation Club – fencing, signage, table, bbq, fire pit
 - Tennis Club – bbq shed, tables
 - Nowendoc Hall – upgrade bathroom facilities
- ✚ Woolbrook Sportsground Project
- ✚ Ingleba Hall



FURTHER THAT if additional funds become available that an application be put in for the Yarrowitch Memorial Hall for their priority 3.

12.2 Legge Street Road Reserve Dispute WINT/2018/02335

Clr Blomfield left the Chambers and took no part in the debate.

75 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that Council not permit any further plantings on the Road Reserve and that Council will plant suitable tree species in the gap of where the cotoneasters have been removed **FURTHER THAT** all Council previous approvals for planting be **REVOKED**.

Clr Blomfield returned to the Chambers and was informed of the resolution.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:40PM.