## **ADMINISTRATION POLICIES**





## **Objective**

To continue to improve planning and management techniques in order to achieve Council's objectives and involve Staff and the community in the process.

## **Policy**

Council shall carry out a comprehensive review of its Insurance Portfolio every two (2) years.

Council's Senior staff will carry out the valuation of properties for insurance purposes in an endeavour to reduce costs.

## Reason

To ensure Council is adequately insured.



Approved Council Meeting 30 April 1987 – Minute No.: 124/87 Amended Council Meeting 28 January 1988 – Minute No.: 2/88 Reaffirmed Council Meeting 1 July 1993 – Minute No.: 226/93

Reaffirmed Council Meeting 17 December 2008 – Minute No.:109/2008-09

WO/08/1173 Administration Policies