



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 29 August 2018

2:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Clint Lyon
Councillor Peter Blomfield
Councillor Kevin Ferrier
Councillor William Heazlett
Councillor Jennifer Kealey
Councillor Scott Kermode
Councillor Rachael Wellings

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 29 August 2018

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 25 July 2018** commencing at **2:00pm**.

Yours sincerely

Jack O'Hara
GENERAL MANAGER

INDEX

- 1. Apologies
- 2. Confirmation of Previous Minutes
 - 2.1 Minutes of the Ordinary Meeting held on Wednesday, 25 July 2018 at Walcha Council Chambers. WO/2018/01459
- 3. Business Arising
- 4. Declarations of Interest
- 5. Mayoral Minute
- 6. Senior Officers Reports
 - 6.1 Drought Assistance Package WO/2018/01659
 - 6.2 Sculpture Projects for Regional NSW for the Regional Cultural Fund WO/2018/01672
 - 6.3 Request for Sponsorship from Walcha Central School for Wellbeing Week – Friday 16 November 2018 WO/2018/01664
 - 6.4 Grants for Junior Coaching Sporting Clinics WO/2018/00939
 - 6.5 Stocktake as at 4 July 2018 WO/2018/01524
 - 6.6 Refer 2017 2018 Financial Statements to Audit WO/2018/01617
 - 6.7 Naming of Walcha Landmarks Survey Results WO/2018/01637
 - 6.8 Committee of the Whole Referral – Review Invoice AND Request to Access Treated Effluent WO/2018/01667
- 7. Notices of Motion
 - 7.1 Nil.
- 8. Matters of Urgency
(Resolution to admit matters of urgency before being further considered by Council).

Submitted to Council: 29 August 2018

..... General Manager Mayor



9. Management Review Report WO/2018/01676

10. Committee Reports
10.1 Nil.

11. Delegates Reports
11.1 Minutes of the Country Mayors Association of NSW Meeting held on Friday, 3 August 2018 in Parliament House, Sydney WI/2018/10109
11.2 Draft Minutes of Namoi Unlimited Board Meeting held on Tuesday, 7 August 2018 at Bingara. WI/2018/10117
11.3 Minutes from the Community Consultative Committee Meeting held in Council Chambers, Walcha on Tuesday, 14 August 2018. WO/2018/01695

12. Committee of the Whole
12.1 Review of Invoice – NJ & RM Hall WINT/2018/03168
12.2 Request to Access Treated Effluent WINT/2018/03157

Resolution to adjourn the Ordinary Meeting and to move into Committee of the Whole and to exclude the Press and the Public from the entire proceedings of the Committee Meeting.

Resolution to move into Open Council.

Resolution to adopt Committee of the Whole Report and Recommendations.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Present:

Apologies:

**Confirmation of the Ordinary Meeting Minutes held on Wednesday,
25 July 2018:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday,
25 July 2018:**

Submitted to Council: 29 August 2018

..... General Manager Mayor



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 25 July 2018

at

4.13pm

at

Walcha Council Chambers

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, SJ Kermode, CM Lyon and RL Wellings.

IN ATTENDANCE: Mr DJM Reeves, Director – Engineering Services, and Mrs LJ Latham, Environmental Services Manager.

1. APOLOGIES:

1 **RESOLVED** on the Motion of Councillors Heazlett and Ferrier that the apology received from Councillor Kealey, being away due to family commitments, be **ACCEPTED**.

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 25 JULY 2018:

2 **RESOLVED** on the Motion of Councillors Levingston and Heazlett that the Minutes of the Ordinary Meeting held on Wednesday, 25 July 2018, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

3 **RESOLVED** on the Motion of Councillors Heazlett and Kermode that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 2017 – 2018 Final Rates Reconciliation WO/2018/01147

4 **RESOLVED** on the Motion of Councillors Lyon and Heazlett that the Common Seal be affixed to the 2017 – 2018 Rate Book Reconciliation and be attested to by the Mayor and the General Manager.

6.2 2018 – 2019 Initial Rates Reconciliation WO/2018/01147

5 **RESOLVED** on the Motion of Councillors Kermode and Lyon that the Common Seal be affixed to the Initial Reconciliation of valuations to rates levies as at 1 July 2018 and be attested to by the Mayor and the General Manager.

6.3 Pecuniary Interest Annual Returns for the Period 1 July 2017 to 30 June 2018 WO/2018/01278

6 **RESOLVED** on the Motion of Councillors Kermode and Lyon that Council formally records that the Ordinary Returns of Pecuniary Interest required to be submitted by Councillors, the General Manager and Designated Staff, for the period 1 July 2017 to 30 June 2018 have been submitted as required and have been tabled in accordance with the provisions of Section 450A of the Local Government Act, 1993.

6.4 Committee of the Whole Referral – Tenders for the Construction of Walcha Preschool WO/2018/01401

The Mayor ruled that this matter be referred to the end of the Meeting.



7. NOTICE OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS **WO/2018/01274**

7 **RESOLVED** on the Motion of Councillors Ferrier and Wellings that items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be **NOTED** by Council.

10. COMMITTEE REPORTS

10.1 Minutes of the Walcha Council Youth Advisory Committee Meeting held at Walcha Central School on Tuesday, 26 June 2018. WO/2018/01293

10.2 Minutes of the Walcha Council Preschool Advisory Committee Meeting held at the Walcha Preschool on Tuesday, 26 June 2018. WO/2018/01082

5.1 & 5.2 Sleep & Rest Policy and the Preschool Business Plan 2018 – 2019

8 **RESOLVED** on the Motion of Councillors Kermode and Heazlett that the Sleep and Rest Policy AND the Preschool Business Plan 2018 – 2019 as presented be **ADOPTED** by Council.

11. DELEGATE REPORTS

11.1 Confirmed Minutes of the New England Tablelands (Noxious Plants) County Council Meeting held in Armidale Office on Tuesday, 17 April 2018. WI/2018/07451

11.2 Minutes of the Namoi Unlimited Unincorporated Association Final Meeting held at Liverpool Plains Shire Council on Friday, 8 June 2018. WI/2018/07449

11.3 Minutes of the Namoi Unlimited Joint Organisation Inaugural Board Meeting held at Liverpool Plains Shire Council on Friday, 8 June 2018. WI/2018/07449

6.4 Committee of the Whole Referral – Tenders for the Construction of Walcha Preschool **WO/2018/01401**

9 **RESOLVED** on the Motion of Councillors Ferrier and Lyon that in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Tenders for the Construction of the Walcha Preschool be referred to be discussed in Committee of the Whole for the reason that it would, if disclosed,



confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12. COMMITTEE OF THE WHOLE

10 **RESOLVED** on the Motion of Councillors Kermode and Heazlett that Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Committee of the Whole for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

11 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kermode and Heazlett.

The Mayor reported whilst in Committee of the Whole the following matters were discussed.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

**2.1 Tenders for the Construction of Walcha Preschool Building
WINT/2018/01420**

Recommendation by Committee:

It was **MOVED** Clr Wellings **SECONDED** Clr Ferrier that Council **ACCEPT** the tender submitted by Boulus Constructions Pty Ltd **FURTHER THAT** authorise the General Manager to sign the necessary documentation.

An **Amendment** was **MOVED** Clr Lyon **Seconded** Clr Wellings that Council **ACCEPT** the tender submitted by Boulus Constructions Pty Ltd **FURTHER THAT** authorise the General Manager to sign the necessary documentation **STILL FURTHER THAT** the Budget be varied to reduce the Contingency to \$5,000.

On being put to the **VOTE** the **Amendment** became the **Recommendation** by the Committee.

ADOPTION OF COMMITTEE OF THE WHOLE

12.1 Tender for the Construction of Walcha Preschool WINT/2018/01420

12 **RESOLVED** on the Motion of Councillors Lyon and Wellings that Council **ACCEPT** the tender submitted by Boulus Constructions Pty Ltd **FURTHER THAT** authorise the General Manager to sign the necessary documentation **STILL FURTHER THAT** the Budget be varied to reduce the Contingency to \$5,000.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:40PM.



Item 6:
Senior Officers'
Reports

Submitted to Council: 29 August 2018

..... General Manager Mayor



Walcha Council
Ordinary Council Meeting
29 August 2018

Item: 6.1 **Ref:** WO/2018/01659
Title: Drought Communities Programme
Author: Director – Engineering Services
Previous Items: Nil
Attachment:

CSP Ref: 3.2 – The public health and wellbeing of the community will be protected and enhanced.

Introduction:

On 20 August 2018, an extension of the *Drought Communities Programme* was announced. The extension has led to every Council within the Federal Electorate of New England being declared as eligible to apply for grant funds.

Report:

The extension of grant funds will offer \$1 million to all eligible Councils in drought affected areas. The drought funding must be applied for and should aim to provide an impact on the community that is suffering economically, including:

- ◆ Employing local contractors to undertake repairs and maintenance
- ◆ Upgrading or building new community facilities
- ◆ Holding events and undertaking drought-relief activities
- ◆ Carting potable water into communities for drinking and bathing

The drought communities programme guidelines are currently being updated to reflect the extension that has been recently announced. Council is encouraged to develop initiatives or projects that are meet the above mentioned requirements and commence an application for consideration.

The proposal should be submitted to dcp@infrastructure.gov.au

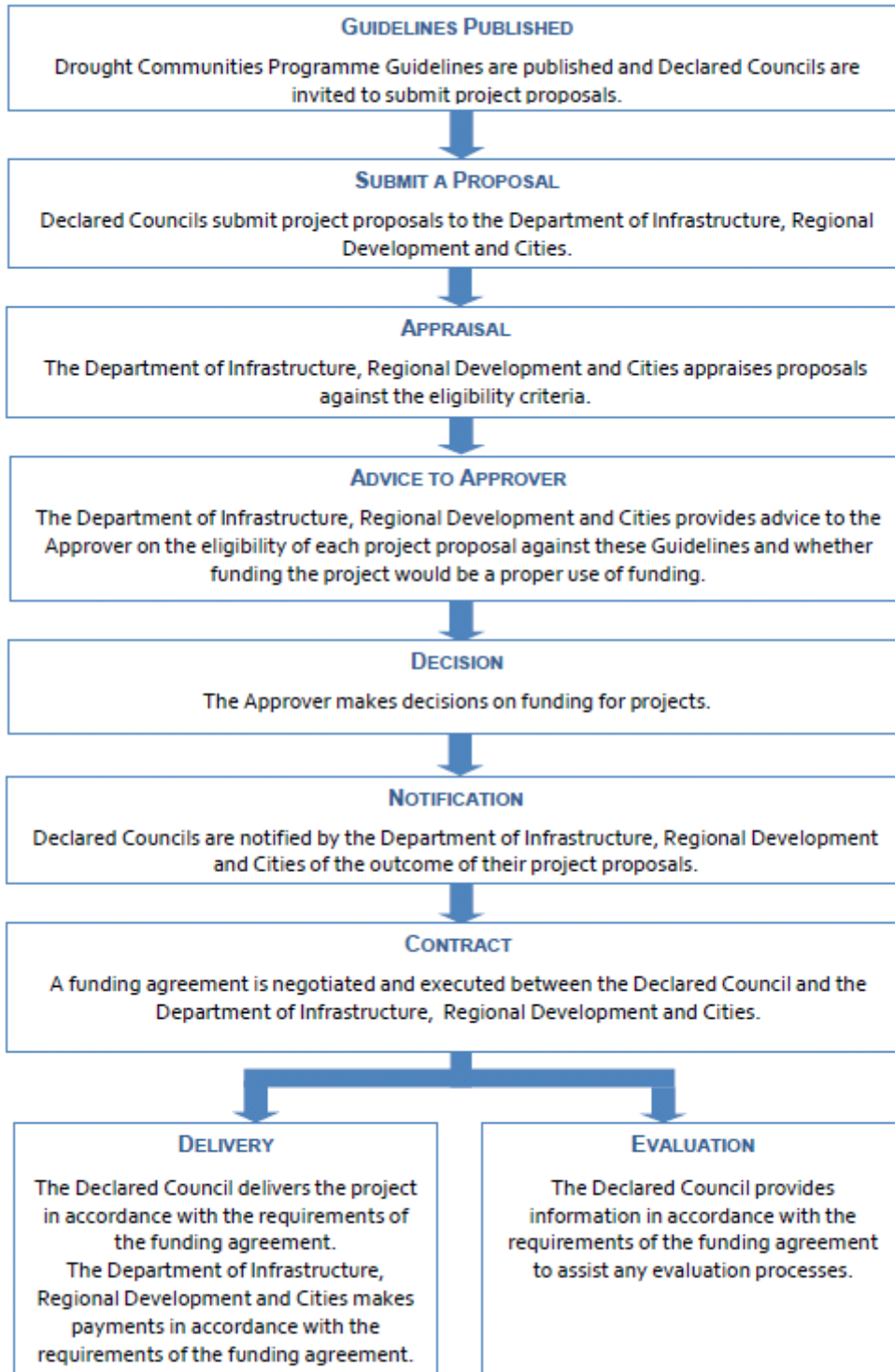
A process flowchart has been attached for information on how the funding will be managed.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Drought Communities Programme Process Flowchart



RECOMMENDATION: For Councils Consideration

Submitted to Council: 29 August 2018

..... General Manager Mayor



Item: 6.2 **Ref:** WO/2018/01672
Title: Sculpture Projects for Regional NSW for the Regional NSW Culture Fund
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes – Regional Cultural Fund Guidelines and Assessment Info

CSP Ref: 5.3 – Walcha cultural identity will be enhanced.

Introduction:

This report is to determine if Council seeks funding from the Regional NSW Culture Fund through Sculptures by the Sea Inc Sculpture Projects for Regional NSW. David Handley, Founding Director of Sculpture by the Sea, approached Walcha directly to invite us to apply for this funding to build on Walcha’s collection. Round 2 of Regional Culture Fund closes on Friday, 21 September 2018.

Report:

Sculpture by the Sea Inc provide concepts for consideration by Local Government Authorities in Regional NSW to seek funding through the Regional Culture Fund.

The proposed cultural infrastructure project Council would apply for would be to build a sculpture collection for Walcha based on sculptures that have been exhibited in *Sculpture by the Sea*, Bondi. This would involve purchasing four to six sculptures from those works exhibited in Sculpture by the Sea, Bondi, to enhance our *Open Air Gallery*.

Budget:

The project would cost \$245,000, with \$220,000 for the purchase of four to six sculptures and \$25,000 for the freight, installation, travel and accommodation costs for the artists and crew. Council’s contribution to this project would be in the amount of \$10,000 which would assist with the installation, freight, etc.

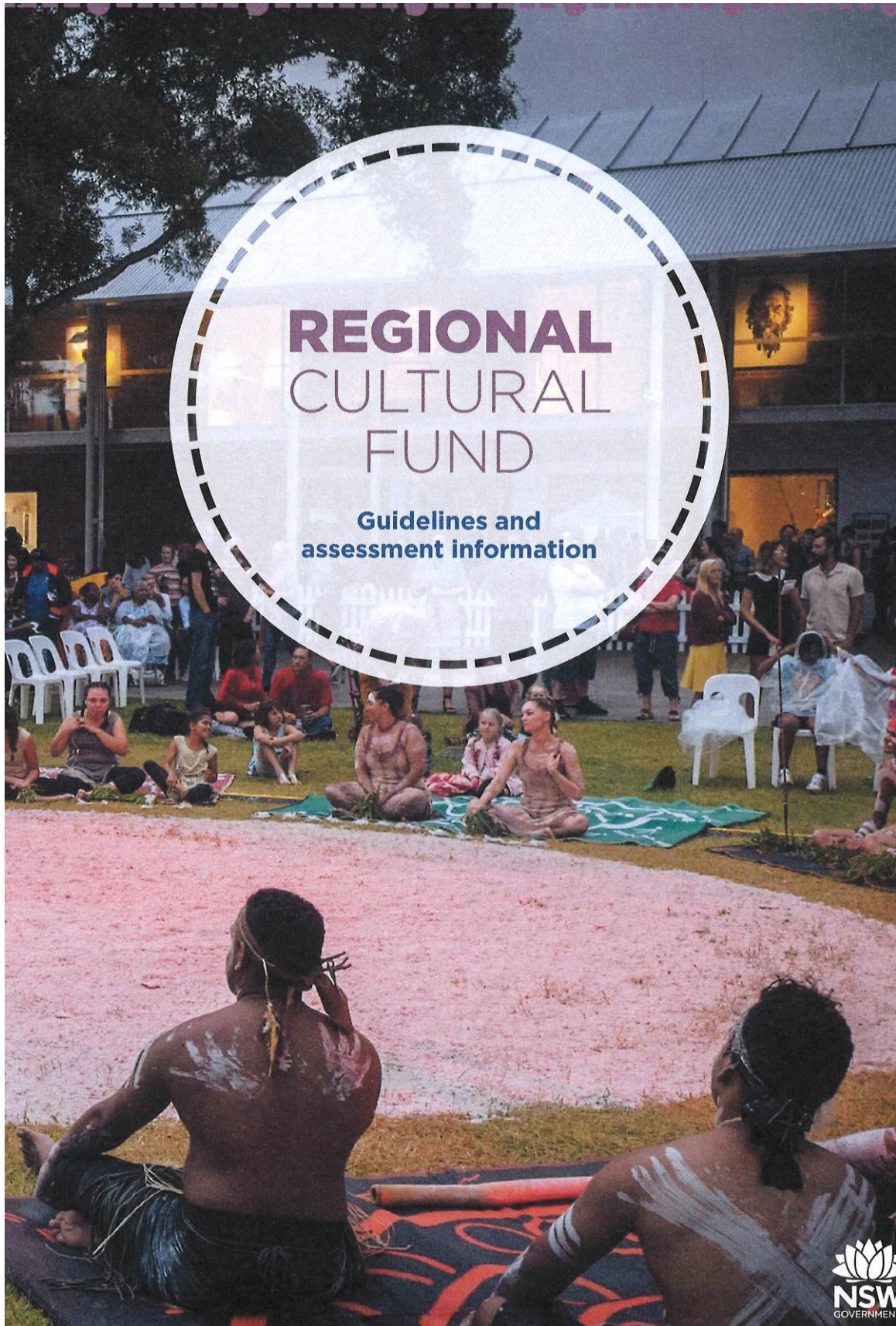
A copy of the Regional Cultural Fund Guidelines and Assessment information is attached for your perusal.

RECOMMENDATION:

For Council’s consideration.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Submitted to Council: 29 August 2018

..... General Manager Mayor



REGIONAL CULTURAL FUND

The Regional Cultural Fund has been established by the NSW Government to support the development of cultural infrastructure in regional NSW that enables bold, exciting and diverse arts and cultural activities. There will be \$47 million available in Round Two, including \$5 million specifically for regional public library infrastructure projects.

The NSW Government recognises the social, cultural and economic value of the arts in regional NSW. A thriving arts and cultural sector provides a focus for communities and offers opportunities for learning and self-development. Participation in the arts promotes personal and collective wellbeing, as well as contributing strongly to an innovative and robust local economy.

Investment in arts and cultural facilities in regional NSW drives dynamic country towns and regional centres, with facilities and programs attracting visitors and giving regional artists more opportunities. Cultural infrastructure also plays a role in supporting regional economic development and improving the lives of people living in regional environments. It ensures regional communities across NSW remain attractive and vibrant places for people to live.

All decisions will be made based on evidence demonstrating that projects have a positive economic and social impact for regional NSW.



Aims and objectives

The Regional Cultural Fund aims to strengthen regional arts, screen, culture and heritage, and revitalise local communities through strategic investment to:

- provide a distinctive cultural experience — enabling unique arts, screen, culture and heritage offerings or meeting an identified need or gap
- enhance cultural vitality — improving or establishing cultural infrastructure and generating additional jobs in the cultural sector or the broader economies of the region
- promote increased participation in creative and cultural activities — enabling access to arts and cultural projects, and increasing participation and diverse audiences for cultural events in regional communities, including for young people, and Aboriginal and Torres Strait Islander peoples
- ensure design excellence — projects should consider design excellence as a key component of the project development and procurement process.

There are four key objectives of the Regional Cultural Fund:

- Regional NSW’s cultural offering is improved and its rich diversity is supported and encouraged.
- Bold and exciting new and upgraded cultural infrastructure is supported across NSW.
- Projects representing value for money and strong ongoing viability are supported.
- Regional communities have access to cultural experiences that result in recreational and educational benefits.



ELIGIBILITY

Eligible projects

To be eligible, projects must meet the following conditions:

- The infrastructure must be based in NSW and be primarily for arts and culture use.
- The application must demonstrate a co-contribution from non-Regional Cultural Fund sources. This may be in the form of cash or in-kind support.
- The application must show evidence of community consultation and how the project will improve arts, screen, cultural or heritage outcomes for communities.
- Local projects should commence within 24 months, and ideally be completed within three years of funding approval.
- Where possible, projects should support local procurement, job creation and skills development.

The types of projects that could be funded include:

- planning and design of new or upgraded local cultural infrastructure
- minor upgrades and enhancement to existing cultural infrastructure
- purchasing equipment for the improvement of existing cultural infrastructure
- building new local public cultural facilities
- refurbishing existing local cultural facilities, including maintenance backlogs and minor works
- creating and installing artist-led public art, including sculpture, permanent installations, murals and street art
- new library buildings and spaces
- enhancements to existing library buildings.

Ineligible projects

The Regional Cultural Fund will not support:

- projects that are not in eligible locations
- ongoing operational expenditure such as rent, utility bills or the leasing of equipment
- plaques, monuments or memorials
- operational funding to support the touring of existing collections and exhibitions, or cultural engagement
- artistic or other programming including festivals, prizes and events
- marketing, advertising or product promotion
- digitisation projects (if your project includes digitisation, this component will not be eligible for Regional Cultural Fund funding)
- projects with exclusively or mostly private benefits
- engaging or paying permanent employees
- costs that are normally the responsibility of business, state or territory agencies or local council
- projects that would proceed without NSW Government financial assistance
- projects that require ongoing funding from the NSW Government or Australian Government that has not been budgeted.

There are no limits to how many applications can be lodged by one organisation. Where more than one application is made for projects located close to each other, applicants must demonstrate the merit and viability of each.



ELIGIBILITY

Eligible applicants

The Regional Cultural Fund is available to all 93 regional local councils, Lord Howe Island and the Unincorporated Far West. Regional councils are those located outside Sydney, Newcastle and Wollongong.

A full list is available on the Regional Growth Fund web page: nsw.gov.au/regionalgrowth.

To be eligible to make an application, an organisation must be a legally constituted Australian-based entity, or one of the following:

- a not-for-profit incorporated body
- a non-trading (non-distributing) cooperative/trust
- a local government authority.

If a business unit or entity does not have its own Australian Business Number (ABN), an application must be submitted on its behalf by the local government authority. If this is successful, funds will be required to be administered by council.

Project applications are invited from:

- local government
- Aboriginal land councils, and other Aboriginal and Torres Strait Islander groups
- incorporated associations including businesses, industry and community organisations
- cooperatives
- educational institutions
- non-government organisations.



ELIGIBILITY

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- incorporated associations including businesses, industry and community organisations
- cooperatives
- educational institutions
- non-government organisations.





HOW TO APPLY

To make the assessment process proportional to the project's scale and cost, applications have been divided into two funding categories:

1. Projects with an estimated total cost up to **\$250,000**
2. Projects with an estimated total cost of more than **\$250,000**.

The estimated total cost is the total expected budget needed to deliver the project, not the grant amount requested. The estimated total cost should include the cost of all items and activities needed to complete the project.

Applications for projects with an estimated total cost up to \$250,000 need to provide:

- completed application form in SmartyGrants
- completed project plan template
- supporting documents.

Applications for projects with an estimated total cost of more than **\$250,000** will need to provide:

- completed application form in SmartyGrants
- completed business case template
- supporting documents
- Treasury Compliant Benefit Cost Ratio (for projects with an estimated total cost of more than \$5 million). Information about the Benefit Cost Ratio can be found on the Treasury website: treasury.nsw.gov.au/nsw-economy/economic-frameworks.

Download and complete the mandatory templates

Find and download the relevant template for your project on the Regional Cultural Fund web page: nsw.gov.au/regionalculturalfund.

Applicants must populate every part of the templates.

Co-contribution

Applicants should note that co-contribution is mandatory and higher levels of co-contribution will be viewed favourably in the assessment process.





ASSESSMENT

Applications will be assessed by a panel of professional and independent experts.

There are four assessment criteria aligned to the objectives as shown below:

1. Case for change
2. Capacity to deliver
3. Value for money
4. Engagement and reach

Each criterion is equally weighted in the scoring process.

Competitive applications will demonstrate competency across all criteria

Assessment criteria	Projects with an estimated total cost < \$250,000 must show:	In addition, projects with an estimated total cost > \$250,000 must show:
Criteria 1: Case for change	<ul style="list-style-type: none"> • an immediate and continuing need for the proposed project deliverables (the case for change) • the proposed project aligns with the fund's priorities and objectives • that alternative ways to meet the need have been considered • social and economic impacts of the project considered as contributing to the fund's objectives. 	<ul style="list-style-type: none"> • the scope, scale and requirements of the project have been properly identified and are realistic, clear and unambiguous • a comprehensive assessment and analysis of all reasonable, feasible alternative means of meeting the need • criteria for measuring the success of the project, and the benefits to be delivered have been defined, quantified and target dates assigned for achievement of benefits and successful project delivery.
Criteria 2: Capacity to deliver	<ul style="list-style-type: none"> • roles, responsibilities and accountabilities have been allocated to project team members • the proposed project schedule and milestones are achievable, and description of any contingency allowances • major risks have been identified and assessed, and any actions to avoid or mitigate these risks have been considered. 	<ul style="list-style-type: none"> • appropriate expertise for the project team has been identified and is available • project risks are visible at the appropriate level of management, with responsibility for risk monitoring and management assigned to a suitable project team member • responsibility has been assigned for the management and reporting of benefits • capability and capacity to establish and manage the proposed project governance structure.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Assessment criteria	Projects with an estimated total cost < \$250,000 must show:	In addition, projects with an estimated total cost > \$250,000 must show:
<p>Criteria 3: Value for money</p>	<ul style="list-style-type: none"> • all costs throughout the life of the project have been identified, quantified (where possible), validated and included in the analysis • assumptions underlying the analysis are clearly articulated • the ongoing feasibility of the project has been considered and shown to be viable • all opportunities for co-funding have been maximised • a reasonable contingency management approach with sufficient contingency allowances to cover risk management strategies. 	<ul style="list-style-type: none"> • appropriate analysis has been undertaken (i.e. a financial and/or economic appraisal), the cost-benefit analysis supports the recommended option and the ongoing feasibility is shown to be viable • analysis of a range of alternative options (including a realistic base case) has been undertaken • the range of alternatives options considered must be reasonable and offer a similar level of service delivery • expected benefits have been identified, quantified (where possible) and validated. They are considered realistic and most likely to be achieved in the specified timeframe.
<p>Criteria 4: Engagement and reach</p>	<ul style="list-style-type: none"> • community support for the project • stakeholder views have been considered in developing the project • key stakeholders have been identified, and their opinions reviewed and documented • recreational and educational benefits for the community. 	<ul style="list-style-type: none"> • a strategy for managing stakeholder expectations and communications with stakeholders has been developed • a strategy for measuring the extent to which the community agrees that recreational and educational benefits have been delivered has been developed.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Getting support

A range of tools and templates to help applicants complete and submit their applications are available on the Regional Cultural Fund web page: nsw.gov.au/regionalculturalfund. Online information sessions (webinars) may also be offered through the web page.

The Regional Cultural Fund team can be contacted at: regional@arts.nsw.gov.au or on (02) 8289 6575.

Round Two key dates

Round Two opens on Sunday 1 July 2018 and applications close at 12pm (midday), Friday 21 September 2018.

Arts Northern Rivers, *Weaving Women Project*, Tania Marlowe.
Photo | Kate Holmes.
Image courtesy Arts Northern Rivers.



Yindyamarra Sculpture Walk, *Vertical Message Sticks*, 2014, River Red Gum, Galvanised Steel, by Giralang Rolyat (Carmel Taylor), Wiradjuri nation.
Photographer unknown. Image courtesy Albury City Council.



Spaghetti Circus - Mullum Music Festival, 2016 with performers Luella, Nellie and Rosa.
Photo | John McCormick, Carnival Cinema.
Image courtesy Spaghetti Circus.

Submitted to Council: 29 August 2018

..... General Manager Mayor



If you are successful

Organisations must not begin to make financial commitments for successful projects until funding agreement documentation has been finalised by the NSW Department of Planning and Environment, and any relevant parties.

The information provided in your funding application will be used to create:

- a funding agreement and reporting schedule based on key milestones
- any special conditions
- key performance indicators
- a proposed evaluation method.

These will become part of the funding agreement. View examples at nsw.gov.au/regionalculturalfund.

The funds must be spent on items and eligible project costs directly relating to the project, as specified in the application and the funding agreement.

Where successful applications have identified other sources of funding, and are unable to secure these funds within a 12-month period, any Regional Cultural Fund funding will be required to be returned.

Funding identified for contingency purposes will only be released if the applicant is able to demonstrate that the contingency is required to complete the project as outlined in the application.

Funds that are unspent at the end of the project, or which were not used in accordance with the funding agreement, must be returned.

Requests for variations or changes to the project may be considered in limited circumstances. Changes or variations may be rejected or accepted subject to certain conditions.

Information on grants may be publicised.

Model funding agreements

The model funding agreement gives you a general idea of the nature of the contractual arrangement you will be required to enter if successful. This can be found at: nsw.gov.au/regionalculturalfund.

KEY STEPS

1. Read these guidelines and all the application information to determine the correct category for your project.
2. Download and familiarise yourself with the template relevant to your category from the Regional Cultural Fund web page: nsw.gov.au/regionalculturalfund.
3. View the model funding agreement on our website to get a general idea of the nature of the contractual arrangement you will be required to enter if successful.
4. Contact us to discuss your project.
5. Register as a Smartygrants user.
6. Complete page one of the Smartygrants application to ensure your project is eligible.
7. Seek the relevant internal approvals, prepare the application, and upload documentation and support material attachments.
8. Submit your application through Smartygrants no later than 12pm (midday) on Friday 21 September 2018.



Item: 6.3 **Ref:** WO/2018/01663
Title: Request for Sponsorship by Walcha Central School for Wellbeing Week on Friday, 16 November 2018.
Author: General Manager
Previous Items: Not Applicable
Attachment: No

CSP Ref: 5.2.1 – Support and promote participation in community events.

Introduction:

Council have received a request from Walcha Central School requesting Council to sponsor a fireworks display which they intend to hold on “Festival Friday” 16 November 2018. We received a further request for funding for a speaker on the day, when the School became aware we could apply for Drought Assistance Funding through Barnaby Joyce’s Media Release.

Report:

Walcha Central School are holding a three day program of workshops and activities from Wednesday to Friday, 14 – 16 November 2018, in recognition of the importance of mental health and wellbeing. This year, “Wellbeing Week” will include “Festival Friday”, a community festival aimed to support and build wellbeing, both within the school and across the Walcha region on Friday, 16 November 2018.

They will hold their annual Colour Run at 4pm to enable a wider number of the community to join in. The Festival will conclude with a fireworks display in the early evening for students, festival goers and the Walcha community to enjoy. As the school doesn’t have sufficient funds to stage a fireworks display they are asking Council to sponsor the fireworks, or cover 50% of the cost of the fireworks with the school covering the remaining amount.

They have received a quote from a pyrotechnic provider in the amount of \$3,000 for a ten minute show. This person has limited his quote as it is a community event. The School has advised that he has the licences and insurances required and has worked for Armidale and Uralla Show.

Council received a further request from teacher, Bina Armstrong, regarding Council applying for money under the Drought Assistance Funding. Walcha Central School would like to have Sam Bailey as one of the speakers but are unable to afford him at \$5,000. The school feels that he would be a great speaker for the community as he lives rurally and has overcome the difficulties of becoming a quadriplegic. The school feels that Wellbeing Week event meets the criteria for the funding as it is classed by them as a drought relief event. Ms Armstrong has indicated they would need to know as soon as possible as they have to confirm with Sam Bailey.

RECOMMENDATION: **For Council’s consideration.**

Submitted to Council: 29 August 2018

..... General Manager Mayor



Item: 6.4 **Ref:** WO/2018/00939
Title: Grants for Junior Sporting / Coaching Clinics
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes

CSP Ref: 5.2.1 – Support service, sporting and other community groups.

Introduction:

Each year Council invite, by advertisement, the sporting groups of Walcha to apply for Junior Coaching Clinic grants.

Report:

The main objective for these grants is to provide children with coaching opportunities in Walcha that they would not normally be able to access.

Council’s policy states:

“The provision of an annual allocation of funds is not guaranteed. Grant funds will only be made available to defray the cost of providing coaches and/or instructors. Preference shall be given to coaching clinics where the participants contribute to the cost. Grant funds shall not be provided for ongoing programs and must be spent within 12 months. Grant funds shall not be provided for clinics that are already completed. Funds will be made available for coaching clinics held for the benefit of the children of Walcha ratepayers.”

Council have advertised for applications for Junior Coaching Clinic grants and have received the following application:

1. Walcha Flippers Swimming Club – 45 participants requesting \$1,700.
2. Walcha & District Tennis Association - \$800.

Copies of applications are attached to the report. Council’s 2018/2019 Budget allocation is \$5,000. In previous years we have received applications from Walcha Pony Club (\$1,500-\$2,000) and the Walcha & District Cricket Club (\$1,500).

RECOMMENDATION:

For Council’s consideration.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Walcha Council

APPLICATION FOR JUNIOR COACHING CLINIC GRANTS

NOTE: The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: Walcha Flippers Swimming Club

Postal address: PO Box 245

Walcha NSW 2354

Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).

For many years, Walcha Flippers Swimming Club members have been fortunate to have the opportunity to participate in Harwood Swimming instruction clinics. These clinics have proven to be of great value to our walcha swimmers and we would once again love to be able to offer our kids this amazing opportunity. Our swimming club numbers have increased to around 100 swimmers over the past couple of years and it is fantastic to see so many kids being active and taking an interest in swimming. Not only have our numbers increased, but the kids have also been enthusiastic to improve their swimming and better their times each week. Over the last couple of years, the number of PB's recorded has been outstanding, and there have been many long standing records broken. We have also seen the largest number of swimmers for many years, making it through to district, regional and even state levels at the school swimming carnivals. We feel that these achievements are a result of the kids being enthusiastic and motivated to work at improving their swimming. They are so excited when they can see their times improving and more importantly their confidence grows as they achieve their goals. At the instruction clinic, James Harwood and his coaches split the kids into groups depending on their level of ability and work on stroke correction, diving and turns as well as ways to improve fitness, stamina and race day performance. We have found that after these clinics the kids have been motivated to continue working throughout the season to improve their swimming. Once again we would love to be able to offer this opportunity to our swimmers. We normally run the clinic one Sunday morning in late January/ early February at the Walcha Swimming Pool. It runs for about 3 hours and in previous years we have had an overwhelmingly positive response from those who have attended.

Thank you for considering our application.

WO/2012/00966

Submitted to Council: 29 August 2018

..... General Manager Mayor



Date of clinic: January/February 2019 - to be negotiated

Venue: Walcha Swimming Pool

Cost of coaches and/or instructors: approximately \$40 per person

Expected cost per participant (if grant funds are not available):
\$ \$40

Amount of grant requested: \$ \$1700

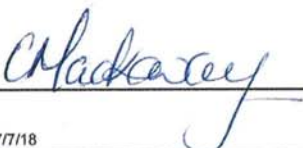
Without grant assistance will this clinic proceed? Please provide details

Without funding to lower the cost, many of our swimmers may not be able to attend the clinic as many families have more than one child in swimming club and this makes it quite expensive to attend if they have to pay full price. By having this clinic funded, it makes it possible for ALL swimmers to participate and in doing so, enables those children who normally wouldn't get the opportunity to participate, gain valuable instruction and improve their swimming.

Contact person: Cathy Mackaway

Position: secretary

Phone number: 0407234403

Signed: 

Date: 27/7/18

WO/2012/00966 3

Submitted to Council: 29 August 2018

..... General Manager Mayor



Walcha Council

APPLICATION FOR JUNIOR COACHING CLINIC GRANTS

NOTE: The Walcha Council Procedure on Grants for Junior Coaching Clinics should be read prior to completing this application. All applications will be considered by the Walcha Council in accordance with their Procedure.

Name of organisation: Walcha District Tennis Assoc.
Postal address: P.O. Box 193
Walcha 2354

Details of clinic (Please include the estimated number of participants, ages and ability, what you hope to achieve).

The W.D.T.A. will hold a junior clinic for school aged children in Oct 2018 during the school holidays (5yrs - 15yrs)

During this clinic we hope to encourage children to participate in sport, especially tennis. We will offer them coaching in the skills of the game, the rules and tennis etiquette.

The clinic will be conducted on 2 mornings finishing with games and a bbq lunch for all participants.

We hope the clinic will provide holiday activity for up to 36 children. Children of all abilities will be catered for.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Date of clinic: 2 days Possibly 9th/10th Oct.
Venue: Walcha District Tennis Courts
Cost of coaches and/or instructors: Max. \$1200. (6 coaches)

Expected cost per participant (if grant funds are not available):
\$35 - \$40.

Amount of grant requested: \$800

Without grant assistance will this clinic proceed? Please provide details
The clinic will go ahead even without grant assistance. We feel that we need to encourage juniors to play tennis and the holiday clinic does this while providing activity for them in the holidays.

Contact person: IRISH PATRIDGE
Position: SECRETARY
Phone number: 02 6777 8150.

Signed:
Date: 24.8.18



Item: 6.5 **Ref:** WO/2018/01524
Title: Stores Stocktake as at 4 July 2018
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes

CSP Ref: 8.1.2 – Provide a framework for the efficient and effective administration of Council.

Introduction:

A Stocktake was carried out on all Walcha Council store items on 4 July 2018.

Report:

The result is a write off of \$572.66. The stores requiring adjustments are detailed in the attached schedule.

The total inventory was valued at \$199,733.64 on the day of the Stocktake. The overall variation represents a 0.002% adjustment. This can be considered a very satisfactory outcome.

RECOMMENDATION:

That stock value adjustments totaling \$572.66 write off be made to inventory items detailed in the schedule.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Walcha Stocktake July 2018 Required Adjustments

Stock Item	Description	Computer Record	Counted	Write on (gain)	Write Off (loss)	Total Cost
100024	Sand Bag Hessian	900.00	905.00	5.00		\$3.90
100029	Silt Fence 100m Roll	5.00	3.00		2.00	-\$133.32
100034	Ecolog 200mm	30.00	34.00	4.00		\$140.00
1000266	Bulb Light Compact Fluro	13.00	12.00		1.00	-\$30.70
100267	Bulb Metal Halide	0.00	2.00	2.00		\$450.00
100276	Cement GP 20kg Bag	74.00	72.00		2.00	-\$14.10
100375	Coolant	115.00	120.00	5.00		\$21.22
100378	Cord Starter 3.5mm	220.00	200.00		20.00	-\$11.98
100445	Delineator High Density	290.00	265.00		25.00	-\$23.86
100450	Disc Cutting Masonry	7.00	6.00		1.00	-\$10.73
100456	Distillate	6126.00	6260.00	134.00		\$175.50
100972	Grease Gun Hose	3.00	6.00	3.00		\$48.82
100998	Handle Wooden 25mm	6.00	9.00	3.00		\$23.60
101103	Meter Water	4.00	3.00		1.00	-\$35.37
101128	Oil Chainsaw Bar	51.00	65.00	14.00		\$41.63
101131	Valtorque C4/30 Trans Oil	143.00	140.00		3.00	-\$10.62
101133	Valtorque C4/50 Trans Oil	166.00	170.00	4.00		\$11.73
101134	Oil Synpower MST 5W	73.00	75.00	2.00		\$14.34
101135	Durablend Semisynthetic 10W/30	73.50	75.00	1.50		\$5.03
101137	Diesel Extra 15W/40 Valvoline	955.50	950		5.5	-\$16.80
101138	Valvoline Premium Mono 10W	202.00	200.00		2.00	-\$5.86
101141	HP Gear Oil 80W/90	249.00	250.00	1.00		\$3.51
101142	Ultramax 46 Valvoline	38.00	40.00	2.00		\$4.71
101143	Ultramax 68 Valvoline	93.00	95.00	2.00		\$5.26
101162	Peg Dumpy	167.00	157.00		10.00	-\$18.60
101165	Peg Batter 1200mm	168.00	188.00	20.00		\$37.64
101169	Petrol Two Stroke	17.00	20.00	3.00		\$4.16
101189	Pipe Concrete	3.00	2.00		1.00	-\$1232.71
101301	Retainer Pin 8E6208	6.00	0.00		6.00	*\$12.93
101320	Rope	177.00	200.00	23.00		\$12.95
101436	String Line	0.00	1.00	1.00		\$8.96
101642	Oil Mobil Lube HD 85W/140	102.00	100.00		2.00	-\$8.20
101815	Farm Plus Hydratrans	147.00	140.00		7.00	-\$19.84
						-\$572.66

Submitted to Council: 29 August 2018

..... General Manager Mayor



Item: 6.6 **Ref:** WO/2018/01617
Title: Refer 2017 2018 Financial Statements to Audit
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council..

Summary:

Section 413(2) (c) of the Local Government Act 1993 states that a Council must prepare financial reports for each year and refer the Reports for Audit.

Report:

Section 413(2) (c) of the Local Government Act stipulates that Council’s Financial Reports must include a statement made by Council that indicates the following:

- a) Whether or not the Council’s Annual Reports have been drawn up in accordance with:
 - ❖ The Act and Regulations; and
 - ❖ The Statement of Accounting Concepts; and
 - ❖ The Local Government Code of Accounting Practice and Financial Reporting; and
- b) Whether or not those Reports represent fairly the Council’s Financial Position and operation result for the year; and
- c) Whether or not those Reports accord with the Council’s accounting and other records; and
- d) Whether or not the signatories know of anything that would make those Reports false or misleading in any way;

and include such information and explanations as will prevent those Reports from being misleading because of any qualification that is included in the Statement.

The above Statement must:

- a) be made by Resolution of the Council; and
- b) be signed by:
 - ❖ the Mayor; and
 - ❖ at least one other member of Council; and
 - ❖ the Responsible Accounting Officer; and
 - ❖ the General Manager

RECOMMENDATION:

That the 2017/2018 Financial Reports be referred for Audit and FURTHER THAT a Statement in accordance with Section 413(2) (c) of the Local Government Act 1993 be completed and signed by the appropriate signatories.

Submitted to Council: 29 August 2018

..... General Manager Mayor



WALCHA COUNCIL

**GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

**STATEMENT BY COUNCILLORS AND MANAGEMENT
MADE PURSUANT TO SECTION 413 (2) (c)
OF THE LOCAL GOVERNMENT ACT 1993 (NSW) (as amended)**

The attached General Purpose Financial Statements have been drawn up in accordance with:

- The Local Government Act 1993 (NSW) (as amended) and the Regulations made thereunder,
- The Local Government Code of Accounting Practice and Financial Reporting, and
- The Australian Accounting Standards and pronouncements of the Australian Accounting Standards Board.

To the best of our knowledge and belief, these financial statements:

- Present fairly the Council’s financial position and operating result for the year, and
- Accord with Council’s accounting and other records.

We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 29 August 2018.

.....

Eric Noakes
MAYOR

.....

Clint Lyon
COUNCILLOR

.....

Jack O’Hara
GENERAL MANAGER

.....

Rosemary Strobel
RESPONSIBLE ACCOUNTING OFFICER

.....

.....

Submitted to Council: 29 August 2018

..... General Manager Mayor



WALCHA COUNCIL

**SPECIAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

**STATEMENT BY COUNCILLORS AND MANAGEMENT
MADE PURSUANT TO THE LOCAL GOVERNMENT
CODE OF ACCOUNTING PRACTICE AND FINANCIAL REPORTING**

The attached Special Purpose Financial Statements have been drawn up in accordance with:

- the Local Government Code of Accounting Practice and Financial Reporting and the:
- NSW Government Policy Statement *“Application of National Competition Policy to Local Government”*.
- Department of Local Government guidelines *“Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality”*.
- The NSW Office of Water *“Best Practice Management of Water Supply and Sewerage”* guidelines.

To the best of our knowledge and belief, these statements:

- Present fairly the financial position and operating result for each of Council’s declared Business Units for the year, and
- Accord with Council’s accounting and other records.

We are not aware of any matter that would render the reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 29 August 2018

.....

Eric Noakes

MAYOR

.....

Jack O’Hara

GENERAL MANAGER

.....

Clint Lyon

COUNCILLOR

.....

Rosemary Strobel

RESPONSIBLE ACCOUNTING OFFICER

Submitted to Council: 29 August 2018

..... General Manager Mayor



Item: 6.7 **Ref:** WO/2018/01637
Title: Naming of Walcha Landmarks Survey Results
Author: General Manager
Previous Items: Not Applicable
Attachment: Nil.

CSP Ref: 5.3.4 – Preserve, support and promote the history of Walcha.

Summary

This Report is to finalise the naming of Walcha Landmarks Walcha Oval, Fitzroy Street Bridge and Middle Street Bridge.

Report

In May the Mayor put forth the idea to rename the Walcha Oval, Fitzroy Street Bridge and Middle Street Bridge to which Council resolved to advertise its intention to rename these landmarks whilst calling for public input into nominating people for this purpose. Council then shortlisted the suggestions and have returned to the public asking for them to vote on the final candidates. The intention is the highest votes received would have the Fitzroy Street Bridge named after them and the second highest votes would have Middle Street Bridge named after them. In a separate vote the public were requested to vote from two candidates for the Oval to be named after them. Voting closed on Tuesday, 22 August and to complete the process Council resolution is required, submitting the name change to the Geographical Names Board as well as submitting the name change for the two bridges to the RMS for approval.

The Survey results were:

Walcha Oval	
Andrew Laurie Oval	140
Peter Fenwicke Oval	332
Fitzroy Street & Middle Street Bridges	
Blue Hogan Bridge	312
Cleve Gibson Bridge	173
Michael Fussell Bridge	105
Rex Turton Bridge	74
Shirley Davison Bridge	257

RECOMMENDATION

That Council formally complete the process to rename Walcha Oval to Peter Fenwicke Oval, Fitzroy Street Bridge to Blue Hogan Bridge and Middle Street Bridge to Shirley Davison Bridge FURTHER THAT Council authorise the General Manager to sign all documentation to formally rename these Walcha Landmarks.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Item: 6.8 **Ref:** WO/2018/01667
Title: Committee of the Whole Referral – Review of Invoice AND Request to Access Treated Effluent
Author: General Manager
Previous Items: Not Applicable
Attachment: No

CSP Ref: 8.1.2 – Provide a framework for the efficient and effective administration of Council.

Introduction:

Council approval is sought for matters to be discussed in Committee of the Whole.

Report:

Council approval is requested to refer matters for discussion in Committee of the Whole in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer matters to Committee of the Whole is sought because the report of Review of Invoice relates to personnel matters concerning particular individuals (other than Councillors) and the report of Request to Access Treated Effluent relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RECOMMENDATION:

That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Review of an Invoice be referred to be discussed in Committee of the Whole for the reason that that it contains personnel matters concerning particular individuals AND the matter of Request to Access Treated Effluent be referred to be discussed in Committee of the Whole for the reason that it would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Ref: WO/2018/01676

Title: Management Review Report
Author: General Manager
Previous Items: Not Applicable
Attachment: No

CSP Ref: 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Item 9:

Management Review Reports

Submitted to Council: 29 August 2018

..... General Manager Mayor



FINANCE AND ADMINISTRATION

9.1 Listing of Bank Balances for the Month of July 2018

The Cash Book for each Fund has been reconciled with the appropriate Bank Pass sheets for the month of July 2018, and the Reconciliations have been entered in the Cash Book.

	<u>2018</u>	<u>2017</u>
General	\$ 1,412,874.32	\$ 1,366,366.93

The current Interest Rate on the General Fund held with the National Australia Bank is 1.25%.

	<u>2018</u>	<u>2017</u>
Interest Earned (YTD)	\$ 1,637.28	\$ 2,259.69

9.2 Investments Local Government (Financial Management) Regulation 1993, Clause 19 (3) (A) for July 2018

Please see the following Report for the investments placed in July 2018.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.77% applies.

Jack O'Hara
GENERAL MANAGER

Submitted to Council: 29 August 2018

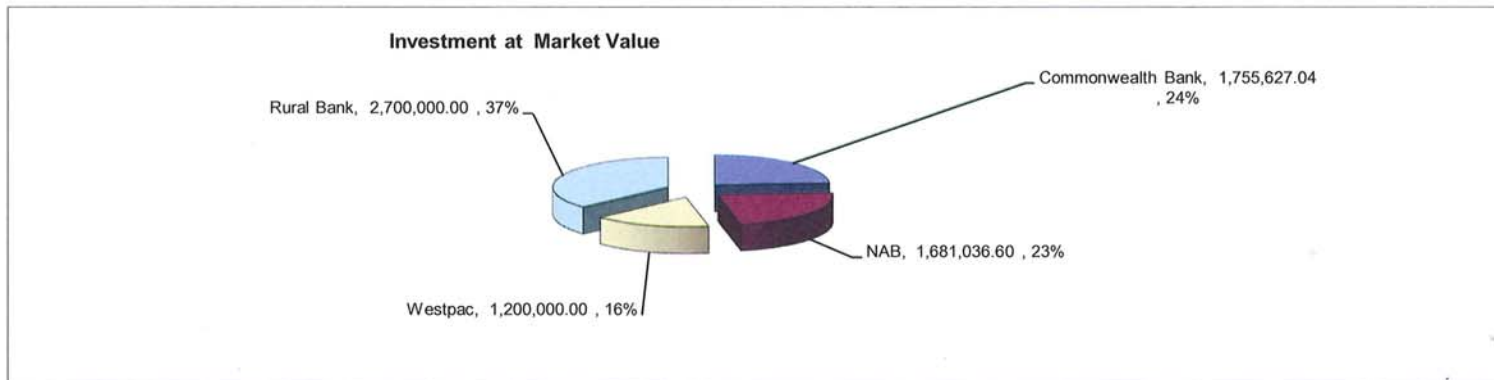
..... General Manager Mayor



REGISTER OF INVESTMENTS TO 31/07/2018

Institution	Type	Placement Date	Term (Days)	Maturity Date	Rate	Est. Interest	YTD Interest	Amount Invested	YTD Redemption	Est. Market Value At 31/07/18	MV % of Portfolio
Commonwealth Bank	Term Deposi	17/09/2017	330	17-Aug-18	2.50%	7852.20	0.00	347,400.27	-	347,400.27	4.74%
Elders Rural Bank	Term Deposi	28/03/2018	180	28-Sep-18	2.50%	11712.33	0.00	950,000.00	-	950,000.00	12.95%
Commonwealth Bank	Term Deposi	26/10/2017	365	22-Oct-18	2.55%	22489.51	0.00	881,941.55	-	881,941.55	12.02%
Elders Rural Bank	Term Deposi	4/04/2018	210	31-Oct-18	2.55%	8802.74	0.00	600,000.00	-	600,000.00	8.18%
Elders Rural Bank	Term Deposi	15/02/2018	270	15-Nov-18	2.48%	11007.12	0.00	600,000.00	-	600,000.00	8.18%
National Australia Bank	Term Deposi	28/04/2018	180	28-Nov-18	2.65%	6834.54	0.00	522,978.38	-	522,978.38	7.13%
Elders Rural Bank	Term Deposi	17/06/2018	180	17-Dec-18	2.65%	7187.67	0.00	550,000.00	-	550,000.00	7.50%
National Australia Bank	Term Deposi	19/07/2018	181	19-Jan-19	2.60%	8484.44	8058.22	658,058.22	-	658,058.22	8.97%
National Australia Bank	Term Deposi	15/05/2018	276	15-Feb-19	2.65%	10019.18	0.00	500,000.00	-	500,000.00	6.82%
Westpac Bank	Term Deposi	18/04/2018	365	18-Apr-19	2.76%	16560.00	4128.66	600,000.00	-	600,000.00	8.18%
Westpac Bank	Term Deposi	17/05/2018	365	16-May-19	2.72%	16320.00	0.00	600,000.00	-	600,000.00	8.18%
Commonwealth Bank	Term Deposi	24/05/2018	365	24-May-19	2.71%	14262.33	0.00	526,285.22	-	526,285.22	7.17%
						141,532.06	12,186.88	7,336,663.64	-	7,336,663.64	100.00%

Capital Value of Portfolio	7,336,663.64
Redeemed Value of Portfolio	-
Market Value of Portfolio 31/07/18	7,336,663.64
Estimated Profit/(Loss) 31/07/18	7,336,663.64



Responsible accounting Officers Certification Local Government (General) Regulation 2005- Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Rosemary Strobel (Responsible Accounting Officer)

Submitted to Council: 29 August 2018

..... General Manager Mayor



9.3 Tourism Report

July 2018

Number of visitors to VIC

JULY	2018	2017	2016	2015
Walk in's	355	415	410	396
Phone enquiries	28	41	17	38
Email enquiries	3	0	3	0

WEBSITE	July	June	May	April
Unique Visits	2,606	2,814	2,503	2,680
Visits	3,645	3,665	3,359	3,464
No of Hits	183,513	175,718	168,474	194,263

Comments from the Visitors Book – JULY

Great town, fantastic toilets / Lovely town, helpful / very helpful people, wonderful sights! / Beautiful / Great info / Great place and Caravan Park

Adventures Group Holdings & Hema Maps

Adventures Group Holdings, AGH (off-shoot of Bauer Media) is the media company New England High Country, NEHC, have a good relationship with. AGH have now merged with Hema Maps and have called themselves **Emprise**. This is an exciting announcement for AGH and opens up even more opportunities for NEHC. The Hema Map we have had made specifically for Motorcycling routes in New England High Country is close to being printed, it is the first custom-made Hema map. We are planning to have a launch for the map.

Emprise Journalist/Photographer visit

Emprise (Adventure Group Holdings and Hema Maps Merger Company) are came to visit in-region in early August. The journalist/photographer couple was in Walcha on Friday August 10th, they stayed at Cheyenne Wilderness Retreat, and focused on our **Arts and Culture**; they visited the Open Air Gallery and Walcha Gallery of Art, the Commercial Hotel (lunch) and Walcha Royal Café. From this we will receive photographic assets and an article that will be posted as an “always-on campaign” to our NEHC website. Lisa met them on their visit and reported that they were very impressed with Walcha.

Events

Early September sees the beginning of our event organising onslaught! John Oxley Bicentenary 8-9 September. Walcha Sculpture Symposium 9-15 September and then the Walcha Mountain Festival a month later on 20-21 October.

The guest speaker dinners for the John Oxley and Sculpture Symposium are attracting good interest

Two Minute Postcards video

We recently gained great exposure with sharing the Two Minute Postcard of Walcha on social media (2.9K views when we first saw it, 7.9K views five hours after sharing it and 22.9K views only a week later). After asking permission from Two Minute Postcards, we have now loaded the video on our website under www.walchansw.com.au/explore/

Susie Crawford, Tourism Manager

Submitted to Council: 29 August 2018

..... General Manager Mayor



9.4 Grant Information

Grants Currently Applied for:

Name of Grant:	Purpose of Grant:	Amount Requested :	Council Contribution:	Date Outcome Announced:	Outcome
Australia Council for the Arts Project Fund	Sculpture Symposium	\$70,000		Unknown	Still TBA
Shuttle Bus Grant	A grant to pay for transport to attend Youth Week activities.	\$825	\$0	April	Successful
SCCF Round 2	Walcha Community Gym		\$0	August	
SCCF Round 2	Walcha Pool Refurbishment		\$0	August	
SCCF Round 2	Walcha Community Service Clubs Storage Facility		\$0	August	
SCCF Round 2	Upgrade Kiosk / Toilets / Change Rooms at Walcha Oval / Captain Cook Park		\$0	August	
SCCF Round 2	Walcha Sporting Fields Lighting Upgrade Stage 2		\$0	August	
Quality Learning Environments	To upgrade the existing Early Intervention playground that is currently closed due to being dangerous. To install new equipment and replace rubber softfall.	\$15,000	Approx \$5,000	June	Successful

Grants Currently Being Investigated:

Name of Grant:	Purpose of Grant:	Closing Date:
Arts Projects – Organisations Community Building Partnership Youth Opportunities Funding Regional Arts NSW website:		Various times

Submitted to Council: 29 August 2018

..... General Manager Mayor



Website Links:

- <https://www.liquorandgaming.justice.nsw.gov.au/Pages/about-us/our-initiatives/infrastructure-grants/arts-and-cultural-funding-round.aspx>
- <http://www.lgnsw.org.au/files/imce-uploads/127/cremf-introduction-1.pdf>
- <http://www.communitybuildingpartnership.nsw.gov.au/>
- <http://investment.infrastructure.gov.au/funding/blackspots/>
- <https://www.transport.nsw.gov.au/projects/programs/fixing-country-roads>
- https://infrastructure.gov.au/infrastructure/pab/active_transport/
- <https://www.industry.nsw.gov.au/invest-in-nsw/regional-opportunities/stronger-country-communities-fund>
- <https://www.create.nsw.gov.au/funding-and-support/types-of-funding/project-funding-arts-and-cultural-projects/>
- <http://regionalartsnsw.com.au/grants/raf/>
- <http://regionalartsnsw.com.au/grants/casp/>
- <http://www.australiacouncil.gov.au/funding/>
- <https://education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/quality-learning-environments>
- http://investment.infrastructure.gov.au/infrastructure_investment/heavy_vehicle_safety_and_productivity.aspx
- <http://www.environment.nsw.gov.au/coasts/floodplain-management-grants-2017-18.htm>
- <http://youth.nsw.gov.au/youth-opportunities/>

Submitted to Council: 29 August 2018

..... General Manager Mayor



ENGINEERING SERVICES

9.5 Wages & Overtime Summary

Pay Period	Week Ending	Overtime Hours	Amount (\$)
4	22/07/2018	73.50	3,568.56
5	29/07/2018	61.00	3,112.40
6	05/08/2018	105.00	5,544.00
7	12/08/2018	53.50	2,842.34
	19/08/2018	43.00	2,196.37
TOTAL		336.00	17,263.67

9.6 Shire Roads Maintenance

Local Roads Maintenance:

Niangala Road Widening:

A dangerous crest was identified on the Niangala Road. In order to assist traffic to pass safely over the crest, Council staff designed a widening project to allow vehicles to move away from one another if passing over the crest at the same time. Following the widening works, crest signs will be placed prior to the crest in either direction, aiding drivers by giving advanced warning.



Submitted to Council: 29 August 2018

..... General Manager Mayor



State and Regional Roads Maintenance:

Raising non compliant guardrail:



The guard rail and end terminals on the Surveyors creek bridge were far to low to the ground to meet the relevant specifications.

In order to rectify this, the guard rail was raised across the bridge, leading into compliant height posts and new end terminals.

Three Mile Creek Rehabilitation:

The two kilometre rehabilitation on the Thunderbolts Way is nearing completion. The rehabilitation will see the severely deteriorated pavement improved with a pavement widened to 8m where possible. Recent sealing works on the initial seal failed in the wheel paths, particularly on the northern end of the rehabilitation. This will be fixed under warranty by Councils sealing contractor. Overall the project was very successful.



Submitted to Council: 29 August 2018

..... General Manager Mayor



Urban Works:

Footpath – Linking Riverview to the Levee Banks



A new footpath is being constructed on Hill Street, between Derby Street and The Levee Banks. This footpath will link Riverview and surrounding footpaths on Derby Street to the Levee Banks, making for quick, easy and safe access.

Completed Maintenance Snapshot:

Local Roads	
Maintenance Grading:	Roads:
	Niangala
	Kangaroo Hills
	Glenroy
	Surveyors Creek
	Strathleigh
	Campfire
	Oaklands
	Yarrobindi
	Carey's
	Mitchell Hill
Replace Culvert	Road:
	Cleveland
State & Regional Roads	
Oxley Highway Maintenance:	Tasks:
	Sign Maintenance & Repair
	Drainage Works
	Edge Sweeping
	Servicing Rest Areas
	"Ezy Street" Patching
Regional Roads:	Tasks:
	"Ezy Street" Patching
	Service Rest Areas
	Guidepost Maintenance

Submitted to Council: 29 August 2018

..... General Manager Mayor



Urban Roads	
Urban Maintenance:	Tasks:
	Sporting Ground Maintenance
	Footpath Maintenance
	Town Street Cleaning
	Street Tree Maintenance
	Parks and Garden Maintenance

Proposed Works for the Coming Period:

Shire Roads:

- ◆ Gravel Re-sheeting will occur on Stock Route and Flags Niangala Roads
- ◆ Grading to occur on Glen Morrison Road, Baringa Road and Englefield Roads.
- ◆ Further Grading to occur where water is available.
- ◆ Culvert Replacements on St Leonards Creek Road.

State & Regional Roads:

- ◆ Maintenance:
 - Pothole Patching.
 - Vegetation Maintenance.
 - Sealing preparation

Works In Town:

- ◆ Streetscape Maintenance.
- ◆ Sporting grounds maintenance.
- ◆ Town Mowing - parks, gardens and cemeteries.
- ◆ Town Garden Maintenance.
- ◆ Finalise the footpath construction on Hill Street.
- ◆ Footpath Works on Fitzroy Street.

Dylan Reeves
 Director – Engineering Services

9.7. Water

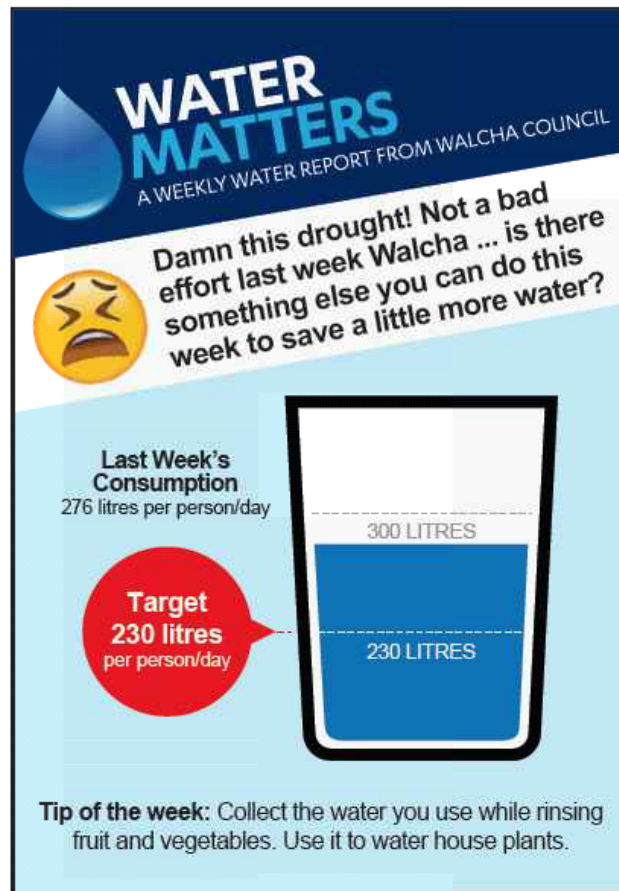
Current Water Restrictions were introduced 23 February 2018, *Level 3 High*: target usage 190-230 Litres/Person/Day.

Water usage for the month of July 2018 was as follows:

- ◆ Average usage per person per day – 237 Litres, which is close to the Level 3 Target.
- ◆ The Macdonald River town water supply is still holding; Council will continue to work at achieving the Level 3 targets with the community.

Submitted to Council: 29 August 2018

..... General Manager Mayor



9.8 Sewer

Sewer Treatment Plant (STP) Upgrade

Installation of floating baffles, outlet and walkway in the maturation pond has been completed and the refurbished maturation pond is back online terminating the over land discharge workaround. Overflow from the maturation pond will now be to the new storage pond before discharge to the Apsley River.



Figure 1 – Filling of Refurbished Maturation Pond

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..... General Manager Mayor



Figure 2 - Maturation Pond Access Walkway

The discharge outlet of the new storage pond is progressing well with completion expected the week of 27/08/2018. Installation of a flow meter on the new discharge outlet of the storage pond will follow completing Stage 2 of the STP Upgrade project.



Figure 3 - Storage Pond Outlet Interior



Figure 4 - Storage Pond Outlet Exterior

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..... General Manager Mayor



9.9 Waste

Woolbrook Waste Transfer Station Conversion

Construction of the transfer station infrastructure has been completed. Two large skip bins are on site for general waste. Recycling bins have been placed in a corral at the entrance to site.



Figure 1 - General Waste Bins with Lids

Tess Dawson
Senior Manager - Water, Sewer & Waste

Submitted to Council: 29 August 2018

..... General Manager Mayor



ENVIRONMENTAL SERVICES

The purpose of this report is to provide statistical information in relation to activities of the Environmental Services Department. This Department is responsible for the following key functions:

- ◆ Development
- ◆ Town Planning & Strategic Planning
- ◆ Construction compliance
- ◆ Environmental management
- ◆ Regulatory services
- ◆ Animal control
- ◆ Building and amenity maintenance

The statistical information contained within this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outlined in Council’s Community Strategic Plan 2027, Delivery Program 2017-2021 and Operational Plan 2018-2019.

A report will be presented to Council each month for comparison purposes, showing the previous year’s totals, and the year to date figures for the current year.

9.10 Development

Development Application (DA) Data		
	2017/2018	2018/2019 YTD
Total Number of DAs Determined	36	4
Number of DAs Outstanding	4	4
Average Determination Time (days)	27.6	20.25
Value of DAs	\$4,982,632.00	\$85,100.00
Number of Single New Dwellings	9	0
Residential	3	-
Village / Large Lot Residential	2	-
Rural	4	-
Number of Multi Unit Dwellings	0	0
Number of Commercial Developments	2	0
Number of Industrial Developments	1	0
Withdrawn / Cancelled	3	0
Refused	0	0

Complying Development Application (CDC) Data		
	2017/2018	2018/2019 YTD
Total Number of CDCs	8	1
Value of CDCs	\$493,632.00	\$18,000.00
Number of Single New Dwellings	0	0
Residential	-	-
Village / Large Lot Residential	-	-
Rural	-	-

Submitted to Council: 29 August 2018

..... General Manager Mayor



**Development Applications and Complying Development Certificates
 Determinations issued – July 2018**

Section 4.59 of the *Environmental Planning and Assessment Act 1979* (the Act), as amended, precludes a challenge to the validity of consent more than three (3) months after the date of public notification of the consent. Consents are available for public inspection, free of charge, during ordinary office hours at Council’s Hamilton Street office. In accordance with Section 4.59 of the Act and Clause 124 of the *Environmental Planning and Assessment Regulation 2000*, the following determinations are publicly notified:

DA Number	Description	Address
10.2018.10	Addition of front deck onto dwelling	50E Croudace St, Walcha
10.2018.11	Erect a double carport	179W North St, Walcha
10.2018.14	Construct a new studio	152 Ohio Rd, Walcha
10.2018.15	Use of land for private cemetery	Fitzroy Carrai Rd, Walcha
CDC Number	Description	Address
18.2018.5	Construct a new shed	238W Hill St, Walcha

Declaration of Interest by Applicant of a Development Application / Construction Certificate / Complying Development

Nature of Interest	Number Received 2017/2018	Number Received 2018/2019 YTD	Number Received this period
Political Gifts and Donation	0	0	0
Applicant or owner is an employee of Walcha Council or a Councillor	0	0	0
Applicant with any relationship to staff or Councillor	0	0	0

Construction Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not carry out building work without a certificate. Section 6.7 of the *Environmental Planning and Assessment Act 1979* states that a construction certificate is required for the erection of a building in accordance with a development consent. The construction certificate is a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the regulations.

Construction Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued Council	5	3	3
Number Issued (Private Certifier)	11	0	0

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..... General Manager Mayor



Occupation Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not commence the occupation or use of a building (including a change of use) without a certificate. Section 6.9 of the *Environmental Planning and Assessment Act 1979* states that an occupation certificate is required for the commencement of the occupation or use of the whole or any part of a new building, or the commencement of a change of building use for the whole or any part of an existing building. The occupation certificate is a certificate that authorises the occupation and use of a new building in accordance with a development consent, or a change of building use for an existing building in accordance with a development consent.

Occupation Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued (Council)	3	0	0
Number Issued (Private Certifier)	9	0	0

Subdivision Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not carry out the subdivision of land without a certificate. The subdivision certificate authorises the registration of a plan of subdivision under Part 23 of the *Conveyancing Act 1919*.

Subdivision Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	3	1	1

Planning Certificates

Section 10.7 Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it provides information on the relevant planning regulations which apply to any particular piece of land. It is compulsory for every property sold to be accompanied by a s10.7 Planning Certificate.

Planning Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	105	9	9

Building Information Certificates

Sections 6.24 – 6.26 Building Information Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it is a certificate that states that the Council will not make an order or take proceedings referred to below:

- 1) A building information certificate operates to prevent the council:
 - a) from making an order (or taking proceedings for the making of an order or injunction) under this Act or the *Local Government Act 1993* requiring the building to be repaired, demolished, altered, added to or rebuilt, and
 - b) from taking civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council,
 in relation to matters existing or occurring before the date of issue of the certificate.

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..... General Manager Mayor



- 2) A building information certificate operates to prevent the council, for a period of 7 years from the date of issue of the certificate:
- a) from making an order (or taking proceedings for the making of an order or injunction) under this Act or the *Local Government Act 1993* requiring the building to be repaired, demolished, altered, added to or rebuilt, and
 - b) from taking civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council, in relation to matters arising only from the deterioration of the building as a result solely of fair wear and tear.

Building Information Certificates	2017/2018	2018/2019 YTD
Number Issued	0	0

Outstanding Notices and Orders Certificates

Certificates as to whether there are any outstanding notices issued by the Council under the *Local Government Act 1993*, or any outstanding notices or orders in force under Schedule 5 of the *Environmental Planning and Assessment Act 1979*.

Outstanding Notices & Orders Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	12	1	1

Critical Stage Inspections for DAs, CCs and CDCs

Section 6.5 of the *Environmental Planning and Assessment Act 1979* requires the carrying out of inspections of building work for certifiers appointed as the principal certifying authority. Cl.143B and Cl.162A of the *Environmental Planning and Assessment Regulation 2000* denotes the critical stage inspections (the occasions on which building work must be inspected), specified below:

Compliance Inspections	2017/2018	2018/2019 YTD	This Period
Site inspections	Data not available at the time of the report	9	9
Footings & slab inspections		1	1
Framework inspections		1	1
Waterproofing inspections		0	0
Stormwater inspections		0	0
Final inspections		2	2

Annual Fire Safety Statements

Clause 177 of the *Environmental Planning and Assessment Regulation 2000* requires the owner of a building to which an essential (statutory) fire safety measure is applicable to provide Council with an annual fire safety statement for the building within 12 months after the date on which an annual fire safety statement was previously given. As described in clause 175 of the *Environmental Planning and Assessment Regulation 2000*, an annual fire safety statement is a statement to the effect that:

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..... General Manager Mayor



- 1) each essential fire safety measure specified in the statement has been assessed by a competent fire safety practitioner and was found, when it was assessed, to be capable of performing:
 - a) in the case of an essential fire safety measure applicable by virtue of a fire safety schedule, to a standard no less than that specified in the schedule, or
 - b) in the case of an essential fire safety measure applicable otherwise than by virtue of a fire safety schedule, to a standard no less than that to which the measure was originally designed and implemented, and
- 2) the building has been inspected by a competent fire safety practitioner and was found, when it was inspected, to be in a condition that did not disclose any grounds for a prosecution under Division 7.

Annual Fire Safety Statements	2017/2018	2018/2019 YTD	This Period
Number received	15	1	1
Number outstanding	Data not available at the time of the report		

Bushfire Attack Level Certificates

Clause 130A of the *Environmental Planning and Assessment Regulation 2000* requires a bushfire attack level assessment and determination to be issued for complying development on bushfire prone land.

BAL Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	1	0	0

Dwelling Entitlement Information Advice

Information to applicants under clause 4.2A of the *Walcha Local Environmental Plan 2012* as to whether a dwelling may be permitted to be erected with development consent on subject land.

Dwelling Entitlement Advice	2017/2018	2018/2019 YTD	This Period
Number Issued	8	1	1

9.11 Environment & Regulatory

Environmental & Public Health Regulatory Services

Council performs a number of regulatory functions to control and manage matters of public health and environmental concern to the community, some of these include:

- *Companion Animals Act 1998* e.g. dogs not under effective control & nuisance dogs (barking),
- *Local Government Act 1993* e.g. overgrown land and accumulation of waste, and
- *Protection of the Environment Operations Act 1997* e.g. dumping of rubbish.
- *Food Act 2003* e.g. hygiene and handling

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..... General Manager Mayor



Section 68 Activities

Section 68 of the Local Government Act requires the approval from Council for undertaking certain activities.

Section 68 Activity Data		
	2017/2018	2018/2019 YTD
Total Number of S68s Determined	6	0
Number of S68s Outstanding	1	1

Section 68 Approvals July 2018		
S68 Number	Description	Address
Nil		

Compliance Inspections	2017/2018	2018/2019 YTD	This Period
Site inspections	Data not available at the time of the report	1	1
Internal drainage inspections		0	0
External drainage inspections		0	0
Water supply work inspections		0	0
Final inspections		0	0

Footpath Usage Applications

Section 125 and 126 of the *Roads Act 1993*, and section 46 of the *Local Government Act 1993* requires approval from Council for carrying out an activity or placing an item within the road reserve.

Footpath Usage Approvals	2017/2018	2018/2019 YTD	This Period
Number Issued	2	1	1

Penalty Notices

Description	Act	2017/2018	2018/2019	Issued this Period
Owner of dog which rushes at /attacks /bites /harasses /chases any person /animal	Companion Animals Act 1998	1	0	0
Fail to comply with menacing dog order	Companion Animals Act 1998	1	0	0
Place on road thing likely to restrict / endanger road use / interfere with public	Roads Regulation 2008	1	0	0
Cause water from public water supply to be wasted	Local Government Act 1993	0	1	1

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Notices and Orders Issued

Description		2017/2018	2018/2019 YTD	Issued this Period
Overgrown allotment (Order Number 21, Section 124 Local Government Act 1993)	Warning	8	0	0
	Intention	2	0	0
	Order	0	0	0
Accumulation of waste (Order Number 22, Section 124 Local Government Act 1993)	Warning	1	0	0
	Intention	3	1	1
	Order	0	0	0
Keeping of animals (Schedule 2 Local Government Regulation 2005 & Council Policy)	Warning	3	0	0
	Intention	2	1	1
	Order	1	0	0
Nuisance dog (Section 32A Companion Animals Act 1998)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Dangerous dog (Section 34 Companion Animals Act 1998)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Roaming dog (Section 12A Companion Animals Act 1998)	Warning	9	2	2
	Intention	0	0	0
	Order	0	0	0
Companion animal microchipping & registration (Sections 8 & 9 CA Act 1998)	Warning	17	5	5
	Intention	0	0	0
	Order	0	0	0
Vehicles and traffic on nature strip (NSW Road Rules 2014)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Abandoned vehicle (Road Transport (Vehicle and Driver Management) Act 2005 and Impounding Act 1993)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Noise Abatement (Protection of the Environment Operations Act 1997)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0
Environmental Pollution (Protection of the Environment Operations Act 1997)	Warning	0	0	0
	Intention	0	0	0
	Order	0	0	0

For information purposes a summary of the number of customer requests received is provided.

Environmental Services Customer Requests July 2018	
Barking dogs	0
Dog attacks	0
Roaming dogs	2
Roaming stock	0

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..... General Manager Mayor



Other animal issues	0
Public buildings / amenities	0
Food premises	0
Overgrown land	0
Accumulation of waste	0
Environmental pollution	0
Illegal building works	0
Other	0

Tree Management Applications (TMAs)

A Tree Preservation Order exists over the town of Walcha to promote the retention of trees and tree cover and to conserve as far as is practical the existing pattern of vegetation, for information purposes a summary of the tree management applications lodged with Council is provided.

TMAs	2017/2018	2018/2019 YTD	This Period
Lodged	21		3
Approved (under delegation)	22		1
Approved (Council)	0		0
Refused	0		0

Food Premises Surveillance

Under the Food Regulation Partnership Council is appointed as an enforcement agency under the *Food Act 2003*. As an enforcement agency Council is responsible for food surveillance within the Walcha LGA and Council is required to report our food surveillance activity to the NSW Food Authority annually.

For information purposes a summary of the food surveillance activities undertaken for the 2018/2019 year as at 31 July 2018 is provided.

Food Premises Surveillance 2018/2019						
	High Risk Fixed	Medium Risk Fixed	Low Risk Fixed	Mobile	Temporary	TOTAL
Total No.	22	6	7	2	3	44
No. Primary Inspections	0	0	-	0	0	32
No. Re-inspections	0	0	-	0	0	4
No. additional Re-inspections	0	0	-	0	0	0
No. FSS Required	20					20
No. FSS Current	20					20

Submitted to Council: 29 August 2018

..... General Manager Mayor



9.12 Animal Control

Council encourages responsible pet ownership in the community, as well as at home. Pet owners should make sure their animals don't disturb their neighbourhood and threaten or harm any other person, pets or wildlife.

Council is required to enforce the registration laws, and the other areas of pet ownership covered by the *Companion Animals Act 1998*.

Companion Animals Registrations 2018/2019							
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Recognised breeder	Working	Value
							\$
Jul	2	0	1	0	0	0	\$138.00
							\$138.00

Companion Animals Seizures 2018/2019						
	Seized	Surrendered	Released	Rehomed	Euthanased	Stolen/Escaped
Jul	2	1	1	0	1	0
TOTAL:	2	1	1	0	1	0

Submitted to Council: 29 August 2018

..... General Manager Mayor



COMMUNITY SERVICES

9.13 Walcha Council Community Care

Groups

July 2018

Women’s Group and Wanderer’s Group

4 July 2018 – 23 clients from the Women’s Group and the Wanderer’s Group attended morning tea at the Community Day Centre Rooms. The guest speaker for the morning was HNEHealth Women’s Health Nurse, Jenny Bath. The ladies enjoyed having Jenny along for the morning and found the information very useful.

18 July 2018 - 25 clients attended the Women’s and Wanderer’s Group themed day held at the Walcha Sports Club. The “Christmas in July” theme was a perfect excuse to pull out all the decorations and celebrate with a beautiful prepared Christmas lunch by Kim Bath which included glazed ham, turkey breast and vegetables and a very delicious dessert.



Submitted to Council: 29 August 2018

..... General Manager Mayor



Wanderer’s Group

11 July 2018 – The group enjoyed morning tea at the Community Day Centre Rooms.

25 July 2018 – The Wanderer’s Group travelled to Tamworth with a visit to the Tamworth Lookout for morning tea. Taking in the view over Tamworth and the currently dry landscape and dusty conditions. The small group enjoyed lunch at the Ex Services Club Family Restaurant.



Left: Mary Haines and Syreene Kitchener enjoying the sun up at the Lookout
Right: Hope Strudwick taking in the spectacular view over Tamworth

Men’s Group

10 July 2018 – 13 gentlemen attended morning tea held in the Community Day Centre Rooms.

24 July 2018 – 16 gentlemen attended the trip to the Kingstown and Bendemeer area. Many of the people in the group had not seen this area before or have not been there for a long time. The group enjoyed the visit to the area, although it was distressing to see the country looking so drought stricken. Morning tea was in the park at Kingstown and lunch was enjoyed at the Bendemeer Hotel.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Transport – July

Taxi Vouchers – 14 clients used the Taxi Vouchers with Walcha Taxi Service and Walcha Community Transport with a total of 64 Taxi Vouchers returned.

Medical drives – 12 clients utilized the service with 20 trips during the month.

Access bus – 8 clients used the service making 56 trips during the month.

Bus to Tamworth – 2 clients used the service on 27 July 2018

Bus to Armidale numbers were as follows:

- ◆ 3 July 2018 – 5 clients
- ◆ 10 July 2018 – 8 clients
- ◆ 17 July 2018 – 4 clients

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..... General Manager Mayor

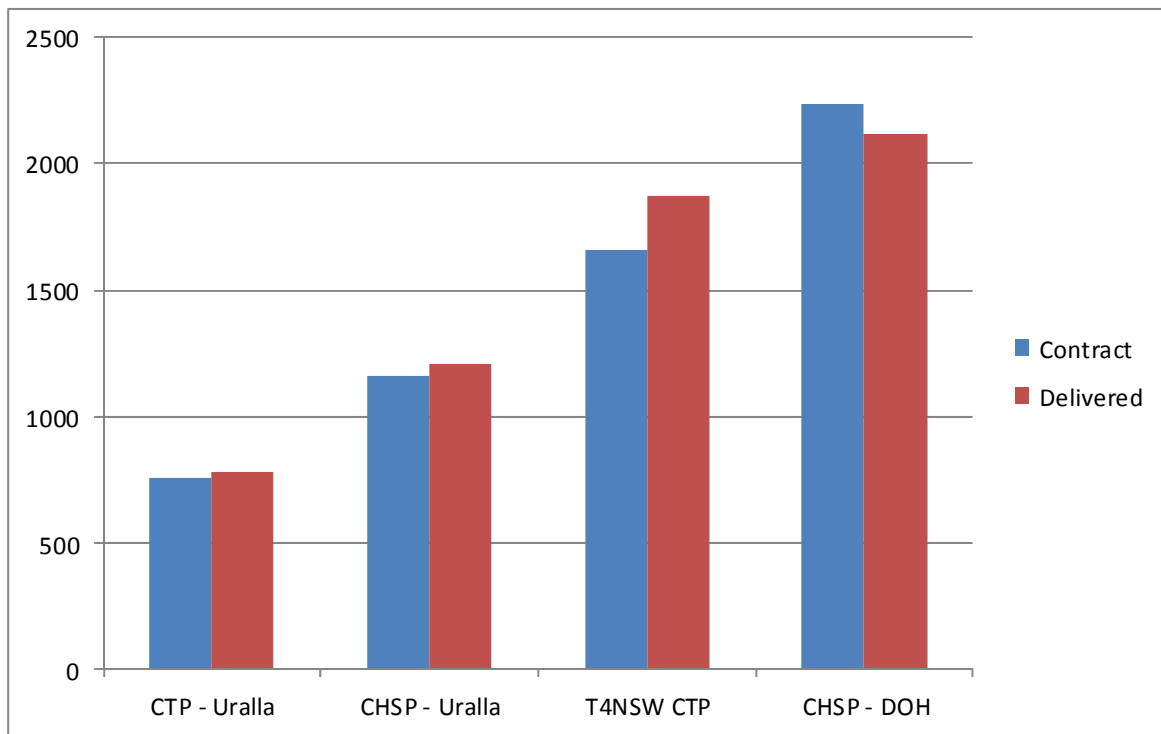


- ◆ 24 July 2018 – 7 clients
- ◆ 31 July 2018 – 2 clients

Transport was provided for the Walcha Council school holiday program. Children attended an excursion to Tamworth where they visited the Marsupial Park and Kidzone.

Transport delivered and contracted trips for the year 2017/2018

2017/18	Contract	Delivered	Difference
CTP - Uralla	756	784	28
CHSP - Uralla	1161	1208	47
T4NSW CTP	1656	1875	219
CHSP - DOH	2239	2120	-119
			175



Total of delivered and contracted trips
 Walcha Council Community Care CHSP and Community
 Transport CTP trips 2017/18

Meals on Wheels - July

there were 11 clients who received hot main meals with 3 of those clients also receiving frozen meals for the weekend. There were 4 clients who received frozen meals. The total number of meals for the month was:

- ◆ 210 Hot meals,
- ◆ 102 frozen meals and
- ◆ 141 desserts.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Rural and Remote Exercise Groups

Nil to report for this month.

Feedback, Suggestions and Complaints

2/5/2018 - I love the outings on the bus with all our friends, the special morning teas and lunch. Morning tea is most enjoyable in the parks. We have our choice of bus trips

2/5/2018 – I enjoy every thing we do and the friendship is great. The trips are really good – just to see somewhere different and enjoy lunch out somewhere.

2/5/2018 - I enjoy my time each fortnight and the conversation and company is great. The trips away are very enjoyable.

2/5/2018 - All good!! I love morning teas and the outings. The girls are always friendly and happy.

2/5/2018 – We are treated so well that I have only admiration for you all.

2/5/2018 – I have enjoyed coming to our group for many years and I personally would agree with 3 outings a year and have morning tea on the first Wednesday and if possible a guesdt speaker or entertainment and out for lunch here in Walcha.

5/5/2018 – The meals taste great and the quality and size of the meals are very good. They are always fresh.

1/8/2018 - Keeping the trips local would be good with some of the trips away to Armidale and Tamworth also wonderful.

1/8/2018 - Christmas in July was a wonderful day as is every other month outing organized, as so with the staff. They are the best and we love them. Thank you.

1/8/2018 – Everything is very good and nice and all great.

1/8/2018 – Good morning tea’s, great for socializing and learning information about the community. The staff are excellent.

1/8/2018 – The Christmas in July day was good and the bus pick up is great.

8/8/2018 – The group social support outings and morning tea are good, also I enjoy the mixed group outings. The volunteers that assist us are all great and the staff are very informative and really helpful. All staff do a really great job.

8/8/2018 – We agree with the group social support outings to be kept the same. The staff and volunteers are a great group to be with.

Meetings and Training

12 July 2018 – Dementia Support Group meeting held at the Community Day Centre Rooms.

July was a very busy month in the Community Care office and rooms. The introduction of the Transport for NSW computer software program, RouteMatch, was introduced during May and is deffinitely improving the process of how we record and report back to the DEX and Transport for NSW with the completed trips. The Commonwealth DEX Report was also completed and submitted at the end of July for all CHSP services.

Cathy Noon
Community Care Coordinator

Submitted to Council: 29 August 2018

..... General Manager Mayor



9.14 Library

July 2018

Stats for July:

- ◆ Loans: 684
- ◆ Returns: 635
- ◆ Reservations placed: 25
- ◆ New members: 9
- ◆ Door count: 1,264
- ◆ Wi-fi use: 28
- ◆ Computer use: 86

July has been an incredibly busy month in the library. We held three different activities in our library during the school holidays. The three workshops were a Young Inventors Electronics Workshop, NAIDOC Week Storytime and games and lego. All three activities were well attended, which definitely increased our door count this month. We also gained 9 new members this month which is the most we have had in quite a while.

Overall the school holidays were a success, in and out of the library. The total participation count was roughly 130. Our first activity was a Young Inventors Electronics Workshop. During the 1.5 hour workshop the kids experimented with the library’s easy to assemble “Little Bits” 9 volt electronic kits. The kits included lights, buttons, counters, buzzers, motors and wheels. Each part connected quickly with little magnets, which allowed for lots of time to experiment and have fun. Combined with art and craft, the young inventors were free to create whatever they could imagine. The main aim of the workshop was to introduce electronics through experimentation and guided play. There were some interesting creations, such as a high five machine, a throwing machine, a self-driving car and light sensors.

Next was a NAIDOC storytime with Cassie. Our little library was packed for this activity, with around 30 people attending. During the story time Cassie read two books which were written by Aboriginal authors, they then enjoyed some nursery rhymes written using Torres Strait Islander language. Cassie taught the kids a little bit about the Torres Strait culture, which included learning a traditional song called ‘Taba Naba’. The kids then created their own traditional headdress called the ‘Dhari’. During NAIDOC Week we also held a ‘Who am I? competition in the library which was based on this years theme ‘Because of her, we can’. The winners of the competition were Elke Payne and Hunter Thornbury, who received a copy of the book ‘Game Day’ by Patty Mills along with a sweet treat.



Submitted to Council: 29 August 2018

..... General Manager Mayor



Next was the bus trip to Tamworth JumpUp Trampoline Zone and Tamworth Regional Playground. We had 41 kids aged 8+ attend this bus trip. The kids thoroughly enjoyed a fun morning bouncing around, followed by lunch at the trampoline park. We then went to the playground in town, where the kids had free time to explore and have afternoon tea. The next activity was games and lego at the library. The kids had 2 hours to play games such as UNO, Monopoly, Jenga, Cluedo and lego. We also had a little morning tea break where the kids could have a hot milo and a muesli bar. We had 13 kids attend.



Games and Lego at the library

Next was our second bus trip of the holidays, this time to Tamworth Marsupial Park and Kidzone. We took the community care bus for this trip and had 10 kids aged 5-8 come along. The morning was spent exploring the marsupial park, having morning tea, patting kangaroos and playing on the Adventure Playground. We then got back on the bus and made our way to Kidzone where the kids had lunch, afternoon tea and played for hours.



Submitted to Council: 29 August 2018

..... General Manager Mayor



Next up was some dance workshops run by Bec Hoy from Destiny Dance Studio. Bec held three workshops over one day to accommodate for all age groups. Overall she had around 20 kids attend. The workshops were for males and females of all abilities. The feedback from these workshops was very positive. Last but not least we had 2 workshops at Walcha Handmade with Samantha Bayley. The first workshop was French Knitting for ages 7-12 years, which was completely booked out. The second was a Pom Pom Making workshop for ages 6+, which was also booked out!



Dance workshops at Destiny Dance Studio

A great success for the July holiday program! I've included some photos below of all the fun.

Young Inventors Electronics Workshop



Submitted to Council: 29 August 2018

..... General Manager Mayor



Pom Pom Making at Walcha Handmade



With the community bus



JumpUp Trampoline Zone



Madison Garrad
Library Coordinator/Youth Worker

9.15 Preschool

July 2018

No report was available due to School Holidays.

Zoe Herbert
Preschool Nominated Supervisor

RECOMMENDATION: That items included in the Management Review Report, numbered 9.1 to 9.15 inclusive, be **NOTED** by Council.

Submitted to Council: 29 August 2018

..... General Manager Mayor



Item 11:

Delegate Reports

Submitted to Council: 29 August 2018

..... General Manager Mayor



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 3 AUGUST 2018 PRESTON STANLEY ROOM, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.00 a.m.

1. ATTENDANCE:

Albury City Council, Cr Kevin Mack, Mayor
Albury City Council, Ms Tracey Squire, Acting General Manager
Armidale Regional Council, Cr Simon Murray, Mayor
Armidale Regional Council, Ms Susan Law, CEO
Bathurst Regional Council, Cr Graeme Hanger, Mayor
Bega Valley Shire Council, Mr Anthony Basford, Acting General Manager
Bellingen Shire Council, Cr Dominic King, Mayor
Bland Shire Council, Cr Tony Lord, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Broken Hill City Council, Cr Marion Browne, Deputy Mayor
Broken Hill City Council, Mr James Roncon, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Stephen Harding, General Manager
Clarence Valley Council, Cr Jim Simmonds, Mayor
Clarence Valley Council, Mr Ashley Lindsay, General Manager
Coffs Harbour City Council, Cr Denise Knight, Mayor
Coffs Harbour City Council, Mr Stephen McGrath, General Manager
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Michael Webb, Mayor
Coonamble Shire Council, Mr Rick Warren, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Dubbo Regional Council, Mr Michael McMahon, CEO
Dungog Shire Council, Cr Tracy Norman, Mayor
Dungog Shire Council, Ms Coralie Nichols, General Manager
Edward River Council, Cr Norm Brennan, Mayor
Edward River Council, Mr Adam McSwain, General Manager
Federation Council, Cr Patrick Bourke, Mayor
Forbes Shire Council, Cr Jenny Webb, Deputy Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Glen Innes Shire Council, Cr Steve Toms, Mayor

Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Griffith City Council, Cr John Dal Broi, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Hilltops Council, Mr David Aber, Acting General Manager
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Kerry McMurray, General Manager
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr David Webb, Acting General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Ms Alice Colbran, Governance Project Officer
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Cr Gen Campbell, Deputy Mayor
Murrumbidgee Council, Mr Craig Moffitt, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narrandera Shire Council, Mr George Cowan, General Manager
Narromine Shire Council, Cr Dawn Collins, Deputy Mayor
Narromine Shire Council, Mr Lane Redden, General Manager
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Orange City Council, Cr Reg Kidd, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Shoalhaven City Council, Mr Russell Pigg, General Manager
Singleton Council, Cr Sue Moore, Mayor
Snowy Valleys Council, Cr James Hayes, Mayor
Tamworth Regional Council, Cr Col Murray, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Gary Lavelle, General Manager
Tenterfield Shire Council, Cr Peter Petty, Mayor
Tenterfield Shire Council, Mr Terry Dodds, CEO
Upper Lachlan Shire Council, Cr Brian McCormack, Mayor
Upper Lachlan Shire Council, Mr Gary Woodman, Acting General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warren Shire Council, Cr Milton Quigley, Deputy Mayor
Warren Shire Council, Mr Glen Wilcox, General Manager
Warrumbungle Shire Council, Cr Peter Shinton, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Yass Valley Council, Cr Rowena Abbey, Mayor
Yass Valley Council, Ms Sharon Hutch, Acting General Manager

Regional Infrastructure, Mr Don McMurray
Regional Infrastructure, Mr Brue Whitehill
Regional Infrastructure, Mr Nick White
Freight Taskforce, Mr Michael Kneipp

APOLOGIES:

As submitted

SPECIAL GUESTS:

Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business
Mr Terry Dodds, Chief Executive, Tenterfield Shire Council regarding "Waste to Energy"
Hon Gladys Berejiklian MP, Premier
Mr Ken Gillespie, Regional Infrastructure Coordinator, NSW Premier and Cabinet

2. Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business

The Government is supplying significant funding to the regions in conjunction with local Government. The Regional Vision Statement was released this week and funding from the sale of the Snowy Hydro is to go to the regions in total. The government is forging better relationships with local government and has received a number of submissions from Councils in response to the Regional Growth Funds Expression of Interest. Joint Organisations now have the opportunity to change the landscape in NSW. The Deputy Premiers vision for Joint Organisations is that they are the vehicle to undertake the projects in NSW. In the next 20 years there will be an addition 100,000 people living in rural NSW. The State Government does not have all the answers and it depends on input from the community. Communities need certainty in funding and having funding available over a ten year period creates certainty.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 1 June 2018 be accepted as a true and accurate record (Tenterfield Shire Council / Glen Innes Severn Council).

4. Matters Arising from the Minutes

NIL

5. Membership

RESOLVED :That Cabonne Council be admitted as a member of the Association (Oberon Council/ Parkes Shire Council)

6. CORRESPONDENCE

Outward

(a) Hon Anthony Roberts MP, Minister for Planning, Minister for Housing and Special Minister of State Re Low Rise Medium Density Code

(b) Cr Linda Scott, President, Local Government NSW, requesting a Skilled Based Board be appointed to Local Government Super

- (c) Mr Tim Hansen, Stakeholder Specialist, Engagement and Partnerships, National Heavy Vehicle Regulator Thanking him for his presentation on 1 June 2018
- (d) Mr David Smith, Chief Executive Officer, Local Government Super thanking him for his presentation on 1 June 2018 and forwarding resolutions regarding operation of the Board
- (e) Mr David Harris, Chief Executive Officer, Water NSW thanking him for his presentation on 1 June 2018
- (f) Cr Abb McAlister, Mayor Cootamundra-Gundagai Regional Council, advising that his Council has been admitted as a member of the Association
- (g) Cr Danielle Mulholland, Mayor, Kyogle Council advising that her Council has been admitted as a member of the Association
- (h) Hon Anthony Roberts MP, Minister for Planning, Minister for Housing and Special Minister of State advising that the Association supports the Waste from Energy recommendations
- (i) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government, and Minister for Heritage advising that the Association supports the Waste from Energy recommendations
- (j) Mr Michael Marom, Area General Manager, Board Chair Northern Regional NSW, Telstra Customer Sales and Service thanking him for organizing the team that presented on 1 June 2018
- (k) Mr Chris Taylor, Area Regional Manager, Telstra Country Wide thanking him for his presentation on 1 June 2018
- (l) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government and Minister for Heritage regarding recycling new funding and seeking clarification of definitions “recycle” and “recyclate”
- (m) NSW EPA regarding recycling new funding and seeking clarification of definitions “recycle” and “recyclate”

Inward

- (a) Mr David Smith, CEO, Local Government Super, regarding CMA resolutions 1 June 2018 (Copy Attached)
- (b) Hon John Barilaro MP, Minister for Regional New South Wales, Minister for Skills, and Minister for Small Business regarding streamlining government funding programs (Copy Attached)
- (c) Hon John Barilaro MP, Minister for Regional New South Wales, Minister for Skills, and Minister for Small Business regarding Royal Far West funding (Copy Attached)

RESOLVED That the response from Local Government Super is unsatisfactory and should be followed up (Yass Valley Council/ Kyogle Council)

7. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Moree Plains Shire Council / Glen Innes Severn Council)

8. Mr Terry Dodds, Chief Executive, Tenterfield Shire Council regarding “Waste to Energy”

Tenterfield Shire Council and the New England Joint Organisation is endeavouring to gain financial assistance from the State and or Federal Government to allow completion of a comprehensive feasibility study to convert municipal and other sources of waste into energy at a local scale.

Municipal waste is an ongoing challenge and not likely to improve in the short to medium term. State and Federal Governments have been giving so much encouragement towards the burgeoning new sustainable or (but mainly only renewable) energy industries. The agenda for discussion with the EPA will include the waste to energy opportunities and barriers identified. The cost of conversion of waste to energy was historically high, but any things have changed over the last five (5) years:

- Access to the electricity distribution network has become less burdensome
- Technologies have evolved in both Waste to Energy and also the control of the electricity input sources (Microgrids)
- The problem of municipal waste management has become widely known
- The uptake of domestic power generation is exponentially rising

The feasibility study will determine whether the combination of changed circumstances mentioned above is enough to warrant a pilot plant being built in this point in time. Waste to Energy projects are not new, however, technologies have advanced so much over the past five years, particularly across Europe, we think it is time that they are reviewed in Australia – at a small scale.

RESOLVED That the Country Mayors Association provide a letter of support to Tenterfield Shire Council and the New England Joint Organisation to seek seed funding from governments to undertake a feasibility study and the Premier be advised of this support (Yass Valley Council/Glen Innes Severn Council)

RESOLVED That the Country Mayors Association invite other Joint Organisations to support the initiatives of Tenterfield Shire Council and the New England Joint Organisation to make Waste to Energy a reality (Leeton Shire Council/ Tenterfiels Shire Council)

RESOLVED That the Country Mayors Association request Mr Ken Gillespie, Regional Infrastructure Coordinator to facilitate a meeting of State Government leaders including OEH, EPA and DPC with local government representatives to discuss the issues that could be facing making Waste to Energy a reality (Orange City Council/ Yass Valley Council)

9. Unratable Land Sub Committee Report

RESOLVED That the information be noted (Temora Shire Council/Tenterfield Shire Council)

10 Notice of Motion signed by Cr Cathy Redding, Narrabri Shire Council, Cr Kathy Sajowitz, Oberon Shire Council and Cr Peter Petty, Tenterfield Shire Council “That the current Chairperson, Vice Chairperson and Secretary be allowed to nominate for executive positions of the Country Mayors Association at the 2018 Annual General Meeting, as is permissible under clause 26 of the Association’s Constitution”

The Chairperson Cr Katrina Humphries vacated the Chair. Executive Member Cr Liz Campbell was asked to chair the meeting for the discussion of the item The Chairperson Cr Katrina Humphries and Deputy Chairman Cr Michael Pearce left the meeting room

RESOLVED That the current Chairperson, Vice Chairperson and Secretary be allowed to nominate for executive positions of the Country Mayors Association at the 2018 Annual General Meeting, as is permissible under clause 26 of the Association's Constitution (Narrabri Shire Council/Tenterfield Shire Council)

The Chairperson Cr Katrina Humphries and Deputy Chairman Cr Michael Pearce returned to the meeting and Cr Katrina Humphries resumed her role as Chairperson

11. Hon Gladys Berejiklian MP, Premier

We need to speak up for our communities and the government will listen to concerns and ideas. Probity is important and announcements need to be delivered as quickly as possible. The Government does not always get everything right. \$1 in every \$3 is spent in regional areas and all the money received from the sale of the Snowy Hydro will be spent in regional NSW. Money needs to be allocated to social issues as well as economic issues. Drought assistance has been increased by \$500 million to \$1 billion. The Regional Vision for the next 10 years has been announced. Digital connectivity is important and is part of the vision. Water security is also important and is a work in progress. A strong NSW is a strong Australia.

11. Mr Ken Gillespie, Regional Infrastructure Coordinator, NSW Premier and Cabinet

Mr Gillespie introduced his team that is undertaking the review of Regional Infrastructure in NSW. He agrees that Joint Organisations are an important part of the States future and they need to be successful. There are so many council issues that need to fit in with the Joint Organisations priorities. Councils need to prioritise their top 5 issues. A lot of red tape has been reduced. Funds are being made available to Joint Organisations and bureaucrats are not parking the money but distributing it. The Expenditure Review Committee now considers applications monthly instead of half yearly

12. Saleyard Expo

Mr Steve Loane provided information on the recent Saleyard Expo at Casino and advised the Country Mayors resolution regarding the Volumetric Livestock Loading Scheme are to be implemented

13. Future Meeting Venues

The Chairperson is to hold discussions with Parliament House regarding suitable meeting rooms for future meetings

There being no further business the meeting closed at 12.38pm.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW



NAMOI UNLIMITED

Premier agricultural region in Australia

MINUTES

Minutes of the meeting of the **BOARD** of Namoi Joint Organisation of Councils trading as NAMOI UNLIMITED will be held on **TUESDAY 7 AUGUST 2018** at the Living Classroom, Bingara commencing at **12.45PM**.

1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

The Mayor of Gwydir Shire Council will welcome members to the meeting and introduce observing Councillors from Gwydir Shire Council.

1.1 PRESENT, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

RESOLUTION:	<p>THAT, the present and apologies for the meeting on the 7 August 2018 are noted.</p> <p>THAT, a request for leave of absence from Eric Groth, Gunnedah Shire Council is approved.</p>		
ENDORSED			
MEMBERS		PRESENT	APOLOGY
Cr Jamie Chaffey (Chairperson)	Gunnedah Shire Council	✓	
Cr John Coulton	Gwydir Shire Council	✓	
Cr Andrew Hope	Liverpool Plains Shire Council	✓	
Cr Col Murray (Deputy Chair)	Tamworth Regional Council	✓	
Cr Eric Noakes	Walcha Council	✓	
Alison McGaffin	Department of Premier and Cabinet	✓	
NON-VOTING REPRESENTATIVES			
Eric Groth	Gunnedah Shire Council	✓	
Max Eastcott	Gwydir Shire Council	✓	
Ron Van Katwyk	Liverpool Plains Shire Council	✓	

Paul Bennett	Tamworth Regional Council	✓	
Jack O'Hara	Walcha Council	✓	
Rebel Thomson	Namoi Unlimited	✓	
Jodie Healy	Office of Local Government	✓	
MOVED:	GWYDIR SHIRE COUNCIL		
SECONDED:	WALCHA COUNCIL		
CARRIED			

2. PUBLIC FORUM AND/OR PRESENTATIONS

Nil.

3. CONFIRMATION OF MINUTES

RESOLUTION:	THAT, the minutes of the Board meeting held 3 July 2018 are a true and accurate record of the meeting.
ENDORSED	
MOVED:	TAMWORTH REGIONAL COUNCIL
SECONDED:	WALCHA COUNCIL
CARRIED	

5. DISCLOSURES OF INTERESTS

In accordance with Council's Code of Meeting Practice and specifically Section 451 of the Local Government Act, 1993 declarations of interest are required by Councillors and designated staff attending the meeting.

MEMBER	ITEM	REPORT	Type of Interest Declared (P, SNP, LSNP, RC)	REASON
Nil	Nil	Nil	Nil	Nil
STAFF	ITEM	REPORT	Type of Interest Declared (P, SNP, LSNP, RC)	REASON
Nil	Nil	Nil	Nil	Nil
P – Pecuniary, SNP – Significant Non Pecuniary, LSNP – Less than Significant Non Pecuniary, RC – Remain in Chamber during consideration/discussion of item.				

6. CHAIRPERSON MINUTES

6.1 Uralla Shire Council Non-Voting Membership Rescission

Correspondence has been received from Uralla Shire Council advising Namoi Unlimited that a rescission motion to reverse the resolution to join Namoi Unlimited as a Non-voting member had been successful at the July Council meeting.

6.2 Narrabri Shire Council Non-Voting Membership

Correspondence has been received from Narrabri Shire Council advising Namoi Unlimited that Council had resolved not to join Namoi Unlimited as a Non-voting member.

7. NOTICES OF MOTIONS

Nil.

8. NOTICE OF MOTION OF RESCISSION (IF APPLICABLE)

Nil.

9. REPORTS ENDORSED BY JOLT

9.1 ELECTION OF THE CHAIR AND DEPUTY CHAIR OF JOLT

RESOLUTION:	THAT, the appointment of Paul Bennett as Chair and Eric Groth as Deputy Chair of JOLT is NOTED. THAT, the Chairperson write to Gwydir Shire Council expressing thanks for their contribution as Chair of JOLT
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AMENDED

MOVED:	WALCHA COUNCIL
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SECONDED:	GWYDIR SHIRE COUNCIL
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CARRIED

9.2 NAMOI ROADS NETWORK STRATEGY

RESOLUTION:	THAT, the project report and the potential extension of this project to the end of August is NOTED.
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ENDORSED

MOVED:	GWYDIR SHIRE COUNCIL
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SECONDED:	TAMWORTH REGIONAL COUNCIL
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CARRIED

9.3 Code of Meeting Practice - ATTACHMENT A

RESOLUTION: THAT, progress on the review of the Code of Meeting Practice is noted, and that the draft is forwarded to the Office of Local Government for review.

ENDORSED

MOVED: TAMWORTH REGIONAL COUNCIL

SECONDED: WALCHA COUNCIL

CARRIED

9.4 Tasks Specific to the Wind up of the Unincorporated Association – ATTACHMENT B

RESOLUTION: THAT, the end of financial year report 2017-2018 presented to JOLT is noted, ATTACHMENT B.
 THAT, the end of year financial reports are noted and that the Hon Auditor Tamworth Regional Council commence the financial year review and report by the end of September 2018.

ENDORSED

MOVED: LIVERPOOL PLAINS SHIRE COUNCIL

SECONDED: WALCHA COUNCIL

CARRIED

9.5 Statement of Revenue Policy for 2018/19 – ATTACHMENT C

RESOLUTION: THAT, the Statement of Revenue Policy for 2018-2019 financial year is endorsed.

ENDORSED

MOVED: TAMWORTH REGIONAL COUNCIL

SECONDED: GWYDIR SHIRE COUNCIL

CARRIED

9.6 2018-2021 Strategic Regional Plan - ATTACHMENT D

RESOLUTION: THAT, the 2018-2021 Strategic Regional Plan is endorsed.

ENDORSED

MOVED: TAMWORTH REGIONAL COUNCIL

SECONDED:	WALCHA COUNCIL
CARRIED	

9.7 2018-2021 Statement of Strategic Regional Priorities – ATTACHMENT E

RESOLUTION:	THAT, the Statement of Strategic Regional Priorities is endorsed.
ENDORSED	
MOVED:	LIVERPOOL PLAINS SHIRE COUNCIL
SECONDED:	TAMWORTH REGIONAL COUNCIL
CARRIED	

9.8 2018-2019 Business Plan – ATTACHMENT F

RESOLUTION:	THAT, the Board endorses the 2018-2019 Business Plan.
ENDORSED	
MOVED:	TAMWORTH REGIONAL COUNCIL
SECONDED:	WALCHA COUNCIL
CARRIED	

9.9 2018-2019 Annual Budget – ATTACHMENT F

RESOLUTION:	THAT, the Board endorses the 2018-2019 Budget included in the business plan.
ENDORSED	
MOVED:	LIVERPOOL PLAINS SHIRE COUNCIL
SECONDED:	GWYDIR SHIRE COUNCIL
CARRIED	

9.10 Communications and Engagement Plan – ATTACHMENT F

RESOLUTION:	THAT, the Board endorses the Communications and Engagement Plan included in the business plan.
ENDORSED	
MOVED:	GWYDIR SHIRE COUNCIL
SECONDED:	WALCHA COUNCIL
CARRIED	

9.11 Joint Organisation Functions, Policy and Procedure

RESOLUTION: THAT, the function and provision of Office Space for the Executive Officer including emergency and evacuations is delegated to Tamworth Regional Council.

THAT, the administration of the Bank Account, payment of accounts and reporting is delegated to Tamworth Regional Council.

THAT, the functions of human resources, including recruitment and termination, employment, incident response and reporting, investigations into Staff Conduct, discipline, performance management systems, grievances, induction, training and professional development, the provision and management of a motor vehicle, and private use is delegated to Tamworth Regional Council.

THAT, the provision of ICT, equipment and services including but not limited to telephone, computers and mobile services, systems for records and document management is delegated to Tamworth Regional Council.

ENDORSED	
MOVED:	GWYDIR SHIRE COUNCIL
SECONDED:	WALCHA COUNCIL
CARRIED	

10. EXECUTIVE OFFICER REPORTS

10.1 Calendar of Planned Activities

Aug	6	NSW Information and Privacy Commission, CEO Elizabeth Tydd	Gunnedah	Accepted
Aug	7	Board Meeting	Bingara	
Aug	7	NSW Information and Privacy Commission, CEO Elizabeth Tydd	Bingara	Accepted
Aug	15	NSW Joint Organisation Executive Officers meeting	Sydney	Accepted
Aug	16	NSW Joint Organisation Chairs and Executive Officers meeting	Sydney	Accepted
Aug	16	NENW Regional Plan Monitoring and Coordination Committee Meeting	Tamworth	Proposed to send a Delegate
Aug	20	JOLT	Tamworth	
Aug	19-24	Ningbo and Yinzhou Delegation in the Namoi Region	Various	Approved
Aug	19	Ningbo and Yinzhou Delegation Welcome to the Namoi Region Dinner	Willow Tree	Approved
Aug	20	DPE Population Insights presentation to JOLT (12.30pm) and to planning and economic development staff (1.30pm-2.30pm)	Tamworth	Accepted
Aug	22	Crown Lands Training	Armidale	Information

				provided to Councils
Aug	24	Namoi Unlimited Seminar Series (10am – 2pm)	Gunnedah	Accepted
Aug	28	Western NSW Mining and Resource Development Taskforce	VC	Accepted
Sep	4	Board Meeting	Walcha	
Sep	5	National Carp Control Plan	Tamworth	Accepted
Sep	17	JOLT	Tamworth	
Sep	28	Regional Leadership Executive – Economic Development Sub-Committee Meeting	Tamworth	Accepted

11. REPORTS FROM DELEGATES

11.1 NSW Department of Premier and Cabinet

Agenda item 11.1 is to be added to the agenda for future meetings to provide the opportunity for the NSW Department of Premier and Cabinet to submit reports as required.

11.2 Multi-cultural Advisory Committee

Gwydir Shire Council represented the region at the Multi-cultural Advisory Committee meeting recently.

11.3 Drought Task group

The Executive Officer presented a report from the NSW Department of Premier and Cabinet Drought Task group including a Factsheet around available support.

12. QUESTIONS WITH NOTICE

Nil.

Councillor Hope foreshadowed a report to the September meeting regarding funding for Libraries.

13. CLOSED REPORTS

Nil.

14. CONCLUSION OF THE MEETING

Meeting closed at 1.53pm.

Delegates Report from ~~Walcha 2018 Community Forum~~ ~~Walcha 2018 Community Forum~~ Committee Meeting Minutes – Tuesday, 14 August 2018

Submitted by Delegate: Clr WJ Heazlett

TRIM Ref: WO/2018/1695

Present: Clr WJ Heazlett, Hazel Cameron, Lloyd Levingston, Sue Green, Peter McNeil, Sgt Anthony Smith, Susan Manttan (HUB), Belinda Burton (St Patricks School), Vicki McIvor

Apologies: Simon Warden (WCS), Bob Burnell – head of SES to be invited to join.

Minute from last meeting accepted.

Business Arising:

- RMS will not allow Service Club signs back inside roadway. Peter indicated the Mayor is handling this and sites have been selected.
- Police attendance at the meeting essential. To his end meeting notification will be emailed confirming Police attendance to attend for the meeting to proceed.

Police Report:

The new Police Report (Jeff Wittig) brings the staff at Walcha up to full strength, which is a good situation. The community are reminded the gun amnesty is still running. The Police do have a van that can be taken to functions to educate people about the run of police in our communities.

Skate Park has a watching brief – sum concerns at the end of summer)interactions and graffiti) but everything ok now.

The possibility of the PCYC starting in Walcha? It operates in Tamworth & Gunnedah under the Oxley command. Armidale maybe available? The Walcha Council Youth Group has commenced (Clr Rachael Wellings) and in the support of the Walcha Library & CNRL runs activities in school holidays.

Police statistics – average for accidents even though Walcha has many motor bike visitors. However domestic violence equals the state average. The winter months continue to be a quiet time as people do not go out as much. Fortunately there is little stock theft reported from our district.

Police are being trained to for armed response, hopefully this training will never be used. Another enervation is the use of drones, which will become more widely used. Local police are required and continue random breath testing.

Sergeant concluded his report by saying that this was a good community and that crime was within reasonable bounds.

General Business:

Vicki provided each member with a copy of the charter, stating the purpose of this committee. Peter McNeil has a copy of the constitution.

Moved Vicki Seconded Lloyd that “The Council be written to seeking the speed signs on Darjeeling Road be reduced to 80km/h.” Carried.

Sue Green – mentioned the difficulties in getting community service operation.

Susan Mattan – spoke on the roll of the HUB. They are happy to extend the days from 3/week to 5 if needed. They offer a Family Support Service and a “Wiggles” playgroup on Wednesday mornings. They are available to talk to individuals or families who are experiencing difficulties in these drought conditions. They are happy for many body to drop in or if asked for will visit homes. They are all about social wellbeing and are particularly concerned about homelessness of young people.

Meeting closed: 1:10pm.

Submitted to Council:

29 August 2018

..... General Manager Mayor