

ADMINISTRATION POLICIES



MINUTES POLICY

Objective

To provide a framework for the efficient and effective administration of Council and ensure that the community is well informed of Council decisions.

Policy

Council Minutes are to be specially bound and preserved each year.

Reason

To ensure Council Minutes are suitably preserved.



Reaffirmed Council Meeting 1st July, 1993 - Minute No. 226/93.

Reaffirmed Council Meeting 28 October 2009 – Minute No.: 67/2009