

ADMINISTRATION POLICIES



Defence Force Reserves

Objective

To provide optimum salary levels and conditions for Staff commensurate with levels of responsibility and performance and within the framework of Council's resources.

Policy

1. This organisation encourages enlistment in the Defence Force Reserves. It recognises that Reserve service is of National importance, is an economical method of providing defence forces in peacetime and can be a valuable addition to employee development within the organisation.
2. Leave not exceeding two (2) weeks in any one year will be granted to employees who are members of the Defence Force Reserves for the purpose of undergoing training in camp or equivalent continuous duty. This leave will normally be in addition to annual holiday leave.
3. Special consideration will be given to an employee requiring leave for Reserve military training purposes in excess of ten (10) days in any one year.
4. Except on unusual circumstances military leave granted under this policy will be treated as unbroken service when calculating annual leave, long service leave and sick leave or any other entitlements.
5. Where applicable, but subject to the organisation's policy, employees granted Reserve training leave under this policy will be required to make up any missed contributions to superannuation pension schemes which fall due during their period of absence.
6. Personnel occupying quarters will pay normal rental during their absence.
7. This policy is to be made known throughout the organisation and announced in its publications and through other existing means of communications.

Reason

To facilitate and encourage Staff participation in the Defence Force Reserves.



Approved Council Meeting 26th July, 1984 - Minute No. 376/84.

Reaffirmed Council Meeting 1st July, 1993 - Minute No. 226/93.

Reaffirmed Council Meeting 28 October 2008 – Minute No. 71/0809