



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 30 November 2016

at

3:00pm

at

Walcha Council Chambers

Prior to the Meeting commencing the Auditor presented the Financial Statements.

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode, CM Lyon and RL Wellings.

IN ATTENDANCE: Mr JG O'Hara, General Manager, Mr DJM Reeves, Director – Engineering Services, and Mrs LJ Latham, Environmental Services Manager.

1. APOLOGIES:

Nil.

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.....General ManagerMayor

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 26 OCTOBER 2016:

68 **RESOLVED** on the Motion of Councillors Heazlett and Lyon that the Minutes of the Ordinary Meeting held on Wednesday, 26 October 2016, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

6.3 Rental of Walcha Squash Courts by Walcha Community Gym and Walcha Squash Club WO/2016/02556

Clr Kermode declared a pecuniary interest in this matter as he is the President of the Walcha Squash Club.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

69 **RESOLVED** on the Motion of Councillors Heazlett and Ferrier that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Working Funds 2015-2016 Annual Financial Statements WO/2016/01945

70 **RESOLVED** on the Motion of Councillors Kermode and Lyon that the Report be **NOTED** by Council **FURTHER THAT** the following amounts be transferred to Restricted Assets:

Employment Leave Entitlements	\$50,000
Infrastructure Replacement	\$550,000
Plant Replacement	\$150,000

Alter Order of Business

71 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Council alter the Order of Business and bring Item 6.3 forward to be considered now.



6.3 Rental of Walcha Squash Courts by Walcha Community Gym and Walcha Squash Club WO/2016/02556

Councillor Kermode declared an interest and left the Chambers and took no part in the debate.

72 **RESOLVED** on the Motion of Councillors Ferrier and Lyon that Council **SUSPEND** Standing Orders so that the Members of the Walcha Community Gym be allowed to address Council.

Executive Members of the Walcha Community Gym addressed Council.

73 **RESOLVED** on the Motion of Councillors Ferrier and Lyon that Council **RESUME** the Meeting.

74 **RESOLVED** on the Motion of Councillors Ferrier and Wellings that Council accept the offer of the Walcha Squash Club and Walcha Community Gym and set the rent at \$125 per week for the Squash Club and \$150 per week for the Community Gym and this be reviewed after three (3) years.

Councillor Kermode returned to the Chambers and the Chair informed him of the decision.

6.2 Quarterly Review of Operational Plan & Budget as at September 2016 WO/2016/01946

75 **RESOLVED** on the Motion of Councillors Lyon and Heazlett that Council adopt the September 2016 Quarterly Budget Review Statements **FURTHER THAT** Council approve the variations in Income and Expenditure votes as detailed.

6.4 Arrangements for Staff over Christmas 2016 WO/2016/01937

76 **RESOLVED** on the Motion of Councillors Lyon and Blomfield that Council allow the Outdoor Staff Christmas Party to be held during working hours on Thursday, 15 December 2016 at 12:30pm **FURTHER THAT** a donation of \$1,000 be made towards the cost of the function **STILL FURTHER THAT** a donation of \$700 be made towards the Indoor Staff Christmas Function.

6.5 Review of Gates & Grids on Public Policy WO/2016/01950

77 **RESOLVED** on the Motion of Councillors Lyon and Kermode that the matter be deferred and a further report be prepared by the Director – Engineering Services.



6.6 Naturally Occurring Asbestos at Nowendoc WO/2016/01949

This Report was **WITHDRAWN** from the Meeting by the General Manager and will be re-submitted to a future Meeting of Council.

6.7 Container Deposit Scheme Registration of Interest WO/2016/01960

78 **RESOLVED** on the Motion of Councillors Heazlett and Lyon that Council register an interest with the NSW Environmental Protection Authority in operating a Container Deposit Scheme Collection Point.

6.8 Water Security Feasibility Study WO/2016/01959

79 **RESOLVED** on the Motion of Councillors Lyon and Wellings that Council:

1. Sign off the agreement with Department of Primary Industry – Water based on the project plan.
2. Request a quote from Regional Development Australia Northern Inland to undertake Stage 1 of the project plan.

6.9 Referral to Committee of the Whole – Tender for Bitumen Emulsion WO/2016/01942

80 **RESOLVED** on the Motion of Councillors Heazlett and Ferrier that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of “Tender for Bitumen & Emulsion” be referred to be discussed in Committee of the Whole for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12. COMMITTEE OF THE WHOLE

81 **RESOLVED** on the Motion of Councillors Lyon and Kealey that Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Committee of the Whole for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

82 The Meeting resumed in **OPEN** Council on the Motion of Councillors Lyon and Kealey.

The Mayor reported whilst in Committee of the Whole the following matters were discussed.



PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

**1. Tender for the Supply and Delivery of Bitumen and Emulsion –
REGPRO221617 WINT/2016/02540**

The Committee **RECOMMENDED** on the Motion of Lyon and Kealey that Council **ACCEPT** the Tender of Fulton Hogan Industries Pty Ltd:

1. Noting that Council considers Fulton Hogan Industries as the most appropriate contractor, as Council has an established relationship and Fulton Hogan scored the highest on the evaluation matrix.
2. As a single source contact, Council award the contract for the period from 1 January 2016 to 31 December 2018.
3. Make provision for a twelve month extension of this contract based on satisfactory supplier performance which may take this Contract through to 31 December 2019.

ADOPTION OF COMMITTEE OF THE WHOLE

83 **RESOLVED** on the Motion of Councillors Lyon and Kealey that the Report and Recommendations of the Meeting of the Walcha Council Committee of the Whole held on (day and date of Meeting) be **ADOPTED** by Council.

The Chairman publicly declared the recommendations passed by the Committee whilst in Committee of the Whole.

7. NOTICE OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS WO/2016/01914

Finance & Administration – 4. Tourism Report

84 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council write to the Walcha Aero Club and congratulate them on their successful Fly-In Open Day.

85 **RESOLVED** on the Motion of Councillors Ferrier and Kealey that items included in the Management Review Report, numbered 1 to 16 inclusive, be **NOTED** by Council.



10. COMMITTEE REPORTS

10.1 Minutes of the Walcha Council Preschool Advisory Committee Meeting held at the Walcha Preschool on Monday, 29 August 2016. WO/2016/01497

86 **RESOLVED** on the Motion of Councillors Ferrier and Lyon that Council **ADOPT** the Behaviour Guidance Policy, Inclusion Policy, Orientation for Children Policy, Enrolment Procedure Policy, Parent Communication Policy, Parent Grievance Policy, Parental and Family Involvement Policy, Priority of Access, Child and Staff Immunisation Policy, Fees Policy, Management Roles, Privacy, Dignity and Confidentiality Policy, Retention of Records Policy, Student and Volunteer Policy, Walcha Preschool Advisory Committee Policy as presented.

87 **RESOLVED** on the Motion of Councillors Kealey and Blomfield that Council **ADOPT** the fees for 2017 as presented.

◆ Transition Room Full Fee	\$18.00
◆ Transition Room ATSI	\$ 5.00
◆ Transition Room HCC	\$ 5.00
◆ Preschool Room ATSI	\$ 5.00
◆ Preschool Room HCC	\$ 5.00
◆ Preschool Room (unfunded)	\$30.00
◆ Extended Hours 8.00am to 8.30am	\$ 5.00
◆ Extended Hours 4.00pm to 5.00pm	\$10.00
◆ Enrolment fee (once per year)	\$25.00
◆ The library fee and the fund raising fees have been removed.	

10.2 Minutes of the Walcha Council Preschool Advisory Committee Meeting held at the Walcha Preschool on Monday, 31 October 2016. WO/2016/01932

10.3 Minutes of the Walcha Traffic Committee Meeting held in the Council Chambers, Hamilton Street Walcha on Tuesday 15 November 2016. WO/2016/01939

11. DELEGATE REPORTS

11.1 Minutes of the New England Tablelands (Noxious Plants) County Council Meeting held in the Armidale Office on Tuesday, 30 August 2016. WI/2016/07705

11.2 Minutes of the Walcha & District Historical Society Meeting and Delegates Report held at Caretakers Cottage on Saturday 22 October 2016. WO/216/1983 & WI/2016/06375



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- 11.3 Minutes of the NSW Public Libraries Association North East Zone Meeting held at Coffs Harbour City Council on Thursday, 3 November 2016.
WI/2016/07628**
 - 11.4 Minutes of the Country Mayors Association General Meeting & Annual General Meeting held at Parliament House, Sydney on Friday 4 November 2016.
WI/2016/07275**
 - 11.5 Minutes of the Walcha Community Consultative Committee Meeting held in the Council Chambers Hamilton Street Walcha on Tuesday, 8 November 2016.
WO/2016/01987**

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:30PM.