



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 28 November 2018

Commencing at

2:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Clint Lyon
Councillor Peter Blomfield
Councillor Kevin Ferrier
Councillor William Heazlett
Councillor Jennifer Kealey
Councillor Scott Kermode
Councillor Rachael Wellings

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 28 November 2018

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held at Walcha Council Chambers, 2W Hamilton Street, Walcha on **Wednesday, 28 November 2018** commencing at **2:00pm**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jack O'Hara'.

Jack O'Hara
GENERAL MANAGER

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5.	Mayoral Minute Save our Recycling Campaign	WO/2018/02512
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6.4	2017 – 2018 Annual Report for Notation	WO/2018/02523
7.	Notices of Motion	
7.1	Nil	
8.	Matters of Urgency (Resolution to admit matters of urgency before being further considered by Council).	
9.	Management Review Report	WO/2018/02506

Submitted to Council: 28 November 2018

..... General Manager Mayor



10. Committee Reports

10.1 Nil.

11. Delegates Reports

- 11.1 Confirmed Minutes of the New England Weeds Authority Meeting held in Armidale on Tuesday, 21 August 2018 WI/2018/12472
- 11.2 Minutes of the Country Mayors Association of NSW Annual General Meeting held at Parliament House, Sydney on Friday, 2 November 2018. WI/2018/13262
- 11.3 Minutes of the Country Mayors Association of NSW General Meeting held at Parliament House, Sydney on Friday, 2 November 2018. WI/2018/13262
- 11.4 Delegate Report from Clr WJ Heazlett – Central Northern Regional Libraries (CNRL) Annual General Meeting and General Meeting Notes held at Tamworth Regional Council on Wednesday, 14 November 2018. WO/2018/02514

12. Committee of the Whole

Referral to Committee of the Whole – Request to Purchase Council Land, Possibly Purchase of Land by Council AND Walcha Oval Lighting Upgrade Update WO/2018/02538

Resolution to adjourn the Ordinary Meeting and to move into Committee of the Whole and to exclude the Press and the Public from the entire proceedings of the Committee Meeting.

Resolution to move into Open Council.

Resolution to adopt Committee of the Whole Report and Recommendations.



Present:

Apologies:

**Confirmation of the Ordinary Meeting Minutes held on Wednesday,
31 October 2018:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday,
31 October 2018:**

Submitted to Council: 28 November 2018

..... General Manager Mayor



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 31 October 2018

at

2:15pm

at

Walcha Council Chambers

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode, CM Lyon and RL Wellings.

IN ATTENDANCE: Mr JG O'Hara, General Manager, Mr DJM Reeves, Director – Engineering Services, and Mrs LJ Latham, Environmental Services Manager.

1. APOLOGIES:

Nil.

MINUTES



2. CONFIRMATION OF THE EXTRA ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 26 SEPTEMBER 2018:

52 **RESOLVED** on the Motion of Councillors Lyon and Wellings that the Minutes of the Extra Ordinary Meeting held on Wednesday, 26 September 2018, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 26 SEPTEMBER 2018:

53 **RESOLVED** on the Motion of Councillors Lyon and Wellings that the Minutes of the Ordinary Meeting held on Wednesday, 26 September 2018, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Nil.

4. DECLARATIONS OF INTEREST

Item: 6.8 Affix Common Seal to Agree to Finalisation of the Eastern Hills Quarry
WO/2018/02100

Clr Lyon declared an interest in this matter due to being related to the owners of the Quarry.

Item: 12.2 Road Reserve Vegetation Legge Street Dispute

WINT/2018/04200

Clr Blomfield declared an interest in this matter due to being related to one of the parties of the Report.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

54 **RESOLVED** on the Motion of Councillors Kealey and Kermode that the Senior Officers' Reports be **RECEIVED** for further consideration.

6.1 Quarterly Review of Operational Plan & Budget as at September 2018
WO/2018/02305

55 **RESOLVED** on the Motion of Councillors Ferrier and Kermode that Council **ADOPT** the September 2018 Quarterly Budget Review Statements and approve the variations **FURTHER THAT** Council approve the variations in Income and Expenditure votes as detailed.



6.2 Request for Minor Boundary Adjustment – Yattonvale WO/2018/02290

56 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that Council approve the minor boundary alteration to transfer 4715 square metres forming Part 1 DP 1215714 from Uralla Shire Council to Walcha Council therefore making the property “Yattonvale” wholly within Walcha Council area **FURTHER THAT** the costs of survey and other outgoings to facilitate the transfer are borne by the property owner.

6.3 Request for Funding Support for Walcha to be on Soundtrails

WO/2018/02256

57 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Council:

- ✚ agree in principle to support the request for Walcha to be on the Soundtrails app;
- ✚ match Quota International of Walcha Inc’s funding of \$6,000 to be provided in 2019 – 2020 Council Budget; and
- ✚ seek grant funding.

6.4 Request for Exemption – Public Gates (Ramps) Policy WO/2018/02312

58 **RESOLVED** on the Motion of Councillors Kealey and Kermode that Council decline the request for exemption and requires the owner to comply with the Public Gates (Ramps) Policy.

6.5 Arrangements for Staff over Christmas 2018 WO/2018/02255

59 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council allow the Outdoor Staff Christmas Party to be held during working hours on Thursday, 20 December 2018 at 12:30pm **FURTHER THAT** a donation of \$1,000 be made towards the cost of the function **STILL FURTHER THAT** a donation of \$1,000 be made towards the Indoor Staff Christmas Function.

6.6 On-site Sewage Management Strategy Implementation WO/2018/02306

60 **RESOLVED** on the Motion of Councillors Lyon and Kermode that Council postpone the implementation of the On-site Sewage Management Strategy until the next financial year.

Afternoon Tea:

Council adjourned for afternoon tea at 3:00pm where our Rates Incentive Scheme Winners, Graham and Beverly Forbes, were presented with their winning cheque of \$500 to be spent within Walcha. Council resumed the Meeting at 3:30pm.

6.7 Annual Review of Publication Guide WO/2018/02277

61 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council review and **ADOPT** the Draft 2018 – 2019 Agency Information Guide under the *Government Information (Public Access) Act 2009 Division 2 Section 21*.



6.8 Affix Common Seal to Agreement to Finalisation of the “Eastern Hills” Quarry **WO/2018/02100**

Clr Lyon declared an interest and left the Chambers and took no part in the debate.

62 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council approve the affixing of the Common Seal to the Deed of Indemnity for the closure of the “Eastern Hills” Quarry **FURTHER THAT** the affixing of the Common Seal be attested to by the Mayor and the General Manager.

Clr Lyon returned to the Chambers and was informed of the resolution.

7. NOTICE OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.

9. MANAGEMENT REVIEW REPORTS **WO/2018/02275**

63 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be **NOTED** by Council.

10. COMMITTEE REPORTS

10.1 Minutes of the Walcha Preschool Advisory Committee Meeting held on Tuesday, 25 September 2018 at the Walcha Preschool **WO/2018/02109**

64 **RESOLVED** on the Motion of Councillors Kealey and Kermode that Council **ADOPT** the following Preschool Policies as presented:

- ✚ Access and Equity;
- ✚ Back Care and Manual Handling;
- ✚ Environmental Awareness;
- ✚ Food and Nutrition;
- ✚ Hazardous Plants;
- ✚ HIV & AIDS Virus;
- ✚ Hygiene;
- ✚ Indoor Safety;
- ✚ Physical Activity and Small Screen Time;
- ✚ Sun Protection;
- ✚ Water Safety;
- ✚ Child Protection;
- ✚ Protective Behaviours;
- ✚ Emergency and Evacuation.



10.2 Minutes of the Arts Advisory Committee Meeting held in the General Manager’s Office at Walcha Council on Thursday, 27 September 2018.

WO/2018/02206

4.1 Wrap up of the Sculpture Symposium

65 **RESOLVED** on the Motion of Councillors Kealey and Ferrier that Council **ADOPT** the artworks from the symposium suggested locations as provided in the attached map.

4.2 Budget for Arts

66 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council provide an additional budget allocation of \$13,936.57 for sculpture installations.

10.3 Minutes of the Walcha Town & District Beautification & Tidy Towns Committee Meeting held in the Mayors Office, Walcha Council on Wednesday, 17 October 2018.

WO/2018/02319

4.3 Entrances to Town – Additional Mowing and Slashing

67 **RESOLVED** on the Motion of Councillors Kermode and Kealey that Council approve an investigation into extending the length and frequency of mowing/slashing town entrances.

10.4 Minutes of the Walcha Preschool Advisory Committee Meeting held at the Walcha Preschool on Tuesday, 23 October 2018.

WO/2018/02309

5.1 Polices under Review

68 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council **ADOPT** the following policies as presented:

- ✚ Incident, Injury, Trauma and Illness;
- ✚ Infections Diseases;
- ✚ Medical Conditions;
- ✚ Providing a Child Safe Environment;
- ✚ Ethical Conduct;
- ✚ Determining Responsible Person and Authorisation;
- ✚ Participation of Volunteers and Students
- ✚ Excursion;
- ✚ Collection of Children from Premises;
- ✚ Confidentiality, Privacy, Dignity and Retention of Records;
- ✚ Governance and Management;
- ✚ Enrolment and Orientation;
- ✚ Payment of Fees;
- ✚ Relationships with Children;
- ✚ Dealing with Complaints;
- ✚ Child and Staff Immunisation;
- ✚ Priority of Access;
- ✚ Family Communication and Involvement;



 Retention of Preschool Records.

6.1 Setting of Fees in 2019

69 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council **ADOPT** the proposed fees for 2019 and the Drought Fee Relief Subsidy and place the Fees on public exhibition for 30 days.

11. DELEGATE REPORTS

11.1 Minutes of the Namoi Unlimited Board Meeting held at Tamworth Regional Council on Tuesday, 2 October 2018. WI/2018/12033

12. COMMITTEE OF THE WHOLE

12.0 Committee of the Whole Referral – Drought Communities Programme – Funding Project Applications WO/2018/02298

70 **RESOLVED** on the Motion of Councillors Lyon and Kealey that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Drought Communities Programme Funding be referred to be discussed in Committee of the Whole for the reason that it would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

LATE REPORT

Committee of the Whole Referral – Legge Street Road Reserve

71 **RESOLVED** on the Motion of Councillors Kermode and Lyon that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of Legge Street Road Reserve be referred to be discussed in Committee of the Whole for the reason that it contains personnel matters concerning particular individuals (other than Councillors).

72 **RESOLVED** on the Motion of Councillors Lyon and Kealey that Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Committee of the Whole for the reasons that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business AND the report contains personnel matters concerning particular individuals (other than Councillors).

73 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kealey and Heazlett.

The Mayor reported whilst in Committee of the Whole the following matters were discussed.



PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

12.1 Drought Communities Programme Funding Projects Applications

WINT/2018/03681

The Committee **RECOMMENDED** on the Motion of Kealey and Blomfield that Council submit an application for the Drought Funding for:

- ✚ Walcha Showground Function Centre
- ✚ Yarrowitch Projects
 - boundary and internal fence
 - renovate existing amenities
- ✚ Nowendoc Projects
 - Recreation Club – fencing, signage, table, bbq, fire pit
 - Tennis Club – bbq shed, tables
 - Nowendoc Hall – upgrade bathroom facilities
- ✚ Woolbrook Project
- ✚ Ingleba Hall

FURTHER THAT if additional funds become available that an application be put in for the Yarrowitch Memorial Hall for their priority 3.

12.2 Legge Street Road Reserve

WINT/2018/02335

The Committee **RECOMMENDED** on the Motion of Kermode and Kealey that Council not permit any further plantings on the Road Reserve and that Council will plant suitable tree species in the gap of where the cotoneasters have been removed **FURTHER THAT** all Council previous approvals for planting be **REVOKED**.

ADOPTION OF COMMITTEE OF THE WHOLE

12.1 Drought Communities Programme Funding Projects Applications

WINT/2018/03681

74 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that that Council submit an application for the Drought Funding for:

- ✚ Walcha Showground Function Centre
- ✚ Yarrowitch Projects
 - boundary and internal fence
 - renovate existing amenities
- ✚ Nowendoc Projects
 - Recreation Club – fencing, signage, table, bbq, fire pit
 - Tennis Club – bbq shed, tables
 - Nowendoc Hall – upgrade bathroom facilities
- ✚ Woolbrook Sportsground Project
- ✚ Ingleba Hall



FURTHER THAT if additional funds become available that an application be put in for the Yarrowitch Memorial Hall for their priority 3.

12.2 Legge Street Road Reserve Dispute

WINT/2018/02335

Clr Blomfield left the Chambers and took no part in the debate.

75 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that Council not permit any further plantings on the Road Reserve and that Council will plant suitable tree species in the gap of where the cotoneasters have been removed **FURTHER THAT** all Council previous approvals for planting be **REVOKED**.

Clr Blomfield returned to the Chambers and was informed of the resolution.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:40PM.



Item 6:

Senior Officers'

Reports

Submitted to Council: 28 November 2018

..... General Manager Mayor



Item: 6.1 **Ref:** WO/2018/02490
Title: Working Funds 2017-18 Annual Financial Statements
Author: General Manager
Previous Items: Not Applicable
Attachment: Yes – Auditors Report – WI/2018/12973

CSP Ref: 8.2.1 – Maintain a stable and secure financial structure for Council.

Working Funds:

General Funds:

General Fund has a net current asset figure as at 30 June 2018 of \$9,436,000. This is an artificially high figure and the following adjustments have to be taken into account to give a true indication of the financial position of the fund.

Restricted Assets	
Internally Restricted Assets	3,404,877
Externally Restricted Assets	858,107
FAGs received in advance	1,091,000
Total Restricted Assets	5,353,984

Carry Overs from 2017-18	
Operational	
Administration – internal audit & IP&R	100,000
LG Solutions Financial Control Centre	16,750
Total Operational Carry Over	116,750
Capital	
Woolbrook WTS Conversion	28,460
Streetscape – Derby Street West	45,000
Captain Cook Toilets – paint & repair	3,000
John Oxley Oval Toilets - paint & repair	3,000
Nivison Fountain Upgrade – Captain Cook Park	2,000
Captain Cook Oval – upgrade kiosk	15,000
John Oxley Oval – upgrade kiosk	15,000
Swimming Pool upgrade	20,000
Library – repoint brickwork	5,000
Urban Roads – gravel resheeting	5,000
Urban Roads – kerb & gutter extension	60,000
Sealed Rural Roads – culvert renewals, Moona Plains	25,000
Unsealed Rural Roads – dust suppression	25,000
Unsealed Rural Roads – culvert renewals, Brackendale Rd	25,000
Depot Improvements	61,765
Truck Wash Bay upgrade	41,829
Total Capital Carry Over	380,054
Net Carry Over Works	496,804

Submitted to Council: 28 November 2018

..... General Manager Mayor



Adjusted Working Funds:

Net Current Assets	9,436,000
Restrictions	-5,353,984
Net Carry Over Works	-496,804
Working Funds	3,585,212

Water Services:

There are no carry overs from 2017-18 for the Water Fund:

The Net Current Assets for the Water Services is \$360,000. This is considered adequate given the size of the fund.

Sewer Fund:

The following project has been carried forward from 2017-18 for the Sewer Fund:

Sewer Treatment Plant upgrade	412,121
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The Net Current Asset level of the Sewerage Services is \$639,000 as at 30 June 2018. After allowing for the carry forward amounts the working fund is \$226,879. Again this is considered adequate given the size of the fund.

Internal Restricted Assets

Below is a summary of Council's internally restricted assets at 30 June 2018

	Balance 30/06/2018
Plant Replacement	985,411
Infrastructure Replacement	807,386
Employee Leave Entitlement	607,000
Preschool	30,354
Tip Site Remediation	102,906
Quarries Remediation	260,746
Mirani Bus Committee	347,400
Woolbrook Landfill	13,000
Housing Investment	250,675
Total	3,404,878

Submitted to Council: 28 November 2018

..... General Manager Mayor



Due to the healthy nature of Council's working fund it is recommended to transfer the following amounts from working funds to restricted assets.

Reserve	Transfer	Amended Balance
Infrastructure Replacement	1,000,000	1,807,386
Plant Replacement	750,000	1,735,411
Employee Leave Entitlement	150,000	757,000
Project Development	100,000	100,000

Auditors Report

A copy of the Auditors Report is attached to this report.

RECOMMENDATION:

That the Report be NOTED by Council FURTHER THAT the following amounts be transferred to Restricted Assets:

Infrastructure Replacement	1,000,000
Plant Replacement	750,000
Employee Leave Entitlement	150,000
Project Development	100,000

Submitted to Council: 28 November 2018

..... General Manager Mayor



Cr Eric Noakes
Mayor
Walcha Council
PO Box 2
WALCHA NSW 2357

Contact: James Sugumar
Phone no: 02 9275 7288
Our ref: D1824710/1800

29 October 2018

Dear Mayor Noakes

Report on the Conduct of the Audit
Walcha Council
Audit for the year ended 30 June 2018

I issued an unmodified audit opinion in my Independent Auditor's Report for the general purpose financial statements of Walcha Council (the Council) for the year ended 30 June 2018.

The audit was conducted in accordance with section 415 of the *Local Government Act 1993* (the Act).

This Report on the Conduct of the Audit is issued in accordance with section 417 of the Act and should be read in conjunction with my audit opinion issued under section 417(2) of the Act.

SIGNIFICANT AUDIT ISSUES AND OBSERVATIONS

I did not identify any significant audit issues or observations during my audit of the Council's general purpose financial statements.

FINANCIAL RESULTS

INCOME STATEMENT

	2018 \$m	2017 \$m	Variation \$m	Variation %
Rates and annual charges revenue	4.4	4.4	--	--
Grants and contributions revenue	6.5	8.6	-2.1	24.4
TOTAL REVENUE	16.0	17.2	-1.2	7.0
TOTAL EXPENSES	14.3	11.8	+2.5	21.2
Operating result for the year	1.7	5.4	-3.7	68.5

Rates and annual charges revenue remained stable from last year, with a minor increase of \$60,000 representing 1.5 per cent rate rise.

Grants and contributions decreased by \$2.1 million primarily due to:

- reduction of \$1.0 million in financial assistance grants received during the year
- less contributions from Roads and Maritime Services (RMS) by \$831,000 for regional roads grant.

Total revenue decreased by \$1.2 million as a result of the lower grants revenue, offset by increased revenue of \$656,000 from RMS for maintenance of state-owned roads.

Council's total expenses increased by \$2.5 million mainly due to:

- increase of \$626,000 in materials and contracts relating to maintenance of RMS roads
- increase of \$610,000 in loss on disposal of assets
- growth of \$428,000 in employee related costs as a result of 2.5 per cent award increase, promotions and additional overtime expenses for capital works.

Increased expenses together with a fall in revenue contributed to a \$3.7 million reduction in the operating result for the year.

BALANCE SHEET

	2018 \$m	2017 \$m	Variation \$m	Variation %
Current assets	12.3	12.5	-0.2	↓ 1.6
Non-current assets	434.1	426.8	+7.3	↑ 1.7
TOTAL ASSETS	446.4	439.3	+7.1	↑ 1.6
TOTAL LIABILITIES	5.6	4.3	+1.3	↑ 30.2
NET ASSETS	440.8	435.0	+5.8	↑ 1.3

Decrease of current assets by \$187,000 was mainly due to reduction in inventory balances.

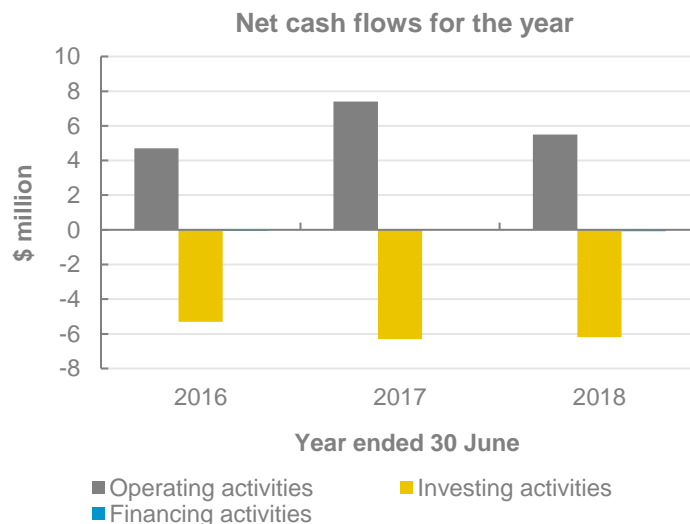
The movement in non-current assets of \$7.3 million reflects largely the change in values from reassessment of fair values of infrastructure, property, plant and equipment assets as well as acquisition of new assets.

Total assets increased by \$7.1 million primarily from the growth in fair values of assets and acquisitions.

Total liabilities increased by \$1.3 million due to a reassessment of the provision for remediation of landfill sites.

CASH FLOWS

- Council reported positive cash flows in 2017, and negative cash flows in 2016 and 2018.
- Cash flows from investing activities have remained stable from last year.
- Financing activities cash flows relate to borrowing costs and loan proceeds, and have not moved significantly over the last three years.



CASH POSITION

Cash and Investments	2018	2017	Commentary
	\$m	\$m	
Externally restricted	1.8	1.5	Externally restricted cash increased for specific purpose grants.
Internally restricted	3.4	2.8	
Unrestricted	4.0	4.9	Internal cash restrictions increased due to the Housing Investment program.
Cash and investments	9.2	9.2	Total cash and investments have remained consistent from the prior year.

COUNCIL'S PERFORMANCE RATIOS FOR 30 JUNE 2018

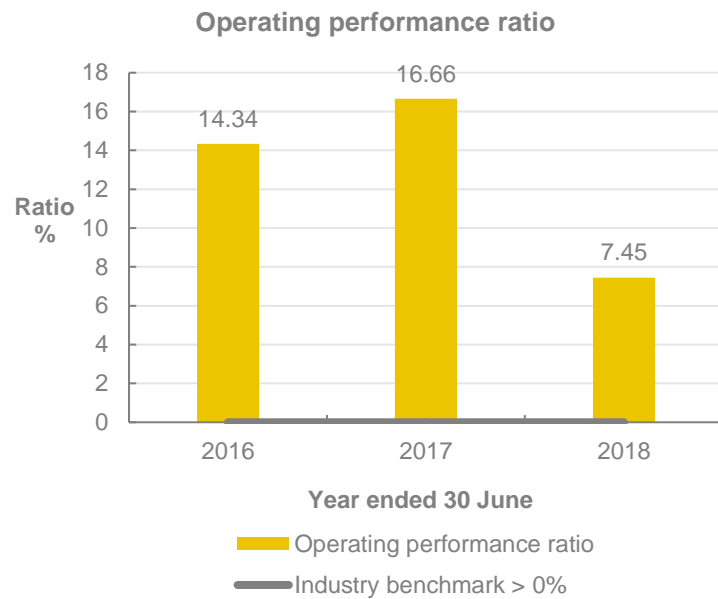
I provide a summary of outcomes and analysis of the Council's key performance ratios for the year ended 30 June 2018 below:

Performance ratio	Outcome	Reference
Operating performance ratio	Achieved	<u>1</u>
Own source operating revenue ratio	Not Achieved	<u>2</u>
Unrestricted current ratio	Achieved	<u>3</u>
Debt service cover ratio	Achieved	<u>4</u>
Rates and annual charges cover ratio	Achieved	<u>5</u>
Cash expense cover ratio	Achieved	<u>6</u>
Building and infrastructure renewals ratio	Achieved	<u>7</u>

The ratios and the definitions (except for the 'building and infrastructure renewals ratio') are reported in Note 23(a) of the Council's audited general purpose financial statements. The 'building and infrastructure renewals ratio' is defined in Council's Special Schedule 7 which has not been audited.

1. Operating performance ratio (operating margin to operating revenue)

- Council achieved the benchmark in 2018.
- The ratio decreased to 7.45 in 2018 in line with the lower operating result.

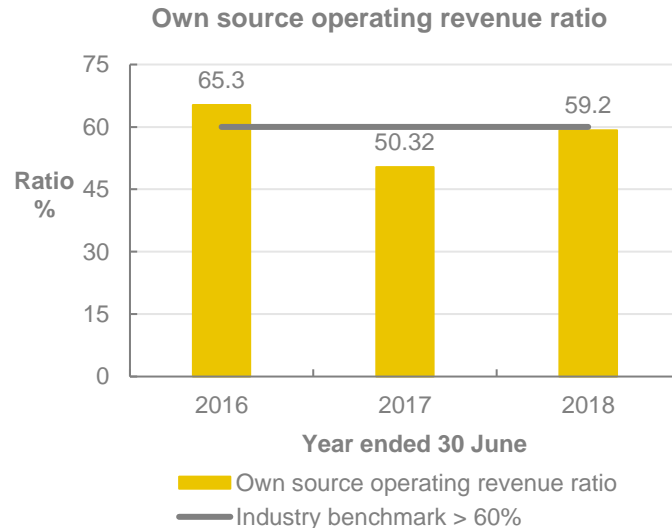


The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements).

The benchmark set by the Office of Local Government (OLG) is greater than zero per cent.

2. Own source operating revenue ratio (own funding to total funding)

- Council did not achieve the benchmark in 2018.
- The ratio improved in 2018 due to reduced grants and contributions revenue.

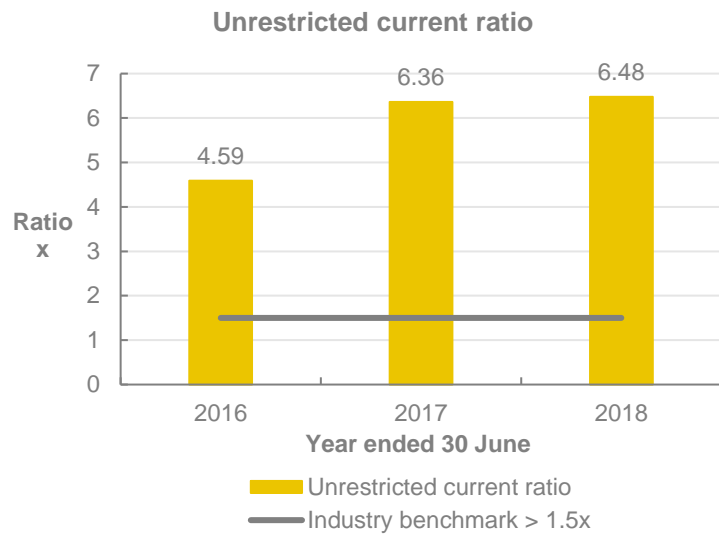


The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions.

The benchmark set by OLG is greater than 60 per cent.

3. Unrestricted current ratio (unrestricted cash to liabilities)

- Council continued to meet the benchmark for the past three years.
- Council will be able to meet its short-term obligations as and when they fall due.

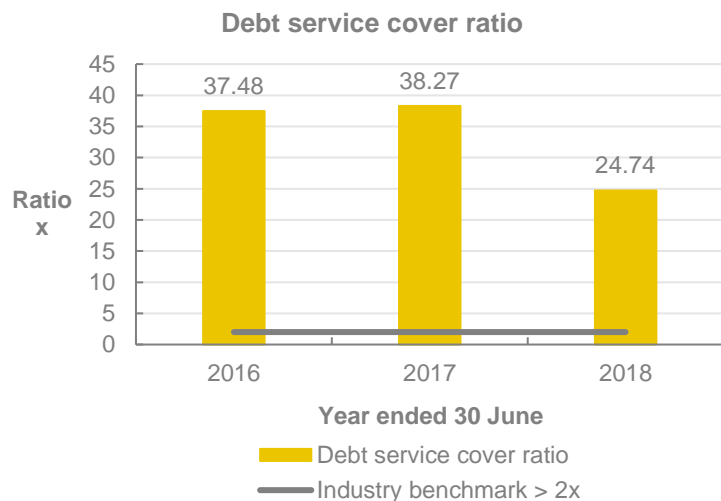


The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due.

The benchmark set by OLG is greater than 1.5 times.

4. Debt service cover ratio (operating cash to loan obligations)

- Council continued to exceed the benchmark by a good margin for the past three years.
- The ratio decreased in 2018 mainly due to the lower operating result for the year.

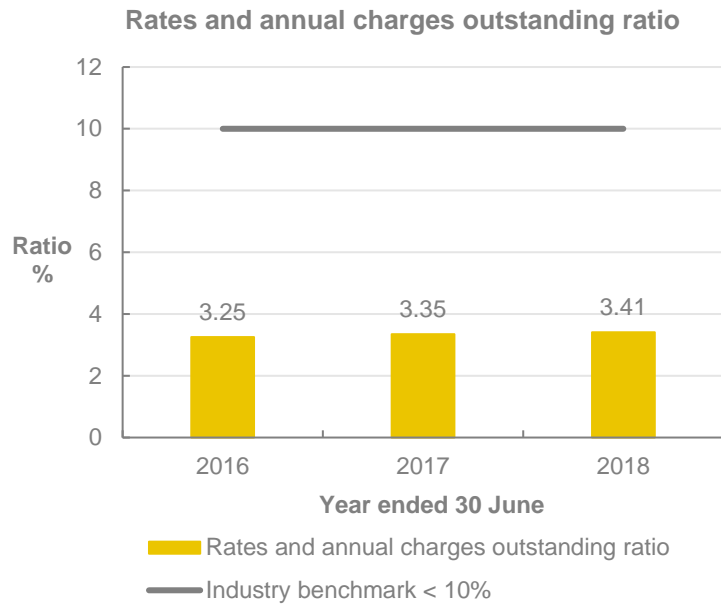


The 'debt service cover ratio' measures the operating result to service debt including interest, principal and lease payments.

The benchmark set by OLG is greater than two times.

5. Rates and annual charges outstanding ratio (uncollected rates to total rates)

- Council continued to achieve the benchmark for the past three years.
- The collection procedures of the Council operated effectively to collect more than 95 per cent of the rates and annual charges revenue within the receivable dates.

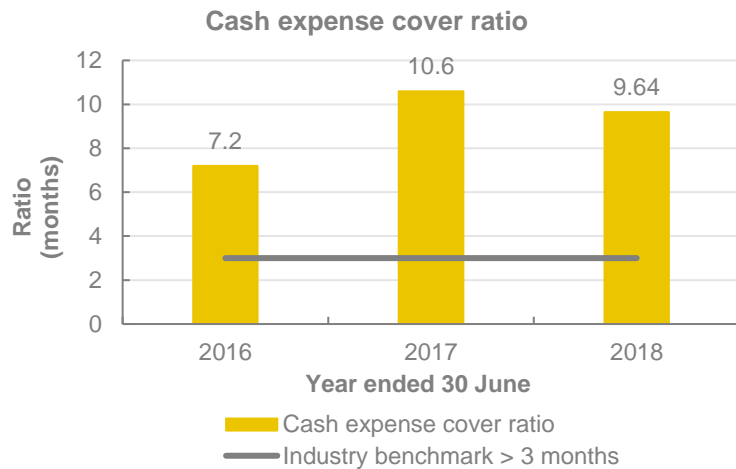


The 'rates and annual charges outstanding ratio' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts.

The benchmark set by OLG is less than 10 per cent for regional and rural councils.

6. Cash expense cover ratio (cash balance to monthly outgoings)

- Council exceeded the benchmark for the past three years.
- It will be able to meet its immediate expenses for more than nine months without additional cash inflows.

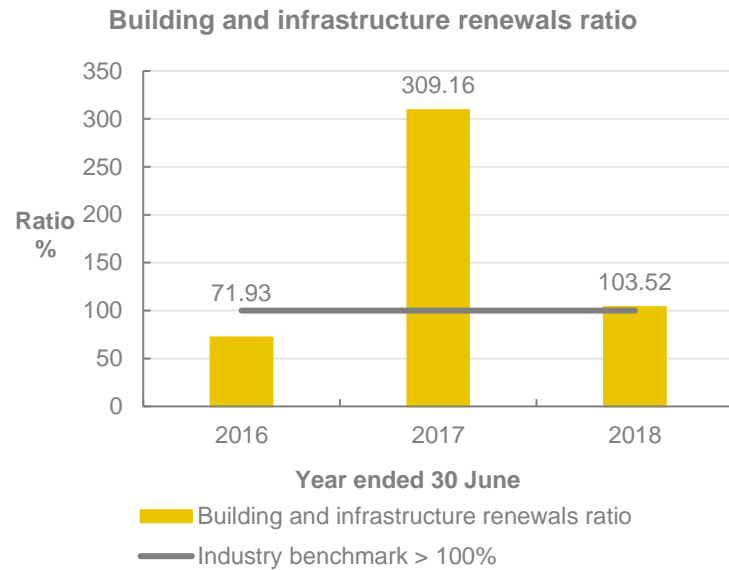


The cash expense cover ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow.

The benchmark set by OLG is greater than three months.

7. Building and infrastructure renewals ratio (unaudited)

- Council achieved the benchmark in 2018.
- The ratio decreased from last year due to less asset renewals.



The 'building and infrastructure renewals ratio' assesses the rate at which these assets are being renewed against the rate at which they are depreciating.

The benchmark set by OLG is greater than 100 per cent.

This ratio is sourced from Council's Special Schedule 7 which has not been audited.

OTHER MATTERS

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial reports. The Council's:

- accounting records were maintained in a manner and form to allow the general purpose financial statements to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



James Sugumar
 Director, Financial Audit Services

cc: Mr Jack O'Hara, General Manager
 Ms Rose Strobel, Chief Financial Officer
 Mr Tim Hurst, Chief Executive of the Office of Local Government



Item:	6.2	Ref: WO/2018/02470
Title:	Walcha Bowling Club Fishing Club – Request for Annual Financial Assistance	
Author:	General Manager	
Previous Items:	Not Applicable	
Attachment:	No	

CSP Ref: 2.1.1 – Maintain and improve the appearance of the Walcha Local Government Area to increase tourist and commercial activity.

Introduction:

Council have received a request from the Walcha Bowling Club Fishing Club for an annual contribution of \$500 towards collection and distribution of trout fingerlings and attending New England Trout Acclimatisation Society (NETAS) Meetings four meetings a year at Ebor

Report:

At their last meeting the Walcha Bowling Club Fishing Club resolved to write to Council to request financial assistance. To ensure that the Walcha streams are stocked with trout the Club:

- ◆ attend four New England Trout Acclimatisation Society (NETAS) Meetings a year at the Dutton Trout Hatchery near Ebor. The NETAS are auspiced by Fisheries NSW and are responsible for the allocation of trout to various organisations within our region. One vehicle four times a year.
- ◆ collect the trout for distribution twice a year, sometimes more if Walcha is successful in securing additional trout above our allocation. This usually takes three vehicles to Ebor per collection.
- ◆ distribute the trout to various streams throughout the area. Usually this takes five vehicles twice a year. The Club will undertake this distribution.

The Club requests assistance with the travelling to Ebor for these duties.

- ◆ One vehicle 4 times a year – 4 x \$50 = \$200.
- ◆ Three vehicles 2 times a year – 3 x 2 x \$50 = \$300.

In support of their request the Club offers the following:

- ◆ Will continue to undertake the necessary paperwork required by NETAS and Fisheries to secure our allocation of trout.
- ◆ Will distribute the trout in accordance with the requirements of NETAS and Fisheries NSW.
- ◆ Continue to promote trout fishing within the shire generally and specifically on the opening of the trout fishing season.
- ◆ Liaise with property owners to gain vehicular access to streams for the distribution of the trout.

The Club is currently rebuilding and hoping to conduct junior fishing days / clinics to increase junior members.

RECOMMENDATION: For Council’s consideration.

Submitted to Council: 28 November 2018

..... General Manager Mayor



Item: 6.3 **Ref:** WO/2018/02510
Title: Request for Financial Support for a Waste to Energy Comprehensive Feasibility Study from Country Mayors Association of NSW
Author: General Manager
Previous Items: Not Applicable
Attachment: Letter from CMA of NSW and Tenterfield Shire Council Waste to Energy Feasibility Study Outline – WI/2018/013731

CSP Ref: 6.4 – Walcha will increase the use and production of renewable energy..

Introduction:

Council have received a request from the Country Mayors Association of NSW for financial support for a Waste to Energy Comprehensive Feasibility Study in the amount of \$15,000.

Report:

Tenterfield Shire Council, in conjunction with the New England Joint Organisation, provided a comprehensive presentation to the Country Mayors Association of NSW Meeting on Friday, 3 August 2018, at which Country Mayors agreed to support the initiatives to make Waste to Energy at a local level a reality.

Country Mayors has written to all country councils seeking financial support for the project and to assist council in making this decision please read the information provided in the attached letter from Country Mayors and the second attachment, Tenterfield Shire Council Waste to Energy Feasibility Study Outline.

RECOMMENDATION: For Council’s consideration.

Submitted to Council: 28 November 2018

..... General Manager Mayor



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420, Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

14 November 2018

To Regional and Rural Councils

Dear Mayors and General Managers

Tenterfield Shire Council, in conjunction with the New England Joint Organisation, has undertaken significant research into Waste to Energy at a local scale and provided a comprehensive presentation to our Association’s meeting held on 3 August 2018 at which Country Mayors agreed to support the initiatives to make Waste to Energy at a local level a reality. This position was further strengthened by an Energy to Waste Forum facilitated by the Department of Premier and Cabinet for Country Mayors members held 1 November 2018 where a number of industry experts spoke about the benefits of this technology, providing examples of its effectiveness in operations in other states. We believe that this technology provides a real opportunity for our councils to deal with the issue of waste in a more cost effective manner.

In order to progress this matter further, financial assistance is being requested to enable the completion of a comprehensive feasibility study to determine whether a pilot plant being built at this time is warranted. Country Mayors is writing to all country councils seeking financial support for the project as the outcome will be of benefit to all.

To assist in making your decision, information has been supplied by Terry Dodds, Chief Executive of Tenterfield Shire Council, who is leading this project and this information is provided below in italics:

“Waste to Energy – What is the study about?”

Councils are increasingly coming under pressure on waste, whether it be problems with recyclables, costs of implementing new waste systems or simply costs of disposal – either locally, or shipping waste elsewhere.

Waste to Energy is one of the range of solutions which may be able to assist decrease the amount of waste going to landfill. Technologies are well developed overseas, and can perform to extremely high environmental standards. Many of these projects are, however, very large and only applicable at high population levels. The question the study needs to answer is: What is the smallest scale at which economic waste to energy projects can occur? Western Australia is making significant progress in this area, including in regional areas at Port Hedland, however one single project at the smaller scale is not indicative of the range of regional needs within NSW or indeed elsewhere in Australia.

There is a Waste to Energy Policy in NSW, but it is a very difficult path not only to gain approval, but to even gain interest from the wider industry; both in Australia and internationally. The policy is under

Submitted to Council: 28 November 2018

..... General Manager Mayor



review, and Country Mayors recently resolved to request the full involvement of regional councils in that review. To fully participate in this review, we need to have our own independent work done that focuses on the needs of regional councils. Policy change is needed, for Waste to Energy to take its place as part of the waste hierarchy and the waste to energy supply mix.

Regional councils have specific issues of lower population densities, longer travel distances and higher overall costs. There is a strong view that policy needs to consider regional areas in a different way to, say, Western Sydney. In short, the cookie cutter approach currently fails regional areas. The study will look, among other things, at:

- What is the overall legislative and regulatory context?
- What are the available technologies that can meet appropriate environmental standards?
- Which of these are scalable to regional areas?
- How do the economics of waste to energy work, including issues such as gate fees, operating costs, but also looking at avoided costs such as lower costs to landfill, lower transport costs and the like.
- What are the environmental offsets gained; reduction in methane, sulphur, leachate and CO₂.
- What are the practical operational aspects that need to be resolved, including site location, energy output and grid connections, financing, maintenance and management of risk?
- Other than electricity production, what other uses are available; diesel production, steam for industry, biogas etc.
- How can we be confident of the technologies, and the science behind them? Fully independent experts need to review this – people with no industry or regulator ties.

Case study areas will be chosen to be representative of a wide range of regional contexts.

Who is leading the study?

The lead Council is Tenterfield Shire Council, with support from Moree Plains Shire Council and Regional Development Australia – Northern Inland.

How much will the study cost?

To ensure the study is comprehensive and of most benefit, we expect the study to cost \$540,000. This is essential if it is to have widespread credibility and cover social, environmental as well as financial bottom lines.

How long will it take?

Ideally, we would like to complete the study within 6 months of confirmation of full funding for the study being achieved.

Who owns the output?

The outputs of the study will be owned and available for use to all contributing councils. The study will help all participants make better, more informed decisions about waste and waste to energy in the future and how waste to landfill can be reduced.

How much do we need to pay?

Submitted to Council: 28 November 2018

..... General Manager Mayor



We are asking for \$15,000 per Council although higher contributions will be accepted. We would like to be able to fund the entire study from local government resources and have full control. If we do get a grant, and find we have excess funds, then the payments by councils will be reduced in proportion.

Please see the account details for Tenterfield Shire as follows:

National Australia Bank	The Council of the Shire of Tenterfield	082-829	509913697
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If Councils transfer funds via EFT can they please ensure that their Council name and Waste to Energy is in the description. If a tax invoice is required, please advise.

Where can I get more information?

Councils are encouraged to contact Tery Dodds, Chief Executive of Tenterfield Shire Council for further information. He can be contacted via email on t.dodds@tenterfield.nsw.gov.au or via mobile on 0400 263 932."

The preparation of this study could lead to considerable financial advantages for country councils as well as providing a solution for waste management which is a huge burden on all of our councils. I hope you will consider this request favourably and seek out additional information should you which to know more.

Yours sincerely

Cr Katrina Humphries
Chairperson



Item: 6.4 **Ref:** WO/2018/02523
Title: 2017 – 2018 Annual Report for Notation
Author: General Manager
Previous Items: Not Applicable
Attachment: No

CSP Ref: 8.1.2 – Provide a framework for the efficient and effective administration of Council.

Report:

Under Section 428 of the Local Government Act, 1993 a Council must produce an Annual Report within five months after the end of each year. Each Annual Report must contain certain information which includes a copy of Council’s audited financial reports and other information as the regulations or the guidelines under Section 406 may require.

Walcha Council’s 2017 – 2018 Annual Report is available for viewing on Council’s website: www.walcha.nsw.gov.au . A hard copy will be available at the Meeting.

RECOMMENDATION: **For Council’s Notation.**

Submitted to Council: 28 November 2018

..... General Manager Mayor



Item 7:

Notice of Motions

Submitted to Council: 28 November 2018

..... General Manager Mayor



Ref: WO/2018/02506

Title: Management Review Report
Author: General Manager
Previous Items: Not Applicable
Attachment: No

CSP Ref: 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

Item 9:

Management Review Reports

Submitted to Council: 28 November 2018

..... General Manager Mayor



FINANCE AND ADMINISTRATION

9.1 Listing of Bank Balances for the Month of October 2018

The Cash Book for each Fund has been reconciled with the appropriate Bank Pass sheets for the month of October 2018, and the Reconciliations have been entered in the Cash Book.

	<u>2018</u>	<u>2017</u>
General	\$ 905,617.69	\$ 1,424,519.45

The current Interest Rate on the General Fund held with the National Australia Bank is 1.25%.

	<u>2018</u>	<u>2017</u>
Interest Earned (YTD)	\$ 6,545.95	\$ 6,829.46

9.2 Investments Local Government (Financial Management) Regulation 1993, Clause 19 (3) (A) for October 2018

Please see the following Report for the investments placed in October 2018.

Overdraft Limit

An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.77% applies.

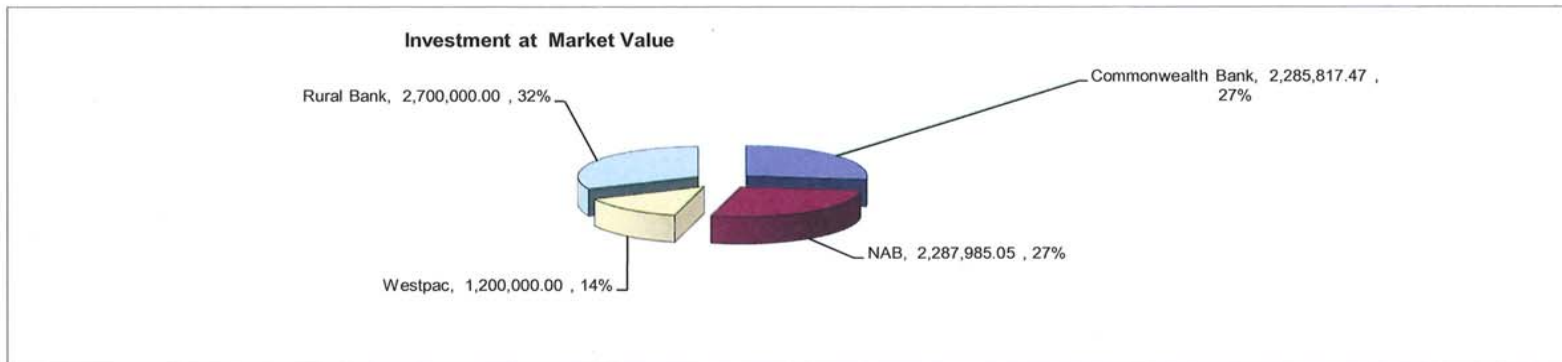
Jack O'Hara
GENERAL MANAGER



REGISTER OF INVESTMENTS TO 31/10/2018

Institution	Type	Placement Date	Term (Days)	Maturity Date	Rate	Est. Interest	YTD Interest	Amount Invested	YTD Redemption	Est. Market Value At 31/10/18	MV % of Portfolio
National Australia Bank	Term Deposit	19/07/2018	181	19-Jan-19	2.60%	8484.44	8058.22	658,058.22	-	658,058.22	7.77%
National Australia Bank	Term Deposit	12/09/2018	138	28-Jan-19	2.57%	5830.03	0.00	600,000.00	-	600,000.00	7.08%
Commonwealth Bank	Term Deposit	17/08/2018	180	12-Feb-19	2.60%	4556.24	7947.38	355,347.65	-	355,347.65	4.19%
National Australia Bank	Term Deposit	15/05/2018	276	15-Feb-19	2.65%	10019.18	0.00	500,000.00	-	500,000.00	5.90%
Commonwealth Bank	Term Deposit	10/09/2018	181	11-Mar-19	2.64%	6545.75	0.00	500,000.00	-	500,000.00	5.90%
Elders Rural Bank	Term Deposit	28/09/2018	180	28-Mar-19	2.65%	12415.07	11972.60	950,000.00	-	950,000.00	11.21%
Westpac Bank	Term Deposit	18/04/2018	365	18-Apr-19	2.76%	16560.00	8302.69	600,000.00	-	600,000.00	7.08%
Elders Rural Bank	Term Deposit	31/10/2018	180	28-Apr-19	2.67%	7900.27	8802.74	600,000.00	-	600,000.00	7.08%
Westpac Bank	Term Deposit	17/05/2018	365	16-May-19	2.72%	16320.00	4113.53	600,000.00	-	600,000.00	7.08%
Commonwealth Bank	Term Deposit	24/05/2018	365	24-May-19	2.71%	14262.33	0.00	526,285.22	-	526,285.22	6.21%
National Australia Bank	Term Deposit	28/10/2018	273	28-Jul-19	2.60%	10305.26	6948.45	529,926.83	-	529,926.83	6.25%
Commonwealth Bank	Term Deposit	22/10/2018	365	22-Oct-19	2.71%	24503.40	22243.05	904,184.60	-	904,184.60	10.67%
Elders Rural Bank	Term Deposit	15/02/2018	270	15-Nov-18	2.48%	11007.12	0.00	600,000.00	-	600,000.00	7.08%
Elders Rural Bank	Term Deposit	17/06/2018	180	17-Dec-18	2.65%	7187.67	0.00	550,000.00	-	550,000.00	6.49%
						155,896.77	78,388.66	8,473,802.52	-	8,473,802.52	100.00%

Capital Value of Portfolio	8,473,802.52
Redeemed Value of Portfolio	-
Market Value of Portfolio 31/10/18	8,473,802.52
Estimated Profit/(Loss) 31/10/18	8,473,802.52



Responsible accounting Officers Certification Local Government (General) Regulation 2005- Paragraph 212

The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Rosemary Strobel (Responsible Accounting Officer)

Submitted to Council: 28 November 2018

..... General Manager Mayor



9.3 Tourism Report

October 2018

Number of visitors to VIC

OCTOBER	2018	2017	2016	2015
Walk in's	526	506	549	396
Phone enquiries	39	54	45	38
Email enquiries	8	3	0	0

WEBSITE	October	September	August	July
Unique Visits	3,055	2,689	3,026	
Visits	4,108	3,654	4,020	
No of Hits	233,271	163,300	173,234	

Comments from the Visitors Book

Great place to enjoy / Another lovely country town / Fantastic, thank you / Very good / Magic shop / Lovely little town, thanks / Nice town / Thanks, Open Saturday / Thank you for your maps / Great toilet block, I loved the flowers in the ladies and the mirror / Great town / Amazing staff, helpful & friendly – wonderful venue, beautiful town, well done all – very impressed 10/10 / Great place for a weekend Ivan Millatt / fantastic place for tourists, backpackers / Lovely little place – Phil (volunteer) is a lovely guy! / Beautiful area.

New England High Country | Hema Maps | BMW Motorrad partnership and famil-tour

On Wednesday, 14 November, Mayor Eric Noakes, Cllr Jen Kealey and myself went to Parliament House, Sydney for the New England High Country, motorcycle specific Hema Map launch. Tourism Minister, Adam Marshall opened the launch followed by the CEO of Hema, Rob Gallagher, the BMW Motorrad marketing manager, Nigel Harvey and finally Tony Broomfield on behalf of New England High Country (NEHC). Kevin Anderson was also present as well as a string of journalists for several different publications, television presenters from motorcycle specific programs, marketing managers from Garmon (digital maps), representatives from marketing and tourism groups, councillors and tourism managers from the NEHC LGA's. At the launch BMW Motorrad announced that their annual BMW Safari will come through NEHC in April 2019.

Australian Motorcycle News are gifting 9,000 of the maps directly to motorcyclists through their magazine give away in their December 6 issue – this is their prized issue of the year with the motorcycle of the year announced and this issue remains on shelves for 4 weeks rather than the normal 2 week period. It was invaluable for Walcha Tourism to get two of our Councillors down to Sydney for the launch, so for that I thank Walcha Council. It was wonderful for the Councillors to see, first hand, the amazing opportunity that has arisen from our partnership with a large company from the private sector – Adventures Group Holdings (who have just merged with Hema maps and will be soon know as Emprise).

On Thursday 15 November, ten people began a famil-tour through NEHC on eight brand new BMW motorcycles – one which has not been released in Australia yet. These people consisted of journalists, freelance writers, videographers, photographers, a channel Ten TV

Submitted to Council: 28 November 2018

..... General Manager Mayor



presenter and the marketing manager for BMW Motorrad. The famil-tour began in Port Macquarie, they rode the Oxley Highway up to Walcha and stayed the night. They then continued to Inverell via Uralla, to Glen Innes via Ashford and Tenterfield, on to Armidale via Guyra and then finally back to Coffs Harbour and Port Macquarie via the Waterfall Way.

Fantastic footage has been gathered from the five day famil-tour and now BMW are putting images of their bikes on the roads up here in place of the original images and having the newly printed map on the BMW stand at the 2018 Melbourne Moto Expo on November 23-25, again reinforcing the incredibly positive ripple effect of this marketing initiative and the partnerships that have been created by NEHC.

Susie Crawford
Tourism Manager

Submitted to Council: 28 November 2018

..... General Manager Mayor



9.4 Grant Information

Grants Currently Applied for:

Name of Grant:	Purpose of Grant:	Amount Requested :	Council Contribution:	Date Outcome Announced:	Outcome
SCCF Round 2	Walcha Community Gym	\$935,160	\$0	August	
SCCF Round 2	Walcha Pool Refurbishment	\$354,100	\$0	August	
SCCF Round 2	Walcha Community Service Clubs Storage Facility	108,815	\$35,766	August	
SCCF Round 2	Upgrade Kiosk / Toilets / Change Rooms at Walcha Oval / Captain Cook Park	\$127,320	\$14,715	August	
SCCF Round 2	Walcha Sporting Fields Lighting Upgrade Stage 2	\$263,000	\$0	August	
2018-21 Council Regional Capacity Building Program	Through Namoi Unlimited employ a Regional Contaminated Lands Project Officer	\$420,000	\$4,200 per Council over 3 years	December	
Regional Cultural Fund	Expansion of Walcha's Open Air Gallery	\$235,000	\$10,000	Late December	
Regional Cultural Fund	Upgrade of MPC	\$87,744	\$8,000	Late December	
Drought Communities Programme	Walcha Showground Function Centre				
Drought Communities Programme	Walcha Communities Projects				

Submitted to Council: 28 November 2018

..... General Manager Mayor



Grants Currently Being Investigated:

Name of Grant:	Purpose of Grant:	Closing Date:
Arts Projects – Organisations Community Building Partnership Youth Opportunities Funding Regional Arts NSW website:		Various times

Website Links:

- <https://www.liquorandgaming.justice.nsw.gov.au/Pages/about-us/our-initiatives/infrastructure-grants/arts-and-cultural-funding-round.aspx>
- <http://www.lgnsw.org.au/files/imce-uploads/127/cremf-introduction-1.pdf>
- <http://www.communitybuildingpartnership.nsw.gov.au/>
- <http://investment.infrastructure.gov.au/funding/blackspots/>
- <https://www.transport.nsw.gov.au/projects/programs/fixing-country-roads>
- https://infrastructure.gov.au/infrastructure/pab/active_transport/
- <https://www.industry.nsw.gov.au/invest-in-nsw/regional-opportunities/stronger-country-communities-fund>
- <https://www.create.nsw.gov.au/funding-and-support/types-of-funding/project-funding-arts-and-cultural-projects/>
- <http://regionalartsnsw.com.au/grants/raf/>
- <http://regionalartsnsw.com.au/grants/casp/>
- <http://www.australiacouncil.gov.au/funding/>
- <https://education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/quality-learning-environments>
- http://investment.infrastructure.gov.au/infrastructure_investment/heavy_vehicle_safety_and_productivity.aspx
- <http://www.environment.nsw.gov.au/coasts/floodplain-management-grants-2017-18.htm>
- <http://youth.nsw.gov.au/youth-opportunities/>
- <https://www.create.nsw.gov.au/funding-and-support/regional-cultural-fund/regional-cultural-fund-2/>

Submitted to Council: 28 November 2018

..... General Manager Mayor



ENGINEERING SERVICES

9.5 Wages & Overtime Summary

Pay Period	Week Ending	Overtime Hours	Amount (\$)
18	28/10/2018	86.50	4,436.70
19	04/11/2018	80.75	3,779.25
20	11/11/2018	97.00	4,859.28
21	18/11/2018	108.50	5,716.05
TOTAL		372.75	\$18,791.28

9.6 Shire Roads Maintenance

Local Roads Maintenance:

Gravel Re-Sheeting Nowendoc Road:
 Gravel Resheeting has been completed on the Nowendoc Road, with Brackendale Road to follow. The gravel re-sheeting has been successful overall, with Hawkins Trail Quarry gravel being used for the overlay.



Local Roads Reseal Program:

The local roads reseal program has now been completed, with seals occurring on Winterbourne Road, Emu Creek Road, Chinnocks Road, Moona Plains and Brackendale Roads. The program was a success overall, and was completed on budget.

Submitted to Council: 28 November 2018

..... General Manager Mayor



State and Regional Roads Maintenance:



Oxley Highway Reseal Program:

The Oxley Highway reseal program has commenced, with Walcha Council delivering 10 segments in total on behalf of the RMS. It is fantastic that the reseal program has commenced in November, with completion expected in early December. This will enable the engineering crews to focus on other important projects when the team returns from leave.

Urban Works:

Continuation of Streetscape:

Streetscape works have recently commenced on the Southern side of the post office. Works will continue north towards the post office and will cease when the corner section is complete. Streetscape will continue to the South of where the crews currently are this financial year, however the program has been split to allow the program to be completed in two separate establishments.



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..... General Manager Mayor



Urban Re-Seal Program

The Urban Reseal Program is now complete; reseals were completed on Oxley Drive and Hill, South, Lagoon, Derby and Croudace Streets.

The urban program was also a success, with favourable weather conditions for sealing aiding in the success of the project.



Pre-Season Preparation Works – Walcha Pool:

The Walcha Pool has undergone a pre-season overhaul, ensuring that the facilities are ready for the new season. Some of the works completed include further reinforcement of the balance tank structure, replacement of the children's pool outlet valve and the replacement of the pool's thermal blankets.



Completed Maintenance Snapshot:

Local Roads	
Maintenance Grading:	Roads:
	Tallara
	Scrubby Gully
	St Leonards Creek
	Brackendale
	Ohio North
	Aerodrome
	Ruby Hills
	Tallara
Bridge Maintenance	Roads:
	Niangala
Replace Culverts / Washouts	Road:
	Winterbourne
	Bark Hut
	Old Brookmount Bypass Track
State & Regional Roads	
Oxley Highway Maintenance:	Tasks:
	Sign Maintenance & Repair
	Drainage Works
	Servicing Rest Areas
	“Ezy Street” Pothole Patching
	Slashing
Regional Roads:	Tasks:
	“Ezy Street” Pothole Patching
	Service Rest Areas
	Guidepost Maintenance
	Drainage Works
Urban Roads	
Urban Maintenance:	Tasks:
	Sporting Ground Maintenance
	Footpath Maintenance
	Town Street Cleaning
	Street Tree Maintenance
	Parks and Garden Maintenance
	Pool Maintenance

Submitted to Council: 28 November 2018

..... General Manager Mayor



Proposed Works for the Coming Period:

Shire Roads:

- ◆ Completion of gravel re-sheeting on Nowendoc and Brackendale Roads.
- ◆ Grading to occur on Wauch's and Brackendale Roads.
- ◆ Culvert Replacements on St Leonards Creek Road.

State & Regional Roads:

- ◆ Maintenance:
 - Pothole Patching.
 - Vegetation Maintenance.
 - Sealing preparation
 - Drainage Works

Works In Town:

- ◆ Streetscape Maintenance.
- ◆ Sporting grounds maintenance.
- ◆ Town Mowing - parks, gardens and cemeteries.
- ◆ Town Garden Maintenance.
- ◆ Footpath Works on Fitzroy Street.

Dylan Reeves
Director – Engineering Services

9.7. Water

Level 4 (Very High) Water Restrictions were introduced 16 November 2018 target usage 160-200 Litres/Person/Day, the previous Level 3 target was 190-230 Litres/Person/Day. At the time of writing there had not been a complete week of usage data to comment on whether the introduction of Level 4 restrictions had reduced the use of potable water.

With the introduction of the very high level restrictions new signage has been added to each town access road to inform visitors and remind residents of the restrictions.

**WALCHA'S DROUGHT WATER
RESTRICTIONS IN FORCE**

*Please use our
Water Wisely!*

Figure 9.7.1 – New Drought Water Restrictions signage

Further water saving measures being undertaken by Council are:-

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..... General Manager Mayor



- ◆ Installation of lockable taps in all public parks to cut travellers access to town water.
- ◆ Undertaking an audit of all public toilets to ensure the most water efficient flush is being used as a further means of reducing water usage.
- ◆ Discussions with identified high water usage customers (approximately 20 assessments) to investigate possible water saving opportunities with the customer.

9.8 Sewer

Sewer Treatment Plant (STP) Upgrade

As previously reported Stage 1 of the upgrade project is complete. Council has sought a variation approval from Infrastructure NSW to spend the remaining funds (approximately \$500k) on upgrade works to the treatment plant infrastructure but this has not yet been confirmed.

9.9 Waste

Landfill Master Plan

A site visit by Council’s consultant GHD was conducted on 1st November. Current filling operations were observed and a review of the concept filling plan was carried out. The visit resulted in further refinement of the Masterplan to be presented to the Waste Services Change Committee Wednesday 28 November.

Tess Dawson
Senior Manager - Water, Sewer & Waste



ENVIRONMENTAL SERVICES

The purpose of this report is to provide statistical information in relation to activities of the Environmental Services Department. This Department is responsible for the following key functions:

- ◆ Development
- ◆ Town Planning & Strategic Planning
- ◆ Construction compliance
- ◆ Environmental management
- ◆ Regulatory services
- ◆ Animal control
- ◆ Building and amenity maintenance

The statistical information contained within this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outlined in Council’s Community Strategic Plan 2027, Delivery Program 2017-2021 and Operational Plan 2018-2019.

A report will be presented to Council each month for comparison purposes, showing the previous year’s totals, and the year to date figures for the current year.

9.10 Development & Construction

Development Data 2018/2019 YTD	DAs	CDCs
Total Number Determined	15	1
Number Outstanding	2	0
Average Determination Time (days)	27.6	0
Value	\$638,100.00	\$18,000.00
Number of Single New Dwellings	1	0
Residential	-	-
Village / Large Lot Residential	-	-
Rural	1	-
Number of Multi Unit Dwellings	0	0
Number of Commercial Developments	0	0
Number of Industrial Developments	0	0
Withdrawn / Cancelled	0	0
Refused	0	0

DA and CDC Determinations Issued

Section 4.59 of the *Environmental Planning and Assessment Act 1979* (the Act), as amended, precludes a challenge to the validity of consent more than three (3) months after the date of public notification of the consent. Consents are available for public inspection, free of charge, during ordinary office hours at Council’s Hamilton Street office. In accordance with Section 4.59 of the Act and Clause 124 of the *Environmental Planning and Assessment Regulation 2000*, the following determinations are publicly notified:

Submitted to Council: 28 November 2018

..... General Manager Mayor



October 2018		
DA Number	Description	Address
10.2018.20	Two lot residential subdivision of land	226E Oxley Dr
CDC Number	Description	Address
Nil		

Register of disclosure statements of reportable political donations and gifts in relation to planning applications or submissions

Under section 10.4 of the *Environmental Planning and Assessment Act 1979* a person who makes a planning application to council is required to disclose the following reportable political donations and gifts (if any) made by any person with a financial interest in the application within the period commencing 2 years before the application is made and ending when the application is determined:

- a) all reportable political donations made to any local councillor of that council
- b) all gifts made to any local councillor or employee of that council.

The legislation also imposes similar disclosure obligations on persons who make written submissions objecting to or supporting a relevant planning applications.

Disclosures of reportable political donations and gifts are to be made available to the public on, or in accordance with arrangements notified on a website maintained by Council. The disclosures are to be made available within 14 days after the disclosures are made.

Nature of Interest	Number Received 2017/2018	Number Received 2018/2019 YTD	Number Received this period
Political Gifts and Donations	0	0	0
Applicant or owner is an employee of Walcha Council or a Councillor	0	0	0
Applicant with any relationship to staff or Councillor	0	0	0

Construction Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not carry out building work without a certificate. Section 6.7 of the *Environmental Planning and Assessment Act 1979* states that a construction certificate is required for the erection of a building in accordance with a development consent. The construction certificate is a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the regulations.

Construction Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued Council	5	4	0
Number Issued (Private Certifier)	11	1	0

Submitted to Council: 28 November 2018

..... General Manager Mayor



Occupation Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not commence the occupation or use of a building (including a change of use) without a certificate. Section 6.9 of the *Environmental Planning and Assessment Act 1979* states that an occupation certificate is required for the commencement of the occupation or use of the whole or any part of a new building, or the commencement of a change of building use for the whole or any part of an existing building. The occupation certificate is a certificate that authorises the occupation and use of a new building in accordance with a development consent, or a change of building use for an existing building in accordance with a development consent.

Occupation Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued (Council)	3	0	0
Number Issued (Private Certifier)	9	1	0

Subdivision Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not carry out the subdivision of land without a certificate. The subdivision certificate authorises the registration of a plan of subdivision under Part 23 of the *Conveyancing Act 1919*.

Subdivision Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	3	5	2

Planning Certificates

Section 10.7 Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it provides information on the relevant planning regulations which apply to any particular piece of land. It is compulsory for every property sold to be accompanied by a s10.7 Planning Certificate.

Planning Certificates	2018/2019 YTD	This Period
Number Issued	26	3

Building Information Certificates

Sections 6.24 – 6.26 Building Information Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it is a certificate that states that the Council will not make an order or take proceedings referred to below:

- 1) A building information certificate operates to prevent the council:
 - a) from making an order (or taking proceedings for the making of an order or injunction) under this Act or the *Local Government Act 1993* requiring the building to be repaired, demolished, altered, added to or rebuilt, and
 - b) from taking civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council, in relation to matters existing or occurring before the date of issue of the certificate.
- 2) A building information certificate operates to prevent the council, for a period of 7 years from the date of issue of the certificate:

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..... General Manager Mayor



- a) from making an order (or taking proceedings for the making of an order or injunction) under this Act or the *Local Government Act 1993* requiring the building to be repaired, demolished, altered, added to or rebuilt, and
 - b) from taking civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council,
- in relation to matters arising only from the deterioration of the building as a result solely of fair wear and tear.

Building Information Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	0	0	0

Outstanding Notices and Orders Certificates

Certificates as to whether there are any outstanding notices issued by the Council under the *Local Government Act 1993*, or any outstanding notices or orders in force under Schedule 5 of the *Environmental Planning and Assessment Act 1979*.

Outstanding Notices & Orders Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	12	2	0

Critical Stage Inspections for DAs, CCs and CDCs

Section 6.5 of the *Environmental Planning and Assessment Act 1979* requires the carrying out of inspections of building work for certifiers appointed as the principal certifying authority. Cl.143B and Cl.162A of the *Environmental Planning and Assessment Regulation 2000* denotes the critical stage inspections (the occasions on which building work must be inspected), specified below:

Compliance Inspections	2018/2019 YTD	This Period
Site inspections	20	1
Footings & slab inspections	3	1
Framework inspections	1	0
Waterproofing inspections	0	0
Stormwater inspections	0	0
Final inspections	5	2

Annual Fire Safety Statements

Clause 177 of the *Environmental Planning and Assessment Regulation 2000* requires the owner of a building to which an essential (statutory) fire safety measure is applicable to provide Council with an annual fire safety statement for the building within 12 months after the date on which an annual fire safety statement was previously given. As described in clause 175 of the *Environmental Planning and Assessment Regulation 2000*, an annual fire safety statement is a statement to the effect that:

- 1) each essential fire safety measure specified in the statement has been assessed by a competent fire safety practitioner and was found, when it was assessed, to be capable of performing:

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..... General Manager Mayor



- a) in the case of an essential fire safety measure applicable by virtue of a fire safety schedule, to a standard no less than that specified in the schedule, or
 - b) in the case of an essential fire safety measure applicable otherwise than by virtue of a fire safety schedule, to a standard no less than that to which the measure was originally designed and implemented, and
- 2) the building has been inspected by a competent fire safety practitioner and was found, when it was inspected, to be in a condition that did not disclose any grounds for a prosecution under Division 7.

Annual Fire Safety Statements	2017/2018	2018/2019 YTD	This Period
Number received	15	1	0
Number of relevant premises	Data not available at the time of the report		

Bushfire Attack Level Certificates

Clause 130A of the *Environmental Planning and Assessment Regulation 2000* requires a bushfire attack level assessment and determination to be issued for complying development on bushfire prone land.

BAL Certificates	2017/2018	2018/2019 YTD	This Period
Number Issued	1	0	0

Dwelling Entitlement Information Advice

Information to applicants under clause 4.2A of the *Walcha Local Environmental Plan 2012* as to whether a dwelling may be permitted to be erected with development consent on subject land.

Dwelling Entitlement Advice	2017/2018	2018/2019 YTD	This Period
Number Issued	8	2	0

9.11 Environment & Regulatory

Section 68 Activities

Section 68 of the Local Government Act requires the approval from Council for undertaking certain activities.

Section 68 Activity Data		
	2017/2018	2018/2019 YTD
Total Number of S68s Determined	6	2
Number of S68s Outstanding	2	2

Section 68 Approvals October 2018		
S68 Number	Description	Address
Nil		

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..... General Manager Mayor



S68 Compliance Inspections	2018/2019 YTD	This Period
Site inspections	4	1
Internal drainage inspections	0	0
External drainage inspections	5	2
Water supply work inspections	0	0
Final inspections	1	1

Food Premises Surveillance

Under the Food Regulation Partnership Council is appointed as an enforcement agency under the *Food Act 2003*. As an enforcement agency Council is responsible for food surveillance within the Walcha LGA and Council is required to report our food surveillance activity to the NSW Food Authority annually.

Food Premises Surveillance 2018/2019						
	High Risk Fixed	Medium Risk Fixed	Low Risk Fixed	Mobile	Temporary	TOTAL
Total No.	22	5	5	2	5	39
No. Primary Inspections	0	0	-	0	0	0
No. Re-inspections	0	0	-	0	0	0
No. additional Re-inspections	0	0	-	0	0	0
No. FSS Required	20					20
No. FSS Current	20					20

Footpath Usage Applications

Section 125 and 126 of the *Roads Act 1993*, and section 46 of the *Local Government Act 1993* requires approval from Council for carrying out an activity or placing an item within the road reserve.

Footpath Usage Approvals	2017/2018	2018/2019 YTD	This Period
Number Issued	2	1	0

Swimming Pool Inspection and Compliance

Section 22 of the *Swimming Pools Act 1992* requires Council to develop and adopt a mandatory pool inspection program, Council must then inspect the swimming pools in accordance with the program and check the pool barriers comply with the requirements of the *Swimming Pools Act 1992*.

Properties to be sold with a pool must have:

- a) A certificate of compliance, or
- b) A relevant occupation certificate and a certificate of registration, or
- c) A certificate of non-compliance

Properties to be leased with a pool must have:

- a) A certificate of compliance, or
- b) A relevant occupation certificate and a certificate of registration

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..... General Manager Mayor



Swimming Pool Compliance	2017/2018	2018/2019 YTD	This Period
Certificates of Compliance Issued	0	0	0
Certificates of Non-Compliance Issues	0	0	0
Inspections Conducted	0	0	0

Regulatory Control

Council performs a number of regulatory functions to control and manage matters of public health and environmental concern to the community, some of these include:

- *Local Government Act 1993* e.g. overgrown land and accumulation of waste
- *Protection of the Environment Operations Act 1997* e.g. environmental pollution and noise abatement
- *NSW Road Rules 2014* e.g. vehicles and traffic on nature strip
- *Road Transport (Vehicle and Driver Management) Act 2005* e.g. abandoned vehicles
- *Impounding Act 1993* e.g. abandoned vehicles and roaming stock

Regulatory Service	Action	2018/2019 YTD	This Period
Overgrown allotment	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Accumulation of waste	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Keeping of animals	Warning	4	2
	Intention	1	1
	Order	0	0
	Penalty Notice	0	0
Vehicles and traffic on nature strip	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Abandoned vehicle	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0
Noise abatement	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0

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..... General Manager Mayor



Environmental pollution	Warning	0	0
	Intention	0	0
	Order	0	0
	Penalty Notice	0	0

Tree Management Applications (TMAs)

A Tree Preservation Order exists over the town of Walcha to promote the retention of trees and tree cover and to conserve as far as is practical the existing pattern of vegetation.

TMAs 2018/2019	Lodged	Approved	Refused
July	3	2	0
August	0	1	0
September	1	0	0
October	0	1	0

9.12 Animal Control

Council encourages responsible pet ownership in the community, as well as at home. Pet owners should make sure their animals don't disturb their neighbourhood and threaten or harm any other person, pets or wildlife.

Council is required to enforce the registration laws, and the other areas of pet ownership covered by the *Companion Animals Act 1998*.

Companion Animal Registrations 2018/2019							
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Recognised breeder	Working	Value \$
Jul	2	0	1	0	0	0	\$138.00
Aug	2	0	0	0	3	1	\$285.00
Sep	1	0	0	0	0	0	\$57.00
Oct	1	0	1	0	0	0	\$81.00

Companion Animal Seizures 2018/2019						
	Seized	Surrendered	Released	Rehomed	Euthanased	Stolen/Escaped
Jul	2	1	1	0	1	0
Aug	7	3	3	1	3	0
Sep	4	2	1	0	3	0
Oct	0	0	0	0	0	0

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..... General Manager Mayor



Companion Animal Ranger Services 2018/2019

	Dog attack investigation	Roaming dogs	Roaming cats	Barking dogs
Jul	0	2	0	0
Aug	2	3	1	0
Sep	0	0	0	1
Oct	1	2	2	2

	Caution	Dangerous Dog		Nuisance Dog		Menacing Dog		Penalty Notice
		Notice	Order	Notice	Order	Notice	Order	
Jul	7	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0	2
Sep	0	0	0	0	0	0	0	0
Oct	1	0	0	0	0	0	0	0

9.13 Building and Amenity Maintenance

Project work at Council facilities October 2018	
Project	Total to Date
WO 4605 Council Chambers Internal Refurbishment	\$43,222.50

Routine cleaning hours at Council facilities	
Building / Amenity	Hours (per fortnight)
Council Chambers	20
Library	5
Visitor Information Centre	5
Amenities	21
Streets	12
Depot	10
Preschool (incl. Early Intervention)	20
Landfill	3
Water Treatment Plant	2
Sewerage Treatment Plant	1.25
Aerodrome (incl. Lions Park)	2
John Oxley Sportsground	1.75
Walcha Oval	2
Squash Courts	2.5
Van	0.5
Swimming Pool (during season)	7

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..... General Manager Mayor



Routine cleaning hours at Council facilities	
Building / Amenity	Hours (per fortnight)
Council Chambers	20
Library	5
Visitor Information Centre	5
Amenities	21
Streets	12
Depot	10
Preschool (incl. Early Intervention)	20
Landfill	3
Water Treatment Plant	2
Sewerage Treatment Plant	1.25
Aerodrome (incl. Lions Park)	2
John Oxley Sportsground	1.75
Walcha Oval	2
Squash Courts	2.5
Van	0.5
Swimming Pool (during season)	7

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..... General Manager Mayor



COMMUNITY SERVICES

9.14 Walcha Council Community Care

Groups

October 2018

Women’s Group and Wanderer’s Group

3 October 2018 – 23 clients from the Women’s Group and the Wanderer’s Group attended morning tea at the Community Day Centre Rooms. The guest speaker for the morning was Kate Kennedy, Digital Health Officer for Hunter New England and Central Coast Primary Health Network. Kate spoke to the group about the My Health Record System.



Cathy Noon and Kate Kennedy

19 October 2018 - 11 ladies attended the Women’s and Wanderer’s Group trip to Armidale for the day. The day included a visit to the Armidale Folk Museum and lunch at the Armidale Bowling Club.



Hope Strudwick reminiscing in the kitchen at the Museum

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Margie Carter and Natalie Levingston admiring the displays in the Museum



Mary Natty and Doreen Murray checking out the Post Office and General Store memorabilia



Vicki Lloyd enjoying herself in the Museum

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Wanderer's Group

10 October 2018 – The group got together for morning tea held in the Community Day Centre Rooms.

26 September 2018 – The Wanderer's Group enjoyed the trip to Barraba to visit the "Shed of Knowledge", owned by Ron and Helen Hiscock. The group thoroughly enjoyed looking at the exceptional display of various collections and memorabilia. Lunch was held at the Commercial Hotel in Barraba.



Elaine Bartholomew, Ron Hiscock, Pat Lockwood, Denis Anderson, Helen Tisdell, Hope Strudwick and Syreene Kitchener in the Shed of Knowledge



Elaine Bartholomew and Denis Anderson



Ron Hiscock and Pat Lockwood



Helen Tisdell, Syreen Kitchener and Hope Strudwick

Men's Group

9 October 2018 – 8 gentlemen attended morning tea held in the Community Day Centre Rooms. The guest speaker for the morning was Kate Kennedy, Digital Health Officer for Hunter New England and Central Coast Primary Health Network. Kate spoke to the group about the My Health Record System.

30 October 2018 – 17 gentlemen and 4 ladies attended the trip to Tamworth. The day began with morning tea held in the Lions Park on the way into Tamworth. The group then proceeded to the AELEC (Australian Equine and Livestock Events Centre) where the 2018 Australian Stock Dog Spectacular was being held. The group were fascinated with

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..... General Manager Mayor



the skill demonstrated by the participants and their dogs and were treated to watching some of those contestants working the cattle through the set course. Lunch was held at the Long Yard Hotel and then the group chose to return to the AELEC to watch more competitors. The day was a great success with everyone thrilled at the opportunity to attend the event and see the AELEC centre.



Entrants and their dogs competing in the 2018 Australian Cow Dog Challenge

Transport – July

Medical drives – 15 clients utilized the service with 25 trips this month.

Access bus – 6 clients used the service making 37 trips this month.

Bus to Tamworth – 2 clients used the service on 26 October 2018

Bus to Armidale numbers as follows:

- ◆ 2 October 2018 – 5 clients
- ◆ 9 October 2018 – 4 clients
- ◆ 16 October 2018 – 9 clients
- ◆ 23 October 2018 – 4 clients
- ◆ 23 October 2018 – 4 clients
- ◆ 30 October 2018 – 6 clients

Taxi Vouchers – 16 clients used the Taxi Vouchers with Walcha Taxi Service and Walcha Community Transport this month with a total of 87 Taxi Vouchers returned.

Walcha Community Transport is transitioning away from the Taxi Voucher booklet into using Cab Charge cards instead of the Taxi vouchers. There has been an increase to 12 trips per month with a maximum value of \$8.00 per trip for each person using the cards.

Meals on Wheels

This month there were 15 clients who received hot main meals with 4 of those clients also receiving frozen meals for the weekend. There were 6 clients who received frozen meals. The total number of meals for the month was:

- ◆ 208 Hot meals,
- ◆ 111 frozen meals and
- ◆ 135 desserts.



Rural and Remote Exercise Groups

Nil to report this month.

Feedback, Suggestions and Complaints

Nil to report this month.

Meetings and Training

8 October 2018 – School holidays activity with a games and Lego afternoon tea.

10 October 2018 – School holidays activity with an all day music workshop.

11 October 2018 – Dementia Support Group meeting held at the Community Day Centre Rooms.

15 /19 October 2018 – Walcha Council First Aid training held in the Community Day Centre Rooms every day during that week.

18 October 2018 – Walcha Hospital Auxillary meeting held in the Community Day Centre Rooms

23 October 2018 – Walcha Council Overhead Powerline training.

25 October 2018 – Walcha Support Group meeting held in the Community Day Centre Rooms

12 / 26 – “Cuppa on Council” afternoon tea held in the Community Day Centre Rooms. People have attended the Friday afternoon get togethers with the aim of supporting others emotional and socially that are effected by the ongoing drought. Debby Maddocks from the Rural Assitance Authority in Armidale has been very well utilised during the weeks she has been able to attend the meetings.

30 October 2018 – Walcha Council and Tamworth IT meeting held in the Community Day Centre Rooms.

Cathy Noon
Community Care Coordinator



9.15 Library

October 2018

This months statistics:

- | | |
|---------------------------|--------------------|
| ✚ Loans: 645 | ✚ Door count: 1098 |
| ✚ Returns: 640 | ✚ Wi-fi use: 31 |
| ✚ Reservations placed: 34 | ✚ Computer use: 46 |
| ✚ New members: 2 | |

October was a busy both in the library and for the youth side of things. The school holiday program went quite well, however it probably was not as successful as past holiday programs. Perhaps this could have been due to other events in town such as Pony Club and the tennis camp.

The first week of the holidays the children were kept busy at Kids Games and KG2018. We also held an Aboriginal Art workshop at Walcha Handmade during the first week. This workshop was run by Tyler Stackman. Unfortunately he only had one child turn up for the workshop which was very disappointing. Despite this however, Tyler continued on with the workshop and was able to make one little boy's day.

The second week of the holidays started off with a Games and Lego afternoon at the Community Care meeting room. This was a great afternoon with around 7 kids attending. They had lots of fun playing board games and twister, as well as being very creative with the LEGO. Afternoon tea was supplied for this event, which was very much enjoyed by the kids.

Next up on the program was a paper Mache Workshop at Walcha Handmade. There was 5 kids who attended this workshop. The workshop went for a couple of hours, which gave the kids lots of time to explore the art of Paper Mache.

The middle of the second week brought an exciting music workshop. Initially there was three music workshops for different ages, however given the low number of people who booked in it was decided to condense all of the kids into one main workshop. This was conducted by Noelene from Tamworth Conservatorium of Music. Noelene said it was a great group of kids and it worked quite well despite the large age difference between some. The workshop involved percussion instruments and the Ukulele.

The last event of the October school holidays was a community movie night. This was held at Walcha Central School in the MPC where we showed 'The Greatest Showman'. Walcha Central School P&F ran the snack bar, with lots of yummy treats such as popcorn, ice cream, lollies and hotdogs. Unfortunately we only had around 40-50 people attend this event. Most who attended were young kids, however there were a few older people who really enjoyed the event.

Overall, we were lacking in numbers this time. However hopefully the December/January program will look more promising!

Madison Garrad
Library Coordinator/Youth Worker

Submitted to Council: 28 November 2018

..... General Manager Mayor



9.16 Preschool

October 2018

Assessment and Rating

Assessment and rating went as well as can be expected and now it is a waiting game. The report takes 4-5 days to be written which then goes to a peer review board who make suggestions on ratings and then the final report is sent to the manager of the department for the final decision on the outcome of the assessment. This process takes approximately 2-3 weeks, Walcha Preschool is offered a two week period where disputes can be made about anything in the report. There were a lot of positive comments from the assessor about the educators in general and the interactions between the educators and the children and families.

To prepare for the visit the playground needed some love and attention, the rubber moulded animals that were ordered at the end of last term were installed, the creek bed was refilled with river pebbles and the Lego block mailbox the men’s shed made for us was finally installed. The families also helped out to give the playground a facelift and move some shelving for us.



Cookbook

Over the last two terms the children in the Penguin room have been working hard to make a cookbook, each child and educator have contributed a recipe and the children have cooked it and tasted it, they all have the tick of approval. These recipes range from pancakes, shakes, meatballs, biscuits to banana loaf, cake and fritters. Below are pictures of sticky date pudding and best ever chocolate chip biscuits. All of the children and educators will receive a copy of the cookbook at the end of the year to take home.



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..... General Manager Mayor



The Big Move

The educators have been working hard to move all of the resources and equipment into the shipping containers in preparation for the new building to begin, the temporary ones are in place and the toy sheds and store rooms are in the process of being emptied, ready for the building to be demolished.

Zoe Herbert
Preschool Nominated Supervisor

RECOMMENDATION: That items included in the Management Review Report, numbered 9.1 to 9.16 inclusive, be NOTED by Council.

Submitted to Council: 28 November 2018

..... General Manager Mayor



Item 10:

Committee Reports

Submitted to Council: 28 November 2018

..... General Manager Mayor



Item 11:

Delegate Reports

Submitted to Council: 28 November 2018

..... General Manager Mayor

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE WALCHA COUNCIL CHAMBERS, 2W HAMILTON STREET, WALCHA ON TUESDAY, 21 AUGUST 2018 COMMENCING AT 8:42AM

PRESENT: Councillor M. Dusting (Chair), Councillors S. Kermode, A Murat and J Galletly.

IN ATTENDANCE: General Manager Mr W. Deer and Senior Weeds Officer Mr J Browning and Financial Consultant, Mr J Duggan.

APOLOGIES: Councillor L Martin.

32/18 RESOLVED on the motion of Councillors Murat and Galletly that the apology be accepted.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES OF THE ORDINARY MEETING HELD ON TUESDAY 19 JUNE 2018

33/18 RESOLVED on the motion of Councillors Murat and Kermode that the Minutes of the Ordinary Meeting of the New England Tablelands (Noxious Plants) County Council held on 19 June 2018, copies of which have been distributed to all members, are taken as read and confirmed a true record.

MATTERS ARISING FROM THE MINUTES OF THE ORDINARY MEETING HELD ON TUESDAY 19 JUNE 2018

There were no matters arising

CHAIRPERSON'S REPORT

- Reported on the recent Northern Tablelands Regional Weeds Committee meeting held at Armidale on 7 August 2018 informing Councillors that matters discussed included a presentation from Prof Brian Sindel from the School of Environmental and Rural Science, University of New England, Armidale who gave an informative presentation on the ecology and management studies being undertaken in regard to weed species such as Serrated tussock, Fireweed, African lovegrass and Saffron thistle amongst others. Further reports were presented on the regional priority weed projects including Tropical Soda Apple (TSA) in the Macleay Valley and the recent control work carried out by the Rapid Response team from the Northern Tablelands and North West Local Lands Services member organisations at Urbanville, Tenterfield also on TSA. Member delegates gave reports and updates on progress in their respective areas under the NSW Weeds Action Program 1520 (NSW WAP1520). The next meeting of the Committee will be a combined meeting with the North West Local Land Service Regional Weeds Committee to be held at Lake Keepit on 8 November 2018.

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE WALCHA COUNCIL CHAMBERS, 2W HAMILTON STREET, WALCHA ON TUESDAY, 21 AUGUST 2018 COMMENCING AT 8:42AM

- Advised of attendance at the Glen Innes Severn Council meeting held on 28 June 2018 accompanied by Council's General Manager and Senior Biosecurity Officer (Weeds) at which presentations were made in regard to Glen Innes Severn Council becoming a formal member of Council, which is the subject of a report in the Business Paper.
- Advised of a letter forwarded to the General Manager, Mr. W Deer following receipt of advice of his resignation from Council to be effective as of 31 August 2018, expressing Council appreciation for his outstanding contribution to the organisation over the past 8 years, that he will be missed and wishing him well in his retirement. A report on this matter is contained in the Business Paper.

GENERAL MANAGER'S REPORT

1. ORGANISATIONAL MATTERS (ITEM 7.1)

INVESTED FUNDS REPORT (ITEM 7.1.1)

34/18 RESOLVED on the motion of Councillors Murat and Galletly that:

1. That the report indicating Council's Fund Management position be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

PECUNIARY INTEREST RETURNS (ITEM 7.1.2)

35/18 RESOLVED on the motion of Councillors Kermode and Galletly that Council formally records that the Ordinary Returns of Pecuniary Interest required to be submitted by Councillors and the General Manager, for the period 1 July 2017 to 30 June 2018 have been submitted as required and have been tabled in accordance with the provisions of Section 450A of the Local Government Act, 1993.

NEW ENGLAND WEEDS AUTHORITY COMPLIANCE AND ENFORCEMENT POLICY (ITEM 7.1.3)

36/18 RESOLVED on the motion of Councillors Galletly and Murat that Council reaffirm the New England Weeds Authority, Compliance and Enforcement Policy 03/17, as attached to the report.

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE WALCHA COUNCIL CHAMBERS, 2W HAMILTON STREET, WALCHA ON TUESDAY, 21 AUGUST 2018 COMMENCING AT 8:42AM

AUDIT OFFICE OF NSW- AUDIT ARRANGEMENTS FOR 2018-19 AND BEYOND (ITEM 7.1.4)

37/18 RESOLVED on the motion of Councillors Galletly and Kermode that the report on the NSW Audit Office audit arrangements for 2018/19 and beyond be received and noted.

GLEN INNES SEVERN COUNCIL REQUEST FOR FORMAL MEMBERSHIP OF THE NEW ENGLAND TABLELANDS COUNTY COUNCIL (ITEM 7.1.5)

38/18 RESOLVED on the motion of Councillors Murat and Galletly that:

1. That Council amend its constitution so as to allow Glen Innes Severn Council membership of the New England Tablelands County Council.
2. That Council welcomes and supports Glen Innes Severn Council in making a written application to the Office of Local Government to become a full member of the New England Tablelands County Council.

INTERNAL AUDIT COMMITTEE ITEM (7.1.6)

39/18 RESOLVED moved from the Chair and seconded by Councillor Murat that:

1. Council adopt the New England Tablelands County Council Audit & Risk Committee Charter, as attached to the report.
2. Council appoint Councillor John Galletly and Councillor Scott Kermode to the Armidale Regional Council's Audit and Risk Committee to represent Council.

ANNUAL FINANCIAL STATEMENTS 2017/2018 (ITEM 7.1.7)

40/18 RESOLVED on the motion of Councillors Murat and Kermode that:

1. The report on the Annual Financial Statements as at 30 June 2018 be received and adopted.
2. The signing of the certificate under Section 413(2) (c) of the Local Government Act 1993, as detailed in the attachment to the report, by the Chairperson, Deputy Chairperson and the General Manager/Responsible Accounting Officer be endorsed.

2. WEED CONTROL MATTERS (ITEM 7.1.2)

2018/2019 WEEDS ACTION PROGRAM (ITEM 7.1.2)

41/18 RESOLVED on the motion of Councillors Galletly and Kermode that the report on the 2018/2019 Weeds Action Program be received and noted.

MINUTES OF THE ORDINARY MEETING OF THE NEW ENGLAND TABLELANDS (NOXIOUS PLANTS) COUNTY COUNCIL HELD IN THE WALCHA COUNCIL CHAMBERS, 2W HAMILTON STREET, WALCHA ON TUESDAY, 21 AUGUST 2018 COMMENCING AT 8:42AM

MATTERS OF URGENCY

1. RESIGNATION OF THE GENERAL MANAGER MR W. DEER

42/18 RESOLVED on the motion of Councillors Kermode and Galletly:

1. That the resignation of the General Manager, Mr Wayne Deer be accepted with regret.
2. That Council express its appreciation to Mr Wayne Deer for his dedicated and valued service to the County Council over the past 8 years and wish him well in his retirement.
3. That Council appoint Mr John Duggan as Acting General Manager for a 12 month period under the same terms and conditions as incumbent General Manager with the additional work of completing Annual Financial Statements.
4. That the Acting General Manager prepare a report for Council's consideration on the timeframe and process for calling applications for the appointment of a new General Manager.

NEXT MEETING:

The next meeting will be held on Tuesday, 16 October 2018 at 8:30 am.

THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10.10 AM.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

AGM MINUTES

ANNUAL GENERAL MEETING

FRIDAY, 2 NOVEMBER 2018, JUBILEE ROOM, PARLIAMENT HOUSE, SYDNEY
The meeting opened at 9.02 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Simon Murray, Mayor
Armidale Regional Council, Mr Susan Law, CEO
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Broken Hill City Council, Cr Darriea Turley, Mayor
Broken Hill City Council, Mr James Roncon, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Stephen Harding, General Manager
Carrathool Shire Council, Cr Peter Laird, Mayor
Coolamon Shire Council, Cr John Seymour, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Mr Allen Dwyer, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Mr Michael McMahan, CEO
Dungog Shire Council, Cr Tracy Norman, Mayor
Dungog Shire Council, Ms Coralie Nichols, General Manager
Federation Council, Cr Paul Miegel, Mayor
Federation Council, Mr Adrian Butler, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Mr Brett Stonestreet, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor

Hilltops Council, Ms Edwina Marks , General Manager
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Kerry McMurray, General Manager
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Mr Angus Witherby, Director Planning and Community Development
Moree Plains Shire Council, Ms Alice Colbran, Support Officer
Murrumbidgee Council, Cr Ruth McRae, Mayor
Murrumbidgee Council, Mr John Scarce, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Shellharbour City Council, Cr Marianne Saliba, Mayor
Singleton Council, Cr Sue Moore, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Snowy Monaro Regional Council, Cr John Rooney, Mayor
Snowy Valleys Council, Cr James Hayes, Mayor
Snowy Valleys Council, Mr Matthew Hyde, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Gary Lavelle, General Manager
Tenterfield Shire Council, Cr Peter Petty, Mayor
Tenterfield Shire Council, Mr Terry Dodds, General Manager
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Upper Lachlan Shire Council, Mr John Bell, General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Yass Valley Council, Cr Rowena Abbey, Mayor
Yass Valley Council, Mr Sharon Hutch, General Manager
Mr Ken Gillespie, Regional Infrastructure Coordinator, Premier and Cabinet
Mr Nick White, Office Regional Infrastructure Coordinator, Premier and Cabinet
Mr Bruce Whitehill, Office Regional Infrastructure Coordinator, Premier and Cabinet
Mr Phil Anderson, Office Regional Infrastructure Coordinator, Premier and Cabinet
Michael Kninpp, Office Regional Infrastructure Coordinator, Premier and Cabine

APOLOGIES:

As read

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the Annual General Meeting held on 3 November 2017 be accepted as a true and accurate record (Parkes Shire Council / Lockhart Shire Council).

3. Chairman's Report

RESOLVED That the Chairman's report be received and noted (Moree Plains Shire Council (Temora Shire Council)

The Chairperson extended her congratulations to the General Manager of Cabonne Shire Council who after 43 years service in Local Government is retiring

4. FINANCIAL REPORT

RESOLVED That the financial reports for the 2017/18 year as tabled be accepted (Lockhart Shire Council / Singleton Council)

5. Returning Officer

RESOLVED That the returning Officer for the conduct of the elections be Mr Allan Burgess (Tenterfield Shire Council / Forbes Council)

The Chairperson Cr Katrina Humphries Vacated the chair

6. Election of Office Bearers

6.1 Chairperson

The Returning Officer advised that he had received only one nominations in writing. Cr Katrina Humphries, Mayor, Moree Plains Shire Council, who was nominated by Kempsey Shire Council and Narrabri Shire Council. The Returning Officer called for any further nominations for the position of Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Katrina Humphries elected Chairperson for the 2018/19 year.

6.2 Vice Chairperson

The Returning Officer advised that he had received one nomination in writing. Cr Michael Pearce, Mayor, Uralla Shire Council who was nominated by Moree Plains Shire Council and Narrabri Shire Council. The Returning Officer called for any further nominations for the position of Vice Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Michael Pearce elected Vice Chairperson for the 2018/19 year.

The Chairperson Cr Katrina Humphries resumed the chairpersonship.

6.3 Secretary/Public Officer

RESOLVED That Mr Lester Rodgers General Manager, Moree Plains Shire Council, be appointed Secretary/Public Officer (Coonamble Council / Forbes Shire Council).

6.4 Executive

Nominations for the six positions on the Executive were called for. Nominations were received for Cr John Seymour, Coolamon Shire Council, Cr Liz Campbell, Kempsey Shire Council, Cr Catherine Redding, Narrabri Shire Council, Cr Kathy Sajowitz, Oberon Council, Cr Peter Petty, Tenterfield Shire Council and Cr Rowena Abbey Yass Valley Council

RESOLVED That the following delegates be elected to the Executive for the 2018/19 year

- Cr John Seymour, Cooloamon Shire Council
- Cr Liz Campbell, Kempsey Shire Council
- Cr Catherine Redding, Narrabri Shire Council
- Cr Kathy Sajowitz, Oberon Council
- Cr Peter Petty, Tenterfield Shire Council.
- Cr Rowena Abbey, Yass Valley Council

(Coonamble Shire Council/Temora Shire Council)

7. SETTING OF ANNUAL MEMBERSHIP FEES

RESOLVED That the fees for the 2018/19 year remain at \$750 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% \$562.50 (Tenterfield Shire Council / Forbes Shire Council)

8. Secretariat

RESOLVED That Allan Burgess trading as Alkanat Consulting be appointed the Secretariat (Moree Plains Shire Council / Kempsey Shire Council)

9. Meeting dates for 2019

RESOLVED that the meeting dates for 2019 be 8 March, 31 May, 2 August and 1 November (Uralla Shire Council / Yass Valley Council Shire Council)

There being no further business the meeting closed at 9.27 am.

Cr Katrina Humphries

Chair – Country Mayor's Association of NSW



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 2 NOVEMBER 2018 JUBILEE ROOM, PARLIAMENT HOUSE, SYDNEY
The meeting opened at 9.27 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Simon Murray, Mayor
Armidale Regional Council, Mr Susan Law, CEO
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Broken Hill City Council, Cr Darriea Turley, Mayor
Broken Hill City Council, Mr James Roncon, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Stephen Harding, General Manager
Carrathool Shire Council, Cr Peter Laird, Mayor
Coolamon Shire Council, Cr John Seymour, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Mr Allen Dwyer, General Manager
Cowra Shire Council, Cr Bill West, Mayor
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Federation Council, Cr Paul Miegel, Mayor
Federation Council, Mr Adrian Butler, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
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Gwydir Shire Council, Mr Max Eastcott, General Manager
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Hilltops Council, Ms Edwina Marks , General Manager
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Kerry McMurray, General Manager
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Mr Angus Witherby, Director Planning and Community Development
Moree Plains Shire Council, Ms Alice Colbran, Support Officer
Murrumbidgee Council, Cr Ruth McRae, Mayor
Murrumbidgee Council, Mr John Scarce, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
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Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
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Temora Shire Council, Mr Gary Lavelle, General Manager
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Tenterfield Shire Council, Mr Terry Dodds, General Manager
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Upper Lachlan Shire Council, Mr John Bell, General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
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Yass Valley Council, Cr Rowena Abbey, Mayor
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Mr Ken Gillespie, Regional Infrastructure Coordinator, Premier and Cabinet
Mr Nick White, Office Regional Infrastructure Coordinator, Premier and Cabinet
Mr Bruce Whitehill, Office Regional Infrastructure Coordinator, Premier and Cabinet
Mr Phil Anderson, Office Regional Infrastructure Coordinator, Premier and Cabinet
Michael Kninpp, Office Regional Infrastructure Coordinator, Premier and Cabinet

APOLOGIES:

As submitted

SPECIAL GUESTS:

Mr Simon Draper, Secretary, Department of Industry

Mr Alex Young, Director, Community and Behavioural Change, NSW Environment Protection Authority

Mr David Salisbury, Executive Manager Engineering, Essential Energy and Ms Julie Briggs, REROC, CEO

Cr Linda Scott, President, Local Government NSW

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 3 August 2018 be accepted as a true and accurate record (Uralla Shire Council / Tenterfield Shire Council).

3. Matters Arising from the Minutes

NIL

4. CORRESPONDENCE

Outward

- (a) Cr Kevin Beatty, Mayor Cabonne Council, advising that Cabonne Council has been admitted as a member of the Association
- (b) To Joint Organisations requesting support to Tenterfield Shire Council and the New England Joint Organisation Re Waste to Energy
- (c) Mr Ken Gillespie, Regional Infrastructure Coordinator, NSW Premier and Cabinet requesting him to facilitate a meeting to discuss the challenges and issues in securing feed funding to undertake a study into Waste into Energy
- (d) Cr Linda Scott, President, Local Government NSW, regarding Board membership of Local Government Super
- (e) Mr David Smith, Chief Executive Officer, Local Government Super, requesting that the Association be advised of the Boards decision regarding future contributions under the Defined Benefits and retirement Fund as early as possible
- (f) The Hon John Barilaro, MP, Deputy Premier, Minister for Regional New South Wales, Minister for Skills and Minister for Small Business thanking him for his presentation to the 3 August meeting
- (g) The Hon Gladys Berejiklian, MP, Premier, thanking her for her presentation to the 3 August meeting and advising her of the presentation by Tenterfield Shire Council on Waste to Energy and our request to Ken Gillespie to facilitate a meeting
- (h) Cr Peter Petty, Mayor, Tenterfield Shire Council, advising him of the Associations decisions regarding Waste to Energy and that the Premier had been provided with a copy of Terry Dodds presentation
- (i) Mr Terry Dodds, Chief Executive Officer, Tenterfield Shire Council, advising him of the Associations resolutions regarding Waste to Energy

Inward

- (a) Mr David Smith, Chief Executive Officer, Local Government Super, regarding additional contributions
- (b) Hon Gladys Berejiklian, MP, Premier, thanking the Association for its letter regarding Waste to Energy
- (c) JIM Modrouvanos, A/Executive Director, Transport for NSW, regarding the Associations submission and the NSW Freight and Ports Plan 2018-2023

NOTED

5. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Dungog Shire Council / Coonamble Shire Council)

6. County Council Membership

RESOLVED That membership of the Country Mayors Association by County Councils be referred to the next meeting of the Association (Bland Shire Council / Blayney Shire Council)

7. Waste to Energy

RESOLVED that the Association write to NSW Councils requesting a maximum contribution of \$15000 to fund the Waste to Energy Feasibility Study at a local scale that is to be subject to a pro rata redistribution rebate subject to the amount collected (Parkes Shire Council /Forbes Shire Council)

RESOLVED That the Association write to the Minister for the Environment requesting that Local Government be included in the EPA's review of their Waste to Energy Policy (Goulburn Mulwaree Council / Bega Valley Shire Council)

8. SIMON DRAPER, SECRETARY, DEPARTMENT OF INDUSTRY

The Department of Industry is responsible to five Ministers, and eleven portfolios and has a multitude of functions such as industry, primary industry, water, skills vocational education and TAFE. 99% of the State is currently impacted by drought in some way or another depending on criteria such as rainfall, soil, moisture and pasture growth. The drought fund has been increased to \$600 million plus \$500 million has been made available for relief packages such as transport subsidies, cost of living waivers and community health. The Government has received 35,000 applications. Water usage per connection has halved and 400,000 more people have access to water and sewerage programs. A specialist team has been established to work with local Government to solve critical water security issues. A draft policy is being developed on water metering "No Meter No Pump". The Government's objective was to create 150,000 new jobs over 4 years but 360,000 jobs have been created. More jobs were created in NSW country areas than Victoria, South Australia and Queensland country areas combined. There is a skills and relocation package of \$10,000 available and \$320 million low interest or no interest loans are available. Business Connect provides advice to small business.

9. Alex Young, Director, Community and Behavioural Change, NSW Environment Protection Authority

The purpose of the Container Deposit Scheme is to reduce drink container litter in NSW. the goal is to reduce litter by 40% by 2020. Material and Financial flows from suppliers to recyclers and network operators to the collection points. Total collection since the start last December is 864 million, average daily rate 3.38 million and highest daily rate 4.89 million. There are 688 collection points with 80.2% collected through vending machines. The aim is to provide collection point to all towns with a population of 500 or more. There have been some increases in

beverage prices eg beer 4.5c, soft drinks 10.4c, water 10c and fruit juice 4.8c. There is high community support 91% and public awareness was 93%. So far \$50 Million has been paid out.

**10. David Salisbury, Executive Manager Engineering, Essential Energy
Ms Julie Briggs CEO, REROC**

Essential Energy looks after 1.38 million power poles, 840,000 customers, covers 95% of NSW ie 737,000 square kilometres of rural network and 183, 612 kilometres of overhead power lines. The role of Essential Energy is distribution and distribution costs are 37% of electricity costs. There are 163,000 street lights in 83 council areas. Southern Light a Local Government ROC's project in southern NSW has a crucial role in promoting the Street Smart Lighting opportunity and has examined the costs of street lighting to LED to save costs. There is an opportunity to create a State solution to connect to LED and smart solution. Traditional lighting to LED to connected luminate to small pole as hub of services. These solutions can be applied to other opportunities in tourism, agriculture, mining and transport. The next step is to obtain a funding decision from the NSW Government

11. Mr Steve Orr, Premier and Cabinet

Mr Orr advised that Ken Gillespie and his Regional Infrastructure team would finalise their operations in December with the State election to be held in March 2019. A Department of Premier and Cabinet Regional Team will be formed and with this restructure in the Premiers Department regional NSW will be given a stronger presence with bigger teams to work with regional NSW

12. Cr Linda Scott, President, Local Government NSW

LGNSW will change dates of their Board meetings so that they do not clash with country Mayors meeting dates. The Annual conference was a success. LGNSW launched the Local Government Drought Fund in Forbes The billion \$ Safe and Secure Water Program red tape removal is welcomed. It was pleasing to get the message to Conference from the Government and Opposition that "No one size fits all". Cost Shifting Report was released in Bellingen this week. LGNSW as one organization is working well. LGNSW is currently recruiting for a new Chief Executive. LGNSW has changed the way appointments are made to Boards.

13. 8 March 2019 Meeting

RESOLVED That Country Mayors Association in conjunction with LGNSW arrange a question and answer session on the 8 March 2019 at Parliament House between the leaders of the major NSW Political Parties and the Mayors and General Managers of NSW Councils (Coonamble Shire Council / Blayney Shire Council)

14. Street Smart Lighting

RESOLVED That the Association write to the Premier and the Opposition Leader expressing support of the Street Smart Lighting program developed by Essential

Energy and ROC's in southern NSW and request that financial support be provided to allow the project to proceed (Shellharbour City Council / Bland Shire Council)

15. Local Government Superannuation

A MOTION WAS MOVED 1. "That Country Mayors Association express its concerns to Local Government Superannuation (LGS) at the continuous demand on all Councils in NSW for additional contributions which often exceeds more than 1% of Councils general rate take beyond the normal percentage on superable salary for the Defined Benefit Plan (DPB).

2. That Local Government Superannuation be requested to undertake an independent audit on the investment strategy to give confidence to stakeholders that the returns on superannuation funds are appropriate to the risk portfolio.

3. Country Mayors Association requests that Local Government Superannuation to cease the additional contributions on the defined benefit plan immediately as the assets associated with the scheme now exceed the liabilities

4. That Country Mayors' Association requests that LGNSW ensure Industry applicants for any external Board positions be apolitical and not members of any political parties or political organisations.

5. That Country Mayors' Association requests Local Government Superannuation to amend its constitution immediately to reflect the APRA recommendation that the Board be made up of three union representatives, three industry representatives and three independent representatives with the chair coming from the independents."

(Goulburn Mulwaree/ Cowra Shire Council)

16. Regional Infrastructure Office

RESOLVED That the Association write to Ken Gillespie thanking him and his team for the support and assistance given to Country Mayors (Moree Plains Shire Council / Temora Shire Council)

There being no further business the meeting closed at 1.02pm.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW



Item: 11.4 **Ref:** WO/2018/02514
Title: Central Northern Regional Libraries Annual General Meeting & Ordinary Meeting held on Wednesday, 14 November 2018 at Tamworth Regional Council
Author: Delegate – Clr WJ Heazlett
Previous Items: Not Applicable
Attachment: No

CSP Ref: 5.6.1 – Maintain and improve library, sporting and recreational facilities.

Notes from Meeting:

- + Executive elected unopposed.
- + Annual Report – included Clr Heazlett’s executive summary. Central Northern Regional Libraries (CNRL) have serviced:
 - ◆ 302,981 Library Visits
 - ◆ 53,212 computer books
 - ◆ 42,815 wifi sessions
 - ◆ 287,587 loans
 - ◆ 841 seed library loans
 - ◆ 2,652 programs attended by 28,048 people
- + Total loans went up by 7,000 but physical loans dropped 10,000 but the number of e-loans increased the total by 45,000 (e-magazines 46%).
- + Library Facebook has 3,646 followers: new local study items increased by 46 (one new one at Walcha); self loans showed that they were used much more in Tamworth (70%) than other places like Walcha (5.5%).
- + Walcha Library doubled the numbers of programs held last year to 42 with 357 attending. “Thank you Maddie”.

Regional Improvements:

CNRL received \$200,000 to roll out RFID across our library network. This will be rolled out next year across all branches; Bingara is about to construct a new library with the tender finalised. Boggabri’s library has been totally refurbished; Quirindi is planning to expand and revamp the library precinct into something marvellous.

Walcha Library:

Serves 3,157 people of whom 1,850 are library members who visited the library 6,125 times taking out 8,578 items. Interestingly computer and wifi bookings are down 30%. It has a partnership with the Preschool, the children come once a month for storytime and craft, and a bulk loan service to the Hospital. Many holiday activities are run and much more. The Library Council has visited and were impressed.

Ordinary Meeting:

Service Manager’s Report:

There were a few staff changes during the year; the CWA Country of Study for 2019 is Papua New Guinea; One Book One Region – was “Scrublands” by Chris Hammer who visited three libraries. 100 copies were put into libraries and 300 spread around.

Submitted to Council: 28 Novmeber 2018

..... General Manager Mayor



Money: This Year (2018-2019)- rounded to thousands.

Draft Budget Expenditure \$1,706,000 (up 0.06%); Income \$1,671,000 (up 0.0006%) leaving a deficit of \$50,000. This can be covered from reserves. Council contributions remain at \$12.70 per capita.

The State Subsidy has been announced for 2019-2020 and has been used in setting this Budget. There has been a significant **decrease** for Walcha (and almost all others except Narrabri). This year Walcha will pay CNRL \$40,094 (3,157people times \$12.70). However, last year Walcha received \$22,923 from the State Government but this year it will be \$17,797 (difference: \$5,125). This cost cutting results from State Library Funding going down from \$28.8M to \$23.5M. The \$5M difference will be given to the Regional Cultural Fund for Libraries, which means that it will be doled out differently.

Personal Comment: CNRL is humming at staff level with good rapport between all. It is a pleasure to be working with this group. We all know that an organisation is only as good as the people working in it. It has good people!!!

Submitted to Council: 28 Novmeber 2018

..... General Manager Mayor