



BUSINESS PAPER  
ORDINARY MEETING OF COUNCIL

To be held on

Friday, 29 January 2021

Commencing at

**9:30am**

at

Walcha Council Chambers

Members:

- Mayor – Councillor Eric Noakes
- Deputy Mayor – Councillor Jennifer Kealey
- Councillor Peter Blomfield
- Councillor Kevin Ferrier
- Councillor William Heazlett
- Councillor Scott Kermode
- Councillor Clinton Lyon
- Councillor Rachael Wellings

Quorum – 5 Members to be Present

AGENDA

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Submitted to Council: 29 January 2021

..... General Manager ..... Mayor



Dear Mayor & Councillors

You are requested to attend the Ordinary Meeting of the Walcha Council to be held in the Council Chambers, Hamilton Street, Walcha on **Friday, 29 January 2021** commencing at **9:30am**.

Yours sincerely

Anne Moddero  
General Manager

### **NOTICE:**

The Ordinary, Extra Ordinary and Committee open meetings of Council will be audio recorded for community transparency and minute taking purposes. The audio recording of all Ordinary and Extra-Ordinary Meetings of Council will be uploaded to Council's website.

### **INDEX**

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(Resolution to admit matters of urgency before being further considered by Council).
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10. Committee Reports



11. Delegate Reports

- 11.1 Minutes of the Namoi Unlimited Board Meeting held on 08 December 2020 at Walcha Council Chambers. WI/2020/18681

12. Questions with Notice

Nil.

13. Reports to be Considered in Closed Council

13A Referral to Closed Council:

1. Recruitment Activities
2. Walcha Community Gym Committee Membership; and
3. Request to Waive Rural Waste Management Fee

Resolution to adjourn the Ordinary Meeting and to move into Closed Council Meeting and to exclude the Press and the Public from the entire proceedings of the Closed Meeting.

- 13.1 Recruitment Activities WINT/2021/00111  
13.2 Walcha Community Gym Committee Membership WINT/2020/07908  
13.3 Request to Waive Rural Waste Management Fee WINT/2021/00105

Resolution to move into Open Council.

The Mayor publicly declares the Closed Council Meeting Resolution/s.



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**Present:**

**Leave of Absence:**

**Confirmation of the Ordinary Meeting Minutes held on Wednesday,  
16 December 2020:**

**Matters arising from the Minutes of the Ordinary Meeting held on Wednesday,  
16 December 2020:**



# Item 2: Previous Minutes



## ORDINARY MEETING OF COUNCIL

held on

Wednesday, 16 December 2020

at

3.03pm

at

Walcha Council Chambers

**PRESENT:** Clr EH Noakes (Chairman) Mayor together with Councillors PR Blomfield, KW Ferrier, WJ Heazlett, JM Kealey, SJ Kermode, CM Lyon and RL Wellings.

**IN ATTENDANCE:** Mrs AD Modderno – General Manager, Mrs LJ Latham – Director Environment & Development, Mr PR Murray – Director Infrastructure and Mrs EL Hobbs – Executive Assistant.

**1. LEAVE OF ABSENCE:**

Nil.

MINUTES

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This is page 1 of 7 of Ordinary Council Meeting Minutes held 16 December 2020

.....General Manager .....Mayor  
**January 2021 Council Meeting Business Paper Page 6 of 69**



**2. CONFIRMATION OF THE ORDINARY MEETING MINUTES HELD ON WEDNESDAY, 25 NOVEMBER 2020:**

139 **RESOLVED** on the Motion of Councillors Heazlett and Wellings that the Minutes of the Ordinary Meeting held on Wednesday, 25 November 2020, copies of which have been distributed to all members, be taken as read and confirmed a **TRUE** record.

**3. BUSINESS ARISING**

Nil.

**4. DECLARATIONS OF INTEREST**

**Item 6.2: Draft Walcha Council Youth Strategy**

Clr Wellings declared a non-pecuniary non-significant interest in this matter as she was part of the process of forming the Strategy acting as a Councillor.

**5. MAYORAL MINUTE**

It was with great sadness that Councillors learnt of the passing of Bernard Lynch on Monday. A longtime employee of Council and skilled grader operator Bernard had been battling ill health for some time. Despite this challenge he approached life with a positive attitude and determination to live his life to the fullest.

Bernard came to Walcha in the 1970's with his family where his father managed Permewans. His passion to look after his fellow workers rights could never be questioned and his commitment to his community whether on or off the sporting field or any cause he could help with was a hallmark of his give all attitude.

In recognition of Bernard's contribution to Walcha Council and his work colleagues Council Offices will be closed from 1:30pm on Monday 21 December to allow staff to attend his graveside service.

To Anne, John and Brian and families we extend our thoughts and wishes at this difficult time. We hope that these thoughts can help you in these challenging times.

*"Grief is the price we pay for love". (Dr Colin Murray Parkes).*

Vale Bernard Anthony Lynch.

Mayor Eric Noakes

140 **RESOLVED** on the Motion of Councillor Noakes that the Mayor Minute be **NOTED** by Council.





**6. SENIOR OFFICERS REPORT**

141 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that the Senior Officers' Reports be **RECEIVED** for further consideration.

**6.1 Development Application 10.2020.13.2 Alterations and Additions to Dwelling – DJJ Jones WO/2020/04460**

142 **RESOLVED** on the Motion of Councillors Kermode and Kealey that Council approve Modified Development Application 10.2020.13.2 for the alterations and additions to a dwelling on Lot 1 DP608305, being 163W Evans Street, Walcha, as per the development conditions listed within the Development Assessment Report.

Being a Planning matter a **Division** was called prior to voting on this matter and the result was as follows:

**For:** Councillors: Noakes, Blomfield, Ferrier, Heazlett, Kealey, Kermode, Lyon and Wellings.

**Against:** Nil.

**Absent:** Nil .

**Declared Interest:** Nil.

**6.2 Draft Walcha Council Youth Strategy WO/2020/04444**

143 **RESOLVED** on the Motion of Councillors Ferrier and Kealey that Council:

1. **ENDORSE** the public exhibition of the Draft Walcha Council Youth Strategy for a period of 28 days;
2. Following the public exhibition period a report summarising all community feedback received be presented to Council; OR
3. Following the public exhibition if no feedback is received, **ADOPT** the Draft Walcha Council Youth Strategy as presented.

**6.3 Formation of Walcha Council Community Gym Committee under Section 355 WO/2020/04186**

**Motion:**

It was **MOVED** Clr Kealey **Seconded** Clr Wellings that Council:

1. Establish a Section 355 Community Gym Advisory Committee;
2. Adopt the Community Gym Advisory Committee Terms of Reference with the amendment to delete "All 8 members to have voting rights" from the Membership section;
3. Advertise in local publications and on Council's media pages inviting representatives for the current vacancies;
4. Advertise the proposed amendment to the 2020/2021 Fees & Charges;
5. Approve a budget of \$80,000 for purchase of equipment for the facility funded from the Local Roads and Community Infrastructure (Extension) Fund; and
6. Delegate authority to the General Manager to finalise the transition arrangements from the existing facility operators to the new facility, noting





that the General Manager will report the final outcome to Council when finalised.

### **Amendment**

It as MOVED Clr Heazlett Seconded Clr Lyon that the fees should be set as:

- Family Membership: \$400;
- Annual Membership: \$300;
- Pensioner & Student Discount of 50%; and
- Schools be given the opportunity to experience the facility in the first year of opening FREE.

The **Amendment** was to put to the **VOTE** and **LOST**.

The **Original Motion** becomes the **Substantive Motion** and was put to the **VOTE** and **CARRIED**.

145 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that Council formally writes a letter of recognition to the Community Gym Committee thanking them for their efforts over the last few years.

### **6.4 Ordinary Meeting in January 2021** **WO/2020/04434**

146 **RESOLVED** on the Motion of Councillors Kealey and Blomfield that Council hold an Ordinary Meeting on Friday, 29 January 2021 commencing at 9:30am.

### **6.5 Regional Meetings 2020 Update** **WO/2020/04113**

147 **RESOLVED** on the Motion of Councillors Wellings and Kealey that Council **NOTE** the Report.

## **7. NOTICE OF MOTION**

### **7.1 Notice of Motion No.: 21 – Available Residential & Industrial Land – Clr Noakes** **WO/2020/04452**

148 **RESOLVED** on the Motion of Councillors Noakes and Lyon that:

1. \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land.
2. Any privately owned land within the town boundary that is zoned residential or industrial also be identified.

## **8. MATTERS OF URGENCY**

Nil.



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## **9. MANAGEMENT REVIEW REPORTS**

149 **RESOLVED** on the Motion of Councillors Kealey and Lyon that the Management Review Reports be **RECEIVED** for further consideration.

### **9.1 Office of the General Manager WO/2020/04394**

150 **RESOLVED** on the Motion of Councillors Lyon and Kealey that items included in the Office of the General Manager Management Review be **NOTED** by Council.

### **9.2 Infrastructure WO/2020/04248**

151 **RESOLVED** on the Motion of Councillors Kealey and Ferrier that items included in the Infrastructure Management Report be **NOTED** by Council.

### **9.3 Environment & Development WO/2020/04427**

152 **RESOLVED** on the Motion of Councillors Kealey and Heazlett that items included in the Environment & Development Management Review be **NOTED** by Council.

### **9.4 Community & Tourism WO/2020/04411**

153 **RESOLVED** on the Motion of Councillors Ferrier and Kealey that items included in the Community & Tourism Management Review be **NOTED** by Council.

## **10. COMMITTEE REPORTS**

10.1 **Minutes of the Walcha Council Arts Advisory Committee Meeting held on 05 November 2020 at the Council Chambers, Hamilton Street, Walcha**  
**WO/2020/04446**

## **11. DELEGATE REPORTS**

11.1 **Minutes of the Walcha & District Historical Society Inc Meeting held at the Museum on Saturday, 24 October 2020.**  
**WI/2020/04190**

## **12. QUESTIONS ON NOTICE**

Nil.

## **13. CLOSED COUNCIL**

13A **Referral to Closed Council:** **WO/2020/04464**

1. **Tender for the Provision of Traffic Control**
2. **Tender for the Provision of Road Stabilisation**

154 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of:

1. **Tender for Provision of Traffic Control; and**

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This is page 5 of 7 of Ordinary Council Meeting Minutes held 16 December 2020

.....General Manager .....Mayor



2. Tender for Provision of Road Stabilisation;  
BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**13B Referral to Closed Council – Minutes of the General Manager’s Performance Review Committee Meeting held on 09 December 2020**

**WO/2020/04465**

155 **RESOLVED** on the Motion of Councillors Heazlett and Kealey that, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matter of the General Manager’s Performance Review Committee Meeting Minutes BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the report relates to personnel matters concerning particular individuals (other than Councillors).

156 **RESOLVED** on the Motion of Councillors Kealey and Blomfield that Council resolve into Committee of the Whole and that the press and public be excluded from the entire proceedings of the Meeting of the Closed Council for the reason that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business AND that it relates to personnel matters concerning particular individuals (other than Councillors).

157 The Meeting resumed in **OPEN** Council on the Motion of Councillors Kealey and Wellings.

**PRESENT:** Present and IN Attendance were the same as listed in the Minutes of the Ordinary Meeting with the exception of the press and the public.

The Chairman publicly declared the **RESOLUTIONS** passed by the Council whilst in Closed Council Meeting.

**13.1 Tender for the Provision of Traffic Control** **WINT/2020/07499**

CC: 27/202021 **RESOLVED** on the Motion of Councillors Wellings and Lyon that Council **ADOPTS** the tenders representing best value to a panel contract for the supply of Traffic Control for the period 01 December 2020 to 30 June 2024, with the following tenderers:

- a) DOB Enterprises Trading as Watchout Training & Traffic Control
- b) Ahoy Traffic Control
- c) Guardrite Security and Traffic Management
- d) Altus Traffic Control



**13.2 Tender for the Provision of Road Stabilisation WINT/2020/07500**

CC: 28/20202021 **RESOLVED** on the Motion of Councillors Lyon and Ferrier that Council **ADOPTS** the tenders representing best value to a panel contract for the supply of Stabilisation Services for the period 01 December 2020 to 30 June 2024, with the following tenderers:

- a) Stabilised Pavements of Australia Pty Limited
- b) Stabilcorp Pty Limited
- c) Downer EDI Works Pty Ltd
- d) Accurate Asphalt & Road Repairs Pty Limited

**13.3 Minutes of the Walcha Council General Managers Performance Review Committee Meeting held on Wednesday, 09 December 2020. WO/2020/04440**

CC: 29/202021 **RESOLVED** on the Motion of Councillors Kealey and Wellings that Council **ACCEPTS** the General Managers Action Plan.

**THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4:22PM.**



Item 3:  
Business  
Arising from  
Previous  
Minutes



# Item 4:

# Declarations of Interest



# Item 5: Mayoral Minute





There was no Mayoral Minute available for  
January 2021 at time of print.



# Item 6:

# Senior Officers' Reports



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**Item:** 6.1 **Ref:** WO/2021/00244  
**Title:** 2019 – 2020 Annual Financial Statements Presentation by Auditors  
**Author:** General Manager  
**Previous Items:** Not Applicable  
**Attachment:** Yes – Auditors Report

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***Community Strategic Plan Reference***  
*Goal 8.2.1 – Maintain a stable and secure financial structure for Council.*

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**Purpose**

The purpose of this report is to present the NSW Audit Office's Management Letter and outcome for Walcha Council's 2019-2020 Financial Statements.

**Report**

The full suite of audited financial statements is included in Walcha Council's 2019-2020 Annual Report which is available on council's website at <https://www.walcha.nsw.gov.au/council/council-documents-walcha/annual-reports/2019-2020-annual-report.aspx>.

A summary presentation will be provided by a representative from auditors Forsythes during the meeting.

Policy Implications

There are no additional policy implications arising from this report.

Financial Implications

There are no financial implications arising from this report.

Legal Implications

There are no legal implications arising from this report.

Social Implications

There are no social implications arising from this report.

Environment Implications

There are no environmental implications arising from this report.

**RECOMMENDATION: That the Report be NOTED by Council**



Cr Eric Noakes  
Mayor  
Walcha Council  
PO Box 2  
WALCHA NSW 2354

Contact: Chris Harper  
Phone no: 02 925 7374  
Our ref: D2028370/1800

21 December 2020

Dear Mayor

**Report on the Conduct of the Audit  
for the year ended 30 June 2020  
Walcha Council**

I have audited the general purpose financial statements (GPFS) of Walcha Council (the Council) for the year ended 30 June 2020 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2020 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

## **INCOME STATEMENT**

### **Operating result**

	<b>2020</b>	<b>2019</b>	<b>Variance</b>
	<b>\$m</b>	<b>\$m</b>	<b>%</b>
Rates and annual charges revenue	4.9	4.7	↑ 4.3
Grants and contributions revenue	9.4	8.5	↑ 10.6
Operating result from continuing operations	2.5	1.3	↑ 92.3
Net operating result before capital grants and contributions	0.1	(1.1)	↑ 109.1

The Council’s operating result from continuing operations (\$2.5 million including depreciation and amortisation expense of \$3.7 million) was \$1.2 million higher than the 2018–19 result. This is primarily due to an increase of:

- \$933,000 in grants and contributions income due to Council conducting major transport works
- \$618,000 in other revenues arising from reimbursement of natural disaster rectification costs.

The net operating result before capital grants and contributions (\$0.1 million) was \$1.2 million higher than the 2018–19 result. This was predominately due to natural disaster bushfire recovery funding of \$1.3 million.

Rates and annual charges revenue (\$4.9 million) increased by \$264,000 (4.3 per cent) in 2019–20 due to normal rate peg allowance increases in the year and an increase in annual charges for waste services to cover increases in waste costs.

Grants and contributions revenue (\$9.4 million) increased by \$876,000 (10.6 per cent) in 2019–20 largely due to increases of:

- \$651,000 in transport funding (roads and bridges relating to Wollun Bridge and Thunderbolt highway)
- \$1.3 million in bushfire recovery funding.
- \$282,000 in roads to recovery funding
- \$218,000 in economic development grants used predominately for a new truck wash.

These were partially offset by decreases of:

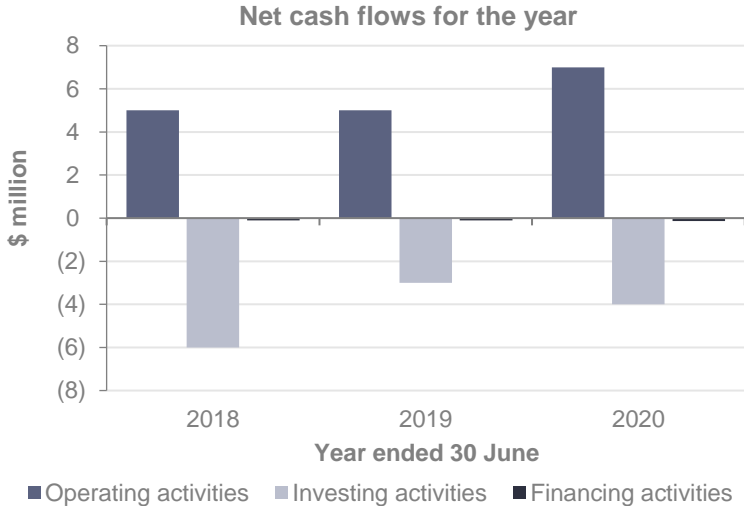
- \$364,000 in pre-school capital improvements funding
- \$978,000 in recreation and culture funding.

## STATEMENT OF CASH FLOWS

Cash inflows from operations increased by \$2.1 million mainly due to an increase in natural disaster (bushfire recovery funding) receipts of \$1.3 million during 2019-20.

Cash outflows from investing activities increased by \$1.2 million due to increased outlay on Infrastructure, Property, Plant and Equipment compared to 2018-19.

Cash outflows from financing activities increased by \$69,000 due to higher repayments.



## FINANCIAL POSITION

### Cash and investments

Cash and investments	2020	2019	Commentary
	\$m	\$m	
External restrictions	3.3	1.9	Major external restrictions include water, sewer, developer contributions and grants for specific purposes. A higher level of restrictions applied to grants received in 2019-20 compared to the previous year.
Internal restrictions	4.1	4.7	
Unrestricted	0.2	1.3	
<b>Cash and investments</b>	<b>7.6</b>	<b>7.9</b>	Major internal restrictions include the plant and vehicle replacement reserve, infrastructure replacements and employee entitlements. The decrease related to planned utilisation of reserves for plant, pre-school and housing projects.

## PERFORMANCE

### Performance measures

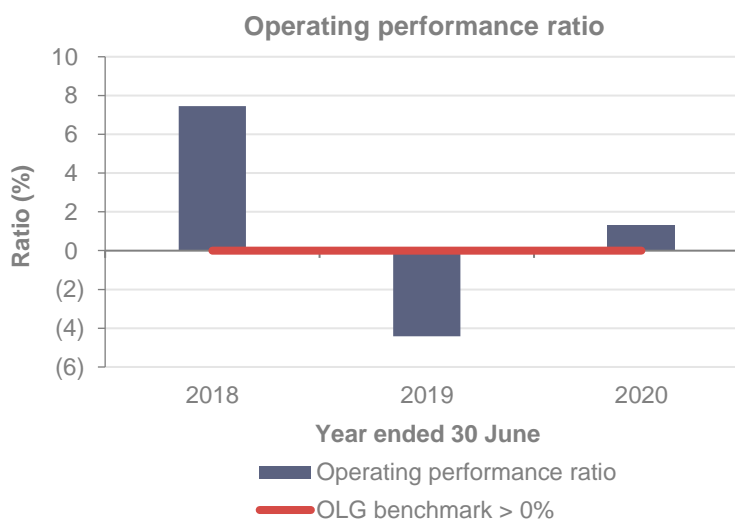
The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

#### Operating performance ratio

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

The Council met the OLG benchmark for the current reporting period.

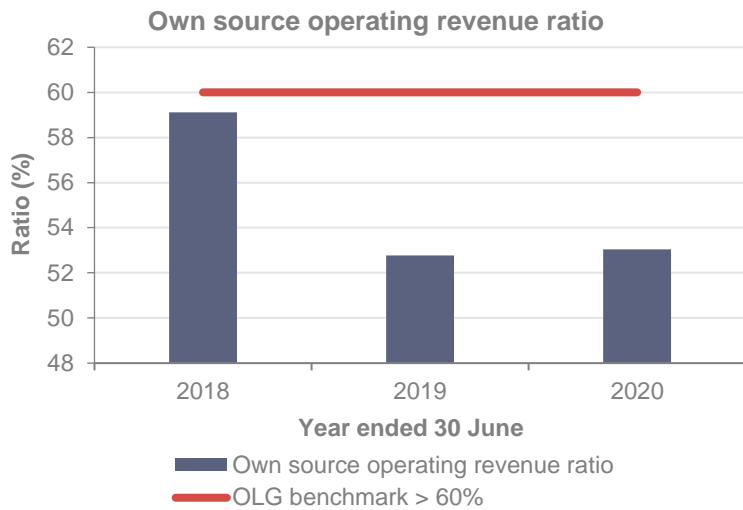
The increase in the 2019-20 operating performance ratio was mainly due to natural disaster cost reimbursements.



### Own source operating revenue ratio

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

The Council did not meet the OLG benchmark for the current reporting period.

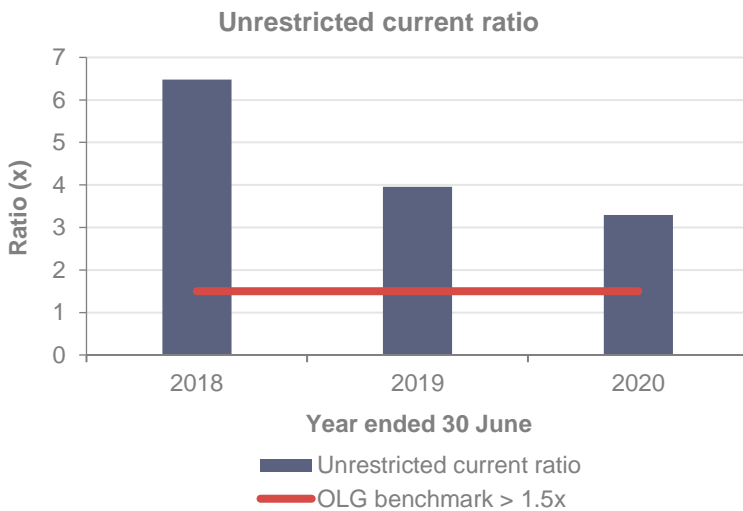


### Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

The Council exceeded the OLG benchmark for the current reporting period.

The unrestricted current ratio has decreased in 2019-20 due to increases in capital expenses.

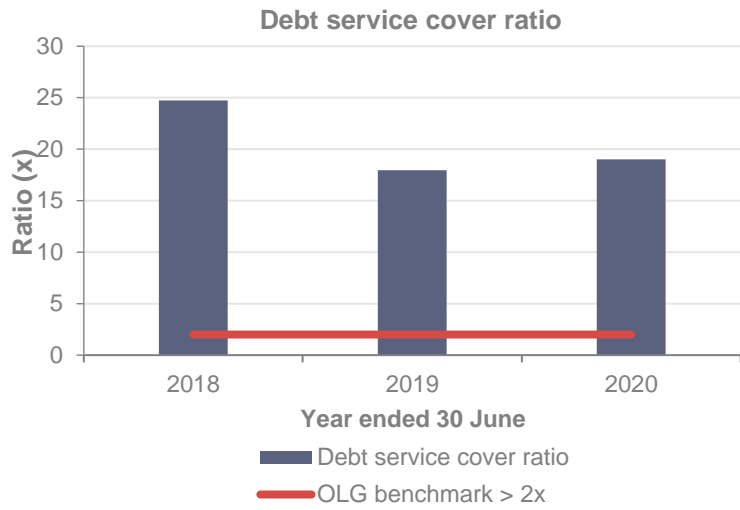




### Debt service cover ratio

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

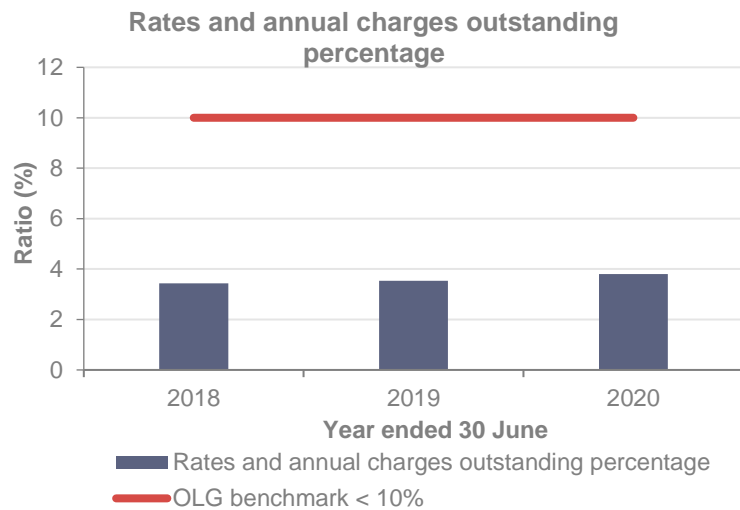
The Council exceeded the OLG benchmark for the current reporting period.



### Rates and annual charges outstanding percentage

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.

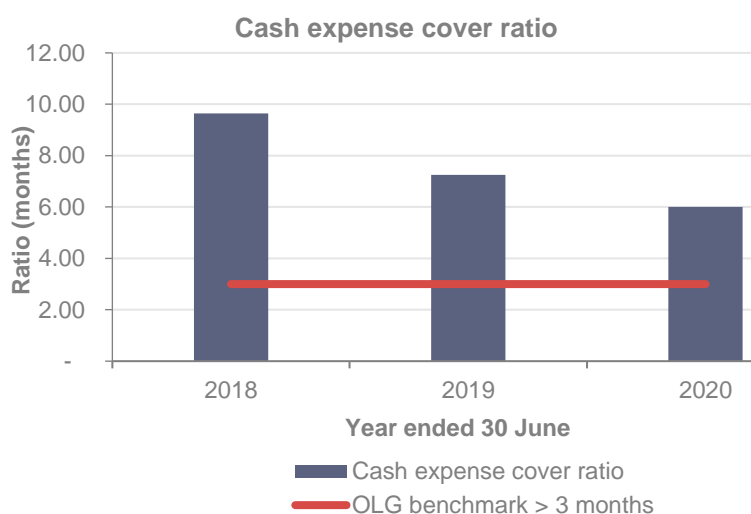
The Council met the OLG benchmark for the current reporting period.



## Cash expense cover ratio

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.

The Council exceeded the OLG benchmark for the current reporting period.



## Infrastructure, Property, Plant and Equipment renewals

Infrastructure, Property, Plant and Equipment (IPPE) renewal expenditure was \$3.2 million, a \$301,000 increase compared to 2018-19. Renewal expenditure was \$428,000 lower than the 2019-20 depreciation expense.

## OTHER MATTERS

### Impact of new accounting standards

#### AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income for Not-for-Profit Entities'

The Council adopted the new accounting standards AASB 15 'Contracts with Customers' and AASB 1058 'Income of Not-for-Profit Entities' (collectively referred to as the Revenue Standards) for the first time in their 2019–20 financial statements.

AASB 15 introduces a new approach to recognising revenue based on the principle that revenue is recognised when control of a good or service transfers to a customer. AASB 15 impacts the timing and amount of revenue recorded in a councils' financial statements, particularly for grant revenue. AASB 15 also increases the amount of disclosures required.

AASB 1058 prescribes how not-for-profit entities account for transactions conducted on non-commercial terms and the receipt of volunteer services. AASB 1058 significantly impacts the timing and amount of income recorded in a councils' financial statements, particularly for grant income and rates which are paid before the commencement of the rating period.

The Council recognised a \$524,000 adjustment to the opening accumulated surplus at 1 July 2019 on adoption of the new Revenue Standards. The Council disclosed the impact of adopting the new Revenue Standards in Note 15.

#### AASB 16 'Leases'

The Council adopted the new accounting standard AASB 16 'Leases' for the first time in their 2019–20 financial statements.

AASB 16 changes the way lessees treat operating leases for financial reporting. With a few exceptions, operating leases will now be recorded in the Statement of Financial Position as a right-of-use asset, with a corresponding lease liability.

AASB 16 results in lessees recording more assets and liabilities in the Statement of Financial Position and changes the timing and pattern of expenses recorded in the Income Statement.

The Council recognised right-of-use assets of \$118,000 and lease liabilities of \$73,000 at 1 July 2019 on adoption of AASB 16.

The Council disclosed the impact of adopting AASB 16 in Note 12.

### **Legislative compliance**

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Chris Harper  
Director, Financial Audit  
Delegate of the Auditor-General for New South Wales

cc: Ms Anne Modderno, General Manager  
Mr Paul Cornall, Principal, Forsyths  
Mr Jim Betts, Secretary of Department of Planning, Industry and Environment



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<b>Item:</b>	6.2	<b>Ref:</b> WO/2020/04698
<b>Title:</b>	Request for Funding for Walcha Show 2021 from Bushfire Community Recovery & Resilience Fund Phase 2	
<b>Author:</b>	Director Community and Tourism	
<b>Previous Items:</b>	Not Applicable	
<b>Attachment:</b>	Walcha Show Society Funding Application Form (14/12/2020)	

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***Community Strategic Plan Reference:***

*Goal 3.2 – The public health and wellbeing of the community will be protected and enhanced.*

*Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.*

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**Purpose:**

The purpose of this report is to formally acknowledge approval of the request for funding received from the Walcha Show Society seeking funds through the Bushfire Community Recovery & Resilience Fund Phase 2 to support the Walcha Show 2021.

**Background:**

An additional \$250,000 has been made available to Council and local community groups through the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 grant program. Projects completed under this program must meet one or more of the Disaster Recovery Outcomes. These are:

- A. The needs of vulnerable groups are addressed in disaster recovery
- B. The community is aware of the disaster recovery processes
- C. The community can express its changing disaster recovery needs
- D. Community members are aware of the risks of future disasters
- E. The community has improved capacity and capability to respond to future disasters
- F. Business and not-for-profits have in place adequate mitigation practices for risks and threats and/or
- G. Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery

A minimum of 25% must be spent on community led projects targeting smaller-scale community activities. Any remaining funds can be spent on a Council-led program of work. As at 15 December 2020, there was a total value of \$127,500 still available in this program yet to be allocated.

**Report:**

A copy of the application is attached to this report. This was submitted early due to the scheduling of the event, and that the program for review of all applications early 2021 will be too late to provide funding to this.

This request was considered by Councillors via electronic mail following the December Ordinary Meeting on 16 December 2020 and was supported unanimously by Councillors.

*Policy Implications*

The proposed event satisfies the required grant eligibility criteria as per the application.



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Financial Implications

There are no separate financial implications to Council funds arising from this report. \$20,000 support for this event funded from the community led portion of the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 will leave a total of \$107,500 unallocated funds to be offered to community groups through the application process.

Legal Implications

There are no legal implications arising from this application.

Social Implications

This program of work delivers positive impacts for community members both directly and indirectly impacted by the bushfires, and supports their recovery.

Environment Implications

There are no environmental implications arising from this application.

**RECOMMENDATION: That Council APPROVE \$20,000 of the community led project portion of the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 to be allocated to the 2021 Walcha Show Society as per the application received and previous consent received by electronic mail.**



Attachment: Application form

Walcha Council Grant Application for Bushfire Community  
Recovery and Resilience Fund Phase 2 Stream 1  
**Council-led Community Grants Program**



**Application for Bushfire Community Recovery and Resilience Fund (BCRRF)**

Applications can be submitted via post to PO Box 2, Walcha NSW 2354, or in person to Council's office or by emailing [council@walcha.nsw.gov.au](mailto:council@walcha.nsw.gov.au).

**We recommend that you lodge your application early to allow for any difficulties you may experience, and time for your application to be assessed for eligibility.** Refer to Council's website for an the grant guidelines. If you have any questions please contact Brooke Jeffery on 0429 838 365 or [bjeffery@walcha.nsw.gov.au](mailto:bjeffery@walcha.nsw.gov.au)

**Community Groups must have the capacity to organise and deliver any proposed events or activities with limited Council assistance. Public liability insurance is mandatory for all events.**

Under the Disaster Recovery Funding Arrangements, all projects under the BCRRF must appropriately acknowledge and recognise that it is jointly funded under the Commonwealth/State Disaster Recovery Funding Arrangements.

Any social media, advertising or print media must acknowledge the funding source with the wording: *This project was made possible through The Bushfire Community Recovery and Resilience Fund Phase 2, a joint Commonwealth-State fund through the Disaster Recovery Funding Arrangements administered by Resilience NSW.*

**Applications close: 11th January 2021**

**1. Organisation and Contact Details**

<i>Please provide the following information about yourself and your organisation:</i>			
<b>Organisation:</b>	Walcha Show Society Incorporated		
<b>Contact Name:</b>	Dale Webber		
<b>Position:</b>	Secretary		
<b>Postal Address:</b>	PO Box 39, Walcha		
<b>State</b>	NSW	<b>Postcode:</b>	2354
<b>Phone:</b>	(02) 6777 8191	<b>Email:</b>	walchass@tpg.com.au
<b>Do you have a website or Facebook page? (please provide address or details)</b>	<a href="http://www.walchashow.org.au">www.walchashow.org.au</a> <a href="https://www.facebook.com/Walcha-Show-487347664996759">https://www.facebook.com/Walcha-Show-487347664996759</a>		





Walcha Council Grant Application for Bushfire Community  
 Recovery and Resilience Fund Phase 2 Stream 1  
**Council-led Community Grants Program**



Where in NSW is this organisation based?	Rural &/or Remote: Rural
ABN <a href="#">Australian Government ABN Lookup</a> : 22 564 316 081	
Organisation charitable status <a href="#">Eligibility Help</a>	
Not-For-Profit	
<p><b>Provide a brief overview of your organisation, including when it was established, main purpose and activities:</b></p> <p>Walcha Show Society Incorporated operates the annual Walcha Agricultural Show and held its first show in its own right in 1878. Walcha Show is widely renowned for being an authentic country show where there is something for everyone. Over 270 volunteers from the Walcha community freely contribute their time to work before, during and after the 2-day show. The Walcha Show is one of the most important and largest events on the social calendar of the Walcha Shire, with the main purpose to bring the Walcha community at large together and to ensure everyone involved, from volunteers, exhibitors, participants and visitors, have an enjoyable, rewarding, educational and socially uplifting experience.</p>	

**2. Project Overview details**

This funding is intended to be flexible in order to meet recovery needs of local communities. Eligible projects must contribute to community recovery and/or resilience including projects that support community wellbeing. **Approved projects must be delivered by 30<sup>th</sup> June 2022.**

Projects will need to contribute to fulfil one or more of the following **Disaster Recovery Outcomes**:

- a) The needs of vulnerable groups are addressed in disaster recovery
- b) The community is aware of the disaster recovery processes
- c) The community can express its changing disaster recovery needs
- d) Community members are aware of the risks of future disasters
- e) The community has improved capacity and capability to respond to future disasters
- f) Business and not-for-profits have in place adequate mitigation practices for risks and threats
- g) Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery





<b>Project Title: The Walcha Show Will Go On!</b>	
<i>Please provide the following details about your planned activity:</i>	
<b>Name of event:</b>	2021 Walcha Show
<b>Location of event:</b>	Walcha Showground, 43e – 60e Jamieson Street, Walcha, NSW, 2354
<b>Expected Start date of event:</b>	Friday 12 March 2021
<b>Expected end date of event:</b>	Saturday 13 March 2021
<b>Total Grant funding Requested (Excludes GST and in-kind)</b>	
<b>\$20,000</b>	
<b>Briefly provide background information and evidence that supports the need for, and adopted approach of, this project (Max 200 words):</b>	
<p>During late 2019 and early 2020, the Walcha community at large was affected by bushfire activity throughout the shire. Not only has there been physical recovery efforts needed for agricultural land, livestock, building and equipment, there is an ongoing need for emotional recovery support. The bushfires caused emotional distress and trauma among thousands of people in the Walcha community who were impacted directly or indirectly. For some, the distress lasted a few days or weeks, some have or will go on to develop mental health issues. Emotionally affected parties include rural landholders and livestock owners, first responders and emergency personnel (NSW Rural Fire Services, NSW Fire and Rescue, SES and their volunteers), the local business community and the residential community at large.</p> <p>Disasters such as bushfires often promote feelings of fear, confusion, grief, helplessness, anxiety, anger, guilt and even diminished confidence in self or others. The Show brings together a strong-knit community in an enjoyable, interactive and inclusive way and provides many opportunities to share and exchange information and resources. It is an integral part of our community's social calendar and this year we'd like to provide a variety of helpful interventions that can assist individuals and communities to recover from the past year's adversities.</p>	
<b>Expected attendance:</b>	3,000 per day (at least 6000 total 2020 Show)



<b>The actual geographical locations/regions /areas the project will be undertaken</b>	Walcha Local Government Area
<b>Targeted populations</b> <input type="checkbox"/> Volunteers <input type="checkbox"/> Culturally & linguistically Diverse (CALD) <input type="checkbox"/> Aboriginal and Torres Strait Islander <input type="checkbox"/> Disabled <input type="checkbox"/> Vulnerable and at risk communities	

### 3. Collaboration and Partnerships

<p><b>Please list the organisation name, phone number and contact on who you will be partnering or collaborating with to deliver these project(s)</b></p> <p>We plan to invite the following bushfire recovery / resilience services / agencies to attend the Show and have information stands. We also plan to have some short information sessions where, for example, a representative will have the opportunity to speak, with a Q&amp;A session at the end of each. Where applicable, we will also invite agencies such as RFS, SES, National Parks, NSW Fire and Rescue, to have equipment / vehicles on display.</p>	
<ul style="list-style-type: none"> <li>• Resilience NSW (will invite Shane Fitzsimmons to speak)</li> <li>• Walcha Council Bushfire Recovery Officer, Brooke Jeffrey</li> <li>• DPI's Rural Recovery Support Service (Walcha – Chloe Hoy)</li> <li>• Rural Adversity Mental Health Program (RAMPH), Kate Arndell, Andrew Daley, Letitia Cross</li> <li>• Hunter New England Health, Julian Rote, Senior Clinical Psychologist</li> <li>• NSW Health, Farmgate</li> <li>• Blazeaid</li> <li>• Rural Financial Counselling Service NSW</li> <li>• State Emergency Services</li> <li>• NSW Rural Fire Services</li> <li>• NSW National Parks and Wildlife Services</li> <li>• NSW Fire and Rescue</li> <li>• Australian Defence Force / Reserve Brigade</li> <li>• St Johns First Aid</li> </ul>	<ul style="list-style-type: none"> <li>• MHERV (Men's Health Educational Rotary Van)</li> <li>• Local Land Services, Northern Tablelands</li> <li>• Local Land Services, Northern Tablelands</li> <li>• Rural Aid, Narelle McDonald</li> <li>• Salvation Army</li> <li>• Red Cross</li> <li>• Vinnies</li> <li>• Anglicare</li> <li>• Hunter New England Central Coast Primary Health Network</li> <li>• Koala Hospital</li> <li>• RSPCA</li> <li>• NSW Wildlife Information, Rescue and Education Service (WIRES)</li> <li>• Lifeline</li> <li>• Kids Helpline</li> <li>• Southern New England Landcare</li> <li>• Mindhealth</li> <li>• Beyond Blue</li> <li>• Headspace</li> </ul>
<p>We see this as a two-way collaboration as not only will the community benefit from having access to information and resources, some of these groups (eg SES, RFS, ADF) will have the opportunity to possibly increase their volunteers / people resources.</p>	



Bernie Shakeshaft has been invited to officially open the 2021 Show and we are waiting on his availability. If he is available, we will ask him to talk about recovery / resilience as part of his opening speech. If Bernie is not available, and if Shane Fitzsimmons is, we'll invite him to open the Show. (We understand that Shane Fitzsimmons is speaking at a Rotary Conference in Port Macquarie same weekend, which may assist our endeavours for Shane to accept our invitation.)

#### 4. Project Rationale and objectives

**What will the project achieve? Key objectives:**

The key objective of the project will be to support the community to overcome the social and physical impacts of the bushfires by providing an opportunity for the community:

- Be aware of the disaster recovery processes,
- To express its changing disaster recovery needs,
- Be aware of the risks of future disasters, and
- To have improved capacity and capability to respond to future disasters.

Being involved in the Show whether it is a volunteer, exhibitor, participant or visitor, brings connectedness through social interaction and provides a channel in which to distribute information and resources in a friendly and uplifting environment resulting in positive mental health outcomes for individuals and families and the community at large.

**What are the short-term/immediate outcomes of the event and the anticipated long-term outcomes of the event? (Please list; max 200 words)**

The Show brings social interaction and connectedness to a community before, during and after the event. It provides a channel in which to distribute information in a friendly and uplifting environment. Being one of the most important and largest events on the Walcha calendar that the community looks forward to in the preceding months, the Show has positive results for the community in terms of economical and also mental health well-being for individuals and families. The Show brings a sense of belonging, inclusion, achievement and improved self-worth which brings increased confidence and an increased ability to cope and be resilient. This is valuable in the short term. Through the distribution of information at the Show of support, resources and services available, the community will benefit in the long-term as they will be well informed, more confident and have a raised level of understanding of disasters and strategies that are needed to cope during and to recover after a disaster.

**How will the outcomes and outputs be integrated and sustained long term?**

The community at large will have more confidence and a raised level of understanding of disasters and strategies that are needed to cope during a disaster and to recover afterwards. The social interaction that the Show brings to the community before, during and after the event, provides connectedness and an opportunity for the integration of information through talking about an individual's or group's experiences.

Being informed and included provides for a feeling of sustainable long-term emotional empowerment in situations where there may not be a lot of opportunity for physical control.





**Detail the need and level of community Support for the delivery of this project?**

While the Walcha Show brings many positive outcomes to the community as detailed above, the Walcha Show Society strongly needs a high level of support from the community for the event to be able to achieve these outcomes. The Society needs community support in terms of volunteers, exhibitors and visitor attendance. The Society needs the community to maintain their membership of the Show Society to be able to financially support the Show. The food and trade vendors, and the Showmen's Guild (side-show alley and rides) need the community to support them so that they can also continue to operate financially and return to the Show each year. The Society needs the support of the Walcha business community in terms of sponsoring events and donating trophies. As the Society sees the community involvement as an integral and significant part of the success of the Show, the Society has decided to run the Show this year, in a COVID-Safe environment, and as close to a 'normal' Show that they can and they will need a high level of support, understanding and patience from the community to achieve this.

**Detail how the project supports the regions social, community and broader recovery:**

The bushfires in and around the Walcha Shire brought about feelings of despair, concern and fear to many in the community, for those directly involved in and affected by the fires, or indirectly through downtime in business. Fear of loss and the ability to cope brings about social isolation and despair, often self-imposed, with the level of these being exasperated from the COVID-19 epidemic which closely followed the bushfires. The Walcha Show captures a large population area from outer communities around Walcha and also small rural towns and larger regional centres such as Tamworth and Armidale.

The 2021 Walcha Show will support the region's social, community and broader recovery by creating a feeling of resilience through:

- Having information / personnel available to provide the community with awareness of disaster recovery processes, and
- Providing the opportunity to community members to express their changing disaster recovery needs, and
- Providing information and resources to community members so that they are aware of the risks of future disasters.

**Detail how the project will improve the community resilience to future natural disasters:**

Through sharing and distributing information and resources in an inclusive and connected environment, the Show will improve the community's resilience to future natural disasters by increasing the community's confidence and raising their level of understanding of disasters and strategies that are needed to cope during and recover from a disaster.

Being informed and included provides a feeling of emotional empowerment in situations where there may not be a lot of opportunity for physical control. For example, if a bushfire is threatening property, people or livestock, if the people directly affected feel emotionally empowered, they may be more likely to make rational decisions rather than take risks and putting lives and property at higher danger. An event such as the show brings the community together and togetherness builds resilience.



**How will you measure the outcomes of your project? (maximum 100 words)**

Please describe how you will measure progress and what success will look like.

Should your application be successful, you will be required to report back to us on your actual outcomes.

We recommend that you use brief points to provide concise summaries in the following sections and that you don't generalise. Provide specific facts and figures, for example "this project will benefit five communities and approximately 5,000 people" rather than "this project will benefit many communities".

The outcomes of the project will be measured by conducting the following various types of surveys:

- Counting visitor numbers upon entry to the showground
- Counting visitor numbers to the recovery / resilience marquee and / or attending specific trade stands.
- Short face-to-face interviews with visitors, participants, volunteers and trade exhibitors.
- Written questionnaire for recovery / resilience services / agencies to provide their feedback.
- Written questionnaire specifically targeting community groups involved in the Show.
- Online survey on Walcha Show Facebook page seeking feedback on how resilient show attendees feel from receiving information / resources when attending the Walcha Show.

**5. Budget**

- Total project budget (you should allow for items such media and advertising or graphic design if you wish to promote your event, public liability insurance and a contingency amount should prices of the items you are budgeting for increase)

Expenditure Item	Amount (whole dollars)
Showground hire and utilities	\$3,000
Event Hire (marquee and tables / chairs)	\$3,000
COVID-19 Marshalls to meet the guidelines under the NSW Public Health Order for Agricultural Shows – 6 Marshalls (2 on Derby St gate, 1 on North St gate, 2 on bar, 1 on main pavilion, 210 hours @ \$30/hr	\$6,300
COVID-19 Consumables and Signage	\$750
Marketing (including design, printing, distribution) and website	\$4,700
Public Liability Insurance and Professional Indemnity	\$2,250
<b>Total</b>	<b>\$20,000</b>

- Is your project planned to be on-going? Yes, annually.
- If your project is to be on-going, what is your long-term strategy for sustaining the project after this funded period? (maximum 100 words)

The Walcha Show will be on-going and will continue to be an annual event in the Walcha LGA, as it has since 1878. The Show Society's long-term strategies will be to:

- Increase attendance year on year.
- Increase trade display numbers and sponsorship.
- Maintain and increase the number of Show Society members.
- Maintain and support the current volunteer personnel.
- Encourage succession planning for volunteers / stewards (eg before senior stewards retire, they appoint and train an assistant steward)



#### 6. Additional Information

Is there any additional important information about your project that has not been covered in the information you have provided in this application?  
(maximum 100 words)

This project will benefit:

- The community of approximately 270 volunteers who deliver the Show.
- The 6,000 Show attendees.
- The business community directly or indirectly involved in the Show.
- The community groups involved in the show at an organisational level or as participants / exhibitors eg Walcha Garden Club, Botanical Designers Group, Lions Club, sewing / handicraft groups, wool, beef and sheep growers, Photography Club, Poultry Club, Pony Club, Working Dogs, Shearers.
- All local school students as exhibitors / entrants.
- Schools from outside the Walcha LGA through their participation in competitions (eg junior judging, parading).
- Show Sponsors

All of these communities have experienced adverse effects, directly or indirectly, from the bushfires and then COVID-19 exasperating these adversities.

#### 7. Conditions and Attachments

Please attach ONE Quote to support your application

Here you may also submit any supporting documentation or letters of support to accompany your grant application. Please indicate if you are attaching supporting documentation

Yes

No

What is this supporting documentation:

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#### 8. Sign-off

As the principal representative of the organisation, I confirm that the information provided in this application is correct at the time of submission and I agree:

TRIM Ref: WO/2020/04173

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That my organisation will comply with:

- Walcha Council's Community Grant Program funding guidelines ;
- The guidelines of *The Bushfire Community Recovery and Resilience Fund Phase 2, Stream 1 administered by Resilience NSW*; and
- Any expenditure and record keeping requirements such as requests to reproduce any receipts/proof of purchase which may be audited by the state or federal governments at any time.

Name: DALE WEBBER Signature: 

Position: SECRETARY Date: 14 DECEMBER 2020  
WALCHA SHOW SOCIETY



**Item:** 6.3 **Ref:** WO/2020/04701  
**Title:** Review of Community Project Applications for Funding through Bushfire Community Recovery & Resilience Fund Phase 2  
**Author:** Director Community and Tourism  
**Previous Items:** Not Applicable  
**Attachment:**

***Community Strategic Plan Reference:***

*Goal 3.2 – The public health and wellbeing of the community will be protected and enhanced.  
 Goal 6.1 – Walcha’s distinct and diverse natural and built environment will be protected and enhanced.*

**Purpose:**

The purpose of this report is to review and assess all community project applications received for funding under the Bushfire Community Recovery & Resilience Fund Phase 2.

**Background:**

An additional \$250,000 has been made available to Council and local community groups through the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 grant program. Projects completed under this program must meet one or more of the Disaster Recovery Outcomes. These are:

- A. The needs of vulnerable groups are addressed in disaster recovery
- B. The community is aware of the disaster recovery processes
- C. The community can express its changing disaster recovery needs
- D. Community members are aware of the risks of future disasters
- E. The community has improved capacity and capability to respond to future disasters
- F. Business and not-for-profits have in place adequate mitigation practices for risks and threats and/or
- G. Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery

Council has previously committed to allocate funds from this program to the Nowendoc Summerfest and mindfulness workshops and the Walcha Show Society. A summary of all projects within the program and the value of remaining unallocated funds is included below.

REF	Owner	Description	Total Project Funding
1	Council	Free Pool Entry to Walcha Baths for 2020/2021 Season	\$30,000
2	Council	Training Program delivered in Walcha, Yarrowitch and Nowendoc covering topics including first aid, psychological first aid, chemcert, chainsaw operations.	\$50,000
3	Council	Summer of Movies program to screen outdoor movies over the summer season in Nowendoc, Yarrowitch, Woolbrook, Ingleba and Walcha	\$25,000
4	Council	Skate Park Paint Clinic to engage with youth to make visual improvements to our skate park	\$5,000





REF	Owner	Description	Total Project Funding
5	Council	Administration of Community Grants Program (in accordance with grant criteria)	\$21,000
5	Community	Nowendoc Summer Music Festival and Mindfulness workshops	\$12,500
6	Community	Walcha Show Society Supporting preparedness and community education initiatives at the Walcha Show 2021	\$20,000
7		<b>Total funds already allocated</b>	<b>\$163,500</b>
8		<b>Remaining unallocated funding</b>	<b>\$86,500</b>
9		<b>TOTAL FUND</b>	<b>\$250,000</b>

**Report:**

Council advertised the program through local print media, website and social media in from 23 November 2020. Applications closed midday, Monday 11 January 2021.

A summary of applications is included below, and all completed application forms are attached to this report.

The following Community Grant applications have been vetted through Resilience NSW (administering the BCRRF) on receipt to Council and meet the Disaster Recovery outcomes. There four applications received.



TRIM REF	Committee	Overview of project/event	amount requested	Proposed Date of event/project
WI/21/970	Yarrowitch Public Hall & Recreation Reserve Land Manager	<p>The Yarrowitch area was largely and adversely affected by 2019/2020 bush fires. The Yarrowitch Hall and Showground acted as a command centre for the RFS and other government and non-government agencies whilst the fires were active. It also acted as a safe evacuation centre and recovery hub for those throughout the district. The addition of an outdoor covered area would increase the personnel capacity for any future adverse events and improve facilities for direct on ground community recovery assistance, such as the likes of Blazeaid, Back Track, Australian Defence Force and NSW service providers.</p> <p>The community hall has been left largely untouched for ten years and the severity of the bushfires highlighted how valuable it is to our community. The need for further improvements, including general repairs and maintenance, and improving the hall as an evacuation centre to standard are issues to be addressed.</p> <p>The proposed project will give the community improved capacity and capability to respond to future disasters and for now, assist the community with recovery by having an enhanced facility to run future events. A recent community meeting, held on the 1st December 2020 (minutes attached) in the Hall, highlighted the need and desire to host more social engagement events to promote and continue connectedness and recovery, as well as education for any future adverse events.</p>	\$35,000	on successful allocation of grant money with completion date by June 2022
WI/21/971	Woolbrook Stampede	<p>2019 -2020 was the worst bushfire in our history. We need to support vulnerable members of the community and those in need to come together and support each other.</p> <p>In the Woolbrook and surrounding areas we had fire all around us and the Moonbi fire got to the out lying Woobrook properties. During the Bushfires we were under constant ember attack, particularly of concern was stacks of fallen timber that had not yet been cleared or removed from a previous wind storm event that went through the area and there was a lot of fuel around to burn. Smoke filled the air for months.</p> <p>Local children were very frightened as many of their parents who are local farmers and volunteer RFS members spent days and weeks away from there loved ones.</p> <p>The Woolbrook Stampede Committee is looking to “revamp” our event to focus on social connection and well being of our local farmers and residents. It is an opportunity for the community to come together – something that is very much needed in our small community and reconnect after the isolation from drought and feeding stock, bushfires and COVID-19.</p>	\$10,400	01 April 2021



TRIM REF	Committee	Overview of project/event	amount requested	Proposed Date of event/project
WI/21/668	High Country Long Lunch St Pats	<p>The High Country Long Lunch is an event which is open to all community members and those within the region, the 2019 event was an extremely positive event which created a high degree of social connection in a time which it was greatly needed. The feedback received from event was extremely positive and the fact that community members have been asking for the event to be held again indicates that there is a desire for the community to connect in the way it did at the inaugural event.</p> <p>The event will be an opportunity to acknowledge and commemorate all that has occurred throughout the past few years to our community, but also look forward through contributing to developing something for the future generation of Walcha citizens. Through bringing a large number of Walcha residents together for a social event, it will give us a chance to connect and recover as a community.</p> <p>We are asking for funding to assist with catering costs, this will allow us to keep ticket prices at a reasonable and accessible price.</p>	\$18,000	04 September 2021
WI/21/371	Walcha Youth Group	<p>In the past two years, the youth in Walcha have endured the severity and uncertainty of drought, bushfires and more recently Covid-19. Spending every Saturday night talking to kids at youth group we saw first-hand the impact that the drought and bushfires have had on the stress levels and mental well being of the youth and their families. COVID-19 particularly affected our ability to connect to the youth in a sufficient capacity for approximately six months, and slowly as restrictions have eased and changed, parents have commented they have missed our activities and eagerly awaited some return to normality where we can run our programs again. For our final night of youth group in 2020 a total of 36 Youth came along.</p> <p>The Youth of Walcha weekend camp would give Walcha Youth a one-off experience to look forward to as we approach the end of another bushfire season (and eased Covid restrictions), and provide an opportunity to build connectedness and foster the social and emotional wellbeing of this age group within Walcha.</p>	\$5,180	27-28 March 2021

**Total \$68,580**



In the event that all applications are approved, then the total remaining unallocated funds will be \$17,920. It is proposed that Council call for a second round of submissions early in the 2021-2022 financial year.

*Policy Implications*

All applications received have been reviewed by the funding body. Advice received indicates that all application's satisfy the required grant eligibility guidelines from the Bushfire Community Recovery and Resilience fund set by the NSW and Australian Governments and Walcha Council's Community Grant Program Guidelines.

*Financial Implications*

There are no separate financial implications to Council funds arising from this report. The total value of unallocated funds to be assigned to projects from the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1 is \$163,500. The total amount requested in Community grant applications is \$68,580, leaving \$17,920 in unallocated Community grant money.

*Legal Implications*

There are no legal implications arising from this application.

*Social Implications*

This program of work delivers positive impacts for community members both directly and indirectly impacted by the bushfires, and supports their social and well being recovery.

*Environment Implications*

There are no environmental implications arising from this application.

**RECOMMENDATION: That Council:**

1. **APPROVE** the grant funding applications from Yarrowitch Hall Land Managers, Woolbrook Stampede Committee, High Country Long lunch St Pats and Walcha Youth Group; and
2. **APPROVE** a further Round 2 of Community Grant funding be opened for other Walcha committees and groups to apply for the remaining funds of \$17,920 early in the 2021-2022 financial year.



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<b>Item:</b>	6.4	<b>Ref:</b> WO/2020/00239
<b>Title:</b>	2019-2020 Annual Report for Notation	
<b>Author:</b>	General Manager	
<b>Previous Items:</b>	Not Applicable	
<b>Attachment:</b>	No	

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***Community Strategic Plan Reference:***

*Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

*Goal 8.1.2 Provide a framework for the efficient and effective administration of Council.*

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**Purpose:**

The purpose of this report is to formally note the 2019-2020 Walcha Council Annual Report.

**Report:**

Section 428 of the Local Government Act, 1993 states a Council must produce an Annual Report within five months after the end of each year. In 2020, this deadline was extended by one month to 31 December 2020 due to the impacts of COVID-19.

Each Annual Report must contain certain information which includes a copy of Council's audited financial reports and other information as the regulations or the guidelines under Section 406 may require.

The report includes an overall summary (page 5) and details our key achievements from the year (pages 15-20).

Walcha Council's 2019 – 2020 Annual Report is available for viewing on Council's website: <https://www.walcha.nsw.gov.au/council/council-documents-walcha/annual-reports.aspx>.

Policy Implications

There are no additional policy implications arising from this report.

Financial Implications

There are no financial implications arising from this report.

Legal Implications

There are no legal implications arising from this report.

Social Implications

There are no social implications arising from this report.

Environment Implications

There are no environmental implications arising from this report.

**RECOMMENDATION: That Council NOTE the report.**



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<b>Item:</b>	6.5	<b>Ref:</b> WO/2020/00240
<b>Title:</b>	Status of Council Resolutions – New Monthly Report	
<b>Author:</b>	General Manager	
<b>Previous Items:</b>	Not Applicable	
<b>Attachment:</b>	Yes – Status of Council Resolutions (at 18 January 2021)	

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***Community Strategic Plan Reference:***

*Goal 8.1 – Walcha Council will exemplify good leadership, mutual respect and trust by being inclusive, ensuring open information and communication and encouraging active participation at all levels.*

*Goal 8.1.2 Provide a framework for the efficient and effective administration of Council.*

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**Purpose**

The purpose of this report is to formally introduce the status of Council resolutions report to Council Ordinary Meetings.

**Report**

Councillors and Council staff are committed to transparent reporting and effective delivery of assigned tasks. The attached report has been developed to provide transparency to Council and community with regards to the status of Council resolutions.

The format of the report was previously workshopped with Councillors in December 2020.

Resolutions will appear on the report for one reporting period post completion. The report will appear as an attachment within the Management report provided each month for the Office of the General Manager directorate.

Policy Implications

There are no additional policy implications arising from this report.

Financial Implications

There are no financial implications arising from this report.

Legal Implications

There are no legal implications arising from this report.

Social Implications

There are no social implications arising from this report.

Environment Implications

There are no environmental implications arising from this report.

**RECOMMENDATION:**                      **That Council NOTE the report.**



## Register of Outstanding Council Resolutions

Meeting	Council Resolution	Subject	Resolution Details and Actions Required	Responsible Executive	Due Date	Progress / Comments	Tracking (% Complete)	Tracking Status	Date Complete
Oct-18		On-site Sewerage Management Strategy - delayed implementation	6.6 On-site Sewerage Management Strategy Implementation WO/2018/02306 that Council postpone the implementation of the On-site Sewerage Management Strategy until the next financial year.	DED	01-Jun-21	Council resolved in 2019 to put this on hold until the drought conditions subside and suitable resources secured. Strategy to be confirmed by Council prior to implementation.	10%	Delayed	
May-19	167/1819	Planning Proposal 2 Annual Review	2.2 Planning Proposal 2 Annual Review WO/2019/01107 that Council: 1. Prepare a planning proposal to include the following: a. Rezone land described as Lot B DP 371356, Lot 7016 DP 94120 and Lot 543 DP 756502 from RU1 Primary Production to RE2 Public Recreation, and to remove the land from the Minimum Lot Size Map. b. Rezone the portion of the land described as Lots 1, 2 & 4 Sec 41 DP 759035 zoned R1 General Residential to RE1 Public Recreation, remove the land from the Minimum Lot Size map and the Height of Buildings map. c. Insert attached dwellings, hostels, multi dwelling housings, residential flat buildings, seniors housing as prohibited uses in the RU5 Village Zone Land Use Table d. Increase the current height restriction from 8.0 metres to 8.5 metres on the Height of Buildings Map. 2. Request Delegation under section 3.36(2) of the Environmental Planning & Assessment Act 1979 to make the final instrument. 3. Submit the drafted Planning Proposal for a Gateway Determination.	DED	31-Oct-20	Work behind schedule and has been prioritised. Process summary to be presented to Council in Workshop - programmed for March 2021.	45%	Overdue	
May-19	168/1819	Planning Proposal 2 Annual Review	It was MOVED Cllr Heazlett Seconded Cllr Kermode that Council prepare a planning proposal to rezone the portion of the land described as Lot 8 DP1167213 zoned RU1 Primary Production to RE1 Public Recreation, remove the land from the Minimum Lot Size map and reclassify the land from 'community' to 'operational' land to enable the subdivision of the industrial land when required. A FORESHADOWED Motion Cllr Lyon that the portion of Lot 8 currently zoned Industrial be rezoned 'public recreation'. The Original Motion was put to the VOTE and CARRIED.	DED	31-Oct-20	Application was submitted to the department late October 2020. Work behind schedule and has been prioritised. Process summary to be presented to Council in Workshop - programmed for March 2021	45%	Overdue	
01-Jul-19	6/20192020	Crown Land Management Plan Preparation	6.3 Crown Land Management Plan Preparation WO/2019/01134 that Council: 1. Acknowledge that a Walcha Crown Land Management Plan is required to be prepared for Crown Land managed by Walcha Council as required by the Crown 2. Request ministerial consent from NSW Department of Industry—Lands & Water to manage land as listed in the resolution. 3 Delegate the General Manager authority to: a) Assign the relevant categories to each parcel of Crown Land considered to have a classification of "community" land as per Section 3.23 of the Crown Land Management Act 2016, b) Obtain native title manager advice as per the provisions of Part 8 of the Crown Land Management Act 2016, c) Consult the NSW Dept. of Industry Lands & Water on the content of the draft Walcha Crown Land Management Plan for Council consideration prior to Public Exhibition.	DED	31-May-20	1 - Completed. Remaining Items: Land register developed. Due for completion May 2021 (within legislated deadline)	50%	Delayed	
Aug-19	33/1920	Arts Advisory Committee Project - LGA Boundary Signage Update	10. COMMITTEE REPORTS 10.1 Minutes of the Walcha Council Arts Advisory Committee Meeting held in the Council Chambers, Hamilton Street Walcha on Tuesday, 13 August 2019. WO/2019/02091 3.3 LGA Boundary Signage update That the proposed design of the Local Government Area boundary signage is confirmed and referred to the Aboriginal Advisory Committee for their approval and to seek clarification of the Aboriginal land boundaries.	GM	31-Mar-21	Status discussed with Council in June 2020 Arts Advisory meetings. Endorsed design adopted by aboriginal arts advisory (March 2019) however there was not a quorum. Designs to be presented at next Aboriginal Advisory meeting scheduled for 03 Feb 2021. Project scoping form to be completed by Project Owner - Project Owner to be confirmed.	80%	On Track	
10-Apr-20	139/20192020 & 140/20192021	Funding for future Council Facilities & Walcha Youth Strategies	2.3 Funding for Future Council Facilities and Walcha Youth Strategies WO/2020/00734 Walcha Council Facilities Strategy 143 RESOLVED on the Motion of Councillors Kealey and Kermode that Council APPROVE transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Council Facilities Strategy and Concept Design inclusive of a strategy that includes the acquisition of the land in Derby Street which would become part of the library development with the existing library.	GM	31-Mar-21	Draft strategy framework presented to councillors. Project program revised for completion end of April. Minor delays experienced leading up to Christmas and BLERF application workload	40%	Delayed	
11-Apr-20	139/20192020 & 140/20192022	Funding for future Council Facilities & Walcha Youth Strategies	Youth Strategy 144 RESOLVED on the Motion of Councillors Wellings and Lyon that Council APPROVE transfer of \$10,000 from the Project Development component of Internal Restricted Funds to develop a Walcha Youth Strategy.	GM	28-Feb-21	Draft Strategy presented to Councillors in Workshop in October 2020 and resolution to commence public exhibition period completed Dec 2021. Project on track for completion end of February 2021.	90%	On Track	

Meeting	Council Resolution	Subject	Resolution Details and Actions Required	Responsible Executive	Due Date	Progress / Comments	Tracking (% Complete)	Tracking Status	Date Complete
Jul-20	13/20202021	Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police	<p>6.3 Application for an Alcohol-Free Zone in the Walcha Central Business District by Walcha Police WO/2020/01944</p> <p>Motion: It was MOVED Clr Kealey Seconded Clr Ferrier that Council: 1. Prepare a proposal for an Alcohol-Free Zone as per the area identified in the application and extend to all licensed premises; 2. Prepare a proposal for Alcohol Prohibited Area in McHattan Park.</p> <p>FORESHADOWED MOTION: Clr Lyon Moved a FORESHADOWED MOTION to send a letter to the Police indicating Council support in-principle the application however Council request a six month period data report on incidents FURTHER THAT the Police consult with Liquor Accord on the application seeking the proposed area for inclusion.</p> <p>13 The Original Motion was put to the VOTE and CARRIED The FORESHADOWED MOTION therefore LAPSED.</p> <p>Alcohol Free Zone and Prohibition Area - prepare a proposal in consultation with local police for councils consideration</p>	DED	20-Feb-21	Application being prepared for the February Council meeting. Additional information requested from stakeholders	30%	On Track	
Aug-20	CC13/20202021	Request to Improve Driveway	<p>CC: 13/202021 RESOLVED on the Motion of Councillors Kealey and Kermode that Council honour the agreement made to construct the new driveway for the applicant as detailed in the body of the report</p>	DI	30-Jun-21	Applicant has been advised of Council's decision. Work to be scheduled with other driveway works at the Depot and road shoulder repairs.	10%	On Track	
Oct-20	87/20202021	Arts Advisory Committee Project update	<p>6.4 Arts Advisory Committee Project Recommendations WO/2020/02925</p> <p>Motion: It was Moved Clr Ferrier Seconded Clr Kealey that Council proceed with the installation the two pieces of artwork: "A Wing and a Prayer" by James Rogers in 1997. To be installed on a 3 metre high column on the western side of the Apsley River bank near Apsley Street, Walcha with the estimated costs of transportation, installation including the construction of substantial concrete footing is approximately \$9,130. "Faith" by Geoffrey Bartlett in 1992. To be installed on the footpath of Derby Street, Walcha between Café Graze and Walcha Gallery of Art with the estimated cost of installation being approximately \$2,100.</p> <p>Amendment: An Amendment was MOVED Clr Wellings Seconded Clr Lyon that Council split the Motions to consider each piece of art separately. 86 The Amendment became the Substantive Motion and was put to the VOTE and CARRIED.</p> <p>Motion: It was Moved Clr Wellings Seconded Clr Lyon that Council approve the installation of "A Wing and a Prayer" but explore an alternate and potentially more suitable location. The Motion was put to the VOTE and was TIED and LOST.</p> <p>87 The Original Motion was put to the VOTE and CARRIED.</p>	DI	30-Jun-21	Faith Project estimated completion by March 2021. A Wing and a Prayer project estimated completion by June 2021	30%	On Track	
Oct-20	88/20202021	Changes to Fees & Charges	<p>Advertise for a period of 28 days the changes to Fees &amp; Charges 20202021.</p>	GM	18-Dec-20	Date for submissions closed 04/12/2020, with one received from committee nominee. To be presented Feb 2021.	100%	Complete	18-Dec-20



Meeting	Council Resolution	Subject	Resolution Details and Actions Required	Responsible Executive	Due Date	Progress / Comments	Tracking (% Complete)	Tracking Status	Date Complete
Oct-20	102/20202021	Council approve up to \$15000 from the Project Development Internal Restriction funds for scoping of a library facility at the existing library location and adjacent land	<p>8.5 Funds to Scope Library Facility Motion: It was MOVED Cllr Wellings Seconded Cllr Lyon that Council approve up to \$15,000 from the Project Development Internal Restriction Funds for scoping of a Library facility at the existing Library location and adjacent land.</p> <p>An Amendment was MOVED Cllr Heazlett that the Motion to include the purchase and fit out of the existing Ex-Services Memorial Club.</p> <p>The Mover ACCEPTED the Amendment and it became the Motion: Moved Cllr Wellings Seconded Cllr Heazlett that Council approve up to \$15,000 from the Project Development Internal Restriction Funds for scoping of a Library facility at the existing Library location and adjacent land; as well as the purchase and fit out of the existing Ex-Services Memorial Club.</p> <p>An Amendment was MOVED Cllr Kealey Seconded Cllr Heazlett that Council approve up to \$15,000 from the Project Development Internal Restriction Funds for scoping of a Library facility at the existing Library location and adjacent land.</p> <p>On being put to the VOTE the MOTION was CARRIED.</p> <p>102 The Motion became the Substantive Motion and was put to the VOTE and CARRIED.</p>	DCT	28-Jan-21	Work commenced on concept design and application Application due 28 Jan 2021	60%	On Track	
Oct-20	CC19/20202021	Approve projects under Bushfire Community Recovery & Resilience Fund Phase 2	<p>13.2 Bushfire Community Recovery &amp; Resilience Fund Phase 2 WINT/2020/06064 CC:19/202021 RESOLVED on the Motion of Councillors Lyon and Wellings that Council: 1. Approve the following projects to be funded under the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1: a. Free Pool Entry to Walcha Baths for 2020/2021 Season b. Training Program delivered in Walcha, Yarrowitch and Nowendoc covering topics including first aid, psychological first aid, chemcert, chainsaw operations c. Summer of Movies program to screen outdoor movies over the summer season in Nowendoc, Yarrowitch, Woolbrook, Ingleba and Walcha d. Skate Park Paint Clinic to engage with youth to make visual improvements to our skate park e. Emergency Management Plan review of Council's current plan to incorporate revisions and changes based on past emergency lessons learnt and enhance preparedness f. Free Training Days at Walcha Community Gym by engaging a series of specialist trainers and providers to provide free classes to community members – when the gym is opened early 2021; and g. New Walcha Council Website to enhance the ability for community to access information and be informed to be prepared for, manage through and recovery from emergency events.</p>	DCT	30-Dec-21	<p>Approval from Funding Body received for items a, b,c, d.</p> <p>Projects e, f and g not approved, this funding has been temporarily allocated to community led portion of projects.</p> <p>Update to be provided to council early 2021 following submissions received for community led projects</p>	60%	On Track	
Nov-20	120/20202021	Grants Program Update	<p>6.4 Grant Program Update WO/2020/04063 120 RESOLVED on the Motion of Councillors Kealey and Blomfield that Council: 1. Approve the proposed Walcha Pool Improvement Program as defined in Table 2 of this report. 2. Revise the current application for Local Road &amp; Community Infrastructure funding to specify the following projects as outlined below with costs contained in Table 4 of this report: a. Walcha Pool Fence Replacement (phase 1 of works already completed); b. McHattan Park works to improve access and facilities; c. Improve Pedestrian Access at Walcha Hospital; d. Construct Levee Bank Pedestrian Underpass; e. Improve Pedestrian Safety on Blue Hogan Bridge; f. Gravel Road Resheeting – Extend existing program from \$480,000 to \$635,000 to improve wet weather access; g. Local Urban Road Resealing - Extend existing program from \$100,000 to \$300,000 to extend economic life of roads and address asset maintenance backlog; h. Improve Walcha Preschool Access Road – Reform table drains and resurface existing access road; and i. Level Footpath Area at Lions Park – Install culvert extensions and fill and turf footpath 3. Approve reallocation of \$10,000 of the Bushfire Recovery Funding currently allocated to Development Application fee subsidisation to a new project to remove bushfire debris on the road reserve at Kangaroo Flat Road.</p>	DI	31-Dec-20	<p>Projects have been scheduled for completion in the first six months of 2021. Business Paper Infrastructure Report will show status of these projects as they develop.</p> <p>Revised submission completed and sent to the funding body.</p>	99%	Complete	02-Dec-20
Nov-20	122/20202021	Crocodile Bridge Safety	<p>6.6 Crocodile Bridge Safety WO/2020/03816 122 RESOLVED on the Motion of Councillors Wellings and Ferrier that Council remove the current temporary barriers and the concrete path connections, and restore the excavation with turf and extend the existing garden beds on either side of the creek be to preclude pedestrian access to the Crocodile Bridge</p>	DI	01-Mar-21	as per resolution	10%	On Track	

Meeting	Council Resolution	Subject	Resolution Details and Actions Required	Responsible Executive	Due Date	Progress / Comments	Tracking (% Complete)	Tracking Status	Date Complete
Nov-20	124/20202021	Beautification Committee Project Recommendations	6.8 Beautification Committee Project Recommendations WO/2020/04068 124 RESOLVED on the Motion of Councillors Kermode and Lyon that Council: 1. ENDORSE the recommendations of the 355 Committee Project Scope forms endorsed by the Walcha Town & District Beautification & Tidy Towns Committee meeting of 07 October 2020 and approves construction of Mill Hole – Stage 2 and the Rose Garden projects; 2. ACKNOWLEDGES the continuing efforts of the Walcha Town & District Beautification & Tidy Towns Committee and their contribution to positive Community Strategic Plan outcomes	DI	28-Feb-22	Mill Hole Stage 2 - Complete by <b>JUNE 2021</b> and Rose Garden - completed by <b>FEB 2022</b> . Works to commence when the weather cools down.	5%	On Track	
Nov-20	Not Applicable	Ramp on Kangaroo Flat Road	Question raised that Infrastructure investigate ramp on Kangaroo Flat Road	DI	30-Mar-21	to be investigated by Staff.	15%	On Track	
Nov-20	Not Applicable	Development Application online tracking - request by Cllr Kealey	DED to run workshop showing Councillors how the DA online tracking works	DED	16-Dec-20	Completed at workshop on 16 Dec 2020.	100%	Complete	16-Dec-20
Nov-20	129/20202021	Endorse concept design for Betts Truck	Council ENDORSE the concept design for Betts Transport truck side Tourism Project noted in Section 4 of this Report.	DCT	31-Mar-21	Tourism team to deliver project - completed early Jan 2021	100%	Complete	18-Jan-21
Nov-20	130/20202021	Endorse concept design for Rob Dale's truck	131 RESOLVED on the Motion of Councillors Kealey and Lyon that Council endorse the concept design for Rob Dale's truck sides as presented in Councillor Workshop	DCT	31-Mar-21		50%	On Track	
Nov-20	133/20202021	QonN - Training 355 Committees on Code of Conduct	Development of training packages - 355 Committee Policy; Code of Conduct and Code of Meeting Practice - by end of February 2021	GM	28-Feb-21		30%	On Track	
Nov-20	CC21/20202021	Airconditioning at Preschool	13.1 Air Condition for Walcha Preschool WO/2020/04085 CC: 21/202021 RESOLVED on the Motion of Councillors Wellings and Kealey that Council: 1. Accept the Armidale Air Conditioning as the preferred supplier for installation of Air Conditioning into Zone 1 and Zone 2 of the Walcha Preschool; and 2. Approve project overspend greater than \$10,000 to be funded from the Local Roads & Community Infrastructure Funding.	DCT	14-Feb-21	Install air conditioning at the Preschool as per resolution. Project cannot be completed until funding deed signed for LRCI extension. Currently programmed for installation mid to late Jan 2021.	30%	On Track	
Nov-20	CC22/20202021	Agreement to Operate Walcha Aerodrome	13.2 Agreement to Operate Walcha Aerodrome WINT/2020/06316 CC:22/202021 RESOLVED on the Motion of Councillors Kealey and Wellings that Council: 1. Acknowledges that Walcha Aero Club Inc is the only suitable local supplier of aerodrome management services and that the creation of the Agreement to Operate Walcha Aerodrome is exempt from the usual requirements of Council's Procurement Administration Policy; and 2. Authorises the General Manager to execute the Agreement to Operate Walcha Aerodrome with Walcha Aero Club Inc.	DI	31-Dec-20	Execute Agreement - both parties. Emailed to Club President on 30 Nov 2020, and signed by both parties late Dec 2020	100%	Complete	19-Dec-20
Nov-20	CC23/20202021	Tender for Provision of Readymix Concrete	13.3 Tender for the Provision of Readymix Concrete WINT/2020/06493 CC:23/202021 RESOLVED on the Motion of Councillors Kealey and Wellings that Council ADOPTS the tenders representing best value to a panel contract for the supply of Readymix Concrete for the period 01 December 2020 to 30 June 2023, with the following tenderers, with preference for the Local Supplier: a) Hoys Concrete; b) Boral Resources (Country) Pty Ltd; and c) BJB Concrete Pty Ltd t/as Redimix	DI	31-Dec-20	Contracts Awarded	100%	Complete	11-Dec-20
Nov-20	CC24/20202021	Tender for Construction of three bridges	13.4 Tender for Construction of Three Bridges WINT/2020/06838 CC24/202021 RESOLVED on the Motion of Councillors Lyon and Kermode that Council ACCEPT the tender for the Design and Construction of Three Bridges from TOBCO for \$1,500,795.	DI	31-Jan-21	Council have engaged Constructive Solutions to manage this project on Council's behalf. Met with contractor early January 2021 to formally award contract	100%	Complete	11-Jan-21
Dec-20	142/20202021	Development Application - decision	6.1 Development Application 10.2020.13.2 Alterations and Additions to Dwelling – DJJ Jones WO/2020/04460 142 RESOLVED on the Motion of Councillors Kermode and Kealey that Council approve Modified Development Application 10.2020.13.2 for the alterations and additions to a dwelling on Lot 1 DP608305, being 163W Evans Street, Walcha, as per the development conditions listed within the Development Assessment Report.	DED	29-Jan-21	Letter sent to applicant 17/12/2020	100%	Complete	17-Dec-20
Dec-20	143/20202021	Draft Walcha Youth Strategy	6.2 Draft Walcha Council Youth Strategy WO/2020/04444 143 RESOLVED on the Motion of Councillors Ferrier and Kealey that Council: 1. ENDORSE the public exhibition of the Draft Walcha Council Youth Strategy for a period of 28 days; 2. Following the public exhibition period a report summarising all community feedback received be presented to Council; OR 3. Following the public exhibition if no feedback is received, ADOPT the Draft Walcha Council Youth Strategy as presented.	DCT	28-Feb-21	Item 1 - complete end Dec 2020 Item 2 and 3 on track for end Feb 2021	30%	On Track	

Meeting	Council Resolution	Subject	Resolution Details and Actions Required	Responsible Executive	Due Date	Progress / Comments	Tracking (% Complete)	Tracking Status	Date Complete
Dec-20	144/20202021	Walcha Community Gym Committee	6.3 Formation of Walcha Council Community Gym Committee under Section 355 WO/2020/04186 Motion: It was MOVED Cllr Kealey Seconded Cllr Wellings that Council: 1. Establish a Section 355 Community Gym Advisory Committee; 2. Adopt the Community Gym Advisory Committee Terms of Reference with the amendment to delete "All 8 members to have voting rights" from the Membership section; 3. Advertise in local publications and on Council's media pages inviting representatives for the current vacancies; 4. Advertise the proposed amendment to the 2020/2021 Fees & Charges; 5. Approve a budget of \$80,000 for purchase of equipment for the facility funded from the Local Roads and Community Infrastructure (Extension) Fund; and 6. Delegate authority to the General Manager to finalise the transition arrangements from the existing facility operators to the new facility, noting that the General Manager will report the final outcome to Council when finalised.	DED	31-Mar-21	Items 1 through 4 - Complete end Dec 2021 Item 5 - application to be submitted to funding body for approval of project. Estimated completion mid Feb 2021. Item 6 - on track for end March completion of project	65%	On Track	
Dec-20	145/20202021	Letter to existing gym committee	145 RESOLVED on the Motion of Councillors Kealey and Heazlett that Council formally writes a letter of recognition to the Community Gym Committee thanking them for their efforts over the last few years	EA	05-Feb-21	Letter to be prepared and issued	30%	On Track	
Dec-20	146/20202021	Schedule January 2021 Ordinary meeting	6.4 Ordinary Meeting in January 2021 WO/2020/04434 146 RESOLVED on the Motion of Councillors Kealey and Blomfield that Council hold an Ordinary Meeting on Friday, 29 January 2021 commencing at 9:30am.	EA	29-Jan-21	Meeting Advertised on website and local paper Dec 2020	50%	On Track	
Dec-20	148/20202021	Council land use strategy project	7.1 Notice of Motion No.: 21 – Available Residential & Industrial Land – Cllr Noakes WO/2020/04452 148 RESOLVED on the Motion of Councillors Noakes and Lyon that: 1. \$30,000 from the Project Development Internal Restriction be allocated to identify Council owned and Crown land that may be available for development as residential or industrial land. 2. Any privately owned land within the town boundary that is zoned residential or industrial also be identified.	DED	30-Jun-21	Consultant brief to be prepared and issued to market. Estimated completion date for procurement of consultant is approx end March 2021, with completion date for project TBC following selection of supplier.	5%	On Track	
Dec-20	CC27/202021	Tender for the Provision of Traffic Control	CC: 27/202021 RESOLVED on the Motion of Councillors Wellings and Lyon that Council ADOPTS the tenders representing best value to a panel contract for the supply of Traffic Control for the period 01 December 2020 to 30 June 2024, with the following tenderers: a) DOB Enterprises Trading as Watchout Training & Traffic Control b) Ahoy Traffic Control c) Guardrite Security and Traffic Management d) Altus Traffic Control	DI	12-Feb-21	Finalise and execute agreements	30%	On Track	
Dec-20	CC28/202021	Tender for the Provision of Road Stabilisation	CC: 28/20202021 RESOLVED on the Motion of Councillors Lyon and Ferrier that Council ADOPTS the tenders representing best value to a panel contract for the supply of Stabilisation Services for the period 01 December 2020 to 30 June 2024, with the following tenderers: a) Stabilised Pavements of Australia Pty Limited b) Stabilcorp Pty Limited c) Downer EDI Works Pty Ltd d) Accurate Asphalt & Road Repairs Pty Limited	DI	12-Feb-21	Finalise and execute agreements	30%	On Track	



# Item 7:

# Notice of Motions



There are no Notice of Motions for  
January 2021



# Item 8:

# Matters of Urgency



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# Item 9: Management Review Reports





There are no Management Review Reports for  
January 2021.



# Item 10:

# Committee Reports



There are no Committee Reports for  
January 2021



Item 11:

Delegate  
Reports

## MINUTES

A meeting of the **BOARD OF NAMOI JOINT ORGANISATION OF COUNCILS TRADING AS NAMOI UNLIMITED** held on TUESDAY 8 DECEMBER 2020, commencing at 3.50pm at the Council Chambers at Walcha Council and via video conference.

### 1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

Councillor Eric Noakes, Mayor Walcha Council will welcome members and guests to the meeting.

MEMBERS		PRESENT	APOLOGY
Cr Jamie Chaffey	Gunnedah Shire Council	✓	
Cr John Coulton	Gwydir Shire Council	✓	
Cr Doug Hawkins	Liverpool Plains Shire Council	✓	
Cr Phil Betts	Tamworth Regional Council	✓	
Cr Eric Noakes	Walcha Council	✓	
Shaun O'Sullivan	NSW Government	✓	
NON-VOTING REPRESENTATIVES			
Eric Groth	Gunnedah Shire Council	✓	
Max Eastcott	Gwydir Shire Council	✓	
Joanne Sangster	Liverpool Plains Shire Council	✓	
Paul Bennett	Tamworth Regional Council	✓	
Anne Modderno	Walcha Council	✓	
Rebel Thomson	Namoi Unlimited	✓	
BY INVITATION			
Cr Ron Campbell	Narrabri Shire Council	✓	
Stewart Todd	Narrabri Shire Council		✓
Jodie Healy	NSW Office of Local Government	✓	
Russell Stewart	RDA - Northern Inland		✓
Nathan Axelson	RDA - Northern Inland	✓	
Gary Fry	RDA - Northern Inland	✓	
Cr Peter Bloomfield			
Cr Jen Keeley	Walcha Council		
Cr Bill Heazlett			

## **2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

RESOLVED THAT, applications for a leave of absence and apologies for the 8 December 2020 meeting are accepted.

AMENDED

MOVED Walcha Council

SECONDED Gwydir Shire Council

CARRIED

ADDITIONAL COMMENTARY: Applications for a leave of absence for this meeting, have been received from:

- Cr Col Murray
- Craig Jenkins and Shaun O’Sullivan

Apologies for this meeting have been received from:

- Max Eastcott
- Jo Sangster
- Paul Bennett
- Eric Groth

## **3. PUBLIC FORUM AND/OR PRESENTATIONS**

Nil

## **4. CONFIRMATION OF MINUTES**

RESOLVED THAT, the minutes of the Board meeting held Monday 6 October are endorsed.

ENDORSED

MOVED Walcha Council

SECONDED Liverpool Plains Shire Council

CARRIED

## **5. DISCLOSURES OF INTERESTS**

Nil

## **6. CHAIRPERSON MINUTES**

Nil

## **7. NOTICES OF MOTIONS**

Nil



## **8. NOTICE OF MOTION OF RESCISSION**

Nil

## **9. STRATEGIC REGIONAL PRIORITIES**

### **9.1 Namoi Economic and Industry Super-Cluster Project**

RESOLVED

That;

- 1) The Briefing Paper (ATTACHMENT B) is endorsed;
- 2) The Briefing Paper and Report is presented to member Councils before the 31 March 2021;
- 3) Feedback is provided to the Joint Organisation by 31 March 2021.

ENDORSED

MOVED

Liverpool Plains Shire Council

SECONDED

Tamworth Regional Council

CARRIED

ADDITIONAL  
COMMENTARY

The Chair acknowledged the work of the Executive Officer and the members in this process. The development of the Business Case has required liaison with all levels of Government and the CRC to meet the objectives of Councils and to develop the regional economy.

Reportedly Regional NSW is now considering the business case and the process of assessment has commenced.

### **9.2 Namoi Water Alliance – Funding Agreement with NSW DPIE**

RESOLVED

That;

- 1) The Executive Officer executes the funding deed on behalf of Namoi Unlimited.
- 2) Namoi Water Alliance members use this report to support submissions to Councils for their funding contributions.

ENDORSED

MOVED

Tamworth Regional Council

SECONDED

Walcha Council

CARRIED

### **9.3 Increasing Resilience to Climate Change Project**

RESOLVED

That;

- 1) The report on progress is noted.
- 2) The resources are released to the Councils to promote through their social media functions and websites.

ENDORSED

MOVED Walcha Council

SECONDED Liverpool Plains Shire Council

CARRIED

ADDITIONAL COMMENTARY The resources are available for use to promote the project and the issues.

#### **9.4 Engaged People and Skills – Local Jobs and Skills Taskforce for the New England North West region**

RESOLVED That the Board;

- 1) Note the report and
- 2) Endorse the membership of Namoi Unlimited through the Executive Officer to the Local Jobs and Skills Taskforce for the New England North West.

ENDORSED

MOVED Tamworth Regional Council

SECONDED Gwydir Shire Council

CARRIED

ADDITIONAL COMMENTARY Gunnedah Shire Council asked if being a member of the Taskforce would preclude the JO or Councils from making application for the program funding associated with Commonwealth Local Jobs and Skills Program.

The Executive Officer reported that applications for funding do not need to go through the Taskforce however, it was recommended. The Executive Officer would declare a conflict on any application of member Councils and or the JO submitted for consideration under this program.

#### **9.5 Governance and Sustainability – Financial Sustainability Report**

RESOLVED That,

- 1) Notes the report and progress; and
- 2) Endorses directions from JOLT.

ENDORSED

MOVED Liverpool Plains Shire Council

SECONDED Walcha Council

CARRIED

## 9.6 Governance and Sustainability – Annual Performance Report

RESOLVED That the Annual Performance Report is endorsed and submitted to the NSW Office of Local Government.

ENDORSED

MOVED Gwydir Shire Council

SECONDED Liverpool Plains Shire Council

CARRIED

## 10. ADVOCACY AND LEADERSHIP

### 10.1 Section 60 Approval - Increasing Resilience to Climate Change Project

RECOMMENDATION That,

- 1) The report is noted.
- 2) A Briefing Paper on agreed directions for advocacy is developed on behalf of members.
- 3) When the application for Section 60 is completed and submitted;
  - Correspondence is sent to the Minister for Water regarding the future opportunity for recycled water in communities and the outcomes of this project.
  - Correspondence is sent to the Minister for Local Government and the Chief Executive Officer of the Office of Local Government regarding the process for the use of recycled water for Councils.
  - A meeting is sought with LGNSW, the NSW Water Directorate, Namoi Unlimited and DPIE (Water) Secretary regarding future opportunities for recycled water and project outcomes.
  - Copies of correspondence is sent to The Hon Kevin Anderson MP – Minister for Better Regulation.
  - Copies of correspondence and advocacy for assistance is sought from local members in the NSW Parliament.

ENDORSED

MOVED Tamworth Regional Council

SECONDED Gwydir Shire Council

CARRIED

ADDITIONAL COMMENTARY The Executive Officer reported that there is no timeframe for parties throughout the process and the ability to conduct workshops had been impacted by COVID. The approach will be to submit the Section 60 applications for Tamworth Regional Council and Walcha Council, which will seek a formal response from the regulatory agencies in this project.

## **11. EXECUTIVE OFFICER REPORTS**

### **11.1 General Purpose Financial Reports for Period Ended 30 June 2020**

RESOLVED THAT in relation to the report Namoi Joint Organisation Financial Reports for Period Ended 30 June 2020, members receive and note the NSW Auditor report and commentary as presented on pages 34 to 39.

ENDORSED

MOVED Liverpool Plains Shire Council

SECONDED Walcha Council

CARRIED

### **11.2 Action List**

RESOLVED That the activity and report is noted.

AMENDED

MOVED Walcha Council

SECONDED Tamworth Regional Council

CARRIED

### **11.2 Calendar of Planned Activities**

RESOLVED THAT the calendar of activities is noted.

ENDORSED

MOVED Tamworth Regional Council

SECONDED Walcha Council

CARRIED

### **11.3 2020-2021 Budget**

RESOLVED That the members endorsed the revised 2020-2021 Budget.

ENDORSED

MOVED Liverpool Plains Shire Council

SECONDED Tamworth Regional Council

CARRIED

## 12. ADDITIONAL REPORTS PERTAINING TO THE PRINCIPAL FUNCTIONS

### 12.1 Vale Doug Cush

RESOLVED That correspondence is sent to Mrs Helen Cush and family acknowledging the life long work of her husband Doug Cush in the New England North West region.

ENDORSED

MOVED Gwydir Shire Council

SECONDED Tamworth Regional Council

CARRIED

ADDITIONAL COMMENTARY: The Chair and members reiterated the work and support that Doug Cush has given to regional NSW and exports from Australia. A passionate advocate for agriculture and the communities in which he lived and operated his businesses.

### 12.2 Gwydir Shire Council

RESOLVED That

- I. Namoi Unlimited seeks urgent advice from the NSW Office of Local Government through the Minister to clarify the process for Section 400ZC 2(b) 'amendment to a joint organisation'.
- II. Namoi Unlimited endorses the request from Gwydir Shire Council to leave and join the New England Joint Organisation.

AMENDED

MOVED Tamworth Regional Council

SECONDED Liverpool Plains Shire Council

CARRIED

ADDITIONAL COMMENTARY: Support to the request submitted by Gwydir Shire Council was supported by; Tamworth Regional Council, Liverpool Plains Shire Council, Walcha Council and Gwydir Shire Council.

Clarification on future contributions has commenced and Gwydir Shire Council has already indicated that they would like to continue their association with the Namoi Water Alliance and associated projects and the Contaminated Lands projects.

Gwydir Shire Council will make application after concurrence is provided by the Namoi and New England Jos.

## 13. REPORTS FROM DELEGATES

Nil

**14. QUESTIONS WITH NOTICE**

Nil

**15. CLOSED REPORTS**

Nil

**16. CONCLUSION OF THE MEETING**

The meeting closed at 4.50pm.



# Item 12:

# Questions with Notice





There are no Questions with Notice items for  
January 2021



# Item 13:

# Referral to Closed Council Meeting



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**Item:** 13A **Ref:** WO/2021/00247  
**Title:** Referral to Closed Meeting:  
Recruitment Activities  
Community Gym Committee Membership  
Request to Waive Rural Waste Management Fee  
**Author:** General Manager  
**Previous Items:** Nil.  
**Attachment:** Nil.

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**Introduction:**

Council approval is sought for matters to be discussed in Closed Council.

**Report:**

Council approval is requested to refer matters for discussion in Closed Council and close the Meeting to the public in accordance with the provisions of Section 10 of the Local Government Act, 1993.

Approval to refer the matter to Closed Council is sought because the reports relate to personnel matters concerning particular individuals (other than Councillors).

**RECOMMENDATION:** That, in accordance with the provisions of Section 10 of the Local Government Act, 1993, the matters of:

1. Recruitment Activities
2. Walcha Community Gym Committee Membership; and
3. Request to Waive Rural Waste Management Fee

**BE referred to be discussed in Closed Council and close the meeting to the public for the reason that the reports relate to personnel matters concerning particular individuals (other than Councillors).**