



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 2 May 2018

2:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Clint Lyon
Councillor Peter Blomfield
Councillor Kevin Ferrier
Councillor William Heazlett
Councillor Jennifer Kealey
Councillor Scott Kermode
Councillor Rachael Wellings

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 2 May 2018

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 2 May 2018** commencing at **2.00pm**.

Yours sincerely

Jack O'Hara
GENERAL MANAGER

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| 2. | Confirmation of Previous Minutes | |
| 2.1 | Minutes of the Ordinary Meeting held on Wednesday, 28 March 2018 at Walcha Council Chambers. | WO/2018/00551 |
| 3. | Business Arising | |
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| 6.3 | Extension of Namoi Water Alliance Consultancy Agreement | WO/2018/00637 |
| 6.4 | Committee of the Whole Referral – Plant Committee Minutes containing Tender Information | WO/2018/00661 |
| 7. | Notices of Motion | |
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| 8. | Matters of Urgency (Resolution to admit matters of urgency before being further considered by Council). | |
| 9. | Management Review Report | WO/2018/00649 |

Submitted to Council: 2 May 2018

..... General Manager Mayor



10. Committee Reports

10.1

11. Delegates Reports

11.1 Confirmed Minutes of the New England Tablelands (Noxious Plants)
County Council Meeting held in Armidale on Tuesday, 20 February
2018. WI/2018/04416

12. Committee of the Whole

12.1 Plant Committee Meeting Minutes held on Wednesday, 11 April 2018
WO/2018/00658

Resolution to adjourn the Ordinary Meeting and to move into Committee of the Whole and to exclude the Press and the Public from the entire proceedings of the Committee Meeting.

Resolution to move into Open Council.

Resolution to adopt Committee of the Whole Report and Recommendations.

Submitted to Council: 2 May 2018

..... General Manager Mayor



Present:

Apologies:

**Confirmation of the Ordinary Meeting Minutes held on Wednesday,
28 March 2018:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday,
28 March 2018:**

Submitted to Council: 2 May 2018

..... General Manager Mayor



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 28 March 2018

at

2:01pm

at

Walcha Council Chambers

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode and RL Wellings.

IN ATTENDANCE: Mr JG O'Hara, General Manager, Mr DJM Reeves, Director – Engineering Services, and Mrs LJ Latham, Environmental Services Manager.

1. APOLOGIES:

116 **RESOLVED** on the Motion of Councillors Kermode and Kealey that the apology received from Clr Lyon, being on annual leave, be **ACCEPTED**.

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 14 FEBRUARY 2018:

117 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that the Minutes of the Ordinary Meeting held on Wednesday, 14 February 2018, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

118 **RESOLVED** on the Motion of Mayor Noakes that the Mayoral Minute be **ADOPTED** by Council.

Recently General Manager Jack O'Hara and myself participated in a six day Namoi Unlimited (NU) international engagement mission to China. The mission members included NU executive officer Rebel Thomson, six mayors and five council executives. The purpose of the mission was to sign a memorandum of understanding with Ningbo Agricultural Bureau, investigate the possibility of reciprocal trade and pitch investment opportunities that exist within NU. Gwydir Council had to withdraw due to illness. Each Council presented at three seminars in Guangzhou, Ningbo and Shanghai, to a total audience of around 270 delegates. These ranged from Government Officials, investors, financiers and business owners.

In conjunction with the seminars there were visits to factories, the bond area of Ningbo Airport, meetings with interested parties and discussions on the framework surrounding trade.

During training for this mission we were made aware of many of the pitfalls and issues surrounding international trade, focusing mainly on China. Much of what we learnt became apparent; mainly that trade is based on building a high level of trust and a reciprocal relationship. Chinese culture and business is based on thousands of years of structure and respect.

Presentations and engagements were made in Guangzhou with South China investors and market leaders in this area. Representatives of Deloitte's and Aus Trade also presented on how to invest in Australia and this was followed by a Q and A session. The next day we flew to Ningbo where we visited the Agricultural Bureaus' that covered this area. The Ningbo area has a population of 7.5 million people and the largest sea port in China. An abattoir has just been completed there that has the capacity to process 100,000 cattle per year. This will rely on the importing of live cattle to satisfy this demand. This day concluded with an official dinner hosted by the Ningbo Agricultural Bureau. The following day we once again presented to delegates and the MOU was signed. A lot of work and



discussion had gone into the wording of this document to end with a mutually acceptable outcome.

Friday saw us travel by train to China's third largest city, Shanghai. This city has 24 million residents, the same as Australia's population. Here we met NSW Trade and Investment representative Tony Zhang again following his visit to Walcha last month. He hosted us for the last of our presentations and Q and A sessions. There was a lot of inquiry around wool, timber, tourism and grain.

Namoi Unlimited and individual councils now have a lot of follow up work and collaboration to undertake to formulate information into a way forward. As we understood before participating in this mission this type of engagement is not simple and easy. Outcomes are only achieved by developing trust, persistence and aiming for mutually beneficial outcomes. The Chinese view us as having high, and restrictive wages and to a certain extent worry about International policy. They possess an extremely respectful, progressive and friendly culture, along with being astute business people. Most of their citizens under thirty have a good understanding of the English language and many of the younger people attending were women.

Two Councils who have had a long association in dealing with China felt that the outcome of the trip was extremely positive. Both these councils had strong investment proposals that if successful will have major benefits for many councils including Walcha. This includes Tamworth and its international airport and Gunnedah with a multi species abattoir.

As Walcha progresses with the information gained we will have the chance to assess and reassess the direction we wish to follow. As disposable income increases in many countries, and people wish to change their diet, lifestyle and standard of living opportunities will arise to fill these voids. We are in a position, with more information, to decide where we wish to fit into this opportunity.

Namoi Unlimited will provide a full report to the Mayor and General Manager in April 2018.

Clr Eric Noakes
Mayor of Walcha

6. SENIOR OFFICERS REPORT

119 **RESOLVED** on the Motion of Councillors Heazlett and Kermode that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Water Security Feasibility Study – Stage 4 – Walcha Water Security Options Assessment Report **WO/2018/00465**

120 **RESOLVED** on the Motion of Councillors Heazlett and Blomfield that Council **ADOPT** the Walcha Water Security Options Assessment Report.



121 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that Council send copies of the Walcha Water Security Options Assessment Report to NSW Department of Industry – Water and to the Federal Minister for Agriculture & Water Resources **FURTHER THAT** deliver copies to our Local Federal & State Members thanking them for support.

122 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that Council submit an Expression of Interest for Stage 1 of the Safe and Secure Water Program.

6.2 Walcha Preschool Advisory Committee Membership Nominations

WO/2018/00424

123 **RESOLVED** on the Motion of Councillors Ferrier and Wellings that Council appoint Meggie Davey to the Walcha Preschool Advisory Committee **FURTHER THAT** Council write to Lucie Street and Amber Poflotski expressing Council’s appreciation for their dedication and commitment whilst serving on the Committee.

At this stage, at 2:45pm, Council **SUSPENDED** Standing Orders and **RECOMMENCED** Standing Orders at 4:50pm.

Went into a Workshop for the Community Engagement & Asset Management Strategy.

6.3 Community Engagement and Asset Management Strategy

WO/2018/00477

124 **RESOLVED** on the Motion of Councillors Kermode and Kealey that Council authorise the General Manager to implement the Community Engagement and Asset Management Strategy & Program.

6.4 Rural Women’s Gathering Committee – Appointment of Membership

WO/2018/00480

125 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council appoint the following eight (8) community members to the Rural Women’s Gathering 355 Committee:

-  Dale Webber
-  Anna Barwick
-  Karen Brown
-  Cecilia Casey
-  Chloe Hoy
-  Jane Morrison
-  Don Murchie
-  Aurora Reilly



6.5 Unauthorized Waste

WO/2018/00470

The report was **NOTED** by Council.

6.6 Place Naming Proposals

WO/2018/00438

126 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that Council **SUPPORT** Tony Dawson’s Place Naming Proposals for “Basaltic Rock” situated at Ngulin Nature Reserve Longitude 151° 36’ 15” Eastings and Latitude 31° 20’ 19” Southings Height ~1440 AMSL and “Grundy” situated at a Hill on the Great Dividing Range Longitude 151° 39’ 20” Eastings Latitude 31° 19’ 36” Southings Height 1463 metres AMSL as depicted in the Naming Proposal Forms **PROVIDED THAT** if either feature has an Indigenous Name then it would take precedence.

6.7 Committee of the Whole Referral – Tenders for Supply and Delivery of Guard Rail End Terminals

WO/2018/00484

127 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that, in accordance with the provisions of Section 10A(2)(c) of the Local Government Act, 1993, the matter of Tender for Supply and Delivery of Guard Rail End Terminals be referred to be discussed in Committee of the Whole for the reason that they relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COMMITTEE OF THE WHOLE

128 **RESOLVED** on the Motion of Councillors Ferrier and Heazlett that Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Committee of the Whole for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

129 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kealey and Wellings.

The Mayor reported whilst in Committee of the Whole the following matters were discussed.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

12.1 Tender for the Supply and Delivery of Guard End Terminals

WINT/2018/00995

The Committee **RECOMMENDED** on the Motion of Kermode and Wellings that Council **ACCEPT** the tender submitted by Australian Construction Products (Rocla Pty Ltd) **FURTHER THAT** authorise the General Manager to commence negotiations with Australian Construction Products (Rocla Pty Ltd) for the supply



and delivery of the terminals, enabling the commencement of the Oxley Highway End Terminal Replacement Program.

ADOPTION OF COMMITTEE OF THE WHOLE

130 **RESOLVED** on the Motion of Councillors Kealey and Wellings that the Report and Recommendations of the Meeting of the Walcha Council Committee of the Whole held on Wednesday, 28 March 2018 be **ADOPTED** by Council.

The Chairman publicly declared the recommendations passed by the Committee whilst in Committee of the Whole.

7. NOTICE OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS

WO/2018/00440

131 **RESOLVED** on the Motion of Councillors Kermode and Wellings that items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be **NOTED** by Council.

10. COMMITTEE REPORTS

10.1 Notes of the Walcha Council Arts Advisory Committee Meeting held on Tuesday, 20 February 2018. WO/2018/00483

10.2 Minutes of the Walcha Council Tourism Advisory Committee Meeting held on Wednesday, 21 February 2018. WO/2018/00321

10.3 Minutes of the Walcha Town & District Beautification & Tidy Towns Committee Meeting held on Wednesday, 21 February 2018. WO/2018/00482

10.4 Minutes of the Walcha Council Community Care Advisory Committee Meeting held on Monday, 19 March 2018. WO/2018/00476

11. DELEGATE REPORTS

11.1 Confirmed Minutes of the New England Tablelands (Noxious Plants) County Council Meeting held on Wednesday, 24 October 2017.

WI/2018/02386



**11.2 Minutes of the Namoi Unlimited Board Meeting held on Thursday,
1 March 2018. WI/2018/02387**

**11.3 Minutes of the Country Mayors Association of NSW General Meeting held
on Friday, 2 March 2018. WI/2018/02438**

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED
THE MEETING CLOSED AT 5:10PM.**



Item 6:
Senior Officers'
Reports

Submitted to Council: 2 May 2018

..... General Manager Mayor



| | | |
|------------------------|---|---------------------------|
| Item: | 6.1 | Ref: WO/2018/00607 |
| Title: | Draft Budget 2018 - 2019 | |
| Author: | General Manager | |
| Previous Items: | Not Applicable | |
| Attachment: | 2018 – 2019 Draft Budget Under Separate Cover 2018 – 2019 Draft Operational Plan | |

Community Strategic Plan Reference:

*Goal – 8.1.2 – Provide a framework for the efficient and effective administration of Council.
Goal – 8.2.1 – Maintain a stable and secure financial structure for Council..*

The Draft Budget for 2018/19 is submitted for Council’s consideration. The Plan is presented in accordance with the provisions of the Local Government Act, 1993.

2018/19 DRAFT BUDGET

(A) GENERAL FUND

The Draft Budget is submitted as a balanced budget. To achieve this position, the maximum permissible General Rate increase of 2.3% has been incorporated.

The Draft Budget provides for total Operating expenses of \$11,169,003 and total operating revenues of \$14,024,737 which provides an operating surplus of \$2,855,734. When grants and contributions provided for capital purposes and additional Roads to Recovery funding are excluded this results reverts to a surplus of \$195,718. When capital items and depreciation are considered there is no movement in working funds.

a) Rating Levels

As indicated, the Draft Budget provides for a General Rate increase of 2.30%. Based on this increase the net General Rate yield (after Doubtful Debts and Pensioner Rebates) is \$3,377,220 or 28% of total net operating revenue.

The Minister has set interest on overdue rates at 7.5%. The rate for rate is unchanged from 2017/18. Rates will be calculated utilising valuations that have a base date of 1 July 2016.

It is strongly suggested that Council adopt the maximum permissible General Rate increase of 2.3%.

b) Financial Assistance Grant

The Draft Budget provides for a Financial Assistance Grant of \$2,149,090 which is a 2.2% estimated increase on the 2017/18 budget.

It is difficult to accurately estimate the equalisation component of this grant and normally a quite conservative approach is adopted. Recent history has shown however that the actual grant has usually marginally exceeded our estimate.

The Local Roads component of the Grant has been estimated at \$920,000.

Submitted to Council: 2 May 2018

..... General Manager Mayor



c) Borrowings

No new borrowing is proposed in the 2018/19 Budget. Loan Repayments have been included on existing loans for Woolbrook Bridge \$600K and the Garbage Transfer Station \$152K. The loan interest for the Woolbrook Bridge Loan is offset by a 4% interest rate subsidy funded under the Office of Local Governments Local Infrastructure Renewal Scheme (LIRS). The repayment of the garbage loan has been factored into the cost base to be recovered by the garbage rates.

d) Waste Management

The Local Government Act, 1993 requires that Waste Management is treated as a separate function and that all monies raised for this purpose are spent on this function. There is to be no cross subsidisation. The Act also requires that a separate charge be levied for the service.

The following is the proposed Waste Management charges for 2018/19

| Waste Management Fees | | | |
|---|-----------------|-------------|-------------|
| | Services | Rate | Levy |
| Annual Domestic Waste Management (DWM) | 805 | \$501.00 | \$403,305 |
| DWM – Annual Additional 140L General Waste | 2 | \$219.00 | \$438 |
| DWM – Annual Additional 240L Recycling Waste | 9 | \$165.00 | \$1,485 |
| Annual Commercial Waste Management (CWM) | 234 | \$510.00 | \$119,340 |
| Annual CWM 240L Green Waste Charge | 22 | \$50.00 | \$1,100 |
| CWM – Annual Additional 240L General Waste | 7 | \$328.00 | \$2,296 |
| Annual Waste Management– Rural | 878 | \$162.00 | \$142,236 |
| Annual Waste Management - Unoccupied Town | 68 | \$132.00 | \$8,976 |
| Commercial Recycling – Cardboard and Paper - Woolpack Collection Service | 540 | \$16.35 | \$8,830 |
| Commercial Recycling – Cardboard and Paper– 240L Bin Collection Service | 116 | \$8.20 | \$948 |
| Commercial Recycling – Cardboard and Paper – Supermarket Bale (minimum 12 bale) | 32 | \$204.40 | \$6,541 |

e) Fees and Charges

The Statement of Fees and Charges, which Council proposes to levy, is attached as an appendix to this report. This Statement incorporates Council’s pricing policy in respect of these charges. The increases in waste charges are approximately \$0.52 per week for residential costumers and \$0.54 per week for rural and commercial customers. Historically overall increases in Waste Management costs have been absorbed by urban customers; however services in the rural areas have increased and this is reflected in the larger rate rise.

Submitted to Council: 2 May 2018

..... General Manager Mayor



f) Capital Expenditure

Below is a list of the proposed capital expenditure items for 2018/2019.

| Function | Description | Type of Capital Expenditure | Amount | Own Source Revenue | Grant Funding | Source of Funding |
|--------------------------------|--|-----------------------------|-----------|--------------------|---------------|---|
| Administration | Miscellaneous admin capital | New | 5,000 | 5,000 | | General Fund |
| Community Services & Education | Preschool Building | New | 1,000,000 | 340,000 | 660,000 | Stronger Communities / Internal Reserves (Mirani) |
| Housing & Community Amen | Street Scape – Derby St (Pitt Sons to Post Office) | New | 53,580 | 53,580 | | General Fund |
| Recreation & Culture | Park Seating & Bin Placement | New | 3,500 | 3,500 | | General Fund |
| Recreation & Culture | Monument Park – Cenotaph | New | 100,000 | | 100,000 | NSW Liquor & Gaming / RSL |
| Recreation & Culture | Public Drinking Stations | New | 10,000 | 10,000 | | General Fund |
| Recreation & Culture | Skatepark - Grinding Rail | New | 3,500 | 3,500 | | General Fund |
| Recreation & Culture | Public Art | New | 5,000 | 5,000 | | General Fund |
| Transport & Communications | Sealed Rural Roads, Timber Bridge – Wollun Road | Renewal | 622,750 | | 622,750 | Bridge Renewal Program / Fixing Country Roads |
| Transport & Communications | Sealed Rural Roads, Timber Bridge – Niangala Road | Renewal | 234,050 | | 234,050 | Fixing Country Roads |
| Transport & Communications | Urban Roads – Heavy Patching | Renewal | 75,000 | | 75,000 | Roads to Recovery |
| Transport & Communications | Urban Roads – Reseals | Renewal | 75,000 | | 75,000 | Roads to Recovery |
| Transport & Communications | Urban Roads – Footpath Renewals (various town streets) | Renewal | 45,000 | 45,000 | | General Fund |
| Transport & Communications | Urban Roads – Kerb & Gutter Renewals | Renewal | 45,000 | 45,000 | | General Fund |
| Transport & Communications | Urban Roads – Kerb & Gutter Extensions | New | 45,000 | 45,000 | | General Fund |

Submitted to Council: 2 May 2018

..... General Manager Mayor



| Function | Description | Type of Capital Expenditure | Amount | Own Source Revenue | Grant Funding | Source of Funding |
|----------------------------|--|-----------------------------|------------------|--------------------|------------------|----------------------------------|
| Transport & Communications | Urban Roads – Gravel Resheeting | Renewal | 5,000 | 5,000 | | General Fund |
| Transport & Communications | Regional Roads – Thunderbolts Way, Emu Creek, seg 4470 | Renewal | 322,269 | | 322,269 | Block Grant / Repair Grant |
| Transport & Communications | Regional Roads – Thunderbolts Way, Reseals seg 4370, 4390, 4400, 4020 | Renewal | 140,000 | | 140,000 | Block Grant |
| Transport & Communications | Regional Roads – Thunderbolts Way, Heavy Patching seg 4600, 4480, 4490 | Renewal | 32,275 | | 32,275 | Block Grant |
| Transport & Communications | Regional Roads – Thunderbolts Way Minor Patches | Renewal | 52,725 | | 52,725 | Block Grant |
| Transport & Communications | Sealed Rural Roads – Reseals | Renewal | 166,417 | | 166,417 | Roads to Recovery |
| Transport & Communications | Sealed Rural Roads – Heavy Patching | Renewal | 160,750 | | 160,750 | Roads to Recovery |
| Transport & Communications | Sealed Rural Roads – Brackendale Rd seg 50, Nowendoc Rd intersection | Renewal | 125,000 | | 125,000 | Roads to Recovery |
| Transport & Communications | Sealed Rural Roads – Aberbaldie Road seg 30 | Renewal | 215,000 | | 215,000 | Roads to Recovery |
| Transport & Communications | Unsealed Rural Roads – Gravel Resheeting | Renewal | 580,000 | 180,000 | 400,000 | Roads to Recovery / General Fund |
| Transport & Communications | Unsealed Rural Roads – Dust Suppression | Renewal | 15,000 | 15,000 | | General Fund |
| Transport & Communications | Unsealed Rural Roads – Culvert Renewals | Renewal | 15,000 | 15,000 | | General Fund |
| Transport & Communications | Unsealed Rural Roads – Culvert Renewals, Scrubby Gully Road | Renewal | 100,000 | | 100,000 | Roads to Recovery |
| Transport & Communications | Works Depot – Emulsion Tank Asphalt & Bunding | New | 125,000 | 125,000 | | General Fund |
| | | | 4,376,816 | 895,580 | 3,481,236 | |

Submitted to Council: 2 May 2018

..... General Manager Mayor



g) Working Funds Position

Council's estimated Net Current Assets (Working Funds) position as at 30 June 2019 is estimated to be \$1,219,563. This level of working funds is considered adequate.

(B) WALCHA WATER SUPPLY LOCAL FUND

The Draft Budget for the Walcha Water Supply Local Fund provides for total operating expenses of \$1,053,872 and total operating revenues of \$1,032,791 which provides an operating deficit of \$21,081. This is due to funding from NSW Safe & Secure programs that are operating in nature and require 25% contribution from the Water Fund. There are no capital grants in the budget.

Rate increases of approximately 5% have been applied in calculating the water fund revenue.

When depreciation and capital items are taken into account the budget provides for a surplus cash operating result of \$70,100.

Working funds from the water function as at 30/06/2019 are estimated to be \$209,000 which is considered adequate given the size of the fund and its asset renewal program.

a) Charges

In 2005/2006 best practise pricing was introduced resulting in a complex range of charges and Councillors are requested to refer to the Revenue Policy Statement within the Operational Plan for the specific details of these charges.

b) Borrowings

In 2016/17 council approved an internal loan from the General Fund to the Water Fund for \$100,000. Principal and interest repayments are included in the budget.

c) Capital Expenditure

Below is a list of the proposed capital expenditure items for 2018/2019.

| Description | Type of Cap Exp | Amount \$ | Reserve | Grant Funding | Source of Funding |
|--|-----------------|----------------|----------------|---------------|-------------------|
| Water Meter Renewals | Renewal | 10,000 | 10,000 | | Water Fund |
| Water main renewals – Fitzroy Street Stage 2 | Renewal | 100,000 | 100,000 | | Water Fund |
| PAC System Relocation | Renewal | 80,000 | 80,000 | | Water Fund |
| Balance Tank Reservoir Roof Installation | Renewal | 15,500 | 15,500 | | Water Fund |
| WTP Electrical Upgrades | Renewal | 15,000 | 15,000 | | Water Fund |
| TOTAL | | 220,500 | 220,500 | | |

Submitted to Council: 2 May 2018

..... General Manager Mayor



(C) WALCHA SEWERAGE LOCAL FUND

The Draft Budget for the Walcha Sewerage Local Fund provides for total operating expenses of \$495,722 and total operating revenues of \$487,901 which provides an operating deficit of \$-7,821. There are no capital grants in the budget.

When depreciation and capital items are taken into account the budget provides for a surplus cash operating result of \$2,179.

Working funds from the Sewer function as at 30 June 2019 are estimated to be \$554,335 which is considered adequate given the size of the fund and its asset renewal program.

a) Charges

As with water, in the 2005/2006 best practice guidelines were introduced for developing the sewer and trade waste charges. This has resulted in a complex range of charges and Councillors are requested to refer to the revenue policy statement within the operational plan for the specific details of these charges.

As the sewer fund is predicted to have an operating surplus there will be no increase in rates for the 2018/19 financial year.

b) Borrowings

There are no new borrowings proposed for the Fund in 2018/19.

c) Capital Expenditure

Below is a list of the proposed capital expenditure items for 2018/19

| Function | Description | Type of Cap Exp | Amount \$ | Reserve | Grant Funding | Source of Funding |
|--------------|----------------|-----------------|---------------|---------------|---------------|-------------------|
| Sewer | Sewer relining | Renewal | 50,000 | 50,000 | | Sewer Fund |
| TOTAL | | | 50,000 | 50,000 | | |

RECOMMENDATION:

The Draft Budget for the year 2018 – 2019 be ADOPTED by Council and placed on public exhibition for a period of 28 days FURTHER THAT the Budget be included in the annual Operational Plan STILL FURTHER THAT the Draft 2018 – 2019 Operational Plan be placed on public exhibition in accordance with the provisions of the Local Government Act 1993, Section 405(3).

Submitted to Council: 2 May 2018

..... General Manager Mayor



Item: 6.2 **Ref:** WO/2018/00502
Title: Local Government NSW Annual Conference 2018
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Goal – 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Introduction:

The Local Government NSW Annual Conference will be held at the Albury Entertainment Centre, Swift Street, Albury from Sunday, 21 October to Tuesday, 23 October 2018.

Report:

Registrations for the Conference will open later in the year.

Motions:

Motions will be called for and would need to be submitted by mid August, the exact date will be advised when it is available. LGNSW’s Financial Reports will be available to members at least 21 days before the Conference and the full Conference Business Paper is expected to be available on the LGNSW website and copies forwarded to members approximately one week prior to the Conference.

Policy Implications:

Council policy provides for attendance at this Conference with the following representation:

- ❖ The Mayor as delegate;
- ❖ The General Manager
- ❖ Two Councillors as observers.

Last year, the Mayor and General Manager and Councillors Kermode and Kealey attended. In 2016 it was Councillors Blomfield and Lyon attended the Conference.

Financial Implications:

Due to the potential additional costs of travelling to Albury it is recommended that only the Mayor and General Manager attend the Conference. If Council resolves to send four representatives then additional funds will need to be provided within the 2018 – 2019 Budget.

RECOMMENDATION:

For Council’s consideration.

Submitted to Council: 2 May 2018

..... General Manager Mayor



Item: 6.3 **Ref:** WO/2018/00637
Title: Extension of Namoi Water Alliance Consultancy Agreement
Author: General Manager/Director – Engineering Services
Previous Items:
Attachment: Reply Letter from Hunter H2O – WI/2018/04235

Community Strategic Plan Reference:

Goal – 6.3 – Water supply and sewerage services will be physically and environmentally sensitive.

Introduction:

The current Namoi Water Alliance (NWA) consultancy agreement with Hunter H2O is due to expire. With the establishment of the Namoi Joint Organisation still to be finalised, it was agreed by the NWA members to approach Hunter H2O to inquire whether they would be willing to extend the engagement.

Report:

Hunter H2O has been engaged by the NWA to provide consultancy services, in the water and waste water area, to member Councils of the Alliance. This engagement is scheduled to end before the governance terms of the Namoi JO have been established.

The Alliance believes the engagement with Hunter H2O has been of benefit and Tamworth Regional Council on behalf of NWA have inquired whether Hunter H2O is willing to extend the engagement, under the existing terms and allowing time for the governance terms of the Namoi JO to be established, before NWA goes back to the market.

See reply letter from Hunter H2O attached.

RECOMMENDATION:

That Council AUTHORISE the General Manager Council to approve extending the previous engagement, including previous terms and conditions, until April 2019.

Submitted to Council: 2 May 2018

..... General Manager Mayor



Tuesday, 10 April 2018

Director – Water and Waste
Tamworth Regional Council
PO BOX 555 (DX 6125)
TAMWORTH NSW 2340

Attention: Bruce Logan

Dear Bruce

Namoi Councils Consultancy Agreement – Intention to Extend Agreement to April 2019

I refer to your letter of 6 April 2018 regarding a possible further extension of the Namoi Councils Consultancy Agreement for the Provision of Water and Sewerage Consulting Services by Hunter H2O Holdings Pty Limited.

Please be advised that Hunter H2O Holdings Pty Limited is agreeable to a further extension of the current Consultancy Agreement on the same terms as the original Agreement for an additional period of 6 months until April 2019. We agree to complete any projects commenced prior to April 2019 under the existing Agreement, regardless of our involvement under the new arrangement. Please note that this would include an annual inflationary adjustment of hourly rates from 1 July, as per Part 6 of Schedule 4.

Thank you for your consideration. Please contact me if you have any further queries.

Yours faithfully

Geoffrey Long

Project Services Coordinator

Hunter H2O Holdings Pty Ltd
ABN: 16 602 201 552
P (02) 4941 5000 F (02) 4941 5011

PO Box 5007 HRMC NSW 2310
19 Split Island Close, Steel River
Mayfield West NSW 2304

Submitted to Council: 2 May 2018

..... General Manager Mayor



| | | |
|------------------------|---|---------------------------|
| Item: | 6.4 | Ref: WO/2018/00661 |
| Title: | Committee of the Whole Referral – Plant Committee Minutes containing Tender Information | |
| Author: | General Manager | |
| Previous Items: | Not Applicable | |
| Attachment: | No | |

Community Strategic Plan Reference:

Goal – 1.1 – Walcha will be serviced by an integrated and efficient transport network.

Introduction:

Council approval is sought for matters to be discussed in Committee of the Whole.

Report:

Council approval is requested to refer matters for discussion in Committee of the Whole in accordance with the provisions of Section 10A(2)(c) of the Local Government Act, 1993. Approval to refer the matter to Committee of the Whole is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RECOMMENDATION:

That, in accordance with the provisions of Section 10A(2)(c) of the Local Government Act, 1993, the matter of Plant Committee Minutes that contain Tender Information for Supply of Plant be referred to be discussed in Committee of the Whole for the reason that they relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Submitted to Council: 2 May 2018

..... General Manager Mayor



Ref: WO/2018/00649

Title: Management Review Report
Author: General Manager
Previous Items: Not Applicable
Attachment: No

CSP Ref: 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Item 9:

Management Review Reports

Submitted to Council: 2 May 2018

..... General Manager Mayor



FINANCE AND ADMINISTRATION

9.1 Listing of Bank Balances for the Month of March 2018

The Cash Book for each Fund has been reconciled with the appropriate Bank Pass sheets for the month of March 2018, and the Reconciliations have been entered in the Cash Book.

| | <u>2018</u> | <u>2017</u> |
|---------|---------------|----------------|
| General | \$ 979,705.39 | \$1,404,636.44 |

The current Interest Rate on the General Fund held with the National Australia Bank is 1.25%.

| | <u>2018</u> | <u>2017</u> |
|-----------------------|--------------|--------------|
| Interest Earned (YTD) | \$ 13,264.11 | \$ 27,794.39 |

9.2 Investments Local Government (Financial Management) Regulation 1993, Clause 19 (3) (A) for March 2018

Please see the following Report for the investments placed in March 2018.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.77% applies.

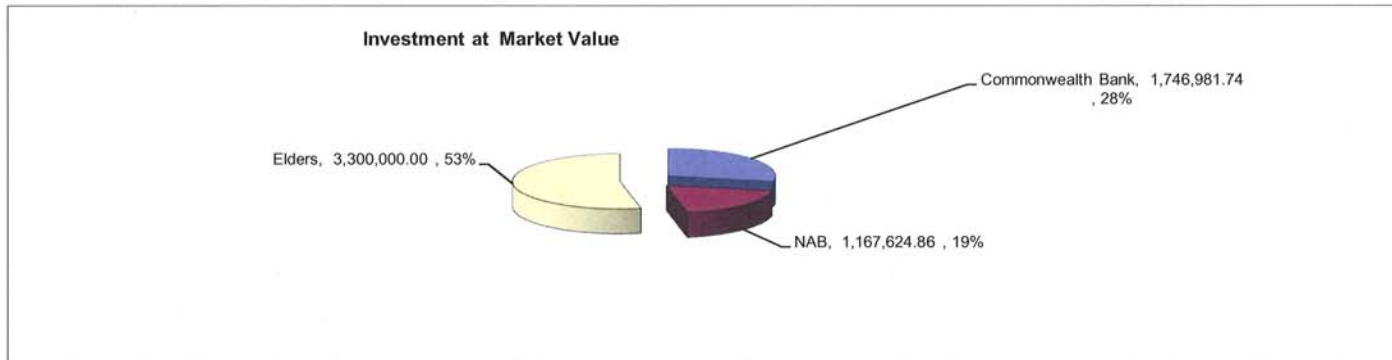
Jack O'Hara
GENERAL MANAGER



REGISTER OF INVESTMENTS TO 31/03/2018

| Institution | Type | Placement Date | Term (Days) | Maturity Date | Rate | Est. Interest | YTD Interest | Amount Invested | YTD Redemption | Est. Market Value At 31/03/18 | MV % of Portfolio | |
|-------------------------|--------------|----------------|-------------|---------------|-------|---------------|-------------------|-------------------|---------------------|-------------------------------|---------------------|----------------|
| National Australia Bank | Term Deposit | | | 13-Jul-17 | | | 8908.27 | - | 960,878.74 | - | 0.00% | |
| Elders Rural Bank | Term Deposit | | | 18-Jan-18 | | | 7712.88 | - | 600,000.00 | - | 0.00% | |
| Elders Rural Bank | Term Deposit | | | 28-Feb-18 | | | 14054.25 | - | 650,000.00 | - | 0.00% | |
| Elders Rural Bank | Term Deposit | 4/10/2017 | 180 | 04-Apr-18 | 2.50% | 7397.26 | 7971.78 | 600,000.00 | - | 600,000.00 | 9.65% | |
| Elders Rural Bank | Term Deposit | 18/07/2017 | 270 | 18-Apr-18 | 2.58% | 11450.96 | 0.00 | 600,000.00 | - | 600,000.00 | 9.65% | |
| National Australia Bank | Term Deposit | 28/11/2017 | 150 | 28-Apr-18 | 2.50% | 5318.06 | 7477.51 | 517,624.86 | - | 517,624.86 | 8.33% | |
| Commonwealth Bank | Term Deposit | 26/09/2017 | 240 | 24-May-18 | 2.54% | 8645.30 | 11034.29 | 517,639.92 | - | 517,639.92 | 8.33% | |
| Elders Rural Bank | Term Deposit | 17/12/2017 | 180 | 17-Jun-18 | 2.46% | 6672.33 | 7052.05 | 550,000.00 | - | 550,000.00 | 8.85% | |
| National Australia Bank | Term Deposit | 18/01/2018 | 181 | 19-Jul-18 | 2.50% | 8058.22 | 0.00 | 650,000.00 | - | 650,000.00 | 10.46% | |
| Commonwealth Bank | Term Deposit | 17/09/2017 | 330 | 17-Aug-18 | 2.50% | 7852.20 | 10118.45 | 347,400.27 | - | 347,400.27 | 5.59% | |
| Elders Rural Bank | Term Deposit | 28/03/2018 | 180 | 28-Sep-18 | 2.50% | 11712.33 | 24468.36 | 950,000.00 | - | 950,000.00 | 15.29% | |
| Commonwealth Bank | Term Deposit | 26/10/2017 | 365 | 22-Oct-18 | 2.55% | 22489.51 | 20711.98 | 881,941.55 | - | 881,941.55 | 14.19% | |
| Elders Rural Bank | Term Deposit | 15/02/2018 | 270 | 15-Nov-18 | 2.48% | 11007.12 | 10336.44 | 600,000.00 | - | 600,000.00 | 9.65% | |
| | | | | | | | 100,603.29 | 129,846.26 | 6,214,606.60 | 2,210,878.74 | 6,214,606.60 | 100.00% |

| | |
|------------------------------------|--------------|
| Capital Value of Portfolio | 6,214,606.60 |
| Redeemed Value of Portfolio | 2,210,878.74 |
| Market Value of Portfolio 31/03/18 | 6,214,606.60 |
| Estimated Profit/(Loss) 31/03/18 | 6,214,606.60 |



Responsible accounting Officers Certification Local Government (General) Regulation 2005- Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy

Signed Rosemary Strobel (Responsible Accounting Officer)

Submitted to Council: 2 May 2018

..... General Manager Mayor



9.3 Work, Health & Safety

March 2018

Workplace Incidents – One minor workplace incident that did not result in a workers compensation claim or lost time.

Motor Vehicle – One minor incident was recorded, it is yet to be determined if a claim will be lodged.

Near Misses – One near miss which was investigated and as a result corrective actions were put in place.

Public Liability – One minor incident occurred with no claim to be made.

Risk Management – A review of the risk register was conducted and overdue controls have been mainly rectified. Council’s Risk Management Action Plan for 2017 – 2018 is on track to be finalised by 30 June 2018 with the Director – Engineering Services addressing identified shortfalls.

Residual

- Low 30.52% (65)
- Medium 33.8% (72)
- High 32.39% (69)
- Extreme 3.29% (7)

| Residual | Insignificant | Minor | Moderate | Major | Catastrophic |
|----------------|---------------|-------|----------|-------|--------------|
| Almost Certain | 0 | 2 | 2 | 3 | 0 |
| Likely | 1 | 6 | 8 | 3 | 4 |
| Possible | 0 | 22 | 26 | 14 | 10 |
| Unlikely | 1 | 40 | 22 | 14 | 3 |
| Rare | 4 | 20 | 2 | 5 | 1 |

| Responsible Person | Total Controls | Existing/Completed Controls | Proposed Controls | Overdue Controls |
|--------------------------------|----------------|-----------------------------|-------------------|------------------|
| Dylan Reeves | 10 | 2 | 7 | 2 |
| Jack O'Hara | 1 | 0 | 1 | 0 |
| Karen Kermode | 1 | 0 | 1 | 0 |
| Lacey Latham | 10 | 1 | 9 | 0 |
| Loretta Blanch | 2 | 1 | 1 | 0 |
| Tess Dawson | 18 | 5 | 13 | 1 |
| Tess Dawson and Loretta Blanch | 1 | 0 | 1 | 0 |

9.4 Tourism Report

Due to school holidays the Tourism Report was not available this month.

Submitted to Council: 2 May 2018

..... General Manager Mayor



9.5 Grant Information

Grants Currently Applied for:

| Name of Grant: | Purpose of Grant: | Amount Requested : | Council Contribution: | Date Outcome Announced: | Outcome |
|---|---|---------------------------|------------------------------|--------------------------------|----------------|
| Australia Council for the Arts Project Fund | Sculpture Symposium | \$70,000 | | Unknown | Still TBA |
| ClubsNSW Infrastructure Grants Round 2 | Redevelopment of Walcha Memorial Cenotaph | \$50,000 | \$55,000 | January | Achieved. |
| Shuttle Bus Grant | A grant to pay for transport to attend Youth Week activities. | \$825 | \$0 | April | |

Grants Currently Being Investigated:

| Name of Grant: | Purpose of Grant: | Closing Date: |
|--|--|----------------------|
| Arts Projects – Organisations Community Building Partnership Youth Opportunities Funding Regional Arts NSW website: | | Various times |
| Quality Learning Environments | To add new or improve existing learning infrastructure (Preschool) | 30/03/2018 |
| Heavy Vehicle Safety and Productivity Program (HVSP) | To improve road safety for heavy vehicles on Thunderbolts Way and selected local roads. | 30/03/2018 |
| Office of Environment & Heritage Flood Plain Management Grants | To build on recent flood studies that have occurred around Walcha and to install gauges at selected sites to improve flood preparedness in Walcha. | 30/03/2018 |

Website Links:

- <https://www.liquorandgaming.justice.nsw.gov.au/Pages/about-us/our-initiatives/infrastructure-grants/arts-and-cultural-funding-round.aspx>
- <http://www.lgnsw.org.au/files/imce-uploads/127/cremf-introduction-1.pdf>
- <http://www.communitybuildingpartnership.nsw.gov.au/>
- <http://investment.infrastructure.gov.au/funding/blackspots/>
- <https://www.transport.nsw.gov.au/projects/programs/fixing-country-roads>
- https://infrastructure.gov.au/infrastructure/pab/active_transport/
- <https://www.industry.nsw.gov.au/invest-in-nsw/regional-opportunities/stronger-country-communities-fund>
- <https://www.create.nsw.gov.au/funding-and-support/types-of-funding/project-funding-regional-partnerships/>
- <http://regionalartsnsw.com.au/grants/raf/>
- <http://regionalartsnsw.com.au/grants/casp/>
- <http://www.australiacouncil.gov.au/funding/>
- <https://www.youthweek.nsw.gov.au/about>
- <https://education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/quality-learning-environments>
- http://investment.infrastructure.gov.au/infrastructure_investment/heavy_vehicle_safety_and_productivity.aspx
- <http://www.environment.nsw.gov.au/coasts/flooppain-management-grants-2017-18.htm>

Submitted to Council: 2 May 2018

..... General Manager Mayor



ENGINEERING SERVICES

9.6 Wages & Overtime Summary

| Pay Period | Week Ending | Overtime Hours | Amount (\$) |
|--------------|-------------|----------------|--------------------|
| 39 | 25/03/2018 | 70.08 | \$3,779.76 |
| 40 | 01/04/2018 | 82.75 | 4,669.72 |
| 41 | 08/04/2018 | 60.50 | 3,038.57 |
| 42 | 15/04/2018 | 83.75 | 4,089.45 |
| TOTAL | | 297.08 | \$15,577.50 |

9.7 Shire Roads Maintenance

Gravel Re-Sheeting & Erosion Remediation and Protection:

Recent heavy rains have led to widespread damage across Councils road network, in particular the unsealed network. The damage was particularly bad on the Scrubby Gully Road, between Ruby Hills Road and Niangala Road. Council crews have finished working in the area, seeing further gabion rock placed in table and catch drains to reduce soil loss. The area also benefited from culvert replacements, culvert cleaning and gabion rock placement in areas susceptible to erosion.



Local Roads Heavy Patching Program:

The local roads heavy patching program has commenced on the Moona Plains Road.

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..... General Manager Mayor



The program is expected to take approximately two weeks to complete, with several local roads included on the program. The works are aimed at targeting areas of safety concern, as next years reseal segments have been assessed as suitable for seal.



State and Regional Roads Maintenance:
Heavy Patching Program:



The State Roads Heavy Patching Program has recently been completed, aiming at treating the segments that have been selected to be resealed in the 2018-19 financial year.

Urban – Projects:

There are several projects occurring around the Walcha Township, including the following:

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..... General Manager Mayor



Nivison Fountain Upgrade



The Nivison Fountain is in the final stages of its makeover. The aim of the upgrade is to beautify the fountain, improve the surrounds and ensure that the fountain operates effectively and reliably. The water depth will be reduced as a result of the upgrade to approximately 300mm in depth throughout and will have improved gardens surrounding the fountain.

Crocodile Bridge Crossing

The alternate crocodile bridge crossing is nearing completion, all gabion and oversize rock has now been placed for the project. The final stage of the improved crossing is the installation of a new footpath and gardens that will surround the rock work.



Submitted to Council: 2 May 2018

..... General Manager Mayor



Walcha Oval Irrigation Upgrade:



Walcha Oval has received a much deserved upgrade of its irrigation system. The new system includes the installation of underground pipework and pop-up sprinklers that can be programmed to suit conditions. The pop-up sprinklers will improve efficiency at the oval and ensure that we get the most of our available water.

Completed Maintenance Snapshot:

| Local Roads | |
|----------------------------|-----------------------|
| Gravel Re-Sheeting | Roads: |
| | Forest Way |
| | Nowendoc |
| Maintenance Grading: | Roads: |
| | Forest Way |
| | Nowendoc |
| | Kangaroo Flat |
| | Flags Niangala |
| Drainage / Erosion Control | Roads: |
| | Scrubby Gully |
| | St Leonards Creek Rod |
| Slashing | Roads: |
| | Wollun |



| State & Regional Roads | |
|-----------------------------------|------------------------------|
| Oxley Highway Maintenance: | Tasks: |
| | Sign Maintenance & Repair |
| | Servicing Rest Areas |
| | Vegetation Control |
| | Cold Mix Patching |
| | Drainage |
| Regional Roads: | Tasks: |
| | Cold Mix Patching |
| | Slashing |
| | Spraying |
| | Service Rest Areas |
| Urban Roads | |
| Urban Maintenance: | Tasks: |
| | Sporting Ground Maintenance |
| | Town Street Cleaning |
| | Parks and Garden Maintenance |
| | Pool Ongoing Maintenance |

Proposed Works for the Coming Period:

Shire Roads:

- ◆ Maintenance grading is proposed to occur on Forest Way Roads, Ruby’s Knob, Merlin Downs, Mooraback and 9 Mile Church Road.
- ◆ Finalise the local roads heavy patching program.

State & Regional Roads:

- ◆ Maintenance:
 - Pothole Patching.
 - Vegetation Maintenance.
 - Crack Sealing.
 - Safety Patching and Sealing.
- ◆ Heavy Patching Program
- ◆ End Terminal Replacements (80)
- ◆ Culvert Replacements and Relining.

Works In Town:

- ◆ Streetscape Maintenance.
- ◆ Sporting grounds maintenance.
- ◆ Town Mowing - parks, gardens and cemeteries.
- ◆ Town Garden Maintenance.
- ◆ Secondary crossing at the Crocodile bridge to be finalised
- ◆ Nivison Fountain Upgrade to be completed.

Dylan Reeves
 Director – Engineering Services

Submitted to Council: 2 May 2018

..... General Manager Mayor



9.8. Water

Current Water Restrictions (23 February 2018) – Level 3 High: Target Usage 190-230 Litres/Person/Day.

Water usage for the month of March 2018 was as follows:

- Average usage per person per day – 290 Litres (40 litres less per person per day than last month)
- The Macdonald River town water supply is holding; Council will continue to work to achieving the Level 3 targets with the community.

9.9 Sewer

Sewer Treatment Plant (STP) Upgrade

Works continue to progress well on both the new Storage Dam and the refurbishment of the Maturation Pond.



Figure 1 - Clay Lining of the Treated Effluent Storage Dam

Clay lining of the treated effluent storage dam is progressing well. Clay lining is expected to be completed by 20/04/18. Gypsum modification of the inner walls and floor will commence the week of the 23/04/18 to reduce soil dispersivity and control shrink/swell cracking. The delivery of gabion rock to prevent wave motion erosion has finished and the rock is stockpiled on site. The pipe for the transfer, bypass and outlet lines has been ordered and delivery is expected shortly.



Figure 2 – Clay Pit/ Biosolid Storage Area

Biosolids stockpiled in the maturation pond will be excavated to the clay source pit on site following completion of the storage pond lining. This is expected to commence the week



of the 23/04/18. Following these works the maturation pond floor and inner walls will be regraded and surveyed before baffles and the transfer structure/ pipeline are constructed.

The extension request submitted to the EPA for the completion of the refurbishment work on the Maturation Pond has been approved; completion date is 30/06/18.

9.10 Waste

Woolbrook Waste Transfer Station Conversions

Woolbrook Landfill: Approval has been received from the EPA for Closure Plan submitted in December. Works are being scheduled to commence the conversion work but a start date is still to be confirmed.

Waste Strategy

The desktop hydrogeological study by GHD (a sub project of the Landfill Masterplan) was presented to the EPA recently. The findings of the review and the recommendations were accepted by the EPA with a verbal assurance provided at the meeting for the landfill life of the Aerodrome Road facility to be extended for a further 30 years. Written confirmation of this assurance was requested but is yet to be received.

Tess Dawson
Senior Manager - Water, Sewer & Waste



ENVIRONMENTAL SERVICES

The purpose of this report is to provide statistical information in relation to activities of the Environmental Services Department. This Department is responsible for the following key functions:

- ◆ Development
- ◆ Town Planning & Strategic Planning
- ◆ Construction compliance
- ◆ Environmental management
- ◆ Regulatory services
- ◆ Animal control
- ◆ Building and amenity maintenance

The statistical information contained within this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outlined in Council’s Community Strategic Plan 2027, Delivery Program 2017-2021 and Operational Plan 2017-2018.

;

A report will be presented to Council each month for comparison purposes, showing the previous year’s totals, and the year to date figures for the current year.

9.11 Development

| Development Application (DA) Data | | |
|---|------------------|----------------------|
| | 2016/2017 | 2017/2018 YTD |
| Total Number of DAs Determined | 22 | 28 |
| Number of DAs Outstanding | 2 | 4 |
| Average Determination Time (days) | 30.6 | 28.5 |
| Value of DAs | \$4,024,495.00 | \$3,635,907.00 |
| Number of Single New Dwellings | 7 | 9 |
| Residential | 1 | 3 |
| Village / Large Lot Residential | 1 | 2 |
| Rural | 5 | 4 |
| Number of Multi Unit Dwellings | 0 | 0 |
| Number of Commercial Developments | 3 | 1 |
| Number of Industrial Developments | 0 | 0 |
| Withdrawn / Cancelled | 0 | 1 |
| Refused | 0 | 0 |
| Complying Development Application (CDC) Data | | |
| | 2016/2017 | 2017/2018 YTD |
| Total Number of CDCs | 8 | 5 |
| Value of CDCs | \$324,300.00 | \$276,632.00 |
| Number of Single New Dwellings | 0 | 0 |
| Residential | 0 | - |
| Village / Large Lot Residential | 0 | - |
| Rural | 0 | - |

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..... General Manager Mayor



**Development Applications and Complying Development Certificates
 Determinations issued – March 2018**

Section 101 of the *Environmental Planning and Assessment Act 1979* (the Act), as amended, precludes a challenge to the validity of consent more than three (3) months after the date of public notification of the consent. Consents are available for public inspection, free of charge, during ordinary office hours at Council’s Hamilton Street office. In accordance with Section 101 of the Act and Clause 124 of the *Environmental Planning and Assessment Regulation 2000*, the following determinations are publicly notified:

| DA Number | Description | |
|------------|----------------------------|--------------------------|
| 10.2018.3 | Shipping container storage | 36N Derby Street, Walcha |
| 10.2018.7 | Construct a new dwelling | 207 Oxley Drive, Walcha |
| CDC Number | Description | |
| Nil | | |

Declaration of Interest by Applicant of a Development Application / Construction Certificate / Complying Development

| Nature of Interest | Number Received 2016/2017 | Number Received 2017/2018 YTD | Number Received this period |
|---|---------------------------|-------------------------------|-----------------------------|
| Political Gifts and Donation | 0 | 0 | 0 |
| Applicant or owner is an employee of Walcha Council or a Councillor | 0 | 0 | 0 |
| Applicant with any relationship to staff or Councillor | 1 | 0 | 0 |

s149 Planning Certificates

Section 149 Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it provides information on the relevant planning regulations which apply to any particular piece of land. It is compulsory for every property sold to be accompanied by a s149 Planning Certificate.

| S149 Planning Certificates | 2016/2017 | 2017/2018 YTD | This Period |
|----------------------------|-----------|---------------|-------------|
| Number Issued | 137 | 66 | 11 |

9.12 Environment & Regulatory

Environmental & Public Health Regulatory Services

Council performs a number of regulatory functions to control and manage matters of public health and environmental concern to the community, some of these include:

- *Companion Animals Act 1998* e.g. dogs not under effective control & nuisance dogs (barking),
- *Local Government Act 1993* e.g. overgrown land and accumulation of waste, and

Submitted to Council: 2 May 2018

..... General Manager Mayor



- *Protection of the Environment Operations Act 1997* e.g. dumping of rubbish.
- *Food Act 2003* e.g. hygiene and handling

Penalty Notices

| Description | Act | 2016/2017 | 2017/2018 YTD | Issued this Period |
|---|----------------------------|-----------|------------------|-----------------------|
| Owner of dog which rushes at /attacks /bites /harasses /chases any person /animal | Companion Animals Act 1998 | 0 | 1 | 0 |

Notices and Orders Issued

| Description | | 2016/2017 | 2017/2018 YTD | Issued this Period |
|--|-----------|-----------|------------------|-----------------------|
| Overgrown allotment (Order Number 21, Section 124 Local Government Act 1993) | Warning | 5 | 8 | 0 |
| | Intention | 0 | 2 | 0 |
| | Order | 0 | 0 | 0 |
| Accumulation of waste (Order Number 22, Section 124 Local Government Act 1993) | Warning | 3 | 0 | 0 |
| | Intention | 0 | 2 | 0 |
| | Order | 0 | 0 | 0 |
| Keeping of animals (Schedule 2 Local Government Regulation 2005 & Council Policy) | Warning | 6 | 3 | 0 |
| | Intention | 1 | 2 | 0 |
| | Order | 0 | 1 | 0 |
| Nuisance dog (Section 32A Companion Animals Act 1998) | Warning | 0 | 0 | 0 |
| | Intention | 2 | 0 | 0 |
| | Order | 0 | 0 | 0 |
| Dangerous dog (Section 34 Companion Animals Act 1998) | Warning | 0 | 0 | 0 |
| | Intention | 1 | 0 | 0 |
| | Order | 1 | 0 | 0 |
| Roaming dog (Section 12A Companion Animals Act 1998) | Warning | 2 | 9 | 1 |
| | Intention | 0 | 0 | 0 |
| | Order | 0 | 0 | 0 |
| Companion animal microchipping & registration (Sections 8 & 9 CA Act 1998) | Warning | 4 | 17 | 0 |
| | Intention | 0 | 0 | 0 |
| | Order | 1 | 0 | 0 |
| Vehicles and traffic on nature strip (NSW Road Rules 2014) | Warning | 13 | 0 | 0 |
| | Intention | 0 | 0 | 0 |
| | Order | 0 | 0 | 0 |
| Abandoned vehicle (Road Transport (Vehicle and Driver Management) Act 2005 and Impounding Act 1993) | Warning | 0 | 0 | 0 |
| | Intention | 0 | 0 | 0 |
| | Order | 0 | 0 | 0 |
| Noise Abatement (Protection of the Environment Operations Act 1997) | Warning | 0 | 0 | 0 |
| | Intention | 0 | 0 | 0 |
| | Order | 0 | 0 | 0 |
| Environmental Pollution (Protection of the Environment Operations Act 1997) | Warning | 1 | 0 | 0 |
| | Intention | 0 | 0 | 0 |
| | Order | 0 | 0 | 0 |

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For information purposes a summary of the number of customer requests received is provided.

| Environmental Services Customer Requests February 2018 | |
|---|---|
| Barking dogs | 1 |
| Dog attacks | 0 |
| Roaming dogs | 1 |
| Roaming stock | 1 |
| Other animal issues | 1 |
| Public buildings / amenities | 0 |
| Food premises | 0 |
| Overgrown land | 2 |
| Accumulation of waste | 0 |
| Environmental pollution | 0 |
| Illegal building works | 1 |
| Other | 1 |

Tree Management Applications (TMAs)

A Tree Preservation Order exists over the town of Walcha to promote the retention of trees and tree cover and to conserve as far as is practical the existing pattern of vegetation, for information purposes a summary of the tree management applications lodged with Council is provided.

| TMAs | 2016/2017 | 2017/2018 YTD | This Period |
|------------------------------------|------------------|----------------------|--------------------|
| Lodged | 27 | 18 | 1 |
| Approved (under delegation) | 26 | 18 | 2 |
| Approved (Council) | 0 | 0 | 0 |
| Refused | 0 | 0 | 0 |

Food Premises Surveillance

Under the Food Regulation Partnership Council is appointed as an enforcement agency under the *Food Act 2003*. As an enforcement agency Council is responsible for food surveillance within the Walcha LGA and Council is required to report our food surveillance activity to the NSW Food Authority annually.

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..... General Manager Mayor



For information purposes a summary of the food surveillance activities undertaken for the 2017/2018 year as at 31 March 2018 is provided.

| Food Premises Surveillance 2016/2017 | | | | | | |
|---|------------------------|--------------------------|-----------------------|---------------|------------------|--------------|
| | High Risk Fixed | Medium Risk Fixed | Low Risk Fixed | Mobile | Temporary | TOTAL |
| Total No. | 27 | 6 | 7 | 2 | 2 | 44 |
| No. Primary Inspections | 0 | 0 | - | 0 | 0 | 0 |
| No. Re-inspections | 0 | 0 | - | 0 | 0 | 0 |
| No. additional Re-inspections | 0 | 0 | - | 0 | 0 | 0 |
| No. FSS Required | 21 | | | | | 21 |
| No. FSS Current | 21 | | | | | 21 |

9.13 Animal Control

Council encourages responsible pet ownership in the community, as well as at home. Pet owners should make sure their animals don't disturb their neighbourhood and threaten or harm any other person, pets or wildlife.

Council is required to enforce the registration laws, and the other areas of pet ownership covered by the *Companion Animals Act 1998*.

| Companion Animals Registrations 2017/2018 | | | | | | | |
|--|----------------|--------------------|----------------------------|---------------------------------|---------------------------|----------------|-----------------|
| | Desexed | Non desexed | Pensioner (desexed) | Pound Purchase (desexed) | Recognised breeder | Working | Value \$ |
| Jul | 0 | 0 | 0 | 0 | 0 | 0 | \$0.00 |
| Aug | 1 | 0 | 0 | 0 | 0 | 0 | \$55.00 |
| Sep | 0 | 0 | 1 | 0 | 0 | 1 | \$23.00 |
| Oct | 1 | 1 | 0 | 0 | 0 | 0 | \$256.00 |
| Nov | 2 | 0 | 0 | 0 | 0 | 0 | \$110.00 |
| Dec | 1 | 0 | 0 | 0 | 0 | 3 | \$55.00 |
| Jan | 0 | 0 | 1 | 0 | 0 | 0 | \$23.00 |
| Feb | 3 | 2 | 0 | 0 | 0 | 0 | \$567.00 |
| Mar | 2 | 2 | 0 | 0 | 0 | 0 | \$512.00 |

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..... General Manager Mayor



| Companion Animals Seizures 2017/2018 | | | | | | |
|---|---------------|--------------------|-----------------|----------------|-------------------|-----------------------|
| | Seized | Surrendered | Released | Rehomed | Euthanased | Stolen/Escaped |
| Jul | 2 | 0 | 2 | 0 | 0 | 0 |
| Aug | 4 | 0 | 3 | 0 | 1 | 0 |
| Sep | 4 | 2 | 1 | 1 | 2 | 0 |
| Oct | 4 | 0 | 4 | 0 | 0 | 0 |
| Nov | 4 | 2 | 0 | 0 | 4 | 0 |
| Dec | 5 | 1 | 2 | 0 | 2 | 1 |
| Jan | 3 | 0 | 1 | 0 | 2 | 0 |
| Feb | 1 | 0 | 1 | 0 | 0 | 0 |
| Mar | 1 | 0 | 0 | 1 | 0 | 0 |

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COMMUNITY SERVICES

9.14 Walcha Council Community Care

March 2018

Groups

Women’s Group and Wanderer’s Group

7 March 2018 - 19 clients from the Women’s Group and the Wanderer’s Group attended morning tea at the Community Day Centre Rooms.

21 March 2018 – 20 clients attended the Women’s and Wanderer’s Groups trip to visit Woolbrook School. The day was also attended by six residents from the Elizabeth Cross Wing and the Diversional Therapist, Cynthia McDonald and carer Kathy Brooks. The Community Bus and the Walcha MPS Bus transported everyone to Woolbrook where the students at the school hosted morning tea. The students performed a play as well as playing the Marimbas. Five of the clients who attended Woolbrook School as children were thrilled when the students invited them to participate in a Q&A where they asked questions about what the school was like when they went there. The intergenerational activity with both students and seniors was a great success and we have been invited back for another visit in the next few months. The clients and the residents from ECW had a fabulous day and enjoyed the outing with lunch held at the Walcha Road Hotel.



Submitted to Council: 2 May 2018

..... General Manager Mayor



Seniors were asked to tell their stories about growing up at Woolbrook and what it was like to go to Woolbrook school



Cynthia McDonald and Rhonda Ahrens from ECW enjoying the outing



Top Left – Jean Cross, Mary Natty and Doreen Murray
Top Right – Gavin Noon, Syreene Kitchener, Jean Cross,
Bottom Left – Kerrie Watson and Denise Wall
Bottom Right – Group photo of staff, students and clients

Doreen Murray, Margie Carter, Woolbrook School Principle - Anne Hazelwood and Mary Natty



Jean Cross, Georgina Bowden and Joan Cameron

Submitted to Council: 2 May 2018

..... General Manager Mayor



Top Left – Students during the performance of their play “The Ginger Bread Man”
Top Right – Playing the marimbas
Bottom Left – Marimba playing
Bottom Right – George Flynn and Kathy Brooks enjoying the day out

Wanderer’s Group

14 March 2018 – The group enjoyed morning tea at the Community Day Centre Rooms.

28 March 2018 – The Wanderer’s Group travelled to Glen Innes where they visited the Land of the Beardies Museum.

Men’s Group

13 March 2018 – 13 gentlemen attended morning tea held in the Community Day Centre Rooms.

27 March 2018 – 15 clients attended the trip to Gunnedah to visit the Rural Museum. The group also had some of the ladies group attend the day. The Gunnedah Men’s Shed is part of the Museum and the group provided us with a lovely lunch included with our visit.



Far Left – Shannon Eason and Helen Henry
Left – Enjoying lunch at the Gunnedah Men’s Shed and Rural Museum



Transport

Medical drives – 11 clients utilized the service with 20 trips during the month.

Access bus – 7 clients used the service making 58 trips.

Bus to Tamworth – 4 clients used the service on 30 March 2018

Bus to Armidale numbers for March were as follows:

- ◆ 6 March 2018 – 8 clients
- ◆ 13 March 2018 – 6 clients
- ◆ 20 March 2018 – 7 clients
- ◆ 27 March 2018 – 5 clients

Taxi Vouchers – 16 clients used the Taxi Vouchers with Walcha Taxi Service and Walcha Community Transport with a total of 75 Taxi Vouchers returned.

Meals on Wheels

For the period of 1/3/2018 to 31/3/2018, there were 14 clients who received hot main meals with 2 of those clients also receiving frozen meals for the weekend. There were 2 clients who received frozen meals. The total number of meals for the month of March was:

- ◆ 172 Hot meals,
- ◆ 129 frozen meals and
- ◆ 107 desserts.

Rural and Remote Exercise Groups

Nowendoc rural and remote exercise group have been continuing to meet every Tuesday with around 10 people attended the exercise groups each week.

Individual Social Support

Individual Social Support is a service where people can have assistance with transport and a person to help them to access the shops, banking, library, paying bills, also including services such as help in their home and out in the community. The program is provided by staff and volunteers and is funded by the Commonwealth. Referrals for the program are received through the My Aged Care gateway. Although medical drives are included in the Individual Social Support program, it is certainly not restricted to only that type of assistance. People feel empowered and feel they are achieving more independence through the program, where they may only need a small amount of help to enable them to live in their own homes independently.

Comments from the Children of Woolbrook Public School, published in their newsletter, regarding our visit:

We met some people at school. I knew a couple of people. Their names were George and Cindy. There was this person, I can't remember her first name, but her last name was Goodwin. I saw this person and on her shirt was a sign and it said "Low Vision". I think the best part of the day was playing the "Gingerbread Man" and playing the marimbas. By Katie

Submitted to Council: 2 May 2018

..... General Manager Mayor



I liked how we did the play and made them all laugh. I also like how we were nervous. By Lucas

Damn! That's gotta hurt! On Wednesday the 21 March elderly people came. They told us about how life was in their days. A lady named Doreen told us a story of how she jumped off a tank and almost bit her tongue off on the landing. We played Boris, Clouds and Canon on the merimblas to the elderly people. We tried to play Hot Cross Buns, but it didn't work out so well. We did the "Gingerbread Man" play and everybody laughed. I loved having the elderly people around, they were so nice. By Iva

"Hi! Welcome to Woolbrook School! How are you?" "Good" she said. It was say hi to the oldies day. Some of them said hi back. They we played marimbas. They all laughed, it was fun and we did the play. After the play everyone laughed. I love the oldies coming to school, it was awesome! By Levi

Wow! I can't believe I live next door to Gavin! The stories they all told were so funny. The five people out the front were named: Doreen, Gavin, Mary, Jean and Sirene. Their stories were so funny. Wednesday was so fun. By Zoe

I like how they told us their good stories, like how they used to jump off the toilets, wee in the tank and were late to school because they couldn't catch their horses. The best bit was when they told us they used to play vigaro with a vigaro bat. We played Clouds, Boris the Bassman and Hot Cross Buns on the marimbas. By Lexi

"Let me help you. Here we go to the shed." I said. "Thank you for helping me into the shed to put the morning tea down. Now we can have some food to eat." It was fun helping wheel the esky up the bumpy path. When we got to the shed I was happy. I loved the day! By Maddie

Oooh! Ow! Having the cane seems very hurtful! On Wednesday evening we had some elderly people come from Walcha. Most of them live in their own homes but some live in hospital. The Year 6's, Iva, Alexi and I had to ask some of our visitors questions. One of my questions was "what was your worst memory of school?" Doreen answered "Well when I was 5 years old I climbed onto the top of the toilets and the bell rang so I jumped down and I nearly bit my tongue off!" I really hope all of them come out again soon. By Molly

I liked talking to the oldies yesterday. The pink cake I made was yummy! I liked listening to the marimblas. By Arley

Submitted to Council: 2 May 2018

..... General Manager
Mayor



The oldies love the kids playing the marimblas. We played three songs and then we had morning tea. The food was delicious and then I played Canon in front of the them. It was an awesome day. I loved it. By Brayden

The best thing about Wednesday was talking to the older people. I liked playing the merimblas for them. By Tiffany

I know people that came yesterday. They liked cake. I saw my old bus driver and his wife and Doreen. By Mia

Meetings and Training

8 March 2018 – Dementia Support Group meeting held at the Community Day Centre Rooms.

9 March – Third Party Verification for the Disability Standards was achieved through HDAA. Walcha Council met all of the assessed Standards and the report has been sent under separate cover to the Councillors.

19 March 2018 – WCCC Advisory Committee Meeting.

Cathy Noon
Community Care Coordinator

Submitted to Council: 2 May 2018

..... General Manager
Mayor



9.15 Library

March 2018

Stats:

- ◆ Loans: 740
- ◆ Returns: 669
- ◆ Reservations placed: 40
- ◆ New members: 6
- ◆ Door count: 982
- ◆ Wi-fi use: 32
- ◆ Computer use: 80

March has been jam packed with preparation for the school holiday program/Youth Week. We were lucky enough to receive some funding for Youth Week this year. This is great because it will allow us to hold activities for kids of youth age (12-25) with little to no cost to them.

We will be starting up a new bulk loan service to the Walcha Hospital residents in the coming weeks. This will be similar to the bulk loan we already do for Riverview which includes a range of different books and DVD's we hold in the library. On that note, the library will soon be receiving \$500 worth of new DVD's, which were able to be purchased with a very generous donation from Walcha Quota Club. These DVD's will be able to be enjoyed by everyone in the community, but especially Riverview and hospital residents.

We have also been preparing for National Families Week 2018 (15 – 21 May). The theme for this year's event is '*Stronger Families, Stronger Communities*' as it highlights the important role families play as central building blocks of our communities. We are hoping to be able to run two story times during this week with the theme of families. The story time sessions will include a craft activity related to the book as well as a little treat for the kids to take home. There will be more information on these events in the coming weeks.

Madison Garrad
Library Coordinator/Youth Worker

9.16 Preschool

Due to school holidays there is no Preschool Report this month.

Zoe Herbert
Preschool Nominated Supervisor

RECOMMENDATION: That items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be NOTED by Council.



Item 11:

Delegate Reports

Submitted to Council: 2 May 2018

..... General Manager Mayor

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE ARMIDALE OFFICE, 129 RUSDEN STREET, ARMIDALE ON TUESDAY, 20 FEBRUARY 2018 COMMENCING AT 8:37AM.

PRESENT: Councillor M Dusing - Chairperson, Councillor S Kermode and Councillor L Martin.

IN ATTENDANCE: General Manager Mr W Deer and Senior Weeds Officer Mr J Browning.

APOLOGIES: Councillor A Murat.

1/18 RESOLVED on the motion of Councillors Kermode and Martin that the apology be accepted.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES OF THE ORDINARY MEETING HELD ON TUESDAY 24 OCTOBER 2017.

2/18 RESOLVED on the motion of Councillors Kermode and Martin that the Minutes of the Ordinary Meeting of the New England Tablelands (Noxious Plants) County Council held on 24 October 2017, copies of which have been distributed to all members, are taken as read and confirmed a true record.

BUSINESS ARISING FROM THE MINUTES OF THE ORDINARY MEETING HELD ON TUESDAY 24 OCTOBER 2017.

There were no matters arising.

CHAIRMAN'S REPORT

The Chair advised of the following:

- Advised of his attendance at the Local Government NSW Annual Conference held in Sydney from 4 to 6 December 2017 where Councillors and General Managers from NSW Councils and County Councils discussed and debated motions on the future direction of the local government sector in NSW.

Conference delegates were addressed by Acting Premier John Barilaro; the Minister for Local Government Gabrielle Upton; Roads, Maritime & Freight Minister Melinda Pavey as well as the Shadow Minister for Local Government Peter Primrose, amongst other distinguished speakers. The key note address on transforming local government was presented via video link by Dr Jonathan Carr-West, Chief Executive Local Government Information Unit, United Kingdom.

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE ARMIDALE OFFICE, 129 RUSDEN STREET, ARMIDALE ON TUESDAY, 20 FEBRUARY 2018 COMMENCING AT 8:37AM.

Topics covered at the Conference included planning reform, the container deposit scheme, prevention of violence towards women and children, and issues related to economic development of Aboriginal lands. Delegates also debated motions relating to infrastructure and planning policy, the risks involved in private certification and Independent Hearing and Assessment Panels. There were some 89 motions debated over the course of the Conference.

Of particular interest from our Council's perspective was the presentation by Ms Dianna Watkins, Group Director Legislation Performance and Consultation, Biosecurity & Food Safety of the Department of Primary Industries who spoke about "*What is Biosecurity*". Ms Watkins spoke about the Government's efforts to prevent, respond and recover from plant and animal pests, and diseases as well as engaging and making communities aware of the impacts of invasive weeds in local communities. A further speaker complimenting this theme was Dr Tom Calebrezza, Director Biodiversity Policy, Office of Environment & Heritage who presented an interesting paper on land management biodiversity conservation reforms, simplifying the Local Land Services Act, the Biodiversity Offset Scheme, the Biodiversity Conservation Act and various other associated Acts.

Voting also took place to elect the new 18 member LGNSW Board, including a new President and Treasurer, new metro and regional Vice Presidents and 14 new Directors (7 from Metro-Urban and 7 from Rural- Regional Councils). The new President of LGNSW is Councillor Linda Scott from the City of Sydney.

Clr Dusting thanked Council for the opportunity to attend what was a very interesting and worthwhile Conference.

- Reported on the recent Northern Tablelands Regional Weeds Committee meeting held at Inverell on 6 February 2018 informing Councillors that matters discussed included member delegates reports and an update from Mr P Blackmore Invasive Species Officer, NSW Department of Primary Industries, Armidale on various aspects of the new Biosecurity Act 2015. Further reports were presented on the regional priority weed projects, the NSW Weeds Action Program 1520 Year 3 funding allocations and the templates for the Best Practice Management Guidelines for priority weeds identified under the Northern Tablelands Regional Strategic Weed Management Plan 2017-2022. The next meeting of the Committee will be a joint meeting with the North West Regional Weeds Committee and will be held at Walcha on 8 May 2018.

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE ARMIDALE OFFICE, 129 RUSDEN STREET, ARMIDALE ON TUESDAY, 20 FEBRUARY 2018 COMMENCING AT 8:37AM.

1. 19th BIENNIAL NSW STATE WEEDS CONFERENCE ARMIDALE (ITEM 7.1.1)

3/18 RESOLVED on the motion of Councillors Martin and Kermode that the report on the 19th Biennial NSW State Weeds Conference be received and noted.

2. NORTHERN TABLELANDS NSW WEED ACTION PROGRAM 2015-2020 SUB-REGIONAL PROGRAM-FUNDING DEED CONTRACT FOR REGIONAL SERVICES (ITEM 7.1.2)

4/18 RESOLVED on the motion of Councillors Kermode and Martin that the report on the Funding Deed Contract NT00590 between the Northern Tablelands Local Land Services and Council for the provision of Regional Coordination Services on behalf of the Northern Tablelands Local Land Services under the Northern Tablelands NSW Weeds Action Program 1520 Regional Sub- Program for the financial year 2017/18 be received and noted.

3. STATECOVER WORKERS COMPENSATION AND WORK HEALTH & SAFETY ANNUAL REPORT (ITEM 7.1.3)

5/18 RESOLVED on the motion of Councillors Martin and Kermode that the report on the 2016/17 Workers Compensation and Work Health and Safety Annual Report, the Work Health and Safety Incentive Program and Council's Contents Valuation be received and noted.

4. GRIEVANCE POLICY (ITEM 7.1.4)

6/18 RESOLVED on the motion of Councillors Martin and Kermode that the NEWA Grievance Policy No: 01/18, as attached to the report, be adopted.

5. ENTERPRISE RISK MANAGEMENT STRATEGY REVIEW (ITEM 7.1.5)

7/18 RESOLVED on the motion of Councillors Martin and Kermode:

1. That the report on the review of the NEWA Risk Management Policy and Strategy, including the updated Risk Register be received and noted.
2. That Council adopt the NEWA Risk Management Policy 02/18, as attached to the report.
3. That Council reaffirm the NEWA Risk Management Strategy, as attached to the report.

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE ARMIDALE OFFICE, 129 RUSDEN STREET, ARMIDALE ON TUESDAY, 20 FEBRUARY 2018 COMMENCING AT 8:37AM.

6. DELIVERY PROGRAM PROGRESS REPORT (ITEM 7.1.6)

8/18 RESOLVED on the motion of Councillors Kermode and Martin that the report on the 6 monthly progress of the Principal Activities under Council's Delivery Plan 2017-2021 to 31 December 2017 be received and noted.

7. PUBLIC INTEREST DISCLOSURES REPORT (ITEM 7.1.7)

9/18 RESOLVED on the motion of Councillors Martin and Kermode:

1. That the six- monthly report on Council's compliance with their obligations under the Public Interest Disclosures Act 1994 be received and noted.
2. That a copy of the report be forwarded to the NSW Ombudsman.

8. INVESTED FUNDS REPORT (ITEM 7.2.1)

10/18 RESOLVED on the motion of Councillors Kermode and Martin that:

1. The report indicating Council's Fund Management position be received and noted.
2. The Certificate of the Responsible Accounting Officer be noted and the report adopted.

9. DECEMBER 2017 QUARTERLY BUDGET REVIEW (ITEM 7.2.2)

11/18 RESOLVED on the motion of Councillors Martin and Kermode that Council adopt the December 2017 Quarterly Budget Review and approve the Budget variations.

10. 2017/2018 WEEDS ACTION PROGRAM (ITEM 7.3.1)

12/18 RESOLVED on the motion of Councillors Martin and Kermode that the report on the 2017/2018 Weeds Action Program be received and noted.

11. MATTERS OF URGENCY - Nil

NEXT MEETING:

The next meeting will be held on Tuesday, 17th April 2018 at 8.30 am.

THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 9:20 AM.

THE MEETING WAS FOLLOWED BY THE CHAIRMAN'S ANNUAL TOUR OF THE COUNTY AREA.