



BUSINESS PAPER
ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 16 December 2020

Commencing at

3:00pm

at

Walcha Council Chambers

Members:

Mayor – Councillor Eric Noakes
Deputy Mayor – Councillor Jennifer Kealey
Councillor Peter Blomfield
Councillor Kevin Ferrier
Councillor William Heazlett
Councillor Scott Kermode
Councillor Clinton Lyon
Councillor Rachael Wellings

Quorum – 5 Members to be Present

AGENDA

Submitted to Council: 16 December 2020

..... General Manager Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Wednesday, 16 December 2020** commencing at **3:00pm**.

Yours sincerely

Anne Moddero
General Manager

NOTICE:

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

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 - 6.3 Formation of Walcha Council Community Gym Committee under Section 355 WO/2020/04186
 - 6.4 Ordinary Meeting in January 2021 WO/2020/04434
 - 6.5 Regional Meetings 2020 Update WO/2020/04113
7. Notice of Motion
 - 7.1 NofM#21 – Available Residential & Industrial Land – Clr Noakes WO/2020/04452
8. Matters of Urgency
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9. Management Review Reports
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| 9.2 | Infrastructure | WO/2020/04248 |
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10. Committee Reports
- 10.1 Minutes of the Arts Advisory Committee Meeting held 05 November 2020 at the Council Chambers, Hamilton Street, Walcha. WO/2020/04446
11. Delegate Reports
- 11.1 Minutes of the Walcha & District Historical Society Meeting held at the Museum on Saturday, 24 October 2020. WI/2020/04190
12. Questions with Notice
Nil.
13. Reports to be Considered in Closed Council
- 13A Referral to Closed Council:
1. Tender for Provision of Traffic Control
 2. Tender for Provision of Road Stabilisation WO/2020/04464
- 13B Referral to Closed Council – General Manager’s Performance Review Committee Meeting Minutes held 09 December 2020 WO/2020/04465

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

- 13.1 Tender for the Provision of Traffic Control WINT/2020/07499
- 13.2 Tender for the Provision of Road Stabilisation WINT/2020/07500
- 13.3 Minutes of the General Manager’s Performance Review Committee Meeting held in the Mayors Office, Council Chambers, Hamilton Street, Walcha on Wednesday, 09 December 2020 WO/2020/04440

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



Present:

Leave of Absence:

**Confirmation of the Ordinary Meeting Minutes held on Wednesday,
25 November 2020:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday,
25 November 2020:**



Item 2: Previous Minutes



ORDINARY MEETING OF COUNCIL

held on

Wednesday, 25 November 2020

at

3:03pm

at

Walcha Council Chambers

PRESENT: Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode, CM Lyon and RL Wellings.

IN ATTENDANCE: Mrs AD Modderno – General Manager, Mrs LJ Latham – Director Environment & Development, Mr PR Murray – Director Infrastructure and Mrs EL Hobbs – Executive Assistant.

1. LEAVE OF ABSENCE:

113 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Leave of Absence from Clr Heazlett, due to family commitments, be **ACCEPTED** by Council.

It is noted that Clr Heazlett is planning to join the Meeting.

This is page 1 of 7 of Ordinary Council Meeting Minutes held 25 November 2020

.....General ManagerMayor

December 2020 Council Meeting Business Paper Page 6 of 101

MINUTES



2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 28 OCTOBER 2020:

114 **RESOLVED** on the Motion of Councillors Kermode and Kealey that the Minutes of the Ordinary Meeting held on Wednesday, 28 October 2020, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

CONFIRMATION OF THE EXTRAORDINARY MEETING MINUTES HELD ON WEDNESDAY, 11 NOVEMBER 2020:

115 **RESOLVED** on the Motion of Councillors Kermode and Kealey that the Minutes of the ExtraOrdinary Meeting held on Wednesday, 11 November 2020, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

3. BUSINESS ARISING

Ordinary Meeting Minutes – 28 October:

Item 6.2 – Development Application 10.2016.17.2 – Modify a Development Consent – Supermarket and Liquor Outlet 36W-40W Fitzroy Street, Walcha

Clr Lyon declared a pecuniary interest in this matter as he is a neighbouring building owner and left the Chambers at 3:05pm

Clr Peter Blomfield proceed to ask a question requesting if the low line masonry walls along Fitzroy and South Streets, would be rendered or painted.

Director Environment & Development advised that that question will be taken on notice due to the fact she doesn't have the plans with her at the moment.

Clr Lyon returned to the Chambers at 3:06pm

4. DECLARATIONS OF INTEREST

Nil.

5. MAYORAL MINUTE

Nil.

6. SENIOR OFFICERS REPORT

116 **RESOLVED** on the Motion of Councillors Wellings and Ferrier that the Senior Officers' Reports be **RECEIVED** for further consideration.

**6.1 Quarterly Review of Operational Plan & Budget as at September 2020
WO/2020/04166**

117 **RESOLVED** on the Motion of Councillors Kermode and Blomfield that Council:

1. **ADOPT** the September 2020 Quarterly Budget Review Statements; and



2. **APPROVE** the variations in Income and Expenditure votes as detailed in this report.

6.2 Adopted Updated Walcha Council Code of Conduct AND Procedures for the Administration of the Code of Conduct 2020 WO/2020/04114

118 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council **ADOPT** the new Model Code of Conduct for Local Councils in NSW 2020 and the new Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW 2020 as presented.

6.3 Amendment to Walcha Council Code of Meeting Practice WO/2020/4130

119 **RESOLVED** on the Motion of Councillors Wellings and Kealey that Council **ADOPT** the amendments to Walcha Council Code of Meeting Practice 2018 including to retain the audio recordings of Council Meetings for a period of 12 months on Council's website, as per the Local Government (General) Regulations 2005.

6.4 Grant Program Update WO/2020/04063

120 **RESOLVED** on the Motion of Councillors Kealey and Blomfield that Council:

1. Approve the proposed Walcha Pool Improvement Program as defined in Table 2 of this report.
2. Revise the current application for Local Road & Community Infrastructure funding to specify the following projects as outlined below with costs contained in Table 4 of this report:
 - a. Walcha Pool Fence Replacement (phase 1 of works already completed);
 - b. McHattan Park works to improve access and facilities;
 - c. Improve Pedestrian Access at Walcha Hospital;
 - d. Construct Levee Bank Pedestrian Underpass;
 - e. Improve Pedestrian Safety on Blue Hogan Bridge;
 - f. Gravel Road Resheeting – Extend existing program from \$480,000 to \$635,000 to improve wet weather access;
 - g. Local Urban Road Resealing - Extend existing program from \$100,000 to \$300,000 to extend economic life of roads and address asset maintenance backlog;
 - h. Improve Walcha Preschool Access Road – Reform table drains and resurface existing access road; and
 - i. Level Footpath Area at Lions Park – Install culvert extensions and fill and turf footpath
3. Approve reallocation of \$10,000 of the Bushfire Recovery Funding currently allocated to Development Application fee subsidisation to a new project to remove bushfire debris on the road reserve at Kangaroo Flat Road.



6.5 Arrangements for Christmas for Council Staff 2020 WO/2020/04052

121 **RESOLVED** on the Motion of Councillors Wellings and Kealey that Council allow the Combined Staff Christmas Party to be held during working hours on Thursday, 17 December 2020 at 1:00pm **FURTHER THAT** a donation of \$3,000 be made towards the cost of the Function.

6.6 Crocodile Bridge Safety WO/2020/03816

122 **RESOLVED** on the Motion of Councillors Wellings and Ferrier that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge.

6.7 Application to Become a “Get Ready” Council – Resilience NSW

WO/2020/04125

123 **RESOLVED** on the Motion of Councillors Wellings and Kealey that Council **ENDORSE** the application to Resilience NSW to become a “Get Ready” Council to support community disaster preparedness.

Clr Heazlett joined the Meeting at 3:40pm.

6.8 Beautification Committee Project Recommendations WO/2020/04068

- 124 **RESOLVED** on the Motion of Councillors Kermode and Lyon that Council:
1. **ENDORSE** the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects;
 2. **ACKNOWLEDGES** the continuing efforts of the Walcha Town & District Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes.

6.9 Annual Review of the Agency Information Guide 2020-2021

WO/2020/03516

125 **RESOLVED** on the Motion of Councillors Wellings and Ferrier that Council review and **ADOPT** the Draft 2020-2021 Agency Information Guide under the Government Information (Public Access) Act 2009 Division 2 Section 21.

7. NOTICE OF MOTION

Nil.

8. MATTERS OF URGENCY

Nil.



9. MANAGEMENT REVIEW REPORTS

126 **RESOLVED** on the Motion of Councillors Kealey and Ferrier that the Management Review Reports be **RECEIVED** for further consideration.

9.1 Office of the General Manager

WO/2020/03987

127 **RESOLVED** on the Motion of Councillors Lyon and Kealey that items included in the Office of the General Manager Management Report be **NOTED** by Council.

9.2 Infrastructure

WO/2020/03964

128 **RESOLVED** on the Motion of Councillors Kealey and Kermode that items included in the Infrastructure Management Report be **NOTED** by Council.

9.3 Environment & Development

WO/2020/03867

129 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that items included in the Environment & Development Management Report be **NOTED** by Council.

9.4 Community & Tourism

WO/2020/04056

130 **RESOLVED** on the Motion of Councillors Lyon and Wellings that :

1. items included in the Community & Tourism Management Report be **NOTED** by Council.
2. Council **ENDORSE** the concept design for Betts Transport truck side Tourism Project noted in Section 4 of this Report.

131 **RESOLVED** on the Motion of Councillors Kealey and Lyon that Council endorse the concept design for Rob Dale's truck sides as presented in Councillor Workshop.

10. COMMITTEE REPORTS

132 **RESOLVED** on the Motion of Councillors Lyon and Wellings that the Report was **NOTED** by Council.

11. DELEGATE REPORTS

133 **RESOLVED** on the Motion of Councillors Kealey and Wellings that the Report was **NOTED** by Council.

12. QUESTIONS ON NOTICE

134 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that the Report was **NOTED** by Council.



13. CLOSED COUNCIL

13A Referral to Closed Council:

WO/2020/04144

- 1. Air Condition for Walcha Preschool**
- 2. Agreement to Operate Walcha Aerodrome**
- 3. Tender for the Provision of Readymix Concrete**
- 4. Tender for the Construction of Three (3) Bridges – WAL-RFT-2020-2**

135 **RESOLVED** on the Motion of Councillors Heazlett and Wellings that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of:

1. Air Conditioning for Walcha Preschool
2. Agreement to Operate Walcha Aerodrome
3. Tender for Provision of Readymix Concrete
4. Tender for Construction of Three (3) Bridges – WAL-RFT-2020-2

BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

13B Referral to Closed Council – Compulsory Land Acquisition

WO/2020/04156

136 **RESOLVED** on the Motion of Councillors Kealey and Blomfield that, in accordance with the provisions of Section 10A(2)(c) of the Local Government Act, 1993, the matter of Compulsory Land Acquisition be referred to be discussed in Closed Council for the reason that the report relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

137 **RESOLVED** on the Motion of Councillors Kealey and Ferrier that Council resolve into Closed Council and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business AND relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

138 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kealey and Kermode.

PRESENT: Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.



The Chairman publicly declared the **RESOLUTIONS** passed by the Council whilst in Closed Council Meeting.

13.1 Air Condition for Walcha Preschool **WO/2020/04085**
CC: 21/202021 **RESOLVED** on the Motion of Councillors Wellings and Kealey that Council:

1. Accept the Armidale Air Conditioning as the preferred supplier for installation of Air Conditioning into Zone 1 and Zone 2 of the Walcha Preschool; and
2. Approve project overspend greater than \$10,000 to be funded from the Local Roads & Community Infrastructure Funding.

13.2 Agreement to Operate Walcha Aerodrome **WINT/2020/06316**
CC:22/202021 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council:

1. Acknowledges that Walcha Aero Club Inc is the only suitable local supplier of aerodrome management services and that the creation of the Agreement to Operate Walcha Aerodrome is exempt from the usual requirements of Council's Procurement Administration Policy; and
2. Authorises the General Manager to execute the Agreement to Operate Walcha Aerodrome with Walcha Aero Club Inc.

13.3 Tender for the Provision of Readymix Concrete **WINT/2020/06493**
CC:23/202021 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council **ADOPTS** the tenders representing best value to a panel contract for the supply of Readymix Concrete for the period 01 December 2020 to 30 June 2023, with the following tenderers, with preference for the Local Supplier:

- a) Hoys Concrete;
- b) Boral Resources (Country) Pty Ltd; and
- c) BJB Concrete Pty Ltd t/as Redimix.

13.4 Tender for Construction of Three Bridges **WINT/2020/06838**
CC24/202021 **RESOLVED** on the Motion of Councillors Lyon and Kermode that Council **ACCEPT** the tender for the Design and Construction of Three Bridges from TOBCO for \$1,500,795.

13.5 Correction to Previous Compulsory Land Acquisition Resolution **WO/2020/04049**
CC:25/202021 **RESOLVED** on the Motion of Councillor Noakes and Lyon that Council terminate the legal process to compulsory acquire the land at 44N Derby Street, being Lot 42 DP 557564.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5:25PM.



Item 3:
Business
Arising from
Previous
Minutes



Item 4:

Declarations of Interest



Item 5: Mayoral Minute



There is no Mayoral Minute for December 2020



Item 6:

Senior Officers' Reports



Item: 6.1 **Ref:** WO/2020/004460
Title: Application to Modify Development Consent 10.2020.13.2 –
Alterations and additions to dwelling – Mr DJJ Jones, 163W Evans
Street, Walcha
Author: Director Environment and Development
Previous Items: Not Applicable
Attachment: D20/1068 Development Assessment Report

Community Strategic Plan Reference:

Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.

Goal 6.6 – The character of Walcha and its surrounding villages will be maintained while protecting the productivity of our rural land.

Purpose:

The Application to modify development consent is being referred to Council for determination as the development is seeking a variation to a development control pertaining to minimum street setbacks for dwellings permitted on a development allotment by the *Walcha Development Control Plan 2019*.

Development control plans contain controls that are not legally binding on decision makers, unlike local environmental plans.

Background:

Applicant: Mr DJJ Jones
Owner: Mr DJJ & Mrs DL Jones
Property Description: Lot 1 DP608305, being 163W Evans Street, Walcha
Development Description: Alterations and additions to dwelling
Development Value: \$60,000

The applicant seeks to modify the development consent by:

- a) extending the eastern part of the deck north to form a carport.

Council approved under delegated authority Development Application number 10.2020.13 for the alterations and additions to a dwelling on 28/07/2020 subject to conditions.

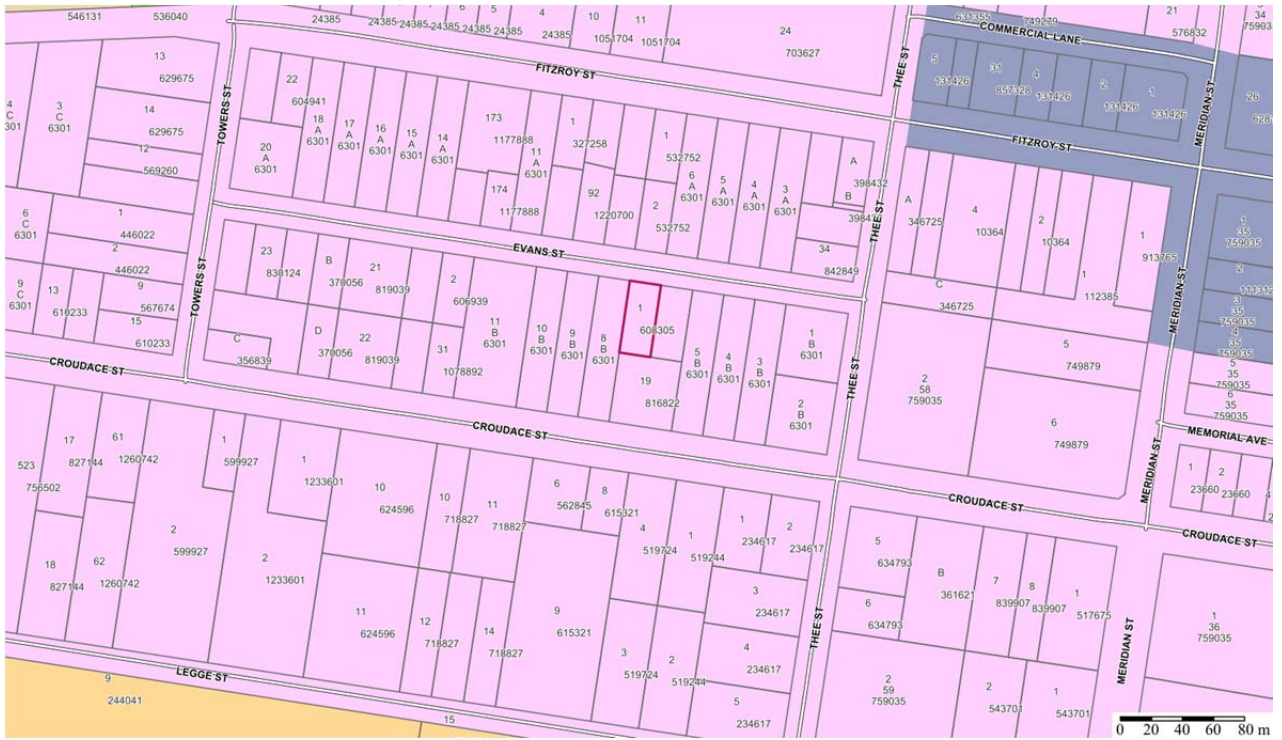


Figure 1: Site Location

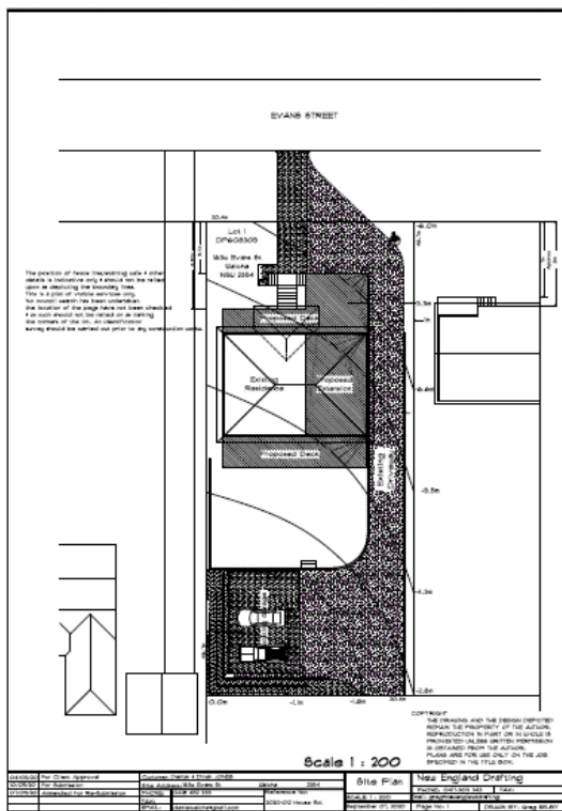


Figure 2: Site Plan (Modified)

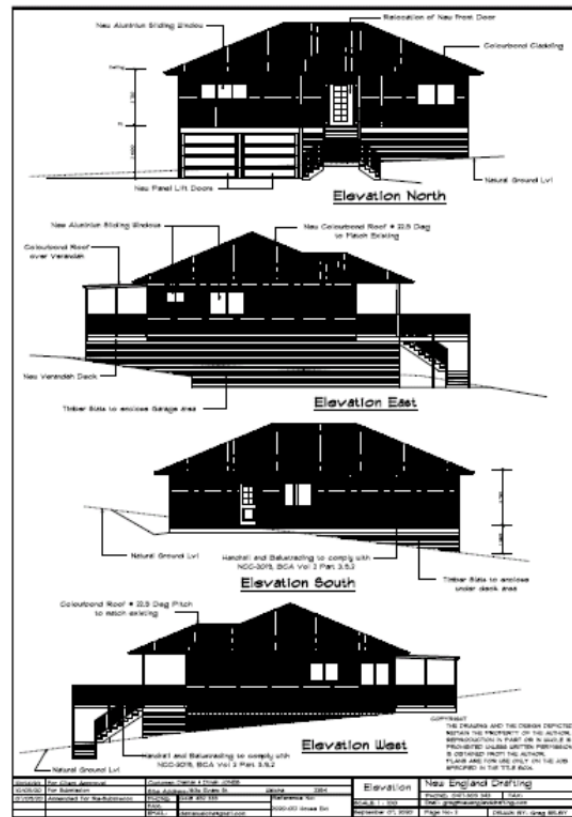


Figure 3: Elevation Plans (Modified)



This application has been assessed in accordance with sections 4.55(1A) and 4.15(1) of the *Environmental Planning and Assessment Act 1979*. The Development Assessment Report is attached. The development assessment contains a full discussion on all issues and considerations relevant to the modification application.

It should be noted that only matters sought for modification by the applicant are to be considered in Council’s assessment of this DA, as all other matters were considered during assessment of the original DA and consent granted; and cannot be revisited by Council.

Report:

The development will be undertaken on land zoned R1 General Residential; it is permissible development as per the provisions of the *Walcha Local Environmental Plan 2012*.

Consideration by Council is required as the Applicant is seeking a variation to Council’s setback controls within the *Walcha Development Control Plan 2019*.

- b) In established residential areas (infill development) the front setback should generally be consistent with the established setback/building line of adjoining buildings. In other areas, the setbacks controls in Table 3.2 apply.

TABLE 3.2 MINIMUM SETBACKS

Zone	Housing type	Setback
R1 RU5	Dwelling / Dual Occupancy	Street 6m to main frontage –if corner allotment 3m to secondary frontage.
		Side/Rear Single storey – 900 mm (subject to compliance with the NCC. Walls greater than 3 m in height - 2 m

Figure 4: Walcha DCP 2019 Clause 3.5 Setbacks Extract

The development proposal is seeking a variation to Council’s setback controls in the DCP as the development proposes a setback of 5.1m.

The objectives of the control are to maintain the existing character of the streetscape in residential areas, to allow an outlook and surveillance of the street, and to ensure attractive streetscapes through consistency in setbacks in new developments.

In the circumstance of this development the applicant is seeking to undertake alterations and additions to an existing dwelling. The deck is proposed to be situated 3.3m above natural ground level and encroach 0.9m into the front setback area.

In other Council DCP’s allowable encroachments into setbacks are often incorporated for verandahs, porches, pergolas, terraces, landings and steps, and could be considered suitable for Walcha in a future review of the DCP.



In this instance it can be considered acceptable as the encroachment is less than 1m into the front setback and includes deck and stair building elements, and the objectives of the clause can still be met.

There was an obligation for the modification proposal to be notified to the adjoining landowners as per the requirements of the Walcha Community Participation Plan 2020 and Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979*, as the original development proposal was notified. Council did not receive any submissions during the notification period.

Conclusion:

The Application to modify a development consent is seeking consent for the amendment to approved development plans. The modification was considered to be substantially the same development under the provisions of Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979*. The evaluation of this Application has concluded that the proposed modification is compliant with the legislative requirements for this development and that the proposed variation to clause 3.5 Setback Controls contained in the Walcha Development Control Plan 2019 is considered to be acceptable in this case.

Policy Implications:

There are no policy implications arising from this report.

Legal Implications:

Consideration under the provisions of the *Environmental Planning and Assessment Act 1979*, *Walcha Local Environmental Plan 2012*, *Walcha Development Control Plan 2019* and the *Walcha Community Participation Plan 2020* has been undertaken.

Financial Implications:

There are no financial implications arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

There are no social implications arising from this report.

RECOMMENDATION: That Council approve Modified Development Application 10.2020.13.2 for the alterations and additions to a dwelling on Lot 1 DP608305, being 163W Evans Street, Walcha, as per the development conditions listed within the Development Assessment Report.

DEVELOPMENT ASSESSMENT REPORT

SECTION 4.15(1) AND 4.55(1A) EVALUATION

Under the Environmental Planning and Assessment Act 1979



DA NUMBER: 10.2020.13.2

PROPERTY DESCRIPTION: Lot 1 DP608305, being 163W Evans Street, WALCHA NSW 2354

DEVELOPMENT DESCRIPTION: Alterations & additions to single dwelling

COUNCIL: Walcha Council

Section 4.55(1A) Evaluation

S4.55(1A)(a) is the proposed modification of minimal environmental impact?

The application was not considered as S4.55(1) as the development was not a misdescription or minor error within the development documentation or plans, and the application is not regarded as S4.55(2) as the development will have minimal environmental impacts.

The modification proposes minor alteration to the development plans to extend the front elevated deck to allow a carport underneath. There is no further disturbance of soil over driveway and does not require any removal of trees.

S4.55(1A)(b) is the development substantially the same as the original proposal?

The proposed development is considered to be substantially the same development as the development to which development consent was originally granted. There is no amendment to conditions required as part of this development.

S4.55(2)(c) is re-notification required?

Notification has been carried out in accordance with Council's Community Participation Plan by way of written notice to adjoining landholders.

S4.55(2)(d) Consideration of submissions made?

Nil submissions were received.

Section 4.15(1) Evaluation

S4.15(1)(a)(i) the provisions of any environmental planning instrument

Walcha LEP 2012

The development site is zoned R1 General Residential, under the provisions of the Walcha Local Environmental Plan 2012 (the LEP). It was determined during the evaluation of the original development assessment that the land used as a dwelling is permissible within the land zone. The modification does not propose any changes to the approved land use.

4.3 Height of buildings

The original development assessment determined the maximum building height specified for the land in the Height of Buildings Map under the provisions of the LEP is 8m, and that the development does not exceed 6.5m. The modification does not propose any change to the height of buildings.

6.2 Flood planning

The original development assessment determined the land is not identified as "Flood planning area" on the Flood Planning Map under the provisions of the LEP.

6.3 Essential services

The modification of consent will not affect the provision of services provided as part of the development proposal.

State Environmental Planning Policies (SEPPs)

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

The original development application was accompanied by BASIX Certificate A376400. The proposed modification does not require amendment to the existing BASIX Certificate.

S4.15(1)(a)(iii) the provisions of any development control plan

Walcha Development Control Plan 2019

Consideration of the provisions in the DCP are required in relation to the modifications sought.

3.4 Density Requirements

The minimum site area required for a single dwelling within a serviced lot is 450m², the site area of this development is 931.4m². The development will not exceed the minimum density requirements.

3.5 Setbacks

In established residential areas the front setback should generally be consistent with the established setback / building line of adjoining buildings, or otherwise, in the R1 Zone a dwelling is to be setback from the main street frontage 6m. Adjoining building setbacks are 8m to the east and 30m to the west.

The development proposal is seeking a variation to Council's setback controls in the DCP as the development proposes a setback of 5.1m.

The objectives of the control are to maintain the existing character of the streetscape in residential areas, to allow an outlook and surveillance of the street, and to ensure attractive streetscapes through consistency in setbacks in new developments.

In the circumstance of this development the applicant is seeking to undertake alterations and additions to an existing dwelling. The deck is proposed to be situated 3.3m above natural ground level and encroach 0.9m into the front setback area.

In other Council DCP's allowable encroachments into setbacks are often incorporated for verandahs, porches, pergolas, terraces, landings and steps, and could be considered suitable for Walcha in a future review of the DCP.

In this instance it can be considered acceptable as the encroachment is less than 1m into the front setback and includes deck and stair building elements, and the objectives of the clause can still be met.

3.6 Building Height

The maximum building height for R1 General Residential zoned land is 8.5m, and shall be measured from the natural ground level to the ridge of the roof. The building height of this development is 6.5m and therefore will not exceed the maximum building height.

3.7 Open Space

The site shall include no less than 125m² of landscaped area and 35m² of private open space

3.8 Landscaping

Existing mature trees should be retained and incorporated in the development wherever possible. There are no trees proposed to be removed as part of this development.

3.12 Solar Access

Residential development shall be designed to ensure that the habitable rooms of adjoining residential buildings and the proposed development and the major part of both private open space have at least four (4) hours of sunlight between 9:00am and 3:00pm on 21 June (winter solstice). The development will not effect current solar access.

3.12 Privacy

The development is not seeking consent for alterations or additions that would encroach on building side setbacks or complete a second floor addition. The dwelling provides for passive surveillance of the street and there are no recreation facilities proposed. Hence, no privacy implications are envisaged and no privacy controls are required.

3.15 Services

The development is connected to existing public utility installations.

8.5 Vehicular Crossover and Driveway Width

The development site has an existing access to Evans Street, no upgrade works are required.

8.6 Parking Controls

The minimum parking spaces required for the dwelling house is 2 spaces, this requirement has been met.

S4.15(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The development site currently contains a dwelling and ancillary development, development on adjoining lots being similar residential land uses as such the proposed development is consistent and compatible with development on adjoining lots and will not detract from the development area.

S4.15(1)(c) the suitability of the site for the development

The development site is considered to be suitable for the development. The site is not identified as being bush fire prone land or in a flood planning area, the development does not contain any items of heritage that may be impacted by the development. The development will not require the removal of any trees.

The site is located in the R1 General Residential Zone of the Walcha LEP 2012, thus the location contributes to the presentation of the whole area and achieves an appropriate character setting and amenity for the residential use. The proposed development is permissible in the subject site's current zoning and is consistent and compatible with the existing land use within the surrounding area.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations

There was an obligation for the modification proposal to be notified to the adjoining landowners as per the requirements of the Walcha Community Participation Plan 2020 and Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979*, as the original development proposal was notified. Council did not receive any submissions during the notification period.

S4.15(1)(e) the public interest

The proposed development satisfies the relevant requirements contained within the Walcha Local Environmental Plan 2012 as discussed in earlier sections of this report. The proposed development promotes the coordinated, orderly and economic use of the land and is not expected to have any unreasonable impacts on adjoining development. Approval of the application is therefore considered to be in the public interest.

ATTACHMENT 1

CONDITIONS ATTACHED TO DEVELOPMENT CONSENT 10.2020.13.2

CONDITIONS ATTACHED TO DEVELOPMENT CONSENT 10.2020.13.2

Please read all conditions carefully. The applicant / developer may arrange to meet with Council to review and clarify, if necessary, the precise requirements of the conditions of this consent

RELEVANT PRESCRIBED CONDITIONS

(under the *Environmental Planning and Assessment Regulation 2000*)

Compliance with Building Code of Australia & insurance requirements under the Home Building Act 1989

Please Note: A reference to the Building Code of Australia is a reference to that Code as in force on the date the application is made for the relevant:

- a) development consent, in the case of a temporary structure that is an entertainment venue, or
- b) construction certificate, in every other case.

-
1. The work must be carried out in accordance with the requirements of the *Building Code of Australia*.
 2. In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Erection of signs

Please Note: *This does not apply in relation to:*

- a) *Building work, subdivision work or demolition work that is carried out inside an existing building, which does not affect the external walls of the building development consent, in the case of a temporary structure that is an entertainment venue, or*
- b) *Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.*
- c) *A complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.*

3. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - c) stating that unauthorised entry to the site is prohibited.
4. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Please Note: *Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).*

Notification of Home Building Act 1989 requirements

Please Note: *This does not apply in relation to Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.*

5. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and

(ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

Please Note: *If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.*

Shoring and adequacy of adjoining property

Please Note: *This does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.*

6. If the development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
- a) protect and support the adjoining premises from possible damage from the excavation, and
 - b) where necessary, underpin the adjoining premises to prevent any such damage.

Fulfilment of BASIX commitments

Please Note: *Certifications from appropriate manufacturers and installers confirming each BASIX commitment are to be provided prior to the issue of an Occupation Certificate. These may be in the form of an invoice or a simple written statement by the tradesman, including their details and signature.*

7. Fulfilment of the commitments listed in each relevant BASIX certificate (Certificate number: A376400) for the development.

GENERAL CONDITIONS

8. The development shall be implemented in accordance with:
- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) the details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

Note: Any proposal to modify the terms or conditions of this consent, whilst still maintaining substantially the same development to that approved, will require the submission of a formal application under Section 4.55 of the *Environmental Planning and Assessment Act 1979* for Council's consideration. If amendments to the design result in the development not remaining substantially the same as that approved by this consent, a new development Application will have to be submitted to Council.

9. A copy of all stamped approved plans, specifications and documents must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifying Authority.

CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

10. A Construction Certificate must be obtained, in accordance with cl.146 of the *Environmental Planning and Assessment Regulation 2000*, before work commences.
11. Council is to be given written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement, in accordance with cl 103 and 104 of the *Environmental Planning and Assessment Regulation 2000*. Such notice is given using the form enclosed with this consent.
Should Council be appointed the Principal Certifying Authority, the applicant must give at least 2 days' notice to enable inspections to be undertaken.
12. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
 - divert uncontaminated run-off around cleared or disturbed areas,
 - erect a silt fence to prevent debris escaping into drainage systems or waterways,
 - prevent tracking of sediment by vehicles onto roads,
 - stock pile topsoil, excavated material, construction and landscaping supplies and debris within the site.

Please Note: Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act 1997.

13. A hoarding or fence must be erected between the work site and any public place if the work is likely to cause traffic (pedestrian or vehicular) in a public place to be obstructed or otherwise inconvenience. The erected hoarding is to be sufficient to prevent any substance from or in connection with the work falling into the public place. The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place. The hoarding, fence or awning is to be removed once the work has been completed.
14. Approval to carry out work on the footpath to construct the access must be obtained, in accordance with section 138 of the Roads Act 1993, before works commence.
15. Approval to carry out water, sewer and stormwater work must be obtained, in accordance with section 68 of the Local Government Act 1993, before works commence.

CONDITIONS TO BE COMPLETED DURING CONSTRUCTION

16. The owner of the property is to ensure that any building is constructed:
 - (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.
17. Any building work must be carried out between 7.00am and 5.00pm Monday to Friday and 8.00am to 1.00pm Saturdays, excluding Sundays and public holidays. No audible construction is to take place outside these hours, to maintain the amenity of the locality.

18. A garbage receptacle must be provided at the work site before works begin and must be maintained until works are completed. The garbage receptacle must have a tight fitting lid and be suitable for the reception of food scraps and papers.
19. Waste materials (including excavation, demolition and construction waste materials) must be managed on the site (and must not be burned on site) and then disposed of at a waste management facility, to protect the amenity of the area and avoid the potential of air pollution.
20. Effective dust control measures are to be maintained during construction to maintain public safety/amenity. Construction activities are to be undertaken so as not to inconvenience the adjoining land owners and are to be restricted solely to the subject site.
21. Any run-off and erosion control measures required must be maintained within their operating capacity until the completion of the works to prevent debris escaping from the site into drainage systems, waterways, adjoining properties and roads.
22. No material or equipment associated with the development is to be placed on public land without the written consent of the Council, and any activity located in close proximity to public areas is to be fenced to prevent damage to persons or property.
23. Any earthworks (including any structural support or other related structure for the purposes of the development):
 - a) must not cause a danger to life or property or damage to any adjoining building or structure on the lot or to any building or structure on any adjoining lot, and
 - b) must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
 - c) that is fill brought to the site—must contain only virgin excavated natural material (VENM) as defined in Part 3 of Schedule 1 to the *Protection of the Environment Operations Act 1997*, and
 - d) that is excavated soil to be removed from the site—must be disposed of in accordance with any requirements under the *Protection of the Environment Operations (Waste) Regulation 2005*.

Any excavation must be carried out in accordance with *Excavation Work: Code of Practice* (ISBN 978-0-642-785442), published in July 2012 by Safe Work Australia.
24. If, during the course of any activities conducted under this consent, the Applicant becomes aware of any heritage or archaeological sites not previously identified, all work likely to affect the site shall cease immediately. The Applicant shall then consult with relevant authorities and decide on an appropriate course of action prior to recommencement of work. The relevant authorities may include NSW Environment, Climate Change & Water and the relevant local Aboriginal community. Any necessary permits or consents shall be obtained and complied with prior to recommencement of work.

CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING

25. Occupancy of the building is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued. All required trade certifications are to be available to the PCA before the final inspection

will be carried out.

Please Note: Failure to obtain an Occupation Certificate is an offence under the legislation. Penalty advice for buildings (penalties do not apply to uses detailed in sections 109M and 109N; i.e. Crown projects, Class 1a and 10 buildings or as detailed for places of public entertainment).

26. At the completion of the works, the work site must be left clear of waste and debris.
27. All stormwater is to be directed to Evans Street, to a standard approved by Council, at the applicant's expense.
28. The access is to be constructed to a standard approved by Council, at the applicant's expense.

CONDITIONS RELATING TO ONGOING OPERATIONS

29. A further application is to be made for any change, enlargement or intensification of the premises or land use, including the display / erection of any new structure such as signage, partition walls or building fit-out (unless the proposed work is exempt from the need for consent under *State Environmental Planning Policy (Codes SEPP) 2008*).

COUNCIL ADVICE ONLY

30. Covenant/s: The applicant / owner has the responsibility of being aware of any covenant which may affect the proposal.
31. Dial Before You Dig: Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial Before You Dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or planning activities.
32. *Telecommunications Act 1997* (Commonwealth); Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.

Lacey Latham
10 December 2020



Item: 6.2 **Ref:** WO/2020/04444
Title: Draft Walcha Council Youth Strategy
Author: Director Community and Tourism
Previous Items: Not Applicable
Attachment: Draft Walcha Council Youth Strategy (WO/2020/4450) Under Separate Cover

Community Strategic Plan Reference:

Goal 5.5: Young people will be retained and supported to live in Walcha.
Strategy 5.5.1: Seek, monitor and respond to requests from the youth population
Strategy 8.1.2: Provide a framework for the efficient and effective administration of Council.

Purpose:

To adopt the draft Walcha Council Youth Strategy and commence public exhibition period.

Background:

In April 2020, Council resolved to develop a Walcha Council Youth Strategy. The draft strategy has been workshopped with Councillors in September 2020 and the attached draft reflects changes discussed.

Report:

The Draft Walcha Youth Strategy documents the last 6 months of community consultation and strategy development to present an action plan of projects and initiatives to support our youth now and into the future.

Policy Implications:

The draft report is proposed to be released for public exhibition in accordance with policy requirements. Outcomes from the final approved strategy will be incorporated into Council's future Delivery Program and Operational Plans.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There are no financial implications to Council arising from this report.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

This document delivers clear strategic direction for activities, programs and facilities that will support our youth now and into the future.



RECOMMENDATION: That Council:

- 1. ENDORSE the public exhibition of the Draft Walcha Council Youth Strategy for a period of 28 days;**
- 2. Following the public exhibition period a report summarising all community feedback received be presented to Council; OR**
- 3. Following the public exhibition if no feedback is received, ADOPT the Draft Walcha Council Youth Strategy as presented.**



Item: 6.3 **Ref:** WO/2020/04186
Title: Formation of Walcha Council Community Gym Advisory Committee under Section 355
Author: Director Environment and Development
Previous Items: Not Applicable
Attachment: Nil

Community Strategic Plan Reference:

Goal 3.1 – Health services and facilities will be provided and where appropriate managed locally to meet the needs of the community.

Goal 3.2 – The public health and wellbeing of the community will be protected and enhanced.

Purpose:

The purpose of this report is to establish a framework for the operation of the Walcha Council Community Gym (the Gym) that is nearing completion of its construction.

Background:

The Walcha Community Strategic Plan – Walcha 2027 (CSP) demonstrates the importance of health facilities being provided and managed locally to most appropriately meet the needs of the community:

CSP 3.1	Health services and facilities will be provided and where appropriate managed locally to meet the needs of the community.	Council's Role	Other Stakeholders
CSP 3.2	The public health and wellbeing of the community will be protected and enhanced.	Council's Role	Other Stakeholders
3.2.1	Foster preventative health systems and activities that promote physical, mental and social health.	Leader Facilitator Advocate	HLHN, DOH

Section 355 of the *Local Government Act 1993* (the Act) permits Council to exercise its functions through a committee. The *Local Government (General) Regulation 2005* (the Regulation) provides the authority for Council to establish by resolution, such committees as it sees appropriate.

Report:

Formation of a S355 Committee

Upon Council's formal approval of an Advisory Committee of Council, its members are required to adopt and adhere to the conditions set out in Walcha Council's Section 355 Committees Policy (the Policy) to ensure the duties and responsibilities are being carried out appropriately.

The Gym has been built through grant funding received from the NSW Government in the Stronger Country Communities Fund (SCCF) Round two, to help deliver local



infrastructure projects to regional communities, the kind of infrastructure that improves the lives of local residents.

The application for the grant stated that it will be a 'community run gym complex', aimed at providing a safe, aesthetically pleasing and centrally located facility; that provides sufficient space and can be easily accessed by the greater community.

S355 Committee Terms of Reference

The following is the recommended Terms of Reference of the Walcha Council Community Gym Advisory Committee.

1. Intent

Walcha Council resolve to create a Walcha Council Community Gym Advisory Committee under Section 355 of the *Local Government Act 1993*.

2. Walcha Council Community Gym s355 Advisory Committee

2.1. Function of the Committee: To provide advice to Council on policy matters and strategic issues regarding the management of the Walcha Community Gym. The Committee is to function under the relevant provisions of the *Local Government Act 1993* and Council's Section 355 Committees Policy.

2.1 Objectives of the Committee: To provide input into the Management of the Walcha Community Gym to ensure the Walcha community benefits from the facility, namely to:

- a) Instill the value of health and fitness in the community;
- b) provide a space readily available to the community;
- c) provide a safe and friendly centrally located facility;
- d) provide sufficient space and equipment for a functional facility;
- e) provide input and expertise for creating the overall structure for the effective management of the gym.

2.2 Role of the Committee: The Committee's role includes, although is not limited to:

- a) providing support and advise Council's decision-making process relating to the overall operation of the Walcha Community Gym;

2.3 Membership: Membership comprises one Councillor, the Director Environment and Development (non voting), and six (6) community members. All 8 committee members to have voting rights. The two Walcha Community Fitness Club Inc. representatives and four community representatives to be elected for a two year term, to be restricted to a maximum of four consecutive terms. Casual vacancies can be appointed until the review period.

2.4 Meetings: The Walcha Council Community Gym Advisory Committee meets a minimum of three (3) times a year at times to be selected by the Committee. Special meetings may be called at the discretion of the Chairperson provided at least seven days' written notice is first given to members. There is quorum of five



(5) members. The Chairperson is always the elected member as per *Walcha Council's Section 355 Committees Policy* Section 2.1.2. The outcome of meetings will be reported to Council via Minutes taken of the Committee Meeting. The Committee may invite other people to participate in the discussions of the Committee or Sub Committees to address meetings or provide technical advice.

2.5 Conflicts of Interest: Committee members will abide by the current *Walcha Council's Section 355 Committees Policy (WO/2020/03848)*, *Walcha Council's Code of Meeting Practice (WO/2020/04142)* and *Walcha Council's Code of Conduct (WO/2020/04239)*.

2.6 Changing these Terms of Reference: The Terms of Reference of the Committee may only be changed by Council resolution which may arise from a recommendation of the Committee.

When nominating for membership the following selection criteria will be required to be addressed:

1. Provide details on background and/or experience in the fitness industry.
2. Provide details of involvement in other community group(s) (if any).
3. Supply a brief statement about why you would like to be on the Walcha Council Community Gym Advisory Committee and any additional skills you would bring, not listed above.
4. Are you able to commit to at least 3 meetings per year, and dedicate time to associated tasks?
5. Are you a current member or have you been a member of the Walcha Community Fitness Club Inc.? Yes / No and include membership details.

Consultation with Walcha Community Fitness Club Inc.

Council Staff continue to meet with the Walcha Community Fitness Club Inc. to consult with them regarding arrangements for smooth commissioning of the new facility.

Opportunity for new equipment

Following consultation with Walcha Community Fitness Club Inc., Council commenced consultation directly with Life Fitness representatives in relation to transfer of equipment, set up, maintenance and potential for purchasing new equipment.

Timelines and availability are still in the process of being developed and confirmed with Life Fitness representatives. Soonest available date for delivery and installation has not been confirmed with Life Fitness.

Program for facility opening

In light of current information, it is unlikely the new gym can commence operations immediately in the New Year, and that facility opening will be in March 2021 in accordance with the original project timeline.

A summary of the remaining project milestones is included below.



Walcha Community Gym Timeline								
Task	Responsibility	Estimated Timeframe 2020/2021						
		D	J	F	M	A	M	J
Establish a Section 355 Community Gym Advisory Committee	DED / Council	X						
Adopt the Community Gym Advisory Committee Terms of Reference	DED / Council	X						
Determine gym equipment financing options	DED / Council	X						
Delivery / installation of equipment (TBC)	DED		X					
Advertise committee vacancies	DED		X					
Advertise proposed amendments to 2020/2021 fees & charges in accordance with revenue projection fees as highlighted, with an introductory offer of an additional month free.	DED		X					
Customer Service Officer Training	Project Manager	X						
Adopt fees & charges should no submissions be received, submit to Council for adoption should any submissions be received	DED / Council			X				
Council appoint new members to the Section 355 Community Gym Advisory Committee	DED / Council			X				
Inaugural meeting of the Community Gym Advisory Committee, consideration of draft documents: a) Membership Agreement (includes Terms & Conditions of use, Code of Conduct, fob hire agreement) b) Personal Trainer Registration (includes Advertising Agreement, copy of qualifications, insurance and affiliations) c) Group Fitness Room Hire Agreement d) Management Plan (budget, hours of operation, weekend access, equipment maintenance, kids crèche usage) e) CCTV Policy	DED				X			
Council adoption of draft documents	DED / Council				X			
Gym Opening	DED				X			



Proposed Fees and Charges

The draft Fees and Charges are summarised below. These are aligned with the outcome of previous workshops with Council.

Item	Fee
Clients – Membership fees	
PAYG	\$ 10.00
Weekly subscription	\$ 25.00
Month subscription	\$ 60.00
6 month subscription	\$ 250.00
12 month subscription	\$ 350.00*
Personal Trainer Registration	\$ 150.00
Group Fitness – Booking fee / hr	\$ 15.00
Student and pensioner concession discount	10%
Storage cupboard annual hire	\$ 50.00

*Annual membership of \$350.00 is proposed as an introductory offer for 2021, with the normal annual membership price proposed to be \$400.00

All annual memberships purchased will receive the first month free.

Introductory offers and access to free weeks or months will also be considered by the new 355 Committee once it is formed and recommendations submitted to Council.

Policy Implications:

There are no policy implications arising from this report.

Legal Implications:

There are no legal implications arising from this report.

Financial Implications:

There is possible financial implications to Council arising from this report; the budget has been prepared based on very limited data available for business plan modelling. The intent of the budget is to be full cost recovery and a specific and restricted cost centre will be created for the facility.

Environmental Implications:

There are no environmental implications arising from this report.

Social Implications:

This gym has the potential to improve the social, mental and physical wellbeing of members of the community that utilise the facility.



RECOMMENDATION: That Council:

- 1. Establish a Section 355 Community Gym Advisory Committee;**
- 2. Adopt the Community Gym Advisory Committee Terms of Reference;**
- 3. Advertise in local publications and on Council's media pages inviting representatives for the current vacancies;**
- 4. Advertise the proposed amendment to the 2020/2021 Fees & Charges;**
- 5. Approve a budget of \$80,000 for purchase of equipment for the facility funded from the Local Roads and Community Infrastructure (Extension) Fund; and**
- 6. Delegate authority to the General Manager to finalise the transition arrangements from the existing facility operators to the new facility, noting that the General Manager will report the final outcome to Council when finalised.**



Item: 6.4 **Ref:** WO/2020/04434
Title: Ordinary Meeting in January 2021
Author: General Manager
Previous Items: Not Applicable
Attachment: No

Community Strategic Plan Reference:

Strategy – 8.1.2 – Provide a framework for the efficient and effective administration of Council.

Introduction

The purpose of this report is to hold an additional Ordinary Meeting of Council in January 2021.

Report

Ordinary Meetings of the Council are held on the last Wednesday of each month of February through November, commencing 3:00pm, with the December Ordinary Meeting on the third Wednesday, and no scheduled meeting for January.

To ensure the operations and activities of Council can remain efficient, an additional Ordinary Meeting of Council is proposed in the new year before the February 2021 Ordinary Meeting of Council which is scheduled for 24 February 2021.

Due to reporting periods and Christmas holidays the Executive Management Reports will not be included in the January Ordinary business paper. These will be included in the February 2021 business paper for status as at 31 January 2021.

Policy Implications

There are no policy implications arising from this Report.

Financial Implications

There are no financial implications arising from this report.

Legal Implications

The current Council structure of meetings satisfies all of the legal requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Social Implications

There are no social implications arising from this report.

Environment Implications

There are no environmental implications arising from this report.

RECOMMENDATION: That Council hold an Ordinary Meeting on Friday, 29 January 2021 commencing at 9:30am.



Item:	6.5	Ref: WO/2020/04113
Title:	Regional Meetings 2020 Update	
Author:	General Manager	
Previous Items:	Not Applicable	
Attachment:	No	

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels..

Purpose:

The purpose of this report is to provide a summary of the items raised at the 2020 Regional Meetings.

Report:

Council Presentation

In addition to community members raising issues, Council presented updates on the following items at each meeting:

1. Mayor gave an update covering:
 - a. Walcha was successful in securing up to \$9million in funding from the State Government for the construction phase of the new Walcha off river storage structure, and design phase progressing well;
 - b. Council continues to advocate politically for progress and resolve regarding Walcha's old hospital site.
2. Walcha Council's Director Infrastructure Peter Murray introduced himself and gave an update on:
 - a. Works recently completed and planned relative to each area;
 - b. Advised community of the projects report presented to Council each month, which is available on Council's website
3. Walcha Council's General Manager gave an update covering:
 - a. 2020 activities and it being a year full of challenges for everyone;
 - b. Presented the survey results report and action plan posters, noting the importance of the feedback loop for community to help shape Council's forward plans;
 - c. Discussed the current Waste Survey and future Waste Strategy; and
 - d. Noted that the volume of grant funding is almost three times Council's normal operating budget and that this means that Council will utilise contractors, consultants and additional employees on fixed term contracts to ensure we can deliver on all of the current funding opportunities.

Community feedback

The following table details issues raised at the Regional Meetings held November 2020.



Tuesday, 17 November 2020:

11:30pm – Europambela’s Shearers Quarters

9 people

Identified Concern/Request:	Response by Council:
Bark Hut Road – Scouring of surface 100m from intersection	Road will be scheduled for repair
Riverside Road – Culvert failing	Will be investigated and works prioritised for future funding consideration
Hazeldene Road – Dangerous cattle grids	Will be investigated and matter raised with owner
Hazeldene Road – Approximately 100m of table drain needs to be ripped to allow greater waterway area	Will be investigated and works prioritised for future funding consideration
Winterbourne Road – Culverts and road tabledrains need cleaning, road surface poor and requires gravel resheeting.	Work will be scoped and prioritised for future funding consideration
Waste Transfer Station – Suggest hand wash facilities installed.	Will be considered
Roadside Weed Management – Lovegrass, St John’s Wort and other weed proliferation	Will be raised with New England Weeds Authority
Bark Hut Road – Needs gravel resheeting	Will be investigated and works prioritised for future funding consideration
Moona Plains Road - Tree debris near Lockyer Lane to be removed	Will be investigated and works prioritised for future funding consideration

2:30pm – Ingleba Hall

10 people

Identified Concern/Request:	Response by Council:
Geraldine Road – Second cattle grid needs to be relocated 40m to ease the curve approach	Will be investigated and works prioritised for future funding consideration
Campfire Road – Neville Henry section heavily potholed	Road will be scheduled for repair
Geraldine Road – Needs regrading	Road will be scheduled for regrading
Hurricane Gully Road – Needs work to the table drains and removal of encroaching roadside vegetation	Will be investigated and works prioritised for future funding consideration
Middle Street, Walcha – Pothole patch more often	Road will be scheduled for repair

6:00pm – Council Chambers, Walcha

2 people

Identified Concern/Request:	Response by Council:
Waste Depot – Tip Shop needed	To be considered in the new Walcha Waste Strategy
Walcha Waste Committee – concerns raised that there are no community representatives on this committee	Changes to include community members to be considered as part of the new Walcha Waste Strategy
Middle Street, Walcha – Pothole patch more often	Noted
Emu Creek Road – Needs works	Will be investigated and works prioritised for future funding consideration
Waste As Art – Suggestion for annual competition	Changes to be considered as part of the new Walcha Waste Strategy



Wednesday, 18 November 2020:

9:00am – Yarrowitch Hall

8 people

Identified Concern/Request:	Response by Council:
Up River Road – Top section needs work particularly with regard overgrown roadside vegetation	Will be scheduled for vegetation work
Kangaroo Flat Road – First cattle grid off Oxley Hwy needs to be removed.	Will be investigated and matter raised with owner
Oaklands Road – Patching truck needs to repair potholes near Yarrowitch Hall	Road will be scheduled for repair
Kangaroo Flat Road – On the newly sealed sections, the guideposts are causing stormwater to be blocked and to flow across the road.	Will be addressed.
Kangaroo Flat Road – Request to seal the first section.	Will be investigated and works prioritised for future funding consideration
Illegal Mobile Phone Boosters – Suggest story for Apsley Advocate to request removal of non compliant boosters as this is effecting the signal strength for all users.	Will raise with the Advocate

11:30am – “Brockley Park” Shed

16 people

Identified Concern/Request:	Response by Council:
Tia Diggings Road – Widen and improve the sight distance of the worst 2 curves.	Will be investigated and works prioritised for future funding consideration
Tia Diggings Road – Table drains need to be re-established and about 6 culverts replaced.	Will be investigated and works prioritised for future funding consideration
Tia diggings Road – Remove vegetation to improve visibility at Marchant Hill	Will be investigated and works prioritised for future funding consideration
Lakes Road – Finish approaches to bridge	Completed
Thunderbolts Way Strategy – Improve safety at Lakes Road intersection.	Improvement of this intersection has now been included in Thunderbolts Way Strategy project.
Brackendale Road – Remove dead & dangerous tree near St Aubyn’s mailbox	Removal will be scheduled
Brackendale Road – Traffic cutting corner on new works at St Aubyn’s and damaging culvert.	Works to rectify will be scheduled
Roadside Weed Management – Biosecurity concerns with slashing equipment spreading weeds	Noted
Chilean Needle Grass at Showground	Showground Trust will be notified
Saleyard Road – Intersection with Oxley Highway failing	Road will be scheduled for repair
Cattle Grids – Current policy requires engineering certification of the structures. Unfortunately local manufacturers are unable to supply due to the small volumes involved resulting in additional costs to land owners	This change will be considered in the review of the Cattle Grid policy in 2021
Engine Oil Disposal – Is there a limit to quantities? Are 210 litre drums OK?	Provide the oil container can be unloaded safely with the Waste Depot’s skid steer loader, any quantity, such as a 210 litre drum, is acceptable
Fenwicke House, Walcha – Is the parking at the rear public?	A portion of the gravel access road is owned by Council, however the car park area north of the family services building is privately owned.



2:30pm – Nowendoc Hall

14 people

Identified Concern/Request:	Response by Council:
Thunderbolts Way – Section from Branga Park to Cobrabald Road is too narrow, along with Smith’s Creek Section	Will be investigated and considered for inclusion in Thunderbolts Way Strategy project.
Brackendale Road – Section near church requires resheeting	Will be investigated and works prioritised for inclusion in resheeting program for 2020/21.
Wild Cattle Creek Road – Rough surface	Road will be scheduled for regrading
Millers Road – Rough surface back towards Walcha	Road will be scheduled for regrading
Nowendoc Waste Transfer Station – Concerns with the skip bin access and heavy lids, the access gates being left open and extra bins being required for “bulka” bags and fencing materials	To be considered as part of the new Walcha Waste Strategy
Nowendoc Toilets – Require cleaning more often than 3 hours per week. Possibly combine garbage run with toilet inspection?	Will be investigated
Nowendoc Cemetery – Concerns that current fencing does not contain the entire cemetery land	Will be investigated
Nowendoc Road - Pine tree near hall needs to be removed	Removal will be scheduled
Nowendoc Hall Water Tanks – Supply to toilets is a problem. Running out of water is a surprise. Maybe a level indicator?	Monitoring water supply to be considered as part of toilet upgrade project.
Large number of recreational vehicles now using camp ground	Noted

06:00pm – Woolbrook Sportsground

8 people

Identified Concern/Request:	Response by Council:
Oxley Highway – Various intersections suffer from visibility of approaching traffic	Approaches to Surveyors Creek Bridge have been investigated and potential tree removal identified and forwarded to Transport for NSW. Woolbrook Road intersection will be tabled with Local Traffic Committee
Hurricane Gully Road, Campfire Road and Kilburnie Road require removal of tree saplings	Work will be scheduled
Hurricane Gully Road, Campfire Road and Kilburnie Road require culverts to be cleaned	Will be investigated
Kilburnie Road – Cattle grids in poor condition.	Will be investigated and matter raised with owner
Wollun Road – Require traffic mirror at intersection with Oxley Highway	Will be investigated
Woolbrook Road – Tree debris an eyesore	Debris is located on railway land and located under powerlines which would prevent burning.
Woolbrook Bridge – Build up of tree debris on upstream side of bridge	Tamworth Regional Council will be notified
<i>Additional items raised by email from others that could not attend included</i>	
Cross Street – Seal the remaining gravel section	Will be scoped and works prioritised for future funding consideration
Common Road – Seal gravel road	Will be scoped and works prioritised for future funding consideration
Stray Dogs	Ranger to attend location

Attendance



In addition to each of the community guests at each location, the following elected members and Council staff attended the events.

Attendance – Tuesday 17 November 2020

- Mayor – Clr Eric Noakes
- Deputy Mayor – Clr Jennifer Kealey
- Clr Peter Blomfield
- Clr Bill Heazlett
- Clr Kevin Ferrier
- General Manager – Anne Modderno
- Director Infrastructure – Peter Murray
- Director Environment and Development – Lacey Latham
- Director Community and Tourism – Karen Kermode

Attendance – Wednesday 18 November 2020

- Mayor – Clr Eric Noakes
- Deputy Mayor – Clr Jennifer Kealey
- Clr Peter Blomfield
- Clr Kevin Ferrier
- Clr Scott Kermode
- General Manager – Anne Modderno
- Director Infrastructure – Peter Murray

RECOMMENDATION:

For Council's information.



Item 7:

Notice of Motions



NOTICE OF MOTION NUMBER: 21

Item: 7.1 **Ref:** WO/2020/04452
Title: Notice of Motion – Report on Available Residential & Industrial Land
Author: Councillor Noakes
Attachment: No

Background:

Council holds an important role in encouraging the growth of our population. A town and communities ability to grow can be restricted by the lack of available land for the expansion and growth. Currently Walcha suffers from a shortage of both residential and industrial land that is available for prospective buyers. This shortage impedes Walcha’s ability to grown in these vital areas and there is a need for Council to identify land that may resolve this issue.

Objective:

Community Strategic Plan References:

Strategy 2.1.1: Maintain and improve the appearance of Walcha Local Government Area to increase tourist and commercial activity.

Strategy 2.1.4: Assist, support and encourage the establishment and / or expansion of local businesses.

Strategy 2.1.7: Provide the services that appeal to ‘young’ workers eg: childcare, medical, housing, sporting facilities and parks.

Strategy 2.1.9: Encourage the development of additional rental accommodation in Walcha.

Financial Impacts:

None provided.

Funding Source:

\$30,000 from Project Development Fund.

Additional Comments:

None provided.

MOTION:

That:

- 1. \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned land that may be available for development as residential or industrial land.**
- 2. Any privately owned land within the town boundary that is zoned residential or industrial also be identified.**

Clr Eric Noakes

10 December 2020



Management Response:

In accordance with Code of Meeting Practice clause 3.11 the following implications apply to the Notice of Motion as proposed:

Strategic Implications

This Notice of Motion will allow Council to deliver on the Community Strategic Plan themes noted above.

Policy Implications

There are no policy implications arising from this Notice of Motion.

Legal Implications

There are no legal implications arising from this Notice of Motion.

Financial Implications

If approved, this Notice of Motion will be funded from the Project Development Internal Restriction, leaving a remaining unallocated balance of \$35,000.

Summary Comment

If approved, Staff will prepare a tender for consultancy services to complete this work. This will be released to market early 2021. Project progress will regularly be reported to Council.



Item 8:

Matters of Urgency



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Item 9: Management Review Reports



9.1 OFFICE OF THE GENERAL MANAGER

Ref: WO/2020/04394

Responsible Executive: General Manager

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

1. COVID-19 RESPONSE

1.1 Summary of Impacts

All Council services have now returned to service with COVID safe measures in place, excluding private works. Strategies to recommence this are currently being explored.

Staff continue to monitor State Government Advice relating to COVID-19 controls and mitigation measures. The State Government announced a set of relaxed restrictions effective Monday, 07 December 2020 which have been reviewed and implemented by staff as appropriate. The most significant change is a reduction in the social distancing requirement to one person every two square metres for council activities.

A complete and up to date list of Council services is available on Council's website at: <https://www.walcha.nsw.gov.au/news/coronavirus-covid-19.aspx>.

2. FINANCE AND ADMINISTRATION

2.1 Listing of Bank Balances for the Month of November 2020

Council's General Fund bank account has been reconciled to the bank statements as at 30 November 2020.

Balance at 31 October 2020	1,635,845
Balance at 30 November 2020	5,571,226

	30 November 2020
Operating Account	5,571,226
Investments	4,330,213
Total Cash & Investments	9,901,439
Less:	
Water Fund	(346,238)
Sewer Fund	558,126



Internal Restrictions	4,115,433
External Restrictions	2,934,321
	7,261,643
Unrestricted Cash & Investments	2,639,797

2.2 Investment Report Status at 30 November 2020

The average interest rate on investments is currently 0.40%. Since the operating bank account is currently quite high Council will place more funds in Term Deposits during December.

Report for the investments held in November 2020 is included.

Overdraft Limit

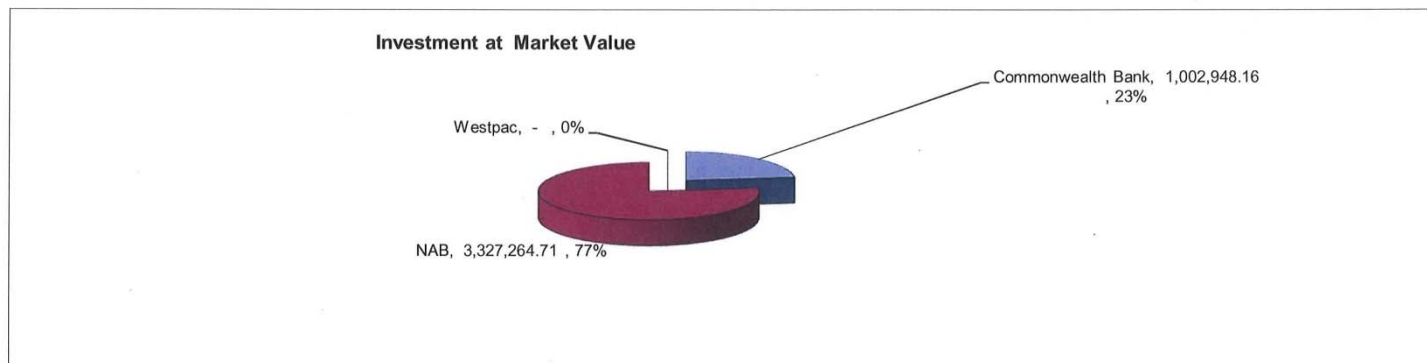
An Overdraft Limit of \$200,000 has been arranged with the National Australia Bank. When utilised an Overdraft Interest Rate of 8.62% applies.



REGISTER OF INVESTMENTS TO 30/11/2020

Institution	Type	Placement Date	Term (Days)	Maturity Date	Interest Rate	Amount Invested	Est. Interest	Est. Market Value At Maturity	YTD Interest	YTD Redemption	MV % of Portfolio
Commonwealth Bank	Term Deposit	4/11/2020		4/11/2020	0.10%	501,775.34	0.00	501,775.34	1775.34	-	11.54%
National Australia Bank	Term Deposit	8/10/2020	60	7/12/2020	0.50%	619,175.35	508.91	619,684.26	1523.47	-	14.30%
National Australia Bank	Term Deposit	12/10/2020	91	11/01/2021	0.54%	252,105.40	339.43	252,444.83	812.24	-	5.82%
Commonwealth Bank	Term Deposit	12/10/2020	120	9/02/2021	0.56%	501,172.82	922.71	502,095.53	1172.82	-	11.53%
National Australia Bank	Term Deposit	11/11/2020	90	9/02/2021	0.45%	252,646.95	280.33	252,927.28	1660.64	-	5.83%
National Australia Bank	Term Deposit	24/11/2020	90	22/02/2021	0.45%	628,008.86	696.83	628,705.69	1553.33	-	14.50%
National Australia Bank	Term Deposit	18/05/2020	301	15/03/2021	1.00%	525,671.34	4334.99	530,006.33	0.00	-	12.14%
National Australia Bank	Term Deposit	23/04/2020	330	19/03/2021	1.11%	547,311.59	5492.61	552,804.20	0.00	-	12.64%
National Australia Bank	Term Deposit	29/05/2020	300	25/03/2021	1.00%	251,282.20	2065.33	253,347.53	0.00	-	5.80%
National Australia Bank	Term Deposit	22/04/2020	365	22/04/2021	1.15%	251,063.02	2887.22	253,950.24	0.00	-	5.80%
						4,330,212.87	17,528.37	4,347,741.24	8,497.84	-	100%
Average rate					0.40%						

PREVIOUS FINANCIAL YEAR COMPARATIVE DATA:	30/11/2019
Interest Earned YTD	37,480.00
Market Value of Portfolio	3,844,708.00
Average Interest Rate	2.0%
Interest Earned YTD 30/06/2020	131,153.35
Market Value of Portfolio 30/06/2020	4,321,715.04

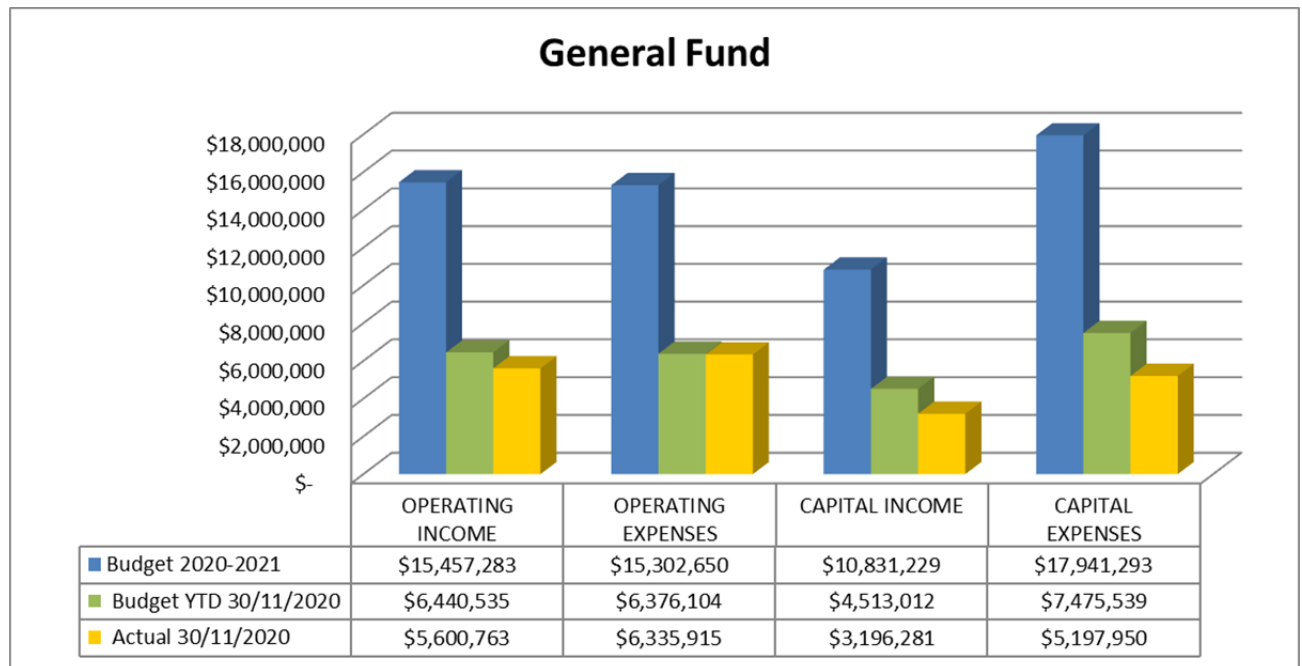


Responsible Accounting Officer's Certification Local Government (General) Regulation 2005- Paragraph 212
 The investments have been made in accordance with the Act, Regulations and Walcha Council's Investment Policy.

Signed Rosemary Strobel (Responsible Accounting Officer)



2.3 Finance Results Year to Date
General Fund



General Fund highlights:

- 1) The Federal Government has once again prepaid 50% of next year’s estimated funding;
- 2) Delivery of the capital works program is slightly behind schedule for the year so far, however delivery of the Thunderbolts Way Corridor Strategy has been accelerated;
- 3) Depreciation is pro-rated on budget amount until assets register is roll over;
- 4) Year to date sick leave is \$162,266 against an annual budget of \$200,000 (81% of budget). A number of employees are currently on extended sick leave. The forecast end of year position for sick leave and other leave will be considered in the next Quarterly Budget Review.
- 5) Capital grants milestone claims are lodged as work is completed so capital funding is ‘lumpy’ in nature;
- 6) Administration YTD actual includes \$149,319 commitments for Authority & Trim upgrades and Civica de-hosting costs.



3. GRANT INFORMATION

3.1 Applications

Name of Grant	Purpose of Grant	Amount Requested	Council Contribution	Date Outcome Announced / Expected	Outcome
State Government Fixing Country Bridges	100% grant funding for the replacement of timber bridges. Our current program of priority bridge replacements are Winterbourne, Mooraback, Niangala, Tia Diggings 1 & 2 and Army.	\$4.549M	Nil	TBA	Submitted
Bushfire Community Recovery and Resilience Fund (Phase 2 – Stream 1)	Mix of council and community led events eligible. Submission for Council led projects includes: <ol style="list-style-type: none"> 1. Free Pool Entry to Walcha Baths for 2020/2021 Season 2. Training Program delivered in Walcha, Yarrowitch and Nowendoc covering topics including first aid, psychological first aid, chemcert, chainsaw operations 3. Summer of Movies program to screen outdoor movies over the summer season in Nowendoc, Yarrowitch, Woolbrook, Ingleba and Walcha 4. Skate Park Paint Clinic to engage with youth to make visual improvements to our skate park Community led projects include Nowendoc Summer fest and wellness clinics, and remaining funds available to community to provide applications. Applications for community led options close 11/01/2021	\$250,000	\$0	November 2020	Successful



Name of Grant	Purpose of Grant	Amount Requested	Council Contribution	Date Outcome Announced / Expected	Outcome
Bushfire Local Economic Recovery Fund (BLERF)	Competitive grant available for projects up between \$200k and \$20million that aligns with categories of enabling infrastructure, industry and business development, social development, natural and resource development, built environment adaptation.	TBC	TBC	Applications close 28/01/2021	Open for Applications

RECOMMENDATION: That items included in the Office of the General Manager Management Review Report be **NOTED** by Council.



9.2 INFRASTRUCTURE:

Ref: WO/2020/04248

Responsible Executive: Director Infrastructure

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.


To improve project reporting, the reporting on all initiated and budgeted projects has been consolidated into one format.

The “Tracking Status” uses a combination of a % percentage to indicate how progressed the project is and a “traffic light” colour indicator to clearly show at a glance the health of a project:

Indicator Colour	Project Status
Green	On Track – Project meeting expectations with regard time, cost and quality.
Yellow	At Risk – Unforeseen issue(s) that may result in either time, cost or quality requirements not being met. Action to mitigate risk is detailed in “Comments” section of report
Red	Off Track – Project will not meet expectations. Implications, risks and mitigation actions are detailed in the “Comments” section of the report.
100%	Completed – Project completed with no further work required



1. Local Road Projects

Funding Source: Bushfire Recovery Grant – Grant agreement requires all works to be completed by 1 June 2021				
Project	Project Start	Planned Completion Date	Tracking Status	Comments
Kangaroo Flat Road –Sealing gravel road, 1.1km from “Kylie” stockyard to homestead	August 2020	November 2020	95%	Works practically completed.
Brackendale Road – sealing gravel road, 1.5km near Eastern Hills	September 2020	November 2020	95%	Works practically completed.
Brackendale Road – sealing gravel road between MacLeod Creek to Salway	August 2020	November 2020	95%	Works practically completed.
Chinnocks Road – widen formation over 500m	November 2020	December 2020	10%	Work deferred from late November until February 2021 due to resourcing constraints. No other project implications associated the rescheduling.
Nuggety Gully – widen formation over 1km	January 2021	February 2021	5%	Work scheduled for early 2021
Replace Old Brookmount Road Bridge located over Emu Creek	February 2021	March 2021	20%	<p>Precast concrete box culverts completed and delivered to site. Works scheduled for early 2021</p> 



Funding Source: Bushfire Recovery Grant – Grant agreement requires all works to be completed by 1 June 2021				
Project	Project Start	Planned Completion Date	Tracking Status	Comments
Heavy Vehicle Access Improvement to Brackendale Road Bridge near Lowanna Road	February 2021	February 2021	5%	Works scheduled for early 2021
Tree Debris – Remove from Kangaroo Flat road reserve	December 2020	March 2021	0%	Works scheduled for early 2021
Forest Way – Cement stabilise and bitumen seal 2.0km of existing gravel road	Oct 2020	June 2021	0%	Works scheduled for early 2021

Funding Source: Local Roads & Community Infrastructure Grant agreement requires all work completed by June 2021				
Project	Start Date	Planned Completion	Tracking Status	Comments
Gravel Road Resheeting – Additional \$155,00 to accelerate program to improve wet weather access	Feb 2021	June 2021	2%	Awaiting approval from grant agency to proceed.
Local Roads Resealing – Additional \$200,000 to accelerate program to reduce road maintenance costs	Feb 2021	June 2021	2%	Awaiting approval from grant agency to proceed.
Improve Walcha Preschool Access Road	Feb 2021	June 2021	2%	Awaiting approval from grant agency to proceed.
Level Footpath Area at Lions Park	Feb 2021	June 2021	2%	Awaiting approval from grant agency to proceed.



Funding Source: 95% Fixing Local Roads and 5% Council General Revenue – Grant agreement requires all works to be completed by June 2022				
Project	Project Start	Planned Completion Date	Tracking Status	Comments
Geraldine Road – Improve curve and seal section 2.4 to 2.82km from Niangala Road	May 2021	June 2021	0%	Work scheduled for mid 2021
Glen Morrison Road – Rehabilitate and widen existing sealed road to ease curve	March 2021	May 2021	0%	Work scheduled for mid 2021
Kangaroo Flat Road – Seal section from “Claremont” cattle grid towards Claremont	August 2020	November 2020	95%	Works practically completed.
Moona Plains Road – Rehabilitation of existing sealed road from “Romavilla” towards Rowleys Creek Road	October 2020	November 2020	5%	Work scheduled for early 2021.

Funding Source: 50% Federal Bridge Renewal Program & 50% Council General Revenue – All works to be completed by June 2022				
Project	Project Start	Planned Completion Date	Tracking Status	Comments
Moona Plains Road (Moona Plains Station)	January 2020	March 2021	8%	Preferred tender awarded at November Ordinary Council meeting. Contract documents and schedule under review.
Englefield Road Bridge Replacement				Construction scheduled for early 2021
Glen Morrison Road Bridge Replacement (Stephens)				



Funding Source: Fixing Country Roads – Grant agreement requires all work to be completed by December 2020				
Project	Project Start	Planned Completion Date	Tracking Status	Comments
Old Brookmount Bridge Replacement at Dog Trap Creek	October 2019	December 2020	25%	Precast concrete deck units are now completed and ready for delivery. Grant funding body has acknowledged earlier design delays. Expected completion in March 2021.
Nowendoc, Tops & Brackendale Road Intersection Upgrade	October 2019	December 2020	90%	Works practically completed. Minor guideposts works remaining along with line marking in community hall carpark and some additional works to be completed following consultation with Nowendoc Community members at the 2020 Regional Meetings.
Lakes Road Bridge Replacement	August 2019	September 2020	100%	Works completed.

2. State Roads

Funding Source: Transport for NSW – Road Maintenance Council Contract (RMCC) - Annual				
Project	Project Start	Planned Completion	Tracking Status	Comments
Oxley Highway – 2020/2021 Routine Maintenance	1 July 2020	30 June 2021	42%	Routine road maintenance works continue. Tree trimming, slashing and sign inspection is due to be completed this month.
Oxley Highway - Pavement Strengthening work at Bundagara	February 2020	31 August 2020	100%	Works completed.
Oxley Highway – Road Rehabilitation of Segment 2670 near Hartford Road	July 2020	May 2021	15%	Investigating minor culvert repairs. Ecological assessment of temporary stockpile site completed. Road works scheduled for March 2021.
Oxley Highway – Resealing 2020-21	November 2020	December 2020	15%	Work expected to be completed in December 2020.
Oxley Highway – Heavy patching 2020-21	November 2020	March 2021	5%	Work scoping in progress. Due to commence in early 2021.



3. Regional Roads

Funding Source: Roads & Maritime Services – Heavy Vehicle Safety & Productivity Program Grant – Grant agreement requires all work to be completed June 2021				
Project	Project Start	Planned Completion	Tracking Status	Comments
Mirani (formerly Yalgoo) Rest Area – Construct Heavy Vehicle Rest Area.	1 July 2020	30 June 2021	7%	Review of Environmental Factors completed, site surveyed and draft detailed design underway. Expect project to be completed in early 2021.

Funding Source: Transport for NSW – Regional Roads Block, Traffic facilities, REPAIR & Supplementary Grants - Annual				
Project	Project Start	Planned Completion	Tracking Status	Comments
Thunderbolts Way and Topdale Road	1 July 2020	30 June 2021	42%	Routine road maintenance works underway. Line marking being reinstated where missing or faded before Christmas 2020.
Thunderbolts Way – Resealing Program - 2020-21	1 October 2020	30 March 2021	10%	Sealing contracts awarded. Currently finalising seal design and documentation. Expected to complete by March 2021.
Thunderbolts Way Road Surface Improvements – Resealing, Shoulder Grading & Edge Lining – Various Segments	July 2020	March 2021	10%	First phase of works scheduled to commence in November 2020. Sealing and shoulder grading works awarded. Expected to complete by March 2021.

Funding Source: Black Spot Program Grant – Federal Government				
Project	Project Start	Planned Completion	Tracking Status	Comments
Cobrabald River Rest Area – Widening of Road to Bridge Approaches	Jan 2020	July 2020	100%	Works completed
Smiths Creek - Widening of Road to Bridge Approaches	Jan 2020	August 2020	100%	Works completed.



Funding Source: Thunderbolts Way Strategy – Grant agreement requires all work completed by May 2022				
Project	Project Start	Planned Completion	Tracking Status	Comments
Rehabilitation of Remaining 5.2 km section near of Glen Morrison Road. (Segments 4540 to 4580)	July 2019	December 2021	20%	Pavement works will recommence early next year and will continue for a further 5 continuous segments.
Rehabilitation of Walcha Township Approaches - Derby Street – (Segments 4710 and 4720)	July 2018	August 2021	10%	Contract project management services engaged to finalise design, tender and manage this project. Work expected to be tendered in February 2021. Construction expected to commence in April 2021.
Rehabilitation of 1 km section near Glen Morrison Road (Segment 4600)	1 July 2019	September 2020	100%	Works now completed.
Rehabilitation of 1 km section near Glen Morrison Road (Segment 4590)	1 July 2019	November 2020	95%	Practically completed.
Rehabilitation of 1km Section at Box Hill (Segments 4760)	July 2020	June 2021	5%	Preconstruction activities are 80% complete, Construction scheduled to be completed in mid 2021.
Rehabilitation of 1km Section at Bergen (Segment 4810)	July 2020	June 2021	5%	Preconstruction activities are 80% complete, Construction scheduled to be completed in mid 2021

4. Water, Sewer & Waste


Funding Source: Restart NSW Grant				
Project	Project Start	Planned Completion	Tracking Status	Comments
Walcha Truck Wash Bay Upgrade	Early 2019	Dec 2020	40%	Original design revised and tender to complete works advertised in early December 2020. Expect tender to be awarded and final works completed in early 2021.



Funding Source: Restart NSW Grant																								
Project	Project Start	Planned Completion	Tracking Status	Comments																				
Walcha Sewerage Treatment Plant Upgrade	2019	June 2021	50%	New channel screw sieve scheduled to be installed in March 2021 after electrical upgrades completed. Other works to drying beds are completed.																				
Walcha Water Security – Off Creek Storage Design	March 2020	June 2021	70%	<p>\$1.1M allocated to the Off Creek Storage investigation, concept and detailed design from a total grant Water Security grant of \$1.5M. A grant of up to \$9M for the construction was offered by the Minister for Water, Property & Housing on 16 October 2020.</p> <p>Milestones:</p> <table border="1"> <tbody> <tr> <td>• Design Parameters Finalised</td> <td>Completed</td> </tr> <tr> <td>• Geotechnical Investigation</td> <td>Completed</td> </tr> <tr> <td>• Initial Concept Cost Estimate:</td> <td>Completed</td> </tr> <tr> <td>• Concept Design</td> <td>Completed</td> </tr> <tr> <td>• Business Case to support funding advocacy</td> <td>Preliminary Draft Completed</td> </tr> <tr> <td>• Review of Environmental Factors</td> <td>Commenced</td> </tr> <tr> <td>• Construction Grant up to 90% or \$9M</td> <td>Secured</td> </tr> <tr> <td>• Peer Reviewer – Environmental Approvals</td> <td>Commenced 8 December 2020</td> </tr> <tr> <td>• 90% Detailed Design:</td> <td>May 2021</td> </tr> <tr> <td>• Design and Tender Documents completed:</td> <td>Early June 2021</td> </tr> </tbody> </table>	• Design Parameters Finalised	Completed	• Geotechnical Investigation	Completed	• Initial Concept Cost Estimate:	Completed	• Concept Design	Completed	• Business Case to support funding advocacy	Preliminary Draft Completed	• Review of Environmental Factors	Commenced	• Construction Grant up to 90% or \$9M	Secured	• Peer Reviewer – Environmental Approvals	Commenced 8 December 2020	• 90% Detailed Design:	May 2021	• Design and Tender Documents completed:	Early June 2021
• Design Parameters Finalised	Completed																							
• Geotechnical Investigation	Completed																							
• Initial Concept Cost Estimate:	Completed																							
• Concept Design	Completed																							
• Business Case to support funding advocacy	Preliminary Draft Completed																							
• Review of Environmental Factors	Commenced																							
• Construction Grant up to 90% or \$9M	Secured																							
• Peer Reviewer – Environmental Approvals	Commenced 8 December 2020																							
• 90% Detailed Design:	May 2021																							
• Design and Tender Documents completed:	Early June 2021																							
Walcha Waste Strategy 2025	August 2020	April 2021	25%	Community survey closed 9 December 2020. Project on track for April 2021 completion.																				



5. Community Projects

Funding Source: Stronger Country Communities				
Project	Project Start	Planned Completion	Tracking Status	Comments
Walcha Community Gym Upgrade – SCCF2	2019	March 2021	90%	<p>Building on track to be completed ahead of schedule on 17 December 2020.</p>  <p>Exterior (left) and interior (right) November 2020</p> <p>Project remains on track for March 2021 opening following approval of operating model and coordination of specialists to relocate and commission equipment</p>
Levee Bank Walk Lighting – SCCF3	2020	Dec 2021	5%	Procurement and investigation in progress. Report to be workshopped with Council in the near future to finalise scope details before procurement finalised and physical works proceed.
Youth Hall Renovations – roof and flooring	June 2020	Dec 2021	80%	Project managed in-kind by Council. Roofing works completed and flooring to be completed in December 2020.
Walcha Men’s Shed Relocation	2020	Aug 2021	5%	Community managed project. Development Application lodged and preparations of tender documents in progress.

Funding Source: Drought Communities Program				
Project	Project Start	Planned Completion	Tracking Status	Comments
Walcha Water – Chlorine Mixers	Mar 2020	Dec 2020	100%	Completed.



Funding Source: Drought Communities Program				
Project	Project Start	Planned Completion	Tracking Status	Comments
Walcha Water – Back up Power Supply for Treatment Plant	Mar 2020	Dec 2020	100%	Completed.
Ingleba Hall upgrade	Mar 2020	Dec 2020	80%	Community led and owned project. Works commenced and scheduled to be completed in January 2021. Project has been delayed due to limited availability of community members volunteering to assist in completing works. No other project implications associated the delay.
Nowendoc Rest Stop	May 2020	Dec 2020	50%	Construction commenced and on track to be completed in December 2020.
Public Infrastructure – Bin Surrounds	Mar 2020	Oct 2020	100%	Completed.
Public Infrastructure – Water Fountains	Mar 2020	Dec 2020	75%	First one will be completed in December 2020. Installation of McHattan Park one to be deferred until other park works are first completed in February 2021 to avoid rework. No other project implications associated the delay.
McHattan Park – Picnic Shelter	Mar 2020	Dec 2020	15%	Delay due to contractor and material availability will result in works being delayed until February 2021 Extension approval with grant funding body is available and will be sought. No other project implications associated the delay.
Walcha Showground - Event Centre Disabled Access	Mar 2020	Sept 2020	100%	Completed.
Walcha Showground – Youth Hall toilets	Mar 2020	Oct 2020	99%	Works practically completed and will be handed over to Walcha Showground Trust in December 2020.
Stampede Ground Woolbrook.	Mar 2020	Nov 2020	100%	Completed.
Yarrowitch Hall Upgrades	May 2020	Dec 2020	20%	Project managed by Council in support of community group. Works commenced and on track.
Lions Park Upgrades	Mar 2020	Feb 2021	10%	Works have been rescheduled after consultation with contractor and are now programmed to commence early in 2021. Extension approval with grant funding body is available and will be sought. No other project implications associated the delay.
Public Infrastructure – Bin Surrounds	Mar 2020	Oct 2020	100%	Completed.



Funding Source: Local Roads & Community Infrastructure Grant agreement requires all work completed by June 2021				
Project	Start Date	Planned Completion	Tracking Status	Comments
Walcha Pool Fence Replacement- Stage 1	Oct 2020	June 2021	100%	Completed
McHattan Park Works to Improve Access and Facilities	Oct 2020	June 2021	5%	Scope of works developed and procurement process commenced. Works scheduled to commence early 2021.
Walcha Hospital – Improve Street Access	Oct 2020	June 2021	2%	Work scheduled to commence in early 2021.
Construct Levee Bank Pedestrian Underpass	Oct 2020	June 2021	2%	Review of Environmental Factors completed. Survey and draft design completed. Propose works will be completed as part of Improve Walcha Pathways project detailed below.
Improve Pedestrian Safety on Blue Hogan Bridge	Oct 2020	June 2021	5%	Seeking Transport for NSW approval to proceed with the proposed works. Propose works will be completed as part of Improve Walcha Pathways project detailed below.
Improve Walcha Preschool Access	Dec 2020	June 2021	2%	Awaiting approval from grant agency to proceed.
Level Footpath Area at Lions Park	Dec 2020	June 2021	2%	Awaiting approval from grant agency to proceed.

Funding Source: Transport for NSW Walking and Cycling Program 2020/21 Grant agreement requires all work completed by June 2021				
Project	Start Date	Planned Completion	Tracking Status	Comments
Improve Walcha Pathways	Oct 2020	June 2021	5%	Connect existing pathways in Walcha township to Walcha Central School and John Oxley Oval. Project includes shared pathways, road crossings, and Middle Street guard rail and bridge underpasses on the levy bank.



Funding Source: Bushfire Local Economic Recovery Fund – TBA				
Project	Project Start	Planned Completion Date	Tracking Status	Comments
Walcha Swimming Pool Refurbishment	TBA	TBA	0%	Waiting on Department to provide the funding deed. Council officer meeting with relevant departments scheduled for Dec 2020.

6. Proposed Works for the Coming Period

6.1 Rural Roads:

Two maintenance grading crews are currently operating on our local road network. :

Winterbourne Area –Maintenance grading works are continuing in this area, with the following roads remaining; Uruga Road, Blue Mountain Road, Uruga Road and others. This will include ripping and compaction of heavily potholed areas.

Moona Plains Area– Maintenance grading works are scheduled for this area, including; Oklahoma Road, Chinnocks Road and others. This will include ripping and compaction of heavily potholed areas.

RECOMMENDATION: That items included in the Infrastructure Management Review Report be **NOTED** by Council.



9.3 ENVIRONMENT & DEVELOPMENT:

Ref: WO/2020/04427

Responsible Executive: Director Environment & Development

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

The purpose of this report is to provide statistical information in relation to activities of the Environment & Development Department. This Department is responsible for the following key functions:

1. Development
2. Planning
3. Building
4. Environmental management
5. Regulatory services
6. Animal control
7. Building and amenity maintenance

The statistical information contained within this report demonstrates the work carried out to achieve the strategic objectives and delivery actions as outlined in Council’s Community Strategic Plan 2027, Delivery Program 2017-2021 and Operational Plan 2020-2021. This report is presented for the month of November 2020 for information and comparative purposes only.

1. Development & Construction

Development Statistics 2020/2021	DAs	CCs	CDCs
Total Number Approved	18	6	1
Approved under Delegated Authority	13		
Approved as a Registered Certifier		5	0
Approved by Council	5		
Approved by Private Certifier		1	1
Value	\$2,200,180.00	\$969,000	\$0
Number Withdrawn / Cancelled	1	0	0
Number Rejected	0	0	0
Number Refused	0	0	0

1.1 Determinations Issued

Consents are available for public inspection, free of charge, during ordinary office hours at Council’s Hamilton Street office.

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not carry out building work without a certificate. Section 6.7 of the *Environmental*



Planning and Assessment Act 1979 states that a construction certificate is required for the erection of a building in accordance with development consent. The construction certificate is a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the regulations.

The *Environmental Planning and Assessment Act 1979* (the Act), as amended, precludes a challenge to the validity of consent more than three (3) months after the date of public notification of the consent within a local newspaper. In accordance with the Section 4.59 of the Act and Clause 124 and 137 of the *Environmental Planning and Assessment Regulation 2000*, the following determinations will be publicly notified:

November 2020		
Development Application Consents		
Number	Description	Address
10.2020.14	Shed additions	209N Pakington Street, Walcha
10.2020.10	Renovate bathroom – disabled toilet	Walcha Sports Club, 13W Hamilton Street, Walcha
Construction Certificates Issued		
Number	Description	Address
Nil		
Privately Certified Construction Certificates Issued		
Number	Description	Address
11.2020.56	Demolish existing dwelling & erect new dwelling	245 Forest Way, Niangala
Complying Development Certificates Issued		
Number	Description	Address
Nil		
Privately Certified Complying Development Certificates Issued		
Number	Description	Address
Nil		

1.2 Occupation Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not commence the occupation or use of a building (including a change of use) without a certificate. Section 6.9 of the *Environmental Planning and Assessment Act 1979* states that an occupation certificate is required for the commencement of the occupation or use of the whole or any part of a new building, or the commencement of a change of building use for the whole or any part of an existing building. The occupation certificate is a certificate that authorises the occupation and use of a new building in accordance with development consent, or a change of building use for an existing building in accordance with development consent.

November 2020		
Occupation Certificates Issued		
Number	Description	Address
Nil		



1.3 Subdivision Certificates

Section 6.3 of the *Environmental Planning and Assessment Act 1979* requires that a person must not carry out the subdivision of land without a certificate. The subdivision certificate authorises the registration of a plan of subdivision under Part 23 of the *Conveyancing Act 1919*.

November 2020		
Subdivision Certificates Issued		
Number	Description	Address
15.2020.11	2 lot boundary adjustment	10686 Thunderbolts Way, Walcha

1.4 Planning Certificates

Section 10.7 Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*; it provides information on the relevant planning regulations which apply to any particular piece of land. It is compulsory for every property sold to be accompanied by a s10.7 Planning Certificate.

Planning Certificates	2019/2020	2020/2021	This Period
Number Issued	92	67	16

1.5 Building Information Certificates

Sections 6.24 – 6.26 Building Information Certificates are issued under the provisions of the *Environmental Planning and Assessment Act 1979*, it is a certificate that states that the Council will not make an order or take proceedings referred to below:

- 1) A building information certificate operates to prevent the council:
 - a) from making an order (or taking proceedings for the making of an order or injunction) under this Act or the *Local Government Act 1993* requiring the building to be repaired, demolished, altered, added to or rebuilt, and
 - b) from taking civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council, in relation to matters existing or occurring before the date of issue of the certificate.
- 2) A building information certificate operates to prevent the council, for a period of 7 years from the date of issue of the certificate:
 - a) from making an order (or taking proceedings for the making of an order or injunction) under this Act or the *Local Government Act 1993* requiring the building to be repaired, demolished, altered, added to or rebuilt, and
 - b) from taking civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council, in relation to matters arising only from the deterioration of the building as a result solely of fair wear and tear.

Building Information Certificates	2019/2020	2020/2021	This Period
Number Issued	1	-	-



1.6 Outstanding Notices and Orders Certificates

Certificates as to whether there are any outstanding notices issued by the Council under the *Local Government Act 1993*, or any outstanding notices or orders in force under Schedule 5 of the *Environmental Planning and Assessment Act 1979*.

Outstanding Notices & Orders Certificates	2019/2020	2020/2021	This Period
Number Issued	7	7	1

1.7 Critical Stage Inspections for DAs, CCs and CDCs

Section 6.5 of the *Environmental Planning and Assessment Act 1979* requires the carrying out of inspections of building work for certifiers appointed as the principal certifying authority. Cl.143B and Cl.162A of the *Environmental Planning and Assessment Regulation 2000* denotes the critical stage inspections (the occasions on which building work must be inspected), specified below:

Compliance Inspections	2019/2020	2020/2021	This Period
Site inspections	35	17	1
Footings & slab inspections	13	6	-
Framework inspections	6	5	-
Waterproofing inspections	2	2	1
Stormwater inspections	2	-	-
Final inspections	8	3	-
Food premises fitout inspections	2	2	1
Complaints	-	-	-

1.8 Annual Fire Safety Statements

Clause 177 of the *Environmental Planning and Assessment Regulation 2000* requires the owner of a building to which an essential (statutory) fire safety measure is applicable to provide Council with an annual fire safety statement for the building within 12 months after the date on which an annual fire safety statement was previously given. As described in clause 175 of the *Environmental Planning and Assessment Regulation 2000*, an annual fire safety statement is a statement to the effect that:

- 1) each essential fire safety measure specified in the statement has been assessed by a competent fire safety practitioner and was found, when it was assessed, to be capable of performing:
 - a) in the case of an essential fire safety measure applicable by virtue of a fire safety schedule, to a standard no less than that specified in the schedule, or
 - b) in the case of an essential fire safety measure applicable otherwise than by virtue of a fire safety schedule, to a standard no less than that to which the measure was originally designed and implemented, and
- 2) the building has been inspected by a competent fire safety practitioner and was found, when it was inspected, to be in a condition that did not disclose any grounds for a prosecution under Division 7.

Annual Fire Safety Statements	2019/2020	2020/2021	This Period
Number received	12	7	-
Number of relevant premises	26		



1.9 Bushfire Attack Level Certificates

Clause 130A of the *Environmental Planning and Assessment Regulation 2000* requires a bushfire attack level assessment and determination to be issued for complying development on bushfire prone land.

BAL Certificates	2019/2020	2020/2021	This Period
Number Issued		-	-
Number Not Issued	1	-	-

1.10 Dwelling Entitlement Information Advice

Information to applicants under clause 4.2A of the *Walcha Local Environmental Plan 2012* as to whether a dwelling may be permitted to be erected with development consent on subject land.

Dwelling Entitlement Advice	2019/2020	2020/2021	This Period
Number Issued	6	5	-

1.11 Bushfire Recovery Grant Funding – Regulatory & Associated Fees Waiver

Information on regulatory and associated fees under the Environmental Planning & Assessment Act 1979 and Local Government Act 1993 for repairing and replacing bushfire affected property waived.

Fee Type	No.	\$ each	Total
Dwelling Entitlement Advice	1	\$110.00	\$110.00
		TOTAL	\$110.00

2. Environment & Regulatory

2.1 Section 68 Activities

Section 68 of the Local Government Act requires the approval from Council for undertaking certain activities.

Section 68 Activity Data			
	2019/2020	2020/2021	This Period
Number Issued	9	6	1

S68 Compliance Inspections	2020/2021	This Period
Site inspections	4	1
Internal drainage inspections	3	-
External drainage inspections	5	-
Water supply work inspections	2	-
Final inspections	-	-



2.2 On-site Sewage Management System

Section 68 of the Local Government Act requires the approval from Council for undertaking certain activities.

OSSM System Approval to Operate			
	2019/2020	2020/2021	This Period
Number Issued	3	2	-

OSSM Compliance inspections	2020/2021	This Period
Site inspections	2	-

2.3 Food Premises Surveillance

Under the Food Regulation Partnership Council is appointed as an enforcement agency under the *Food Act 2003*. As an enforcement agency Council is responsible for food surveillance within the Walcha LGA and Council is required to report our food surveillance activity to the NSW Food Authority annually.

Food Premises Surveillance 2020/2021						
	Fixed premises High Risk Fixed*	Fixed Premises Medium Risk Fixed*	Fixed Premises Low Risk Fixed*	Mobile*	Temporary*	TOTAL
Total No.	21	4	6	2	4	37
No. Primary Inspections	-	-	-	-	-	-
No. Re-inspections	-	-	-	-	-	-
No. additional Re-inspections	-	-	-	-	-	-
No. FSS Required	21					21
No. FSS Current	19					19

2.4 Footpath Usage Applications

Section 125 and 126 of the *Roads Act 1993*, and section 46 of the *Local Government Act 1993* requires approval from Council for carrying out an activity or placing an item within the road reserve.

Footpath Usage Approvals	2019/2020	2020/2021	This Period
Number Issued	-	-	-

2.5 Swimming Pool Inspection and Compliance

Section 22 of the *Swimming Pools Act 1992* requires Council to develop and adopt a mandatory pool inspection program; Council must then inspect the swimming pools in accordance with the program and check the pool barriers comply with the requirements of the *Swimming Pools Act 1992*.

Properties to be sold with a pool must have:

- a) A certificate of compliance, or



- b) A relevant occupation certificate and a certificate of registration, or
- c) A certificate of non-compliance

Properties to be leased with a pool must have:

- a) A certificate of compliance, or
- b) A relevant occupation certificate and a certificate of registration

Swimming Pool Compliance	2019/2020	2020/2021	This Period
Certificates of Compliance Issued	-	-	-
Certificates of Non-Compliance Issued	-	-	-
Inspections Conducted	-	-	-

2.6 Regulatory Control

Council performs a number of regulatory functions to control and manage matters of public health and environmental concern to the community, some of these include:

- *Local Government Act 1993* e.g. overgrown land and accumulation of waste
- *Protection of the Environment Operations Act 1997* e.g. environmental pollution and noise abatement
- *NSW Road Rules 2014* e.g. vehicles and traffic on nature strip
- *Road Transport (Vehicle and Driver Management) Act 2005* e.g. abandoned vehicles
- *Impounding Act 1993* e.g. abandoned vehicles and roaming stock

Regulatory Service	Action	2020/2021	This Period
Overgrown allotment	Warning	1	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-
Accumulation of waste	Warning	1	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-
Keeping of animals	Warning	7	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-
Vehicles and traffic on nature strip	Warning	-	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-
Abandoned vehicle	Warning	-	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-
Noise abatement	Warning	-	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-
Environmental pollution	Warning	-	-
	Intention	-	-
	Order	-	-
	Penalty Notice	-	-



3. Animal Control

Council encourages responsible pet ownership in the community, as well as at home. Pet owners should make sure their animals don't disturb their neighbourhood and threaten or harm any other person, pets or wildlife.

Council is required to enforce the registration laws, and the other areas of pet ownership covered by the *Companion Animals Act 1998*.

Companion Animal Registrations 2020/2021								
	Desexed	Non desexed	Pensioner (desexed)	Pound Purchase (desexed)	Cat Desexed	Under 6 Months	Working	Value
Jul*								\$328.00
Aug	2	1		1	2			\$462.50
Sep	4	3						\$826.00
Oct	1	2		1				\$618.00
Nov	-	-	2	-	-	-	1	\$52.00

Companion Animal Seizures 2020/2021						
	Seized	Surrendered	Released	Rehomed	Euthanised	Stolen/Escaped
Jul*						
Aug		1			1	
Sep	2	8	2	8		
Oct	3	1	3	1		
Nov	1	8	-	9	-	-

Companion Animal Ranger Services 2020/2021				
	Dog attack investigation	Roaming dogs	Roaming cats	Barking dogs
Jul*				
Aug	1	5	1	
Sep	1	2		2
Oct	2	6		1
Nov	2	4		1

	Caution	Dangerous Dog		Nuisance Dog		Menacing Dog		Penalty Notice
		Notice	Order	Notice	Order	Notice	Order	
Jul*	-	-	-	-	-	-	-	-
Aug	1							
Sep	1							
Oct	3							
Nov	2							

RECOMMENDATION: That items included in the Environment & Development Management Report be **NOTED** by Council.



9.4 COMMUNITY AND TOURISM

Ref: WO/2020/04411

Responsible Executive: Director Community & Tourism

Community Strategic Plan Reference:

Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.

1 WALCHA COUNCIL COMMUNITY CARE

November 2020

1.1 Groups

November started off with high tea and fascinators as we celebrated Melbourne Cup. We had a wonderful turn out and all of our clients responded very positively to the events of the day. The women's excursion for November was to Sunhill Goat Farm, where they got to taste the different cheeses, meet the kids and the Billy Goat and learn about the farming practices there. We then continued on to Uralla for a great lunch at the Bowling Club.

The Men's Group had a very informative morning tea, with Mayor Eric Noakes and Sherry Noakes joining the conversation and giving the gentlemen an update on the pending updates in the region. For their excursion we drove to David and Caroline Salter's property where they were given a full tour of the planes in the hanger and then David treated us all to our own personal airshow. We then carried on to the Lions Park for a BBQ.

Our joint excursion for the month was a garden party at "Wirraway". This was immensely popular and required two buses to get all of our guests there. Howard Greenwood and Barbara Dunn treated us all to some live music and the guests enjoyed strolling the gardens and getting some cuttings before having a picnic supplied by WCCC.

Both Craft and Art classes have resumed in the centre and are gaining in popularity, with Sue Jackson and Denise Wall taking the lead on these programs. The Quilting group has also been working in conjunction with Riverview in making Christmas stockings for the residents which are a great success and show multiple groups working together on a shared goal for our community.



The Community Café continues to do well and has a consistent group of people attending every fortnight and the Card group also continues to be attended weekly by a core group of players, with others starting to register some interest.

Women's Group

2 November (Melbourne Cup)- 17
18 November (Outing)- 6

Wanderer's Group

25 November- 3



Men's Group

10 November (Morning Tea)- 9

24 November (Outing)- 11

Craft Group

25 November- 4

Art Group

8 October- 2

Card Group

4 November- 4

10 November- 4

17 November- 5

24 November- 5

Community Café

20 November- 10

27 November- 13

Joint Excursion

12 November

(Wirraway Garden Party)- 20



1.2 Transport – 2020

Medical drives - 24 trips were delivered during the month.

Walcha Access bus (every Thursday)

5 November- 4

12 November- 2

19 November- 4

26 November- 3

Bus to Tamworth (monthly)

27 November- 4

Bus to Armidale (every Tuesday)

3 November- 7

10 November- 3

17 November- 6

24 November- 4

Uralla Food Pantry (fortnightly)

9 November- 3

23 November- 3

Taxi Vouchers – 26 clients used the Taxi Vouchers via Walcha Taxi Service with a total of 237 Taxi trips used for the month.





1.3 Meals on Wheels

Meals on Wheels is still being delivered by staff and two volunteers at this time.

Volunteers will be back in place for a commencement date in February following a morning of training in the Community Care rooms and all security check ups (including police checks) have been confirmed to be up to date.

This month 17 clients received hot main meals with some of those clients also receiving frozen meals throughout the 7 day week. We also had 2 clients postpone their meals as they are in hospital at this time.

The total number of meals this month was:

- 228 Hot meals,
- 56 frozen meals and
- 116 desserts.

1.5 Feedback and Complaints

There has been one complaint made in the past month, with a drive not being confirmed on the day of request with the client. This was confirmed and finalized during their phone conversation with staff and an apology issued. The staff member that had not responded in time also called the client to apologise, which was immediately accepted and the client stated that they appreciated the call. This has all been noted and filed in the feedback log.

On a more positive note, there have been a number of clients call to thank us for their birthday cards, as well as giving us direct feedback at every group event that they are enjoying the programs and are wishing to sign up for more. This has been across every service, including transport, meals on wheels and group activities. There has also been a number of positive comments made about our medical drive volunteers and more of our client base are participating in a larger range of our services, often encouraged by their friends and fellow participants who are giving them positive feedback about their own experiences.

Jess Goodwin
Community Care Coordinator



2. LIBRARY

November 2020

Stats:

- Loans: 892
- Returns: 821
- Reservations placed & issued: 255
- New members: 10
- Door count: 984
- Wi-fi use: 8
- Computer use: 59
- Housebound: 11

Other statistics:

- E-audio: 35 users, 192 downloads
- E-books: 24 users, 84 downloads
- All e-book usage & e-Audio downloads have remained steady this month
- 97% BorrowBox & 3% RBDigital

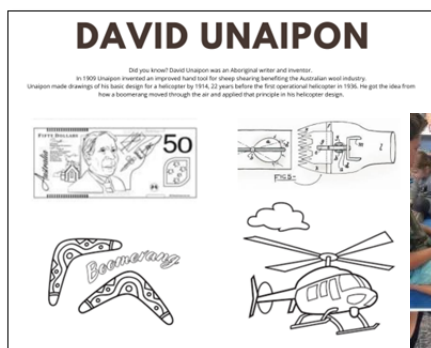
The Walcha Library has had a busy month with the November door count showing an increase by 140 visits over the month. This spike in Library traffic takes the average number of visits from 50 to 58 per day. Stats are indicating the library is busier on Thursdays and Fridays, which coincides with Friday delivery day when reservations come in from Tamworth for people to collect. Loans & returns have only slightly increased, reservations placed and issued have remained high, but new member registrations have increased this month to 10, which is above average for this year. Something that isn't captured in the statistical information, but has been noticed by library staff recently, are that many members are returning to the library, after not having visited the library for many years, even decades for some.

NAIDOC 2020 was celebrated by Walcha Library this month in line with the postponed dates suggested by the national NAIDOC committee, due to Covid restrictions being so strict on the usual July dates. Walcha Library provided a number of opportunities for the wider community to engage including Storytime sessions, kid's corner activities and games, a book display and reading list. Each activity centred on the NAIDOC theme 'Always was, always will be'. A series of colouring in activities were available throughout the month in the kids corner, including the 'Aboriginal Symbol Tic tac toe' game that children painted rocks to create in the winter school holiday program. The book display included a 'reading list' this year, with a synopsis put together by Walcha library staff, with recent and recommended indigenous themed and Indigenous authored literature. A social media campaign to promote this display and encourage people to loan or reserve these texts was well received online. The two Storytime sessions were age-specific, with the first being for babies, toddlers and pre-schoolers and the second for school age children. Unfortunately, the school age session clashed with the first Walcha Flippers meeting for the year (an oversight on our behalf). However, in spite of this, when it was noticed that registrations were low, a special school age session was offered for the local home-school community. Two of the families were able to attend, with a total of 9 children aged 4 – 13 participating. The sessions involved readings of at least 3 children's storybooks centred around indigenous cultures of Australia. The book "Aunty Sue's Story of the Dhulawang Girin – The Rainbow Serpent" recently published by students from Walcha Central School was read at both sessions, with permission from school staff and Aunty Sue. Torres Strait Islander Library staff member Cassie also shared stories and language from her culture through books, nursery rhymes, songs, games and a language



bingo. The children who participated were able to play games together with the collection of cultural card games, that were both age appropriate and fun. The school age group explored the NAIDOC theme with a discussion about valuing Indigenous knowledges. They learnt about David Unaipon, who was the Aboriginal man on the Australian \$50 note. Inventor of the hand tool for sheep shearing, he studied the technology of the boomerang to design a flying machine, and made drawings of a basic helicopter over 20 years before the first helicopter was operational. All NAIDOC events and activities were COVID-safe.

- 12 adults and 18 children attended the events in total,
- Approx. 20 people engaged in the book display & reading list in the library
- Social media posts reached an average of 68 people each for NAIDOC inspired posts, however the photos shared from NAIDOC Storytime were re-shared and reached over 500 people on Facebook



This month Walcha Library has begun offering a Seed Library. The program is run throughout the CNRL libraries, and enables gardeners to share seeds they have grown, conserve plant varieties, and increase gardeners knowledge. Seed packets are issued like books, but not recorded, and members don't have to return the seeds. The program encourages members to save seeds and donate them back for others to use. The Walcha Mens Shed offered to make a custom made sandwich board sign to mount the seeds for display at the library. The program has been popular so far, with 7 of the 17 initial seed packs being taken in the first 2 weeks of the program.



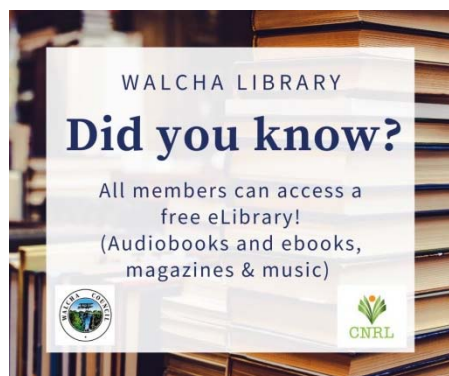
The Skatepark Paint Clinic was held this month from the 6 – 7 November. This Council youth project was funded through the Bushfire Community Recovery and Resilience Fund and involved some of our staff working alongside Councillor Wellings, community members and Walcha Youth to complete the painting that was suggested and planned by its users at



the 'Skatepark Chat', a recent school holiday activity. There was great participation by local youth and appreciation from users & community members.

Training

Staff were again offered a training module as part of the 'Librarians Guide to Homelessness' training package this month. Titled '[Ornery Teenagers: Compassionately and effectively managing their problem behaviours](#)', Library Coordinator Cassie McKenna was able to complete this training via online webinar session, during normal working hours and found the information pertinent and helpful for making the library accessible for young people in Walcha. The NSW Public Libraries Association also offered online professional development this month, given the annual library conference wasn't able to be held this year due to Covid. A Q&A video with Julia Baird, author of 'Phosphorescence' was made available to all NSW public library staff and Library coordinator Cassie was able to make time to listen to this valuable interview.



Library promotion and outreach projects

Library staff have temporarily discontinued use of the 'Whats New' window display at the front of the library due to the installation of the annual Christmas sticker decorations in the front windows this month. The online series titled 'Did you know?' offering information about Walcha Library services has continued and remains a popular interaction on social media. This month the series featured the eLibrary apps, and step by step guides to

downloading them and reached 66 people.

The Baby's First Library Bag program has received some great response. There have been a number of new member registrations stemming from the new mum's special delivery, enquiries about Storytime and even some thank you cards from some proud and grateful newborn parents.



The Walcha Library Social Media pages have continued to promote the library and youth programs this month. The Library Facebook page increased again this month, slowly growing to 168 followers and 134 followers on Instagram. The most popular posts this month were the NAIDOC Storytime photos (reaching 527 people) and the Walcha Seed Library launch (114 people). Other programs, activities and information shared via social media this month included:

- The Senbazuru – 1000 Paper Crane Challenge has been popular this month with more cranes being dropped into the library by locals, young and old. Rebecca has been





displaying the cranes on fishing line in the library, so that the origami army can proudly show off their talents and efforts. A series of social media posts have encouraged locals to join this challenge.

- #fridaydeliveryday posts – posts promoting items new to the collection and advertising the reservation system and weekly Friday deliveries. Each post included the hashtag #fridaydeliveryday, and reached 249 people on Instagram and Facebook this month.
- The “Uncover something new” Reading Challenge was set up earlier this year, and will close in December, so reminders were posted this month. This program aimed to provide some interesting ways to challenge adult readers to try different genres and services with the CNRL libraries.
- Australia Reads was a great event to share on our social media portals as we could personalise the material to be ‘Walcha Reads’ The event was a dedicated day for people to schedule in some reading in their busy lives. This event was shared with us via the public libraries association.



Book Club remains a popular monthly event, and November Book Club members met at almost full capacity at the library. Members have asked for the list of book club kits available from CNRL for 2021, so they can make selections of their preferences.

Housebound services have continued, and there are a number of members who are still being assisted with delivery by volunteers and staff members, especially when those that are elderly aren't feeling well. The Quota Group who deliver the bulk delivery to Riverview Home and some other housebound members each month are investigating options to purchase a trolley to help them as the number of books required by the members is increasing due to popular demand. The Friends of Riverview and Quota committees have both approved the purchase and seek Walcha Library's assistance to find a suitable option. This will be investigated by Walcha Library staff, and the information provided to the Riverview and Quota members in the new year.

This month Walcha Library have continued to support people studying in our community. We welcomed our local families engaged in home school curriculums to our NAIDOC event and staff have continued to help these students to access suitable texts to practice and improve reading skills. There has also been continued use of the library space for tutoring sessions this month, and staff have supported these sessions with resources where possible. A social media post was shared by the library about the Regional Education Support Network's free online tutoring, and the library will continue to work with the RESN to provide timely information about free study support for local students after the summer holidays.



The ‘Name the excavator competition’ from the Spring School Holiday program has been finalised. The official ‘naming ceremony’ was held at the Waste Depot this month, where Library Coordinator Cassie McKenna assisted operator Frank to apply the new name sticker



to the machine, and present winner, Liana Whellan with a prize. Photos have been shared on our social media platforms and an article provided to The Apsley Advocate to share with the community.

There has been a delay in commencing the new volunteer program to the Walcha Library, however position and role descriptions are completed and training materials finalised, ready to advertise this position in the new year.

This month the NSW government Covid Safe Plan for libraries was updated. Changes included a requirement to provide opportunities for natural ventilation and to keep records of visitors electronically. The 24 hour quarantine for items unable to be wiped down with disinfectant remains. The manual paper based sign in currently being used, now needs to be entered every day to an electronic database, in order to meet the new state government requirements for libraries. Staff at the library will be encouraging visitors to sign in using the QR code and Service NSW app, which is quick and easy to do if they have a smartphone handy and are familiar with the technology. Staff are offering assistance to those who have difficulties or are not confident with the technology already, but will be increasing this service due to these new requirements.

Staff are currently busy preparing the Summer School Holiday Program, including a series of library and youth activities ready to commence mid-December. The Summer Reading Club will be launched in the first week of December in order to make the most impact from this great library program.

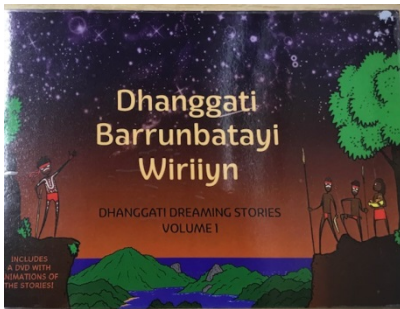
Cassie McKenna
Library Services Coordinator and Youth Worker

3. Preschool

November 2020

NAIDOC Week

This year NAIDOC Week was held in November instead of the usual June/July holiday period. This year the children listened to the local dreamtime story of The Rainbow Serpent at story time and were able to engage in many craft activities and learn about the Aboriginal and Torres Strait Island Cultures.



Decorations

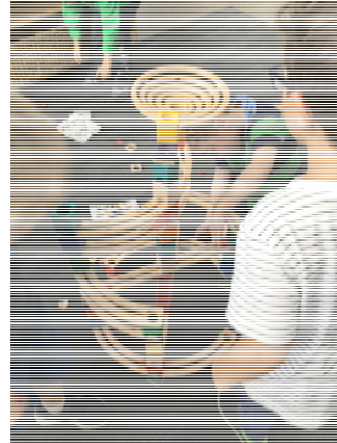
There have been some very generous families this year helping with craft activities for Christmas decorations. One grandmother made some plaster of Paris Christmas tree ornaments, one for each child to colour in and take home, even supplying the wool so the decoration can be hung on the tree. During our last week of term one of our mothers is coming in to do some pine cone Christmas craft with the children. This family engagement is great for the service, the children and educators.





Marble Run

Over the past month one of the favourite activities the children have been the most keen on is the Marble Run. Working out how to build, share, work together and be gentle are all very important elements of the experience.



Police Visit

This term Preschool had a visit from the local police sergeant Brock Freeman. Brock showed the children his vehicle, handed out activity packs and explained to the children what the police do. It was such a great time and great involvement from our local law enforcement.





4. Tourism

November 2020

Number of visitors to VIC

NOVEMBER	2020	2019	2018	2017
Walk in's	443	175	334	398
Phone enquiries	15	167 Motorcycle	12	26
Email enquiries	0	Wk'd 350 Motorcycle	0	2
		Wk'd		
WEBSITE 2020		October	September	August
Unique Visits	9,510	10,199	10,415	8,526
Visits	21,001	21,859	19,578	18,059
No of Hits	638,444	740,847	679,895	660,425
WEBSITE 2019		October	September	August
Unique Visits	5,901	8,973	2,735	3,046
Visits	9,672	12,109	3,987	4,186
No of Hits	357,862	461,862	156,146	192,008

Tourism Related Economic Stimulus Estimate

Interpreting Walcha Visitor Information Centre (VIC) Statistics into a dollar figure

Please note these figures are calculated only from the visitation data we capture at the VIC (**only** visitors who walk in). I believe VIC's are a very conservative capture of any towns' actual visitation. The dollar figure is calculated from the visitation average spend figures for regional NSW (Over Night Stay and Day Visitor) reported by DNSW.

November Day Visitor spend	\$35,844
November O/N Visitor spend	\$28,461
November Total	\$64,305

Conservative estimate on Economic Stimulus from Tourism

Social Media Campaign

With the cancellation of events this year we decided to spend that budget on encouraging slow tourism. We engaged with local graphic designer, photographer and marketer, David Waugh from Verso Design who has been highly regarded in the industry for over 30 years and highly regarded.

Our underlying strategy is to create bespoke footage directed at specific target markets (motorcycles, art, nature, nature activities – bushwalking, 4WD) with a subliminal message of there being plenty of creature comforts of great coffee, shopping, art etc. in town also. To view the videos follow Walcha Tourism on Facebook. We think David has done an amazing job.

Soundtrail Metrics

The Walcha Sculpture Soundtrail was unofficially launched in February 2020. COVID stopped any official opening ceremony happening until much later in the year however the actual Soundtrail was enabled from February. I have not previously included the Soundtrail metrics in my Tourism Report so I have compiled 9 months (February to October) of metrics into 3 tables. Walcha is often one of the higher performing Soundtrails for Downloading and Opening the App as well as views on the website. All of the other Soundtrail towns have been included in this report for comparative reasons.



SOUNDTRAIL Metrics	Feb 2020	Mar 2020			April 2020				
Total app downloads	71	79			41				
Total visits to website	320	230			311				
Metrics for individual trails	App						Website		
	Downloads			Opens			View page on website		
	Feb	Mar	Apr	Feb	Mar	Apr	Feb	Mar	Apr
Armidale Catholic Precinct	2	1	0	5	2	0	5	7	5
Bingara	13	2	0	39	4	1	5	5	2
Goonowigall	8	3	6	16	29	30	15	15	13
Moree Baths Freedom Rides	2	3	2	2	9	8	10	12	12
Moree Cemetary Aboriginal Diggers	2	3	1	4	3	3	8	4	2
Myall Creek	8	6	5	25	8	8	9	3	3
Nambour	19	7	3	98	28	9	34	11	16
Nanango	4	2	0	12	8	12	22	3	12
Nimbin	4	4	10	10	10	7	20	6	40
Tenterfield	8	6	0	17	17	2	12	1	7
Uralla	8	7	2	14	25	3	12	9	12
Walcha	12	31	1	45	168	11	63	23	23
Walgett Freedom Rides	2	4	1	3	7	5	2	35	34
Warialda	5	4	4	18	12	9	6	5	1

SOUNDTRAIL Metrics	May 2020	Jun 2020			Jul 2020				
Total app downloads	83	140			149				
Total visits to website	1300	249			249				
Metrics for individual trails	App						Website		
	Downloads			Opens			View page on website		
	May	Jun	Jul	May	Jun	Jul	May	Jun	Jul
Armidale Catholic Precinct	0	1	3	0	4	5	13	4	0
Bingara	2	3	20	4	10	50	27	3	0
Goonowigall	14	21	13	45	65	28	140	4	0
Moree Baths Freedom Rides	4	6	7	13	16	16	42	15	0
Moree Cemetary Aboriginal Diggers	6	2	6	15	5	10	18	3	0
Myall Creek	6	6	15	26	13	44	34	12	0
Nambour	5	8	19	24	26	87	76	10	0
Nanango	5	5	4	17	30	25	78	16	0
Nimbin	4	3	3	1100	11	15	64	5	0
Tenterfield	2	19	20	4	48	48	118	7	0



Uralla	5	17	14	18	54	39	32	7	0
Walcha	4	5	13	17	17	69	90	13	0
Walgett Freedom Rides	1	0	8	1	2	15	136	70	0
Warialda	4	6	13	8	18	20	17	5	0
SOUNDTRAIL Metrics	Aug 2020		Sept 2020			Oct 2020			
Total app downloads	150		532			173			
Total visits to website	182		374			311			
Metrics for individual trails	App						Website		
	Downloads			Opens			View page on website		
	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct
Armidale Catholic Precinct	11	8	6	24	22	18	0	18	8
Bingara	14	19	15	39	33	41	0	12	10
Goonowigall	15	24	14	36	122	37	0	32	21
Moree Baths Freedom Rides	7	10	3	30	32	13	0	6	10
Moree Cemetary Aboriginal Diggers	3	4	3	10	7	10	0	3	2
Myall Creek	9	15	48	31	31	30	0	29	43
Nambour	29	76	15	152	342	63	0	145	36
Nanango	6	2	7	26	12	19	0	8	9
Nimbin	7	5	6	14	24	13	0	28	29
Tenterfield	24	25	40	66	94	132	0	36	22
Uralla	13	35	26	42	118	87	0	31	32
Walcha	39	49	12	94	214	56	0	157	75
Walgett Freedom Rides	9	4	3	18	10	9	0	11	6
Warialda	9	12	9	18	22	22	0	15	7

Susie Crawford
Tourism Manager



5. Community Recovery Officer

November 2020

November has been a very busy month. Art workshops with local Walcha Handmade Cooperative were delivered in the last month. The Art workshops were funded by CRO Program and offered a variety of activities for all age groups. The art workshops were a huge success and we are looking to implement them in the villages as well.

A two day women only workshop was held on 25-26 November and it was a joint effort with the Department of Primary Industries and was facilitated by Rural Womens Network. The workshop focused on goal setting, communication and re-evaluating priorities. 12 people attended this workshop.

Rebecca Wickham from Resilience NSW spent two and a half days in Walcha and the surrounding areas with liaising with the DPI Recovery officer and myself. We took her on a tour of the fire affected areas, and she was a great asset who assisted with our communication enquiries and has offered ongoing assistance to Council.

Preparations were made for the implementation of the Council led Community Grants Program (writing guidelines and application document). I met with local committee members and discussed the community grants available, assisted with grant applications and provided general community grants information. These meetings were with the Show Society, Ladies Auxiliary, Hall Committee members, Walcha Town and Country Committee and the Woolbrook Stampede Committee.

CRO attended a meeting with Diane Gray from Business Australia and assisted with introductions to local businesses/business owners. She is hoping to assist Council implement workshops for businesses, as a follow on from recent Business Connect workshops that Council rolled out as a part of it's Business Resilience Program.

The National Bushfire Recovery Officer (Christina Jefferies) for the Walcha area has commenced. Christina has been in training in Canberra for a couple of weeks and is expecting to commence working from the Walcha office where CRO and council project staff are located from 7 December 2020.

Brooke Jeffery
Community Recovery Officer

RECOMMENDATION: that items included in the Community & Tourism Management Report be NOTED by Council.



Item 10:

Committee Reports



Walcha Council Arts Advisory Committee Meeting

held on

Thursday, 5 November 2020

at

9:00am

at the

Walcha Council Chambers

PRESENT:

Clr Jennifer Kealey – Chairperson, John Heffernan, James Rogers & Peter Murray – Director Infrastructure.

IN ATTENDANCE:

Nil.

1. APOLOGIES:

Carley McLaren, Stephen King & Anne Moddero – General Manager

**2. CONFIRMATION OF THE ORDINARY MEETING
MINUTES HELD ON TUESDAY, 3 SEPTEMBER 2020:**

The Committee **RESOLVED** that the Minutes from Thursday, 3 September 2020, were circulated and agreed that with the following amendment are a true record of the meeting.

Committee Minutes



3. BUSINESS ARISING:

3.1 Indigenous Artwork for Shirley Davison Bridge –Update. No change from last report.

ACTION: Cllr Kealey to discuss with Stephen King the next steps for developing a proposal to inform a grant application to fund the proposed work.

3.2 Crocodile Bridge – Update

Director Infrastructure advised that the Walcha Town & District Beautification & Tidy Towns Committee have suggested an alternative approach to preventing pedestrian use of the bridge. Consequently both Committee recommendations will be tabled at the November Ordinary Council Meeting for determination.

3.3 Levee Bank Walk Lighting Project – Update

Director Infrastructure advised that the project has been delayed due to other competing priorities but confirmed the proposed work would still be discussed with the Committee in the coming months.

3.4 A Wing & A Prayer and Faith – Update

Director Infrastructure advised that with Council endorsing the Public Art Submission forms for these pieces at the October Ordinary Council Meeting, installation may now proceed.

ACTION: Director Infrastructure to plan the installation of these pieces with James Rogers.

3.5 Weather Sign Rehabilitation

Director Infrastructure confirmed that funds have been secured to renovate the fountain in McHattan Park.

4. GENERAL BUSINESS:

4.1 The Mother Talking Points

John Heffernan and James Rogers tabled a document detailing the history and context of this piece.

ACTION: Peter Murray to table the document at a future Councillor Workshop for discussion.

4.2 Next Meeting

9.00am on 8 March 2021 with subsequent meeting on 7 June and then continuing quarterly thereafter.

THERE BEING NO FURTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 10:37AM.



Item 11:

Delegate Reports

Minutes of the WALCHA & DISTRICT HISTORICAL SOCIETY Inc

Held at Museum on 24th October 2020

Meeting opened 1.00 pm

Welcome – Jane welcomed everyone in Kate’s absence and thanked all for any work done. Coll King also asked her to congratulate all on the Museum as it looks wonderful.

PRESENT – Kerry Dickson, Jane & Ron Morrison, Dennis Cooke, Vic Galvin, Don Murchie, Nerida Hoy, Vicki Mclvor, Bob & Pam Walsh, Lloyd Levingston, Lyn Dorrington

APOLOGIES – Kate Hoy, Bill Heazlett, Coll King, Pauline Levingston, David & Carolyn Salter, Peter Mclvor, Bob & Lyn Burnell, Sandra Galvin, Fay Lawler, Jan Cross, Emma Jeffreys, Ruth Inall, Bevis Hoy.
Moved Jane 2nd Nerida Hoy that the apologies be accepted. C/d

MINUTES – of the September meeting, having been previously circulated, were taken as read.

Moved Jane, 2nd Lloyd Levingston that the minutes of 26th September 2020 were a true and correct record.
C/d

BUSINESS ARISING:

1. Jane has not yet been to Armidale on a working day to ask about the plaque.
2. Nerida has arranged for the organ measurement.
3. Neil Dark still doing quote for tap.
4. Kerry and Jock will collect stools from Bob & Pam soon.

CORRESPONDENCE:

1. Email looking for Mastermind contestants (no takers).
2. New England Museums invite to a workshop – Jane and Nerida to attend

Moved Jane & 2nd Ron that the correspondence be dealt with as read. C/d

FINANCE –

June to September 2020

Income:	\$ 546.00
Expenditure	\$ 1,477.18
Bank Balance as at 24 th October 2020	\$ 7,069.97

Term Deposit Balances -	Ella’s Garden	\$3,909.67
	Insurance	\$3,150.39
	General Term Deposit	\$10,020.81
	Drainage Loan Account	\$3,055.26

Moved Kerry and 2nd Dennis Cooke that the financial statement presented be accepted C/d

REPORTS:

Museum – Activity started and new exhibit of toys placed in case opposite the Hospital display by Kerry and Jane thanks to Dawn Hoy for her donation. We still have some items of clothing and linen to place in the container from Dawn.

History Centre

- Cunnen, Tamworth –re. Cunnen family of Niangala
- Gosjemam – re. Baker shop in Walcha
- Marlene Davidson, Gosford – re. family photo Blakes. Looking for William Green, Christina Stier, info on Fred Stier WW1
- Jayne Alder – re, property “Mary Gray” Email & Visit to Walcha
- Kayla Weaver, North Qld – re. Forgot to give a name for the research
- Helen Evans, Uni Student – re. Researching “Budd’s Mare” for Master’s Degree
- Jodie Forrest, Granddaughter – re. Dudley Towers photos
- Jade Msjade – re. Clare Family – in progress,

Past Perfect – Nothing at present due ill health (of both girls).

General Business:

1. Vicki asked if she could organise a new entry fee sign as it has faded and move the table across the veranda to the entry fee sign all agreed.
2. Kerry suggested we need more signs, Jan and Jane are about to do that.
3. We needed some volunteers for next Sat, as the fifth of the month Lyn D to do PM and Vicki will do AM.
4. Still waiting on Grant notices hopefully we get one answer at the end of the month and more coming next month.
5. Vicki got new soil (free) for the new pot on the museum side stairs - looks good.

The meeting closed at 1.32. The next meeting 28th November and Christmas Drinks to follow at the Museum.



Item 12:

Questions with Notice



There are no Questions with Notice items for
December 2020



Item 13:

Referral to Closed Council Meeting



Item: 13A **Ref:** WO/2020/04464
Title: Referral to Closed Meeting:
1. Tender for Provision of Traffic Control
2. Tender for Provision of Road Stabilisation
Author: General Manager
Previous Items: Nil.
Attachment: Nil.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matters to Closed Council is sought because the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RECOMMENDATION: That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of:

1. Tender for Provision of Traffic Control; and
2. Tender for Provision of Road Stabilisation;

BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



Item: 13B **Ref:** WO/2020/04465
Title: Referral to Closed Meeting – General Manager’s Performance
Review Committee Meeting Minutes
Author: General Manager
Previous Items: Nil.
Attachment: Nil.

Introduction:

Council approval is sought for matters to be discussed in Closed Council.

Report:

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matter to Closed Council is sought because the report relates to personnel matters concerning particular individuals (other than Councillors).

RECOMMENDATION: That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of the General Manager’s Performance Review Committee Meeting Minutes BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).