



PO Box 2 WALCHA NSW 2354

Ph: 02 6774 2500 Fax: 02 6777 1181

Email: council@walcha.nsw.gov.au
Website: www.walcha.nsw.gov.au

ABN 24 780 320 847

Development and Associated Activities Application Form

☐ Development Consent Under section 4.12 of the Environmental Planning and Assessment Act 1979	Under section Assessment	ying Development Certificate on 4.28 of the Environmental Planning and Act 1979 and clause 126 of the Environmental d Assessment Regulation 2000
☐ Construction Certificate Under sections 6.3 & 6.4 of the Environmental Planning and Assessment Act 1979 and clause 139 of the Environmental Planning and Assessment Regulation 2000	Structure	Road and Footway Works, es & Activities Approval ons 125, 126 and 138 of the Roads Act 1993
☐ s68 Activity Approval Under section 68 of the Local Government Act 1993	☐ Subdivision Certificate Under sections 6.3 & 6.4 of the Environmental Planning and Assessment Act 1979	
SECTION A: SITE DETAILS		
Street Address:		Suburb:
Lot / Portion / Section / DP:		
SECTION B: APPLICANT DETAILS		
Full Name:		
Postal Address:		
Daytime Contact Number(s):		
Email:		
SECTION C: PROPOSED DEVELOPMENT	T DESCR	IPTION
Total project value: \$		
Detailed description of development:		
Type of development (please tick as appropriate):		
☐ New building		
\square Alteration or addition to a building		
☐ Demolition of a building or structure		
☐ Subdivision of land		
Number of existing lots:		
Number of proposed lots:		
☐ New road required		

☐ Subdivision of a building into stra	ta units			
Number of existing lots:				
Number of proposed lots:				
☐ Change of use of land or building				
Existing Use:				
Proposed Use:				
☐ Dual occupancy dwelling				
\square attached dwelling				
\square detached dwelling				
☐ Signage				
Number of signs proposed:				
\square Sign, type (e.g. pylon):				
☐ Sandwich board				
☐ Retail, office, commercial, hotel o	r industrial bui	lding		
Hours of operation:				
Monday to Friday:	Existing:		Proposed:	
Saturday:	Existing:		Proposed:	
Sunday and Public Holiday:	Existing:		Proposed:	
Maximum number of occupants:				
☐ Other work:				
Development consent type:				
☐ Local development				
☐ Staged Commencement (ple	ease attach inf	ormation that describes	the stages of your development)	
☐ Crown development				
\square Designated development				
$\hfill\Box$ Integrated development (please i	ndicate under	which Act relevant licen	ce / permits are required):	
Fisheries Management Act 1994 s144, s201, s205, s219 s58 s164 s15 s15 s64 s63, s64 s90 s90 Petroleum (Onshore) Act 1991 s9 s90 Protection of the Environment Operations Act 1997 s43(a), s47, s55, s43 (b), s48, s43(d), s122 s138 Rural Fires Act 1997 s100B s89, s90, s91				
SECTION D: ENVIRONME	NITAL IN/ID	ACT		
Statement of environmental efferable A statement of environment of	•	•		
☐ The development will have negligible effect of the Environment (minor interior alterations)				
☐ An environmental impact stateme		-	·	

Threatened species conservation:					
Is the land, or part of the land you propose to develop, identified as critical habitat under the Threatened Species Conservation Act 1995? ☐ No ☐ Yes NOTE: At the date of publication of this form there was no declared critical habitat in Walcha LGA.					
Is your proposal likely to significantly impact on threatened species, populations, ecological communities of their habitats? \Box No \Box Yes	r				
If yes to either of the above, a 7-Part Test under Section 1.7 of the Environmental Planning and Assessment Act 1979 will be required and a Species Impact Statement may be necessary. This will need to be undertaken by a suitably qualified person.	O				
Is the land subject to a private land conservation agreement under the Biodiversity Conservation Act 2016 \Box No \Box Yes	?				
If yes, provide details of the type of agreement					
Does the land you propose to develop have an area greater than 1 hectare? $\hfill\Box$ No $\hfill\Box$ Yes					
If yes, is the land identified on the Koala Development Application Map or is a Koala Plan of Management applicable to the land? □ No □ Yes					
If yes, the DA will be required to be prepared in accordance with State Environmental Planning Policy (Koala Habitat Protection) 2019 and the NSW Department of Planning, Industry and Environment Koala Habitat Protection Guideline.					
Site contamination:					
Are you aware of any activities on the site which may have led to soil contamination (see note 8)? \Box No \Box Yes					
If yes, details of the activities:					
If yes, has a site investigation been conducted and information submitted with this application? \Box No \Box Yes					
Heritage and conservation:					
Is the building an item of environmental heritage, or in a conservation area in Council's Local Environmental Plan (LEP)? \Box No \Box Yes	:al				
Are you proposing to demolish all or part of a heritage building, or remove a heritage listed tree? \Box No \Box Yes					
Are you proposing to alter or add to any part of a heritage building? \Box No \Box Yes					
If yes to any of the above, you will be required to submit a heritage impact statement.					
SECTION E. CONSTDUCTION DETAILS					
SECTION E: CONSTRUCTION DETAILS					
Construction details:					
Land Area (m² / ha): Number of new dwellings: Number of new dwellings:	-				
Floor area of existing buildings (m ²): Number of pre-existing dwellings:	-				
Floor area of new work (m ²): Number of dwellings to demolish:	-				
Number of storeys:	-				

Materials to be used:							
Floor	Code	Frame	Code	Roof	Code	Walls	Code
☐ Concrete	20	☐ Timber	40	□ Tiles	10	☐ Brick (double)	11
☐ Timber	40	□ Steel	60	☐ Concrete / slate	20	☐ Brick (veneer)	12
☐ Other	80	☐ Aluminium	70	☐ Fibrous cement	30	☐ Concrete / stone	20
☐ Not specified	90	☐ Other☐ Not specified	90	☐ Steel ☐ Aluminium	70	☐ Fibre cement☐ Timber	30 40
		□ Not specified	50	☐ Other	80	☐ Curtain glass	50
				☐ Not specified	90	□ Steel	60
						☐ Aluminium	70
						☐ Other	80
						☐ Not specified	90
Builders detai	ls:						
☐ Owner Builde	er Permi	t Number:					
Builder's Ema	alı:						
SECTION F	: OTH	IER APPROV	ALS				
Do you also i	require	e approval und	der s68	3 Local Governm	ent Act	1993?	
□ No □	□ Yes						
If yes, please sp	oecify w	hich approval you	ı requir	e (additional form/s	may be ı	required):	
☐ Install a man	ufacture	ed home, moveab	ole dwel	ling or associated st	ructure (A1)	
\square Water supply	, sewer	age & stormwate	r draina	ge work (B1-6):			
□ Management	of was	te (including a sys	stem of	sewage manageme	nt e.a. se	eptic tank) (C1-6)	
☐ Use of comm				3	J	, , ,	
	•	over a public roa	d (F1-2)			
-		over a public roa	u (LI Z)			
Other Activities:							
☐ Operate a	public (car park (F1)					
☐ Operate a	caravai	n park or camping	g groun	d (F2)			
□ Operate a	manufa	actured home esta	ate (F3)	1			
-						hla annlianaa (54)	
			_	appliance, other tha	-		
☐ Install or o	operate	amusement device	ces (wit	hin the meaning of t	the Const	truction Safety Act 191	2) (F5)
☐ Use a star	nding ve	hicle or any articl	le for th	e purpose of selling	any artic	cle in a public place (F7	7)
☐ Carry out	an activ	rity prescribed by			•	lass or description pre	•
by the reg		,	octivit				
Detailed desc	ci ibrioi)	or the proposed a	activity:				

Do you also require approval under Part 9 o	f the Roads Act 1993?				
□ No □ Yes					
If yes, please specify which approval you require (add	itional form/s may be required):				
$\hfill\Box$ Approval to use footway for restaurant purposes (s	125)				
$\hfill\Box$ Authority to erect structures on or over any part of	the footway (s126)				
☐ Works and structures on or over a public road (s13	3)				
SECTION G: REGISTERED OWNERS(S) CONSENT (see note 1)				
As the registered owner(s) of the above property, I / v					
Name:					
Signature:	Date:				
Name:					
Signature:	Date:				
(DR .				
Company Name:					
ABN / ACN:					
Position:					
Signature:	Date:				
Position:					
Signature:	Date:				
Disclosure of political donations and gifts					
State legislation requires us to ask whether you, or an made a reportable political donation or have given a g the last two (2) years?					
□ No □ Yes					
If yes, complete the Political Donation and Gifts Discle	osure Statement and lodge it with this application.				
If no, in signing this application you undertake to advise the Council in writing if you become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.					
SECTION H: APPLICANT'S DECLARAT	ION				
I the undersigned hereby apply for development and associated activities approvals (where relevant) in relation to the development proposal described hereon and in the plans, specifications and documents accompanying the application.					
Name:					
Company Name (if applicable):					
Position (if applicable):					
Signature:	Date:				

SECTION I: CHECKLIST FOR LODGING APPLICATION

The following information is required for every application in hard copy / printed format. All plans are to be collated and folded to A4 Size, drawing number showing in ordered sets (please tick all applicable boxes below which relate to documents you intend to lodge with this application).

	Development Application Lodgement Checklist: CONSTRUCTION WORKS			Office Use	
1.	Consent from all owners				
2.	Applicant's signature				
	Plans				
3.	Site plan (3 copies)				
4.	Floor plan (3 copies)				
5.	Elevation plans (3 copies)				
6.	Stormwater drainage plan (3 copies)				
7.	Neighbour notification plans (4 copies A4 size) showing site & elevation plan				
8.	Shadow diagrams (3 copies) detailing shadows at 9am, 12pm & 3pm - if proposal has two or more storeys				
9.	Soil & water management plan (3 copies) - if proposal involves significant earthworks				
10.	Landscape plan (3 copies)if new residential building, commercial development, industrial development, mixed use development, or special use development				
11.	Parking plan (3 copies) - if dual occupancy, villa, town house, residential flat building, mixed use; commercial development, industrial development, mixed use development, or special use development (e.g. childcare centre)				
12.	Additional 2 copies of plans - if integrated development				
	Documentation				
13.	Statement of environmental effects				
14.	Environmental impact statement - if designated development				
15.	BASIX certificate (see note 6) - if new residential dwelling, dual occupancy, multi unit dwelling, alterations & additions over \$50,000 or swimming pool (or pool & spa) with a capacity > 40,000 litres				
16.	A written request in accordance with Clause 4.6 of Walcha LEP 2012 - if the building does not comply with a development standard contained in the Walcha LEP 2012				
17.	Photo elevations - if dwelling relocation				
18.	Statement of improvements to take place - if dwelling relocation				
19.	Heritage impact statement - if heritage item or for all buildings adjoining a heritage item				

20.	Acoustic report - if attached development, or childcare centre					
21.	Noise impact statement - if new licensed premises, extension of trading hours of licensed premises and for other uses which generate noise					
22.	Traffic and parking study - for development where the use may generate additional traffic and parking requirements					
23.	Fire safety measures schedule 1 and 2 - if development involves a change of use of a building, other than a dwelling house or a building or structure that is ancillary to the dwelling house					
24.	Contamination report - a detailed environmental investigations is required where the land use is changed from non-residential to a more sensitive use					
25.	Waste management plan - if works involve major construction, excavation, demolition, or swimming pools					
26.	Flood prone land advice - if land is identified as flood prone land in the Walcha Floodplain Risk Management Study, written advice from Council on development requirements or a flood study report must be provided to Council					
27.	 SEPP No 65 Design Quality of Residential Flat Development requirements (see note 7) if residential flat development (≥ 3 storeys & ≥ 4 self-contained dwellings, not of class 1a or 1b under the BCA) Additional 6 sets of all plans Additional 6 copies of SEE A sample board of proposed materials & colours of the façade Payment of the Design Review Panel fee Design statement (6 copies) that includes: An explanation of the design in terms of the design quality principles Design verification statement from qualified designer 					
	lopment Application Lodgement Checklist	Yes	N/A	Office		
1.	Consent from all owners		,	Use		
	2. Applicant's signature Plans					
3.	Site plan showing existing lots (3 copies)					
4.	Site plan showing proposed lots, including proposed legal and practical access, and total site area for each proposed lot, (3 copies)					
	Documentation					
5.	Statement of environmental effects					
Deve	lopment Application Lodgement Checklist	V	B1 (5	Office		
	RTISEMENTS & ADVERTISING STRUCTURES	Yes	N/A	Use		
1.	Consent from all owners					
2.	Applicant's signature					

	Plans			
3.	Site plan (3 copies)			
4.	Elevation plans (3 copies)			
	Documentation			
5.	Copy of public liability insurance policy - if sandwich board being erected on footpath			
6.	Statement of printed material to be included on the sign			
Cons	truction Certificate Application Lodgement Checklist	Yes	N/A	Office Use
1.	Consent from all owners			
2.	Applicant's signature			
	Plans			
3.	Detailed structural drawings (3 copies) - Sectional plan - Footings, slab, frame, roof trusses etc. (certified by a practising structural engineer)			
	Documentation			
4.	 Detailed specifications (3 copies) if construction and materials are not fully described on the plans. Specifications must: describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply state whether materials proposed are new or second hand and give particulars of any second hand materials to be used state the relevant Australian Standards applicable to the proposed work 			
5.	Schedule 1 – existing fire safety measures - if not a class 1a or class 10 building under the BCA			
6.	Schedule 2 – proposed fire safety measures - if not a class 1a or class 10 building under the BCA			
7.	Detailed statement for compliance with 'Section J – Energy Efficiency' of the BCA - if commercial building (BCA – classifications 3, 5, 6, 7, 8 & 9)			
8.	Details of alternative solutions to comply with BCA - if application involves an alternative solution to meet the performance requirements of the BCA			
Com	plying Development Certificate Application Lodgement Checklist	Yes	N/A	Office Use
1.	Consent from all owners			
2.	Applicant's signature			
	Plans			
3.	Site plan (3 copies)			
4.	Floor plan (3 copies)			
5.	Elevation plans (3 copies)			

6.	Stormwater drainage plan (3 copies)			
7.	Landscape plan (3 copies)if new residential building, commercial development, industrial development, mixed use development, or special use development			
9.	 Detailed structural drawings (3 copies) Sectional plan Footings, slab, frame, roof trusses etc. (certified by a practising structural engineer) 			
	Documentation			
10.	 Detailed specifications (3 copies) if construction and materials are not fully described on the plans. Specifications must: describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply state whether materials proposed are new or second hand and give particulars of any second hand materials to be used state the relevant Australian Standards applicable to the proposed work 			
11.	Schedule 1 – existing fire safety measures - if not a class 1a or class 10 building under the BCA			
12.	Schedule 2 – proposed fire safety measures - if not a class 1a or class 10 building under the BCA			
13.	Statement of environmental effects			
14.	BASIX certificate (see note 6) - if new residential dwelling, dual occupancy, multi unit dwelling, alterations & additions over \$50,000 or swimming pool (or pool & spa) with a capacity > 40,000 litres			
15.	Flood prone land advice - if land is identified as flood prone land in the Walcha Floodplain Risk Management Study, written advice from Council on development requirements or a flood study report must be provided to Council			
Addit	ional Applications / Forms Lodged with this Application Checklist	Yes	N/A	Office Use
1.	S68 Water Supply, Sewerage & Stormwater Drainage Work			
2.	S68 On-site Sewage Management System			
3.	Footpath usage			
4.	S138 Public Road & Footway Works, Structures & Activities			
5.	Political donations and gifts disclosure statement			
6.	Fire safety measures schedule			

SECTION J: NOTES FOR COMPLETING APPLICATION

Note 1

- 1. The EP&A Act requires that all owners consent to the lodging of an application.
- 2. It is the applicant's responsibility to clearly demonstrate that all owners have consented to the lodging of the application.
- 3. Owners who are companies can indicate consent by signing under seal or as otherwise authorised under Corporations Law. Alternatively owners who are companies can indicate consent by meeting the following criteria:
 - (a) ABN or ACN number must be provided, and
 - (b) Name, position and signature of:
 - one company director and company secretary; or
 - two company directors; or
 - if a sole director company, only one signature is required.
- 4. Individual owners must sign and print their names. Where there is more than one owner, all owners must sign.
- 5. Consent and seal of the owners corporation is required if the proposed work involves or affects common property. The Strata Managing Agent or two (2) members of the Owners Corporation must sign.
- 6. Where proposed work affects a party wall, consent of both owners is required in writing (e.g. Semi-detached or terrace dwelling).
- 7. Managing agents must have a written authority from the owner, clearly indicating that the authority is current, consenting to the lodging of, or empowering the applicant to lodge the application.
- 8. A person acting under registered power of attorney must quote book and page number, and provide a full copy of the power of attorney.
- 9. Under Section 147 of the Environmental Planning and Assessment Act 1979, any reportable political donation to a Councillor and / or a Council employee within a two (2) year period before the date of this application must be publicly disclosed.

Note 2

Except in the case of an application for, or in respect of, a class 1a or class 10 building:

a list of any fire safety measures that are proposed to be implemented in the building or on the land on which the building is situated

if the application relates to a proposal to carry out any structural work, alteration or rebuilding of, addition
to or change of classification to an existing building, or part of a building, Schedule 1 – Existing Fire Safety
Schedule and Schedule 2 – Proposed Fire Safety Schedule must be completed.

The extent, capability and basis of design of each of the fire safety measures concerned must be described.

Note 3

Where a proposed development is not designated development, the application must be accompanied by a statement of environmental effects unless the proposed development is considered to have negligible effect (e.g. minor interior alterations) which must:

- (a) Demonstrate that the environmental impact of the development has been considered;
- (b) Set out steps to be taken to protect the environment or to mitigate harm;
- (c) Address compliance with the appropriate instrument (and any exhibited draft instruments).

Note 4

Integrated Development is development (not being State significant development or complying development) that, in order for it to be carried out, requires development consent and one or more other licences / approvals. An application for Integrated Development must include:

- 1. sufficient information for the approval body to make an assessment of the application
- 2. an additional fee to Council as per current fees & charges
- 3. an additional fee for each approval body as per current fees & charges, in the form of a cheque made out to the approval body or EFT
- 4. an additional three copies of the plans and any relevant reports / statements

Note 5

Applications which have insufficient / deficient documentation and / or detail, may be returned to the applicant if Council is unable to assess the application. Council can request additional information from applicants for the application to be assessed and this can delay the assessment. Please ensure all requirements are met when submitting an application.

Note 6

The Building Sustainability Index (BASIX) is a web-based planning tool designed to assess the potential performance of residential buildings against a range of sustainability indices.

A BASIX Certificate identifies the sustainability features required to be incorporated in the building design. These features may include sustainable design elements such as recycled water, rainwater tanks, AAA-rated showerheads and taps, native landscaping, heat pump or solar water heaters, gas space heaters, roof eaves / awnings and wall / ceiling insulation.

You need a BASIX Certificate in Walcha Council when BASIX applies to the type of development for which you require approval. Commencement dates and details of types of development are at www.basix.nsw.gov.au. The applicant is required to submit the BASIX Certificate with the Development Application or Complying Development Certificate application. The plans and specifications must also identify the BASIX commitments which will be checked by a professional building certifier during construction. Where submitted plans or specifications are inconsistent with the relevant BASIX Certificate, Council should require applicants to submit consistent applications before progressing with the assessment process, either by amending plans / specifications or by submitting a new BASIX Certificate with commitments that match the rest of the application. Applicants can generate the BASIX Certificate only on the NSW Department of Planning' BASIX website: www.basix.nsw.gov.au. For more information, phone the BASIX Help Line on 1300 650 908

Note 7

State Environmental Planning Policy No. 65 requires a design verification statement for all development applications for residential flat development. The design verification statement must be from a qualified designer being a statement in which qualified designs verifies:

- (a) That he or she designed, or directed the design of the residential flat development; and
- (b) That the design quality principles set out in part 2 of SEPP 65 Design Quality of Residential Flat Development, are achieved for the residential flat development. A qualified designer means a person registered as an architect in accordance with the Architects Act 1921.

Note 8

Some activities that may cause contamination:

acid/alkali plant and formulation

airports

chemicals manufacture and formulation

drum re-conditioning works

electrical manufacturing (transformers)

engine worksgas workslandfill sites

mining and extractive industriespaint formulation and manufacture

power stationsscrap yards

sheep and cattle dips

tanning and associated trades

wood preservation

agricultural/horticultural activitiesasbestos production and disposal

- defence works

- dry cleaning establishments

- electroplating and heat treatment premises

explosives industryiron and steel worksmetal treatment

- oil production and storage

- pesticide manufacture and formulation

railway yardsservice stationssmelting and refining

- waste storage and treatment

Note 9

On-site inspections are carried out prior to the determination of any application. As a result of this inspection, or from a preliminary assessment, further information may sometimes be required. A Council Officer will contact you soon after their initial inspection if this is the case.

SECTION K: PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

Purpose of collection: For assessment of applications for approval by the consent authority and any

relevant state government agency.

Intended recipients: Council staff and approved contractors of Walcha Council.

Supply: The information you supply in this application will enable your application to be

assessed by Council. If the information is not provided, your application may

not be accepted.

Access / Correction: Council staff or Government Information (Public Access) 2009 Act requests.

Storage: Councils record management systems and archives.

TRIM Ref: WI/18/2360 (Last updated: 19/08/2020) Page 11 of 12

SECTION L: LODGEMENT DETAILS

You can lodge the completed application by

Mail: Walcha Council

PO Box 2

WALCHA NSW 2354

In person: 2W Hamilton Street

WALCHA NSW 2354

What now: Once your application is received a Council Officer may contact you to discuss your

proposal, which may include a request for further information and / or clarification of

the proposal.

For further information regarding your application please contact us:

Telephone: (02) 6774 2500

Email: council@walcha.nsw.gov.au

SECTION M: FEES (Office use only)

Please contact Council for advice of fees payable:

Fee Type	Tick if fee payable	Fee
Development Application (263)		\$
Complying Development Certificate Application (263)		\$
Planning Reform Fee (270 & 271)		\$
Construction Certificate (266)		\$
Critical Stage Inspections (267)		\$
Long Service Corporation Fee (264 & 265)		\$
Subdivision Certificate Fee (273)		\$
Other		\$
	Total fees:	\$
	Date received:	//
	Receipt number:	

SECTION N:	ENDORSEMENT	OF RECEIPT	(Office use only)
~ _ ~ ~		~	(

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Date received:	Accepted by:
24.01.00.104.	

TRIM Ref: WI/18/2360 (Last updated: 19/08/2020) Page 12 of 12